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Item No. 13.1.2
North West Community Council
August 8, 2016

TO: Chair and Members of North West Community Council

Original Signed

SUBMITTED BY:

Ed Thornhill, A/Director of Finance & ICT, CFO

DATE: July 26, 2016

SUBJECT: Sackville Community Bursary Awards Amendment

ORIGIN

This report originates from the motion passed at the June 13, 2016 meeting of the North West Community Council, as follows:

That North West Community Council request a staff report outlining the necessary amendments to the Sackville Landfill Bursary Program to allow schools to recommend student awards of up to \$1,000 at their discretion.

LEGISLATIVE AUTHORITY

Community of Sackville Landfill Compensation Act, 1993, R.S.N.S., c.71, as amended, clause 2(aa), subsection 3(4) and section 3A as follows:

2 In this Act, (aa) "bursary" means a monetary award granted to a student of a post-secondary educational institution;

3 (4) The Municipality shall expend the Fund [Community of Sackville Landfill Compensation Fund] for the benefit of the Community of Sackville, in accordance with the *Halifax County Charter* directions given to the Municipality by the Community Council and in accordance with the *Halifax County Charter*.

3A (1) The Municipality may establish and administer a bursary fund held in trust for the Community of Sackville.

(2) The Community Council may establish terms of reference for the bursary fund.

(3) The Municipality may pay money from the Fund into the bursary fund in accordance with directions given to the Municipality by the Community Council.

(4) The Municipality may pay bursaries from the bursary fund in accordance with the terms of reference.

Recommendation on Page 2.

Sackville Community Award, subsection 2(1) "Sackville Community Awards shall be used in the amount of one thousand dollars (\$1,000) each."

RECOMMENDATION

It is recommended that the North West Community Council adopt the amendments to the Sackville Community Award as set out in Attachment 2 of this report.

BACKGROUND

In June, 1994 the Sackville Community Council approved five hundred thousand dollars (\$500,000) of the five million dollars (\$5,000,000) Sackville Landfill Compensation Fund be invested, in trust, by the Municipality of Halifax County for an Education Bursary Fund ("Bursary Fund") for the Community of Sackville. The terms of the Bursary Fund were then created to grant bursaries under the Bursary Fund.

Prior to 2015, staff was unable to locate any documentation showing that the prior Council for Sackville, Regional Council or the North West Community Council ("Community Council") ever formally adopted the terms for the Bursary Fund. Accordingly, on May 25, 2015, the North West Community Council adopted the Bursary Fund under the name of the Sackville Community Award.

When Community Council adopted the Sackville Community Award criteria in May 2015, it made a number of changes to it. One of these changes was to increase the amount of the bursary award from five hundred dollars to one thousand dollars.

The Sackville Community Award Committee ("Committee") already exists. The Committee consists of two representatives from both Millwood High School and Sackville High School, being either the principal or delegate, and the Chair of the School Advisory Council established under the *Education Act*. There is also one representative from the Community Recreation Department of the HRM.

On June 13, 2016 Community Council directed staff to prepare a staff report containing the necessary amendments to allow awards of up to one thousand dollars based on a recommendation from the school.

DISCUSSION

As directed by Community Council, staff have prepared the necessary amendments to allow Community Council to award a bursary of up to one thousand dollars. The amendments are set out in Attachment 2 of this report.

There are two amendments required. The first amendment allows Community Council to make an award not to exceed one thousand dollars. This will provide Community Council with discretion to award amounts of less than one thousand dollars.

The second amendment requires the Committee to recommend to Community Council an amount for each proposed recipient of the award.

FINANCIAL IMPLICATIONS

As funding for the Sackville Community Bursary Awards is provide entirely from the Sackville Landfill Compensation Fund, there are no financial implications to the Municipality's Operating or Capital Budget. Changing the criteria, as requested, will have no net financial impact on the Fund.

RISK CONSIDERATION

There are no significant risks associated with the recommendations in this Report. The risks considered rate Low.

COMMUNITY ENGAGEMENT

None.

ENVIRONMENTAL IMPLICATIONS

None.

ALTERNATIVES

Community Council could decide to leave the criteria unchanged.

ATTACHMENTS

Attachment 1 Showing proposed changes to the Education Bursary Fund
Attachment 2 Amending Document

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Louis de Montbrun, Manager, Financial Reporting, 902.476.0585

Approved by: Original Signed

Ed Thornhill, A/Director of Finance & ICT/CFO, 902.490.4480

Attachment 1
(Showing proposed changes)

**SACKVILLE COMMUNITY AWARD
FUNDED BY
SACKVILLE LANDFILL COMMUNITY COMPENSATION**

WHEREAS, in June, 1994 the Sackville Community Council approved that five hundred thousand (\$500,000) dollars of the five million (\$5,000,000) dollars Sackville Landfill Compensation Fund be invested in trust by the Municipality of Halifax County for an Education Bursary Fund (“Bursary Fund”) for the community of Sackville;

AND WHEREAS the purpose of the Bursary Fund is to help, but not completely fund, as many youth as possible to continue onto post-secondary education or Community College;

AND WHEREAS due to the ever increasing costs of post-secondary education the Bursary Fund has a built in growth factor so that future generations of youth may be helped by the community in the same way;

AND WHEREAS the interest generated by the Bursary Fund will be distributed evenly between the Sackville Municipal Districts 16, 19, 20, 21 and 22 as set out in the Halifax County municipal boundaries approved in June 1994;

AND WHEREAS, in 1996, the County of Halifax was amalgamated with the Town of Bedford, City of Halifax and City of Dartmouth to form the Halifax Regional Municipality (“HRM”);

AND WHEREAS the polling districts for the HRM were set out on December 20, 2011 by a decision of the Nova Scotia Utility and Review Board;

AND WHEREAS the former Sackville Municipal Districts of 16, 19, 20, 21 and 22 are now part of the District 14 (Middle/Upper Sackville - Beaver Bank – Lucasville) and District 15 (Lower Sackville);

THEREFORE the terms of the Sackville Community Award are as follows:

Disbursement of annual interest

1. The annual interest generated from the Bursary Fund’s principle shall be used in the following manner:

(a) ten percent (10%) of the interest generated each year shall become part of the Bursary Fund’s principle; and

(b) ninety percent (90%) of the interest generated each year shall be used for educational awards.

Awards

2. (1) Sackville Community Awards shall be used in the amount not exceeding one thousand dollars (\$1,000) each.

(2) In the event that a District cannot use all of its allotted funds, the remaining allocated funds must be distributed evenly among the remaining Districts.

(3) Awards not claimed in any given year must be added to the interest allocated for awards in the following year and distributed evenly among the Districts.

Application requirements

3. The Applicant must:

(a) have been a resident within the boundaries set out June 1994 for the former Districts 16, 19, 20, 21 and 22, now parts of Districts 14 and 15, for a period of at least five (5) years;

(b) be a graduating student who is entering his or her first year of post- secondary education or Community College;

(c) have an average of seventy percent (70%) or above with an acceptable academic performance; and

(d) supply three (3) recommendations, one (1) from an academic staff member of his or her school and two (2) from individuals within in the Sackville community who are not family or fellow students.

4. An Applicant who has received a major scholarship of one thousand dollars (\$1,000) or more is ineligible for a Sackville Community Award.

Application rating

5. Applications must be rated in accordance with the following criteria:

(a) community and school involvement;

(b) course of study and cost;

(c) financial need;

(d) length of residence in community;

(e) marks; and

(f) references.

Sackville Community Awards Committee

6. The Sackville Community Awards Committee shall be made up of the following individuals:

(a) two representatives from both Millwood High School and Sackville High School and the two representatives from each school must be:

- (i) the principal or delegate, and
- (ii) the Chair of the School Advisory Council established under the *Education Act*.

(b) One representative from the Community Recreation Department of the HRM.

(c) The Sackville Community Awards Committee will make a recommendation to the North West Community Council respecting:

- (i) the names of proposed recipients of the Sackville Community Award; and
- (ii) the amount of each award, not to exceed one thousand dollars.

7. (1) The Chair of the Sackville Community Awards Committee shall be appointed annually by the North West Community Council, and a person may be reappointed as Chair for a maximum of seven consecutive years.

(2) Candidates for Chair must be determined by the *Public Appointment Policy* of the HRM.

Attachment 2
(Amending Document)

**SACKVILLE COMMUNITY AWARD
FUNDED BY
SACKVILLE LANDFILL COMMUNITY COMPENSATION**

BE IT RESOLVED by the North West Community Council that the Sackville Community Award be further amended as follows:

1. Subsection 1 of section 2 is amended by:
 - (a) striking out the word “of” after the word “amount” and before the word “one”; and
 - (b) adding the words “not exceeding” after the word “amount” and before the word “one”.
2. Clause 6c is added after clause 6b and before section 7 as follows:
 - (c) The Sackville Community Awards Committee will make a recommendation to the North West Community Council respecting:
 - (i) the names of proposed recipients of the Sackville Community Award; and
 - (ii) the amount of each award, not to exceed one thousand dollars.

Done and passed in Community Council this day of , 2016.

Mayor

Municipal Clerk