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Item No 12.3.1
Audit and Finance Standing Committee
April 13, 2016

TO: Councillor Bill Karsten, Chair and Members of Audit and Finance Standing Committee

Original Signed

SUBMITTED BY:

Councillor Craig, Co-Chair Investment Policy Advisory Committee
Original Signed

Shawn Williams, Co-Chair Investment Policy Advisory Committee

DATE: March 24, 2016

SUBJECT: **Investment Policy Advisory Committee Report – Quarter ending December 31, 2015**

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

LEGISLATIVE AUTHORITY

Section 121(1) of the HRM Charter requires that funds be invested pursuant to an Investment Policy adopted by Council and approved by the Minister of Service Nova Scotia and Municipal Relations or invested pursuant to the Trustee Act. Where HRM has chosen to adopt an Investment Policy and the Minister has approved the Policy investment activities are governed by this Policy.

RECOMMENDATION

It is recommended that the Audit and Finance Standing Committee forward this report to Halifax Regional Council as an information item.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee) were approved by Council and the Minister in 2005, 2007, 2008, 2010, early 2012 and early 2014. Reviews of the Policy by the Committee in late 2012 and 2014 did not result in any recommended changes.

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

Strategies:

4. Diversification of Investment Portfolio
5. Regular Review of Performance
6. Risk Management Approach

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending December 31, 2015 and accepts the report and the findings contained in the report that the investment activities reported are in compliance with the Policy with the exceptions as noted below.

There were a number of instances where the sector weight guidelines were exceeded on a temporary basis and are discussed below.

Nov 12 – Financial Institutions were over by 469,000 due to staff vacation.

Nov 13 - Financial Institutions were over by 732,000 due to staff vacation.

All of these temporary variances were discussed with the Committee. The committee was in agreement with staff's assertion that they did not constitute a material increase in risk to the portfolio. The Committee expressed concern with staff's recent use of temporary discretion in the management of cash flows and recommended corrective actions be developed. Staffs response to this is that no corrective action is required at this time. Staff feels that the objectives of the policy listed above have been met. From a

preservation of capital objective, no capital has been lost. From a competitive return objective, the greater rate of return of roughly 0.5% in our bank accounts over Government instruments yields more investment income. From a liquidity objective, the overages were extremely small at 0.01% of the total portfolio over the Sector Weights guideline limit. During staff vacations government maturities are not reinvested. The primary goal of staff is to ensure that there is sufficient cash in our bank account to cover planned and unexpected payments.

FINANCIAL IMPLICATIONS

N/A

COMMUNITY ENGAGEMENT

Investment activities are reported quarterly to the Investment Policy Advisory Committee. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to Audit and Finance Committee of Council quarterly on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ December 31, 2015 (Schedules A,B,C,D & E)

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/cc.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Shawn Williams, Deputy Treasurer, Co-Chair, Investment Policy Advisory Committee, 490-2023

**Total Portfolio
Sector Weights @ December 31, 2015**

SCHEDULE A

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	455,745,790	100%	454,743,747	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	217,434,917	48%	455,745,790	100%	238,310,873	52%
Total Alberta (R-1 High)	Open	2,873,456	1%	113,936,447	25%	100,140,121	22%
Alberta (R-1 High)	Open	1,997,240					
Alberta Capital Finance Authority (R-1 High)	Open	876,216					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	13,223,981	3%	113,936,447	25%	98,596,952	22%
Manitoba (R-1 Mid)	Open	6,384,129	1%	113,936,447	25%	107,552,319	24%
New Brunswick (R-1 Mid)	Open	4,993,450	1%	113,936,447	25%	108,942,997	24%
Nova Scotia (R-1 Mid)	Open	8,290,078	2%	113,936,447	25%	105,646,369	23%
Ontario (R-1 Mid)	Open	76,789,140	17%	113,936,447	25%	37,147,307	8%
Quebec (R-1 Mid)	Open	89,916,573	20%	113,936,447	25%	24,019,874	5%
Quebec		79,950,014					
Financement Quebec		0					
Hydro Quebec		9,966,560					
Saskatchewan (R-1 High)	Open	14,964,110	3%	113,936,447	25%	98,972,337	22%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0	0%	113,936,447	25%	113,936,447	25%
Calgary (R-1 High)	Open			45,574,579	10%	45,574,579	10%
Financial Institutions & their Guarantees /Corporations		224,264,034	49%	227,872,895	50%	3,608,860	1%
	BA's Schedule A Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	201,685,347	44%	227,872,895	50%	26,187,548	6%
Bank of Montreal (R-1 High)	Open	45,238,069	10%	45,574,579	10%	336,510	0%
BMO - Instruments		0					
BMO - Account		45,238,069					
Bank of Nova Scotia (R-1 High)	Open	42,166,933	9%	45,574,579	10%	3,407,646	1%
Bank of Nova Scotia Effective Cash		7,166,933					
Bank of Nova Scotia - Notice Account		35,000,000					
Canadian Imperial Bank of Commerce (R-1 High)	Open	45,238,967	10%	45,574,579	10%	335,612	0%
CIBC - Instruments		0					
CIBC - Account		45,238,967					
Royal Bank (R-1 High)	Open	30,041,378	7%	45,574,579	10%	15,533,201	3%
RBC - Instruments		0					
RBC - Account		30,041,378					
Toronto Dominion (R-1 High)	Open	39,000,000	9%	45,574,579	10%	6,574,579	1%
TD - Instruments		0					
TD - Account		39,000,000					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	22,578,688	5%	113,936,447	25%	91,357,760	20%
National Bank of Canada (R-1 Mid)	Open	22,578,688	5%	22,787,289	5%	208,602	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	22,787,289	5%	22,787,289	5%
CDP Financial Inc (R-1 High)	Open	0	0%	22,787,289	5%	22,787,289	5%
Desjardins Total		0	0%	22,787,289	5%	22,787,289	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Cash and Equivalents		441,698,952	97%				
Federal Government & its Guarantees							
Money Market		0	0%	57,685,501	20%	57,685,501	20%
Reserves - Bond Pool		1,002,043	0%	163,944,195	100%	162,942,152	99%
Canada Mortgage & Housing Corp.		1,002,043	0%	163,944,195	100%	162,942,152	99%
Provincial Government & their Guarantees		13,038,385	3%	57,685,501	20%	44,647,115	15%
Money Market		1,998,662	3%	57,685,501	20%	35,936,385	12%
Alberta		1,998,662	2%	28,842,750	10%	17,919,880	6%
Alberta		1,998,662					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	28,842,750	10%	26,727,236	9%
Manitoba		0	0%	28,842,750	10%	28,842,750	10%
New Brunswick		0	0%	28,842,750	10%	28,842,750	10%
Nova Scotia		0	0%	28,842,750	10%	28,842,750	10%
Ontario		0	0%	28,842,750	10%	28,842,750	10%
Quebec		0	0%	28,842,750	10%	28,842,750	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	28,842,750	10%	28,842,750	10%
Bond Pool		11,039,723	3%	32,788,839	20%	19,750,454	12%
Alberta		8,924,208	2%	16,394,420	10%	5,471,549	3%
Alberta		7,887,659					
Alberta Capital Finance Authority		1,036,549					
Alberta Treasury Branches		0					
British Columbia		2,115,514	0%	16,394,420	10%	14,278,905	9%
Manitoba		0	0%	16,394,420	10%	16,394,420	10%
New Brunswick		0	0%	16,394,420	10%	16,394,420	10%
Nova Scotia		0	0%	16,394,420	10%	16,394,420	10%
Ontario		0	0%	16,394,420	10%	16,394,420	10%
Quebec		0	0%	16,394,420	10%	16,394,420	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	16,394,420	10%	16,394,420	10%
Total Fixed		14,040,428	3%	32,788,839	20%	18,748,411	11%
Equities							
Bank of Montreal		6,410					
Total Equities		6,410					
Total Investments		455,745,790					
Interest Bearing Bank Accounts - O/S Cheque Coverage		13,131,717	*				
Total Investments and O/S Cheques Coverage		468,877,507					

**Operating Funds
Sector Weights @ December 31, 2015**

SCHEDULE B

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	267,159,629	100%	267,159,629	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	130,922,119	49%	267,159,629	100%	136,237,510	51%
Total Alberta (R-1 High)	Open	1,730,168	1%	66,789,907	25%	63,856,303	24%
Alberta (R-1 High)	Open	1,202,580					
Alberta Capital Finance Authority (R-1 High)	Open	527,588	0%				
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	7,962,436	3%	66,789,907	25%	58,827,471	22%
Manitoba (R-1 Mid)	Open	3,844,018	1%	66,789,907	25%	62,945,890	24%
New Brunswick (R-1 Mid)	Open	3,006,661	1%	66,789,907	25%	63,783,246	24%
Nova Scotia (R-1 Mid)	Open	4,991,630	2%	66,789,907	25%	61,798,278	23%
Ontario (R-1 Mid)	Open	46,236,350	17%	66,789,907	25%	20,553,557	8%
Quebec (R-1 Mid)	Open	54,140,652	20%	66,789,907	25%	12,649,255	5%
Quebec		48,139,578					
Financement Quebec		0					
Hydro Quebec		6,001,075					
Saskatchewan (R-1 High)	Open	9,010,204	3%	66,789,907	25%	57,779,703	22%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		66,789,907	25%	66,789,907	25%
Calgary (R-1 High)	Open			26,715,963	10%	26,715,963	10%
Financial Institutions & their Guarantees /Corporations		135,034,074	51%	133,579,815	50%	-1,454,259	-1%
	BA's Schedule A						
	Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	121,438,973	45%	133,579,815	50%	12,140,842	5%
Bank of Montreal (R-1 High)	Open	27,238,789	10%	26,715,963	10%	-522,826	0%
BMO - Instruments		0					
BMO - Account		27,238,789					
Bank of Nova Scotia (R-1 High)	Open	25,389,594	10%	26,715,963	10%	1,326,369	0%
Bank of Nova Scotia Effective Cash		4,315,361					
Bank of Nova Scotia - Notice Account		21,074,233					
Canadian Imperial Bank of Commerce (R-1 High)	Open	27,239,330	10%	26,715,963	10%	-523,367	0%
CIBC - Instruments		0					
CIBC - Account		27,239,330					
Royal Bank (R-1 High)	Open	18,088,543	7%	26,715,963	10%	8,627,420	3%
RBC - Instruments		0					
RBC - Account		18,088,543					
Toronto Dominion (R-1 High)	Open	23,482,717	9%	26,715,963	10%	3,233,246	1%
TD - Instruments		0					
TD - Account		23,482,717					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	13,595,101	5%	66,789,907	25%	53,194,806	20%
National Bank of Canada (R-1 Mid)	Open	13,595,101	5%	13,357,981	5%	-237,119	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	13,357,981	5%	13,357,981	5%
CDP Financial Inc (R-1 High)	Open	0	0%	13,357,981	5%	13,357,981	5%
Desjardins Total		0	0%	13,357,981	5%	13,357,981	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Investments		265,956,193	100%				
Federal Government & its Guarantees							
Money Market		0	0%	53,431,926	20%	53,431,926	20%
Reserves - Bond Pool		0	0%	53,431,926	100%	53,431,926	20%
Canada Mortgage & Housing Corp.		0					
Provincial Government & their Guarantees		1,203,436	0%	53,431,926	20%	52,228,490	20%
Money Market		1,203,436	0%	53,431,926	20%	52,228,490	20%
Alberta		1,203,436	0%	26,715,963	10%	25,512,527	10%
Alberta		1,203,436					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	26,715,963	10%	26,715,963	10%
Manitoba		0	0%	26,715,963	10%	26,715,963	10%
New Brunswick		0	0%	26,715,963	10%	26,715,963	10%
Nova Scotia		0	0%	26,715,963	10%	26,715,963	10%
Ontario		0	0%	26,715,963	10%	26,715,963	10%
Quebec		0	0%	26,715,963	10%	26,715,963	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	26,715,963	10%	26,715,963	10%
Bond Pool		0	0%	53,431,926	20%	52,228,490	20%
Alberta		0	0%	26,715,963	10%	25,512,527	10%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	26,715,963	10%	26,715,963	10%
Manitoba		0	0%	26,715,963	10%	26,715,963	10%
New Brunswick		0	0%	26,715,963	10%	26,715,963	10%
Nova Scotia		0	0%	26,715,963	10%	26,715,963	10%
Ontario		0	0%	26,715,963	10%	26,715,963	10%
Quebec		0	0%	26,715,963	10%	26,715,963	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	26,715,963	10%	26,715,963	10%
Total Fixed		1,203,436	0%	53,431,926	20%	52,228,490	20%
Total Investments		267,159,629					
Interest Bearing Bank Accounts - O/S Cheque Coverage		13,131,717	*				
Total Investments and O/S Cheques Coverage		280,291,346					

Capital Funds
Sector Weights @ December 31, 2015

SCHEDULE C

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	0	100%	0	0%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open						
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	0	0%	0	100%	0	0%
Total Alberta (R-1 High)	Open	0	0%	0	25%	0	0%
Alberta (R-1 High)	Open	0					
Alberta Capital Finance Authority (R-1 High)	Open	0					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	0	0%	0	25%	0	0%
Manitoba (R-1 Mid)	Open	0	0%	0	25%	0	0%
New Brunswick (R-1 Mid)	Open	0	0%	0	25%	0	0%
Nova Scotia (R-1 Mid)	Open	0	0%	0	25%	0	0%
Ontario (R-1 Mid)	Open	0	0%	0	25%	0	0%
Quebec (R-1 Mid)	Open	0	0%	0	25%	0	0%
Quebec							
Financement Quebec							
Hydro Quebec							
Saskatchewan (R-1 High)	Open		0%	0	25%	0	0%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		0	25%	0	0%
Calgary (R-1 High)	Open			0	10%	0	0%
Financial Institutions & their Guarantees /Corporations		0	0%	0	50%	0	0%
	BA's Schedule A						
	Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	0	0%	0	50%	0	0%
Bank of Montreal (R-1 High)	Open	0	0%	0	10%	0	0%
BMO - Instruments		0					
BMO - Account		0					
Bank of Nova Scotia (R-1 High)	Open	0	0%	0	10%	0	0%
Bank of Nova Scotia Effective Cash		0					
Bank of Nova Scotia - Notice Account		0					
Canadian Imperial Bank of Commerce (R-1 High)	Open	0	0%	0	10%	0	0%
CIBC - Instruments		0					
CIBC - Account		0					
Royal Bank (R-1 High)	Open	0	0%	0	10%	0	0%
RBC - Instruments		0					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	0	10%	0	0%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	0	0%	0	25%	0	0%
National Bank of Canada (R-1 Mid)	Open	0	0%	0	5%	0	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	0	5%	0	0%
CDP Financial Inc (R-1 High)	Open	0	0%	0	5%	0	0%
Desjardins Total		0	0%	0	5%	0	0%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Investments		0	0%				
Federal Government & its Guarantees							
Money Market		0	0		20%	0	20%
Reserves - Bond Pool		0	0%	0	100%	0	0%
Canada Mortgage & Housing Corp.		0			100%		
Provincial Government & their Guarantees		0	0%	0	20%	0	0%
Money Market		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta							
Alberta Capital Finance Authority		0					
Alberta Treasury Branches							
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Nova Scotia							
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0					
Financement Quebec		0					
Hydro Quebec							
Saskatchewan		0	0%	0	10%	0	0%
Bond Pool		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Nova Scotia							
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	0	10%	0	0%
Total Fixed		0	0%	0	20%	0	0%
Total Investments		0					
Interest Bearing Bank Accounts - O/S Cheque Coverage		0	*				
Total Investments and O/S Cheques Coverage		0					

Reserve Funds
Sector Weights @ December 31, 2015

SCHEDULE D

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	185,183,971	100%	184,181,928	99%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0					
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	84,848,690	46%	185,183,971	100%	100,335,281	54%
Total Alberta (R-1 High)	Open	1,121,296	1%	46,295,993	25%	35,470,559	19%
Alberta (R-1 High)	Open	779,374					
Alberta Capital Finance Authority (R-1 High)	Open	341,922					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	5,160,337	3%	46,295,993	25%	39,020,142	21%
Manitoba (R-1 Mid)	Open	2,491,251	1%	46,295,993	25%	43,804,742	24%
New Brunswick (R-1 Mid)	Open	1,948,572	1%	46,295,993	25%	44,347,420	24%
Nova Scotia (R-1 Mid)	Open	3,235,001		46,295,993	25%	43,060,991	23%
Ontario (R-1 Mid)	Open	29,965,095	16%	46,295,993	25%	16,330,898	9%
Quebec (R-1 Mid)	Open	35,087,756	19%	46,295,993	25%	11,208,236	6%
Quebec		31,198,549					
Financement Quebec		0					
Hydro Quebec		3,889,208					
Saskatchewan (R-1 High)	Open	5,839,380	3%	46,295,993	25%	40,456,613	22%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		46,295,993	25%	46,295,993	25%
Calgary (R-1 High)	Open			18,518,397	10%	18,518,397	10%
Financial Institutions & their Guarantees /Corporations		87,513,587	47%	92,591,986	50%	5,078,399	3%
	BA's Schedule A						
Tier 1 - Financial Institutions & their Guarantees	Canadian Banks R-1 Mid	78,702,803	42%	92,591,986	50%	13,889,183	8%
Bank of Montreal (R-1 High)	Open	17,653,057	10%	18,518,397	10%	865,340	0%
BMO - Instruments		0					
BMO - Account		17,653,057					
Bank of Nova Scotia (R-1 High)	Open	16,454,621	9%	18,518,397	10%	2,063,777	1%
Bank of Nova Scotia Effective Cash		2,796,722					
Bank of Nova Scotia - Notice Account		13,657,899					
Canadian Imperial Bank of Commerce (R-1 High)	Open	17,653,407	10%	18,518,397	10%	864,990	0%
CIBC - Instruments		0					
CIBC - Account		17,653,407					
Royal Bank (R-1 High)	Open	11,722,917	6%	18,518,397	10%	6,795,480	4%
RBC - Instruments		0					
RBC - Account		11,722,917					
Toronto Dominion (R-1 High)	Open	15,218,802	8%	18,518,397	10%	3,299,595	2%
TD - Instruments		0					
TD - Account		15,218,802					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	8,810,784	5%	46,295,993	25%	37,485,209	20%
National Bank of Canada (R-1 Mid)	Open	8,810,784	5%	9,259,199	5%	448,415	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	9,259,199	5%	9,259,199	5%
CDP Financial Inc (R-1 High)	Open	0	0%	9,259,199	5%	9,259,199	5%
Desjardins Total		0	0%	9,259,199	5%	9,259,199	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Cash and Equivalents		172,362,277	93%				
Federal Government & its Guarantees							
Money Market		0	0%	0	20%	0	0%
Reserves - Bond Pool		1,002,043	1%	185,183,971	100%	184,181,928	99%
Canada Mortgage & Housing Corp.		1,002,043					
Provincial Government & their Guarantees		11,819,652	6%	92,591,986	50%	80,772,334	44%
Money Market		779,929	6%	92,591,986	50%	80,772,334	44%
Alberta		779,929	5%	18,518,397	10%	8,814,260	5%
Alberta		779,929					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	1%	18,518,397	10%	16,402,883	9%
Manitoba		0	0%	18,518,397	10%	18,518,397	10%
New Brunswick		0	0%	18,518,397	10%	18,518,397	10%
Nova Scotia		0	0%	18,518,397	10%	18,518,397	10%
Ontario		0	0%	18,518,397	10%	18,518,397	10%
Quebec		0	0%	18,518,397	10%	18,518,397	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	18,518,397	10%	18,518,397	10%
Bond Pool		11,039,722	6%	92,591,986	50%	80,772,334	44%
Alberta		8,924,208	5%	18,518,397	10%	8,814,260	5%
Alberta		7,887,659					
Alberta Capital Finance Authority		1,036,549					
Alberta Treasury Branches		0					
British Columbia		2,115,514	1%	18,518,397	10%	16,402,883	9%
Manitoba		0	0%	18,518,397	10%	18,518,397	10%
New Brunswick		0	0%	18,518,397	10%	18,518,397	10%
Nova Scotia		0	0%	18,518,397	10%	18,518,397	10%
Ontario		0	0%	18,518,397	10%	18,518,397	10%
Quebec		0	0%	18,518,397	10%	18,518,397	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	18,518,397	10%	18,518,397	10%
Total Fixed		12,821,694	7%	185,183,971	100%	172,362,277	93%
Total Investments		185,183,971					

Trust Funds
Sector Weights @ December 31, 2015

SCHEDULE E

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	3,402,188	100%	3,402,188	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open						
Farm Credit Corp	Open	0	0%				
		0					
Provincial Governments & their Guarantees	R-1 Mid or Greater	1,664,108	49%	3,402,188	100%	1,738,080	51%
Total Alberta (R-1 High)	Open	21,992	1%	850,547	25%	813,259	24%
Alberta (R-1 High)	Open	15,286					
Alberta Capital Finance Authority (R-1 High)	Open	6,706					
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	101,208	3%	850,547	25%	749,339	22%
Manitoba (R-1 Mid)	Open	48,860	1%	850,547	25%	801,687	24%
New Brunswick (R-1 Mid)	Open	38,217	1%	850,547	25%	812,330	24%
Nova Scotia (R-1 Mid)	Open	63,447	2%	850,547	25%	787,100	23%
Ontario (R-1 Mid)	Open	587,695	17%	850,547	25%	262,852	8%
Quebec (R-1 Mid)	Open	688,164	20%	850,547	25%	162,383	5%
Quebec							
Financement Quebec							
Hydro Quebec							
Saskatchewan (R-1 High)	Open	114,526	3%	850,547	25%	736,021	22%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		850,547	25%	850,547	25%
Calgary (R-1 High)	Open			340,219	10%	340,219	10%
Financial Institutions & their Guarantees /Corporations		1,716,374	50%	1,701,094	50%	-15,280	0%
	BA's Schedule A						
	Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees	Mid	1,543,571	45%	1,701,094	50%	157,523	5%
Bank of Montreal (R-1 High)	Open	346,223	10%	340,219	10%	-6,004	0%
BMO - Instruments		0					
BMO - Account		346,223					
Bank of Nova Scotia (R-1 High)	Open	322,719	9%	340,219	10%	17,500	1%
Bank of Nova Scotia Effective Cash		54,851					
Bank of Nova Scotia - Notice Account		267,868					
Canadian Imperial Bank of Commerce (R-1 High)	Open	346,230	10%	340,219	10%	-6,011	0%
CIBC - Instruments		0					
CIBC - Account		346,230					
Royal Bank (R-1 High)	Open	229,918	7%	340,219	10%	110,301	3%
RBC - Instruments		0					
RBC - Account		229,918					
Toronto Dominion (R-1 High)	Open	298,481	9%	340,219	10%	41,738	1%
TD - Instruments		0					
TD - Account		298,481					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	172,803	5%	850,547	25%	677,744	20%
National Bank of Canada (R-1 Mid)	Open	172,803	5%	170,109	5%	-2,693	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	170,109	5%	170,109	5%
CDP Financial Inc (R-1 High)	Open	0	0%	170,109	5%	170,109	5%
Desjardins Total		0	0%	170,109	5%	170,109	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Cash and Equivalents		3,380,482	99%				
Federal Government & its Guarantees							
Money Market		0	0%	0	20%	0	0%
Reserves - Bond Pool		0	0%	3,402,188	100%	3,402,188	100%
Canada Mortgage & Housing Corp.		0					
Provincial Government & their Guarantees		15,296	0%	3,402,188	100%	3,386,892	100%
Money Market		15,296	100%	3,402,188	100%	3,386,892	100%
Alberta		15,296	0%	340,219	10%	324,922	10%
Alberta		15,296					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	340,219	10%	340,219	10%
Manitoba		0	0%	340,219	10%	340,219	10%
New Brunswick		0	0%	340,219	10%	340,219	10%
Nova Scotia		0	0%	340,219	10%	340,219	10%
Ontario		0	0%	340,219	10%	340,219	10%
Quebec		0	0%	340,219	10%	340,219	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	340,219	10%	340,219	10%
Bond Pool		0	0%	3,402,188	100%	3,386,892	100%
Alberta		0	0%	340,219	10%	324,922	10%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	340,219	10%	340,219	10%
Manitoba		0	0%	340,219	10%	340,219	10%
New Brunswick		0	0%	340,219	10%	340,219	10%
Nova Scotia		0	0%	340,219	10%	340,219	10%
Ontario		0	0%	340,219	10%	340,219	10%
Quebec		0	0%	340,219	10%	340,219	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	340,219	10%	340,219	10%
Total Fixed		15,296					
Equities							
Bank of Montreal		6,410					
Total Equities		6,410					
Total Investments		3,402,188					