

P.O. Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

Item No. 14.1.4
Halifax Regional Council
July 31, 2018

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY:

Original Signed by

Jacques Dubé, Chief Administrative Officer

DATE: June 18, 2018

SUBJECT: Case CA0120: Proposed Amendments to Administrative Order 29,

Respecting HRM Civic Addressing Policies - Street Naming from

January 1, 2018 - March 31, 2018

ORIGIN

Street naming and renaming requests submitted through new subdivision applications and corrections exercises from January 1, 2018 to March 31, 2018.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, s.323 "The Council may... (c): by policy, name or rename any street or private road;"

By-law C-300, Respecting Civic Addressing

Administrative Order #29, Respecting HRM Civic Addressing Policies

RECOMMENDATION

It is recommended that Halifax Regional Council:

- 1. Approve the removal of the name Elsie Tolson from the commemorative names list for municipal assets; and.
- 2. Approve the name Elsie Tolson as an approved heritage name as shown on Attachment A.

It is also recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 29 Respecting Civic Addressing Policies as set out in Attachment A of this report in order to approve:

3. the naming of three new private lanes as identified in Attachment A and Maps 1, 2, & 3; and

- 4. the naming of four public streets as identified in Attachment A and Maps 4,5 & 6; and
- 5. the renaming of the public street, Douglas Drive, Halifax to Mistletoe Lane, Halifax as identified in Attachment A and Map 7; and
- 6. the modification to the spelling of Pinegrove Drive, Halifax to Pine Grove Drive, Halifax as identified in Attachment A; and
- 7. the retirement of the street name Bright Place, Halifax as identified in Attachment A and Map 8.

BACKGROUND

The Halifax Regional Municipality Charter allows Regional Council to name and rename any street or private lane by policy. In accordance with the HRM Charter, Council has adopted Administrative Order 29, Respecting HRM Civic Addressing Policies and By-law C-300, Respecting Civic Addressing. Regional Council officially approves all new street names for public streets and private lanes.

Civic Addressing Policy and By-Law

The Civic Addressing By-Law (C-300) requires that all names must be approved in accordance with the Civic Addressing Policy. Schedule A of the Policy contains the guidelines that must be followed for all new street or lane names (see Attachment D). Names are required for those streets or lanes which are submitted through:

- a) the subdivision process for new public street and new private lane and;
- b) the application process for existing un-named private lanes.

The Civic Addressing By-law defines a private lane as any street, road or travel way which serves three or more structures or facilities and is not owned by Halifax Regional Municipality or the Province of Nova Scotia. Therefore, all private lanes providing access to three or more structures or facilities must be named.

Section A4 of the Street Name Guidelines (Schedule A of Admin Order 29) states that no double-barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names. Admin Order 46, Asset Naming Policies is the process by which public streets can be approved as heritage names. Therefore, private lane names shall be approved by Regional Council as part of the street naming process. These names are evaluated using the criteria approved through Admin Order 46.

The name Elsie Tolson was originally placed on the asset naming list by Council for assignment to a publicly owned asset. A Tolson family member who is developing property in Bedford has requested that the name be applied to a private road. The current approval of the use of that name is limited to public assets only. In order to comply with the current request, the name must be removed from the municipal asset list and given approval to allow its designation for the proposed private road. The Asset Naming Committee has considered and approved this proposal.

DISCUSSION

The following lists of street names have been reviewed in keeping with HRM's Civic Addressing Policies and By-law and staff advises that all the proposed names are consistent with the Policies and By-law. Attachment B provides a more detailed discussion on each recommendation, including an evaluation of the names in relation to the Policies and By-law. Therefore, it is recommended that Regional Council approve all names, as contained in Attachment A.

Proposed Street Namings

1. Private Lane Naming

Proposed Name	Community	Origin	Мар	Rationale For Naming
Bear Lake Lane	Mooseland	Subdivision #21525	1	Lane services at least 3 structures or facilities
Elsie Tolson Way	Bedford	Subdivision #16758	2	Lane services at least 3 structures or facilities
Noblehill Lane	Dartmouth	Corrections	3	Lane services at least 3 structures or facilities

2. Public Street Naming

Proposed Name	Community	Origin	Мар	Admin Order Criteria
Darjeeling Drive	Halifax	Halifax Subdivision #19498	4	Public streets shall be
Darjeening Drive	Tallax	Odbarvision #15456		named
Grenoble Court	4 Halifan Cubaliniaian #4	Subdivision #19497	4	Public streets shall be
Grenoble Court	Пашах	Halifax Subdivision #19497	4	named
Resource Road		Development _E	5	Public Streets shall be
Resource Road		Permit/Corrections	5	named
Cooring Mov	Hammonds Plains	Subdivision #13805	6	Public Street shall be
Soaring Way				named

3.Street Renaming

Proposed Name	Community	Current Name	Мар	Admin Order Criteria
Mistletoe Lane	Halifax	Douglas Drive	7	No street name shall be duplicated
Pine Grove Drive	Halifax	Pinegrove Drive	n/a	Typographical correction only

4. Retire Public Street

Proposed Name	Community	Origin	Мар	Street Closed
Bright Place	Halifax	Regional Council Recommendation	8	September 25, 2012

FINANCIAL IMPLICATIONS

The costs associated with the Administration of the HRM's Civic Addressing By-law and Administrative Order can be accommodated within the 2018-2019 operating budget for C420 Land Development and Subdivision.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The community engagement process is consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was notification and/or consultation with affected property owners in accordance with the HRM Civic Addressing By-law [Section 4(2)]. As per the standard consultation process all relevant property owners were notified and/or consulted.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVE

Regional Council may choose not to approve some or all the street namings and renamings as contained in Attachment A. This alternative is not recommended as these street names meet the street naming criteria set out in HRM's Civic Addressing Policies (Administrative Order 29).

ATTACHMENTS

Map 1:	Bear Lake Lane, Mooseland
Map 2:	Elsie Tolson Way, Bedford
Map 3:	Noblehill Lane, Dartmouth

Map 4: Darjeeling Drive and Grenoble Court, Halifax

Map 5: Resource Road, Goffs

Map 6: Soaring Way, Hammonds Plains

Map 7: Renaming of Douglas Dr to Mistletoe Lane, Halifax

Map 8: Bright Place, Halifax

Attachment A: Amending Administrative Order #29
Attachment B: Project Details of Proposed Naming

Attachment C: Administrative Order #29 Schedule A - Street Naming Guidelines

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Gayle MacLean, Civic Addressing Coordinator 902.490.4105

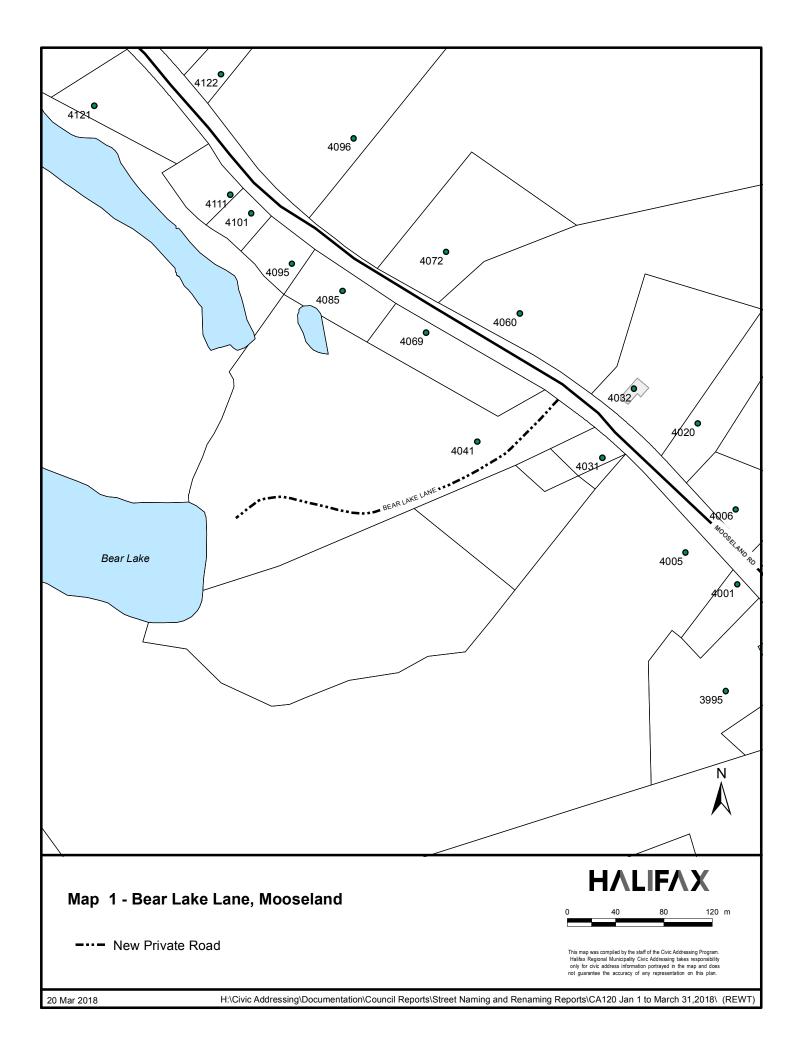
Original Signed

Report Approved by:

Erin MacIntyre, Manager – Land Development & Subdivision, 902.490.1210

Original Signed

Report Approved by: Kelly Denty, Acting Director, Planning and Development 902.490.4800

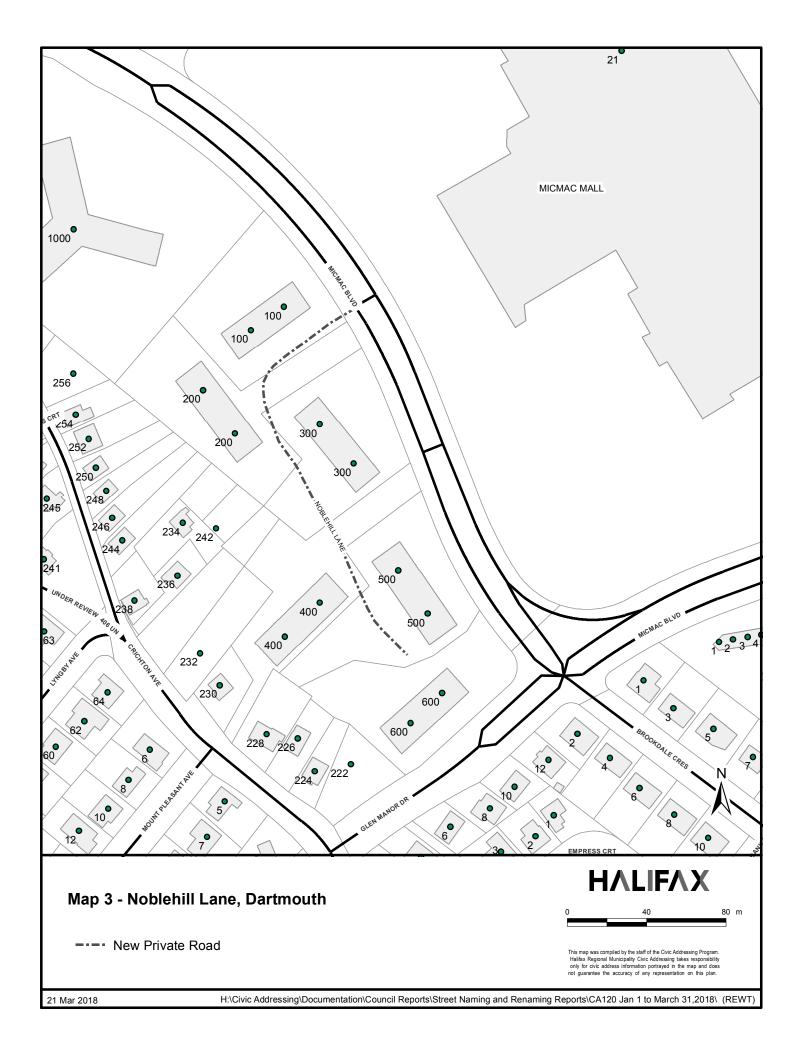


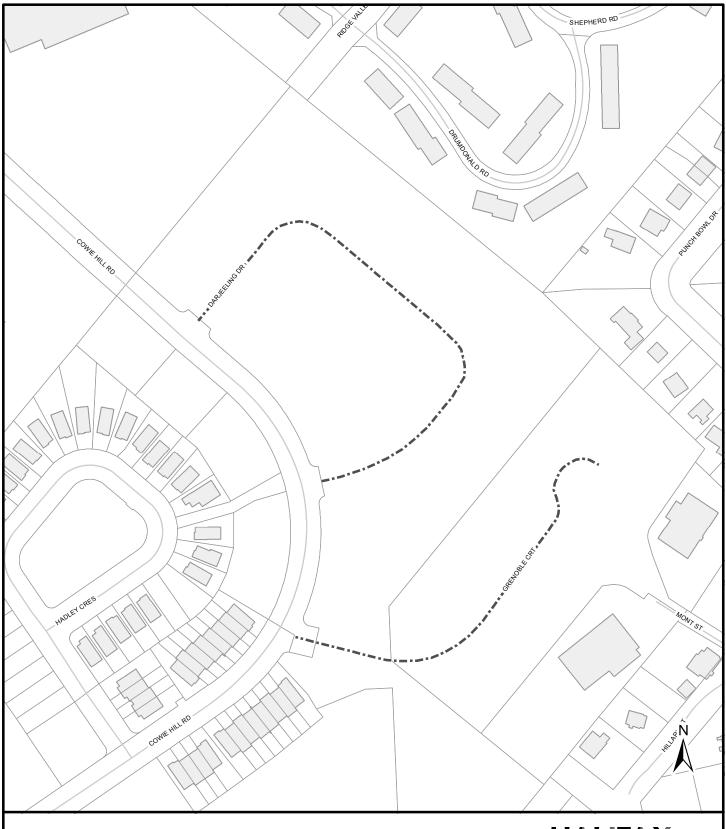


--- New Private Road

This map was compiled by the staff of the Civic Addressing Program. Halfax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.

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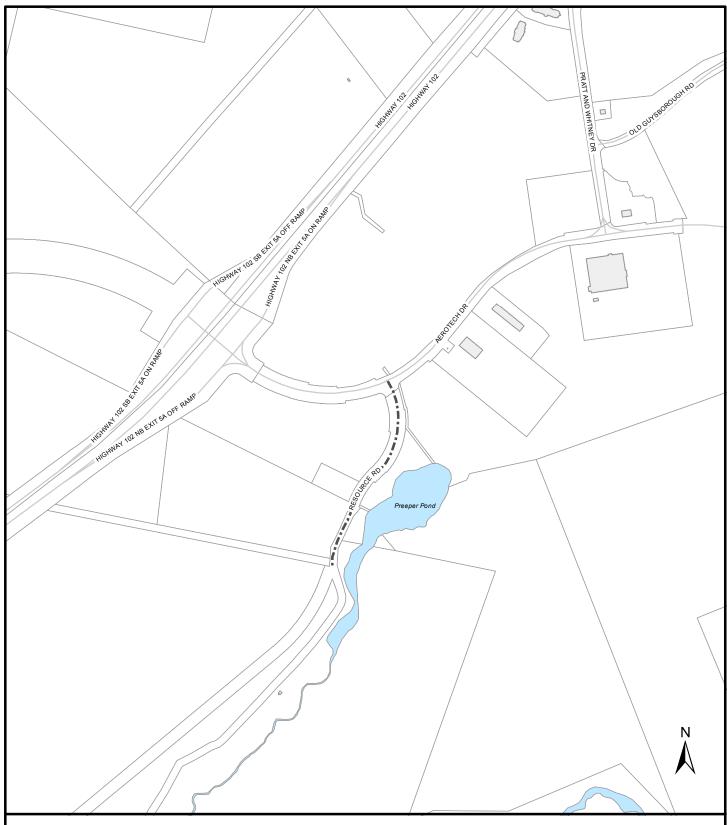
Map 4 - Darjeeling Drive and Grenoble Court, Halifax

--- New Public Road

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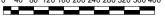


Map 5 - Resource Road, Goffs

--- New Public Road

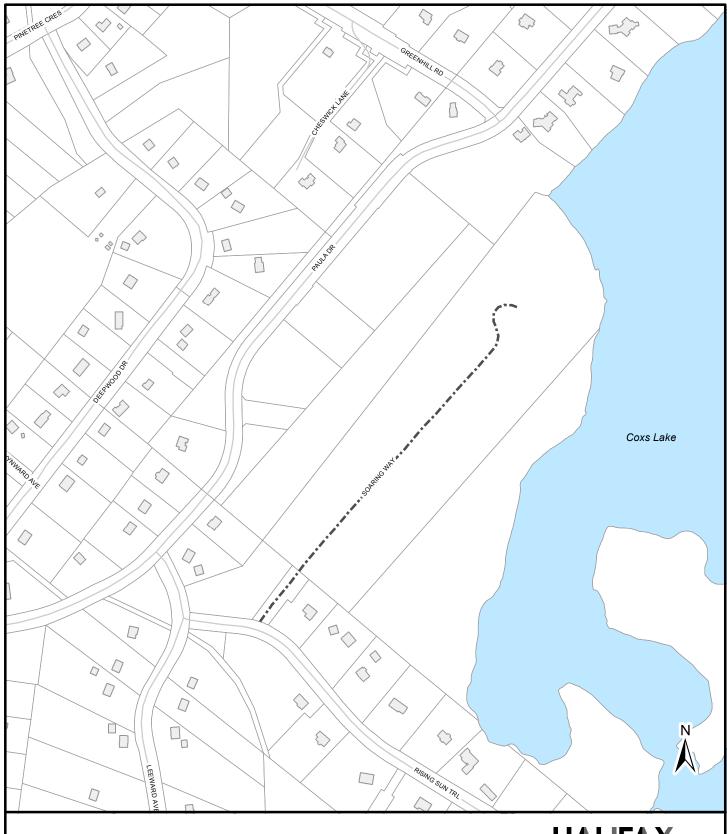
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Map 6 - Soaring Way, Hammonds Plains

--- New Public Road

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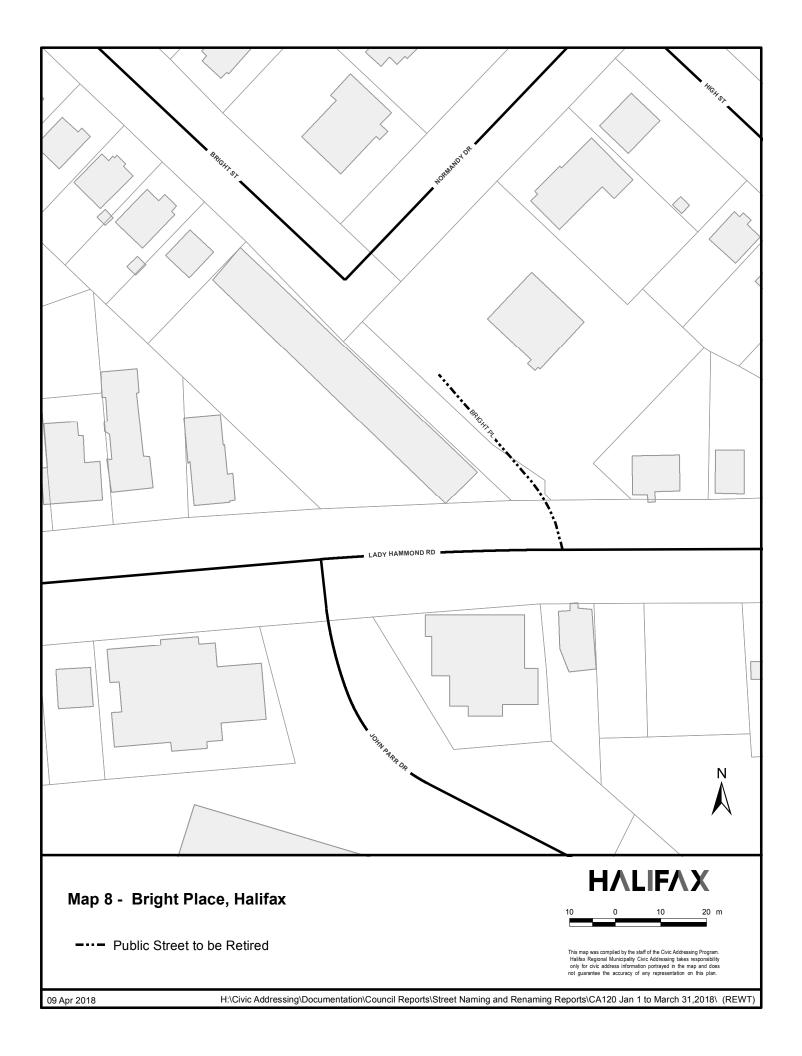
Map 7 - Renaming of Douglas Drive to Mistletoe Lane, Halifax

---- Public Street to be Renamed

HALIFAX



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Attachment A:

(Amending Administrative Order #29)

HALIFAX REGIONAL MUNICIPALITY ADMINISTRATIVE ORDER 29 RESPECTING HRM CIVIC ADDRESSING POLICIES

BE IT RESOLVED that Administrative Order 29, Respecting HRM Civic Addressing Policies, is further amended as follows:

1. Schedule C is amended row starting "Bearpaw":	by adding t	he following row after the row s	tarting "Bear" and before the
BEAR LAKE	LANE	MOOSELAND	Date of Council Approval
2. Schedule C is further am before the row starting "Dark P		dding the following row after the	e row starting "Darius" and
DARJEELING	DRIVE	HALIFAX	Date of Council Approval
3. Schedule C is further am before the row starting "Energy		dding the following row after the	e row starting "Ellard" and
ELSIE TOLSON	WAY	BEDFORD	Date of Council Approval
4. Schedule C is amended before the row starting "Greybin		he following row after the row s	tarting "Great Beech" and
GRENOBLE	COURT	HALIFAX	Date of Council Approval
5. Schedule C is further am the row starting "Nolas":	ended by a	dding the following row after the	e row starting "Nita" and before
NOBLEHILL	LANE	DARTMOUTH	Date of Council Approval
6. Schedule C is further ambefore the row starting "Riamay		dding the following row after the	e row starting "Residence" and
RESOURCE	ROAD	GOFFS	Date of Council Approval
7. Schedule C is further am before the row starting "Sociab		dding the following row after the	e row starting "Soapstone" and
SOARING	WAY	HAMMONDS PLAINS	Date of Council Approval
8. Schedule D is amended row starting "Mooseland":	by adding t	he following row after the row s	tarting "Minshull" and before the
MISTLETOE LANE HAL	IFAX	DOUGLAS DRIVE	Date of Council Approval

9. Schedule D is further amended by adding the following row after the row starting "Picnic" and before the row starting "Pinetree":

П	PINE GROVE DRIVE	HALIFAX	PINEGROVE DR	Date of Council Approval
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10. By adding Schedule E after Schedule C as follows:

Schedule E Retired Streets

RETIRED STREET NAME	COMMUNITY	EFFECTIVE DATE	
BRIGHT PLACE	HALIFAX	Date of Council Approval	

Attachment B: Project Details of Proposed Street Renaming and Naming

1. Private Lane Namings:

a) Bear Lake Lane, Mooseland, Private Lane Naming

Reason for the naming:

This private lane was created through subdivision #21525. A map of the

proposed Bear Lake Lane is included as Map 1.

Civic Addressing By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed

accordingly.

HRM Civic Addressing

Public Safety Committee: The Committee does not provide recommendations on private lane

namings.

<u>Proposed Name:</u> Bear Lake Lane- This name was suggested as the lane leads to the water body

Bear Lake. This lake name is listed in the Nova Scotia Gazetteer and meets

the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 1, be named Bear Lake Lane.

b) Elsie Tolson Way, Bedford, Private Lane Naming

Reason for the naming:

This private lane was created through subdivision #16758. A map of the

proposed Elsie Tolson Way is included as Map 2.

Civic Addressing
By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed

accordingly.

HRM Civic Addressing

Public Safety Committee:

The Committee does not provide recommendations on private lane namings.

Proposed Name: Elsie Tolson Way- This name was approved as through the Asset Naming

Policy by Regional Council on August 14, 2012. The applicant's intent was to place this name on a street they were developing. The ownership of the street has been determined to be a private road, therefore, the developer would no longer be able to use the approved commemorative name. As the developer is the applicant, we are recommending that the name be removed from the Commemorative Names List and be approved as a heritage name. If approved as a heritage name by Regional Council, this name meets the street naming

criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 2, be named Elsie Tolson Way.

c) Noblehill Lane, Dartmouth, Private Lane Naming

Reason for the naming:

This private lane was identified through a corrections project and provides access to six multi unit residential buildings; 100, 200, 300, 400, 500, 600 Micmac Blvd, Dartmouth. A map of the proposed Noblehill Lane is included as Map 3.

Civic Addressing
By-law/Policy:

As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed accordingly.

HRM Civic Addressing
Public Safety
Committee:

The Committee does not provide recommendations on private lane namings.

<u>Proposed Name:</u> Noblehill Lane - This name was suggested by the property owner. This name

meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends

that the un-named lane way, as shown in Map 3, be named Noblehill Lane.

2. Public Street Namings:

a) Darjeeling Drive, Halifax

Reason for

This public street was created through subdivision #19498 (Map 4).

Civic Addressing By-law/Policy:

the naming:

Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads

HRM Civic Addressing
Public Safety

Committee:

The Committee does not provide recommendations on new public street

<u>Proposed Name:</u> Darjeeling Drive, Halifax – The developer submitted the name Darjeeling for the

street name. This name meets the street name criteria laid out in the policies.

Recommendation: In accordance with the By-law and Policies, civic addressing staff recommends

that the proposed public street, as shown on Map 4, be named Darjeeling Drive.

b) Grenoble Court, Halifax

Reason for the naming:

This public street was created through subdivision #19497 (Map 4).

Civic Addressing
By-law/Policy:

Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads

HRM Civic Addressing
Public Safety
Committee:

The Committee does not provide recommendations on new public street names.

Proposed Name:

Grenoble Court, Halifax – The developer submitted the name Grenoble for the street name. This name meets the street name criteria laid out in the policies

Recommendation:

In accordance with the By-law and Policies, civic addressing staff recommends that the proposed public street, as shown on Map 4 be named Grenoble Court.

c) Resource Road, Goffs

Reason for the naming:

This public street is an unnamed Provincially owned road (Map 5).

Civic Addressing
By-law/Policy:

Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads

HRM Civic Addressing
Public Safety
Committee:

The Committee does not provide recommendations on new public street names.

Proposed Name:

Resource Rd, Goffs - A property owner off the road submitted the name Resource for the street name. The Provincial Department of Transportation and Infrastructure and Renewal approved the name. This name meets the street name criteria laid out in the policies.

Recommendation:

In accordance with the By-law and Policies, civic addressing staff recommends that the proposed public street, as shown on Map 5 be named Resource Road.

d) Soaring Way, Hammonds Plains

Reason for the naming: This public street was created through subdivision #19497 (Map 6).

Civic Addressing By-law/Policy:

Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and

new private roads

HRM Civic Addressing Public Safety

The Committee does not provide recommendations on new public street names.

Proposed Name:

Committee:

Soaring Way, Hammonds Plains – The developer submitted the name Soaring for the street name. This name meets the street name criteria laid out in the policies

Recommendation:

In accordance with the By-law and Policies, civic addressing staff recommends that the proposed public street, as shown on Map 6 be named Soaring Way.

3. Public Street Re-Naming:

a) Douglas Drive, Halifax

Reason for the renaming: Duplicate issue between Douglas Drive, Halifax and Douglas Drive, Bedford

Civic Addressing By-law/Policy:

Policy A1 of the Civic Addressing Policies states that no name shall be duplicated including similar names that are differentiated by street type. The policy also requires that the Civic Addressing Coordinator chose a solution that addresses public safety concerns but also has regard for the number of residential units affected and potential costs to residents/owners. As Douglas Drive, Halifax has only seven residences compared to 37 residences on Douglas Drive, Bedford, the Halifax Douglas Drive was chosen for renaming.

HRM Civic Addressing Public Safety Committee:

The Committee confirmed at their April 10, 2017 meeting that exact duplicate street names in adjacent communities is a public safety concern. The Committee directed staff to rename one of the Douglas Drives.

Proposed Name:

Mistletoe Lane, Halifax – this name was suggested by HRM staff. Property owners were provided a time frame to suggest an alternative name.

Recommendation:

In accordance with the By-law, Policies and Standard Procedures, civic addressing staff recommends that Douglas Drive, Halifax be renamed Mistletoe Lane and signed appropriately.

b) Pinegrove Drive, Halifax

Reason for A typographical error was reported by a resident. The original plan of

the renaming: subdivision (1941) shows spelling of street as two words (Pine Grove). Current

street signage has both spellings, Pinegrove Drive and Pine Grove Drive.

Civic Addressing By-law/Policy:

No policy applies

HRM Civic Addressing

Public Safety
Committee:

The Committee does not provide recommendations on typographical errors

to street names.

<u>Proposed Name:</u> Pine Grove Drive, Halifax

Recommendation: In accordance with the By-law, Policies and Standard Procedures, civic

addressing staff recommends that Pinegrove Drive be renamed to the original

spelling of Pine Grove Drive, Halifax.

4. Retired Street Names:

a) Bright Place, Halifax

Reason for On September 25, 2012 Regional Council approved a recommendation to

approve the closure of the Bright Place right-of-way.

Civic Addressing
By-law/Policy:

the retiring:

N/A

HRM Civic Addressing

Public Safety
Committee:

The Committee does not provide recommendations on public street

retirements.

Recommendation: Civic addressing staff recommends that the street name, Bright Place, Halifax

be retired.

Schedule A Street Naming Guidelines

General Principles

<u>Uniqueness</u> - there should be no duplication of names.

<u>Distinctiveness</u> - names that sound very similar should be avoided in order to avoid diction problems when people are making emergency calls under stress <u>Continuity</u> - a road running in one direction should have one name only and should have

the same name throughout its entire length.

Guidelines

Street Name Characteristics

- A1. No name shall be duplicated including similar names that are differentiated by street type.
- A2. No name shall sound like an existing name.
- A3. No name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods, or punctuation of any kind.
- A4. No double barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.
- A5. No streets names shall incorporate product, trademark or copyright names.
- A6. No name of more than 10 characters in length shall be permitted where the street type is more than 2 characters in length and no name of more than 11 characters in length shall be permitted where the street type is 2 characters in length except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.

Street Type Definitions (new streets only)

A7. An appropriate street type shall be used as follows:

Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes
Avenue		AVE	AVE	
Boulevard		BLVD	BLVD	
Brae		BRAE	BR	No longer accepted
Circle		CIRC	CIR	
Close		CLOSE	CL	
Connector		CONN	CN	No longer accepted
Court		CRT	СТ	
Crescent		CRES	CR	
Crest		CREST	CRST	No longer accepted
Cross		CROSS	CRS	No longer accepted
Diversion		DIVRSN	DIV	No longer accepted
Drive		DR	DR	
East		EAST		No longer accepted
Extension		EXTN	EXT	No longer accepted
Gate		GATE	GT	
Gateway		GTWY	GWY	No longer accepted
Green		GREEN	GRN	
Grove		GROVE	GRV	
Hall		HALL	HL	No longer accepted
Heights		HTS	HTS	
Highway		HWY	HWY	
Hill		HILL	HL	
Street Type	Use Guideline currently under review	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes

Landing	LNDG	LDG	
Lane	LANE	LN	
Loop	LOOP	LP	
Park	PARK	PK	
Parkway	PKY	PKY	
Path	РАТН	PTH	
Place	PLACE	PL	
Ramp	RAMP	RMP	
Ridge	RIDGE	RG	
Road	RD	RD	
Route	RTE	RTE	
Row	ROW	ROW	
Run	RUN	RUN	
Siding	SI	SI	No longer accepted
Square	SQR	SQ	No longer accepted
Street	ST	ST	
Terrace	TERR	TR	
Trail	TRL	TL	
Turn	TURN	TRN	No longer accepted
Walk	WALK	WK	
Water Access	WA		
Way	WAY	WAY	
West	WEST		No longer accepted
Woods	WOODS	WDS	No longer accepted

Italics indicates legacy street types that are no longer acceptable in HRM.

Street Network Considerations

- A8. Continuous streets shall have one name throughout their entire length.
- A9. No street name shall be continued through a right angle turn.
- A10. A continuous street intersecting the same collector road more than twice shall be given a different name.

- A11. The same name shall not be used at both ends of a loop road if the middle portion of the road has not been taken over by the Municipality.
- A12. A cul-de-sac shall have a different street name from its cross road.

Water Access

A13. Where access to a property is by water only, the street name shall be deemed to be the name of the island or waterbody as listed in the Nova Scotia Gazetteer.

Heritage Names

- A14. The use of heritage names shall be encouraged.
- A15. All street names for the community of Bedford (Municipal District 21) shall conform with the former Town of Bedford Street Naming Policy (1987)¹.

Theme Names

A16. Where street names in a neighbourhood are based on a specific theme, the name of all new street within the neighbourhood shall be consistent with the theme.

¹ This policy is currently administered by the Development Officer for the Central Region