

HALIFAX

P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 3
Halifax Regional Council
January 12, 2016

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed

SUBMITTED BY:

Councillor Bill Karsten, Chair, Audit & Finance Standing Committee

DATE: December 22, 2015

SUBJECT: Investment Policy Advisory Committee Report – Quarter Ending September 30, 2015

INFORMATION REPORT

ORIGIN

December 16, 2015 meeting of the Audit & Finance Standing Committee, Item No. 9.3.1.

LEGISLATIVE AUTHORITY

The principle role of the Audit and Finance Standing Committee is to provide advice to Council on matters relating to Audit and Finance. In particular, Section 3.2.6 of the Audit and Finance Standing Committee's Terms of Reference shall 'Review as required, any other policies, procedures, forecasts, reports or process as agreed to mutually by the Municipalities CAO and the Committee'.

BACKGROUND

A report from the Investment Policy Advisory Committee dated December 3, 2015 pertaining to Investment Activities – Quarter Ending September 30, 2015 was before the Audit & Finance Standing Committee at its meeting held on December 16, 2015.

For further information please refer to the attached committee report dated December 3, 2015.

DISCUSSION

The Audit and Finance Standing Committee received the committee report dated December 3, 2015 at its meeting held on December 16, 2015 and forwarded it to Halifax Regional Council as an Information item.

FINANCIAL IMPLICATIONS

As outlined in the committee report dated December 3, 2015.

COMMUNITY ENGAGEMENT

All meetings of the Audit & Finance Standing Committee are open to the public. The agenda and reports are provided online in advance of the meeting

ATTACHMENTS

1. Investment Policy Advisory Committee report dated December 3, 2015

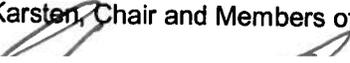
A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Liam MacSween, Legislative Assistant, 902.490.6521

HALIFAX

PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 12.3.1
Audit and Finance Standing Committee
December 16, 2015

TO: Councillor Bill Karsten, Chair and Members of Audit and Finance Standing
Committee
Original Signed 

SUBMITTED BY: Councillor Craig, Co-Chair Investment Policy Advisory Committee
Original Signed 

Shawn Williams, Co-Chair Investment Policy Advisory Committee


DATE: December 03, 2015

SUBJECT: Investment Policy Advisory Committee Report – Quarter ending September
30, 2015

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

LEGISLATIVE AUTHORITY

Section 121(1) of the HRM Charter requires that funds be invested pursuant to an Investment Policy adopted by Council and approved by the Minister of Service Nova Scotia and Municipal Relations or invested pursuant to the Trustee Act. Where HRM has chosen to adopt an Investment Policy and the Minister has approved the Policy investment activities are governed by this Policy.

RECOMMENDATION

It is recommended that the Audit and Finance Standing Committee forward this report to Halifax Regional Council as an information item.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee) were approved by Council and the Minister in 2005, 2007, 2008, 2010, early 2012 and early 2014. Reviews of the Policy by the Committee in late 2012 and 2014 did not result in any recommended changes.

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

Strategies:

4. Diversification of Investment Portfolio
5. Regular Review of Performance
6. Risk Management Approach

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending September 30, 2015 and accepts the report and the findings contained in the report that the investment activities reported are in compliance with the Policy with the exceptions as noted below.

During the Quarter there were a number of instances where there were variances from the Investment Policy Sector Weight guidelines. All of these temporary variances were discussed with the Committee. The number of variances this quarter increased substantially from previous quarters. The committee was in agreement with staff's assertion that they did not constitute a material increase in risk to the portfolio. The Committee expressed concern with staff's recent use of temporary discretion in the management of cash flows and recommended corrective actions be developed. Staff's response to this is that no corrective action is required at this time. Staff feels that the objectives of the policy listed above have been met. From a preservation of capital objective, no capital has been lost. From a competitive return objective, the greater rate of return of roughly 0.5% in our bank accounts over Government instruments yielded an extra \$1,300.00 in investment income. From a liquidity objective, the overages ranged from 0.1%-4.0% of the total portfolio over the Sector Weights guideline limit. During staff vacations government maturities are not reinvested. The primary goal of staff is to ensure that there is sufficient cash in our bank account to cover planned and unexpected payments.

FINANCIAL IMPLICATIONS

N/A

COMMUNITY ENGAGEMENT

Investment activities are reported quarterly to the Investment Policy Advisory Committee. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to Audit and Finance Committee of Council quarterly on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ September 30, 2015 (Schedules A,B,C,D & E)

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/cc.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Shawn Williams, Deputy Treasurer, Co-Chair, Investment Policy Advisory Committee, 490-2023

**Total Portfolio
Sector Weights @ September 30, 2015**

SCHEDULE A

Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%		
CASH & EQUIVALENTS								
Federal Government & its Guarantees	Open	0	0%	296,855,107	100%	293,854,645	99%	
Federal Government	Open	0	0%					
Business Development Bank	Open	0	0%					
Canada Mortgage & Housing Corp.	Open	0	0%					
Canadian Wheat Board	Open	0	0%					
Export Development Canada	Open	0	0%					
Farm Credit Corp	Open	0	0%					
Provincial Governments & their Guarantees	R-1 Mid or Greater	130,744,243	44%	296,855,107	100%	166,110,864	56%	
Total Alberta (R-1 High)	Open	2,237,715	1%	74,213,777	25%	61,064,132	21%	
Alberta (R-1 High)	Open	2,237,715						
Alberta Capital Finance Authority (R-1 High)	Open	0						
Alberta Treasury Branches (R-1 High)	Open	0						
British Columbia (R-1 High)	Open	7,619,090	3%	74,213,777	25%	64,459,885	22%	
Manitoba (R-1 Mid)	Open	4,993,750	2%	74,213,777	25%	69,220,027	23%	
New Brunswick (R-1 Mid)	Open	1,990,560	1%	74,213,777	25%	72,223,217	24%	
Nova Scotia (R-1 Mid)	Open	10,985,670	4%	74,213,777	25%	63,228,107	21%	
Ontario (R-1 Mid)	Open	57,064,189	19%	74,213,777	25%	17,149,607	6%	
Quebec (R-1 Mid)	Open	39,865,679	13%	74,213,777	25%	34,348,097	12%	
Quebec		32,400,940						
Financement Quebec		7,464,740						
Hydro Quebec		0						
Saskatchewan (R-1 High)	Open	5,987,610	2%	74,213,777	25%	68,226,167	23%	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0	0%	74,213,777	25%	74,213,777	25%	
Calgary (R-1 High)	Open	0	0%	29,685,511	10%	29,685,511	10%	
Financial Institutions & their Guarantees /Corporations	BA's Schedule A	150,057,259	51%	148,427,553	50%	-1,629,705	-1%	
Tier 1 - Financial Institutions & their Guarantees	Canadian Banks R-1	Mid	135,509,510	46%	148,427,553	50%	12,918,044	4%
Bank of Montreal (R-1 High)	Open	29,111,943	10%	29,685,511	10%	573,567	0%	
BMO - Instruments		0						
BMO - Account		29,111,943						
Bank of Nova Scotia (R-1 High)	Open	30,124,503	10%	29,685,511	10%	-438,992	0%	
Bank of Nova Scotia - Effective Cash		10,124,503						
Bank of Nova Scotia - Notice Account		20,000,000						
Canadian Imperial Bank of Commerce (R-1 High)	Open	29,111,772	10%	29,685,511	10%	573,738	0%	
CIBC - Instruments		0						
CIBC - Account		29,111,772						
Royal Bank (R-1 High)	Open	29,181,292	10%	29,685,511	10%	524,219	0%	
RBC - Instruments		0						
RBC - Account		29,181,292						
Toronto Dominion (R-1 High)	Open	18,000,000	6%	29,685,511	10%	11,685,511	4%	
TD - Instruments		0						
TD - Account		18,000,000						
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	14,547,749	5%	74,213,777	25%	59,666,028	20%	
NATIONAL Bank of Canada (R-1 Mid)	Open	14,547,749	5%	14,842,755	5%	295,006	0%	
OMERS Realty Corporation (R-1 High)	Open	0	0%	14,842,755	5%	14,842,755	5%	
CDP Financial Inc (R-1 High)	Open	0	0%	14,842,755	5%	14,842,755	5%	
Desjardins Total		0	0%	14,842,755	5%	14,842,755	5%	
Desjardins Group (R-1 High)	Open	0						
Caisse Centale Desjardins (R-1 High)	Open	0						
Total Cash and Equivalents		280,801,502	95%					
Federal Government & its Guarantees								
Money Market		0	0%	25,907,364	20%	25,907,364	20%	
Reserves - Bond Pool		3,000,462	1%	163,944,195	100%	160,943,733	98%	
Canada Mortgage & Housing Corp		3,000,462	1%	163,944,195	100%	160,943,733	98%	
Provincial Government & their Guarantees		13,046,733	4%	25,907,364	20%	12,860,631	10%	
Money Market		1,997,986	4%	25,907,364	20%	4,187,272	3%	
Alberta		1,997,986	4%	12,953,682	10%	2,041,752	2%	
Alberta Capital Finance Authority		0						
Alberta Treasury Branches		0						
British Columbia		0	1%	12,953,682	10%	10,819,880	8%	
Manitoba		0	0%	12,953,682	10%	12,953,682	10%	
New Brunswick		0	0%	12,953,682	10%	12,953,682	10%	
Nova Scotia		0	0%	12,953,682	10%	12,953,682	10%	
Ontario		0	0%	12,953,682	10%	12,953,682	10%	
Quebec		0	0%	12,953,682	10%	12,953,682	10%	
Quebec		0						
Financement Quebec		0						
Hydro Quebec		0						
Saskatchewan		0	0%	12,953,682	10%	12,953,682	10%	
Bond Pool		11,048,747	4%	32,788,639	20%	19,742,106	12%	
Alberta		8,913,944	4%	16,394,420	10%	5,482,490	3%	
Alberta		7,865,190						
Alberta Capital Finance Authority		1,048,754						
Alberta Treasury Branches		0						
British Columbia		2,134,802	1%	16,394,420	10%	14,259,617	9%	
Manitoba		0	0%	16,394,420	10%	16,394,420	10%	
New Brunswick		0	0%	16,394,420	10%	16,394,420	10%	
Nova Scotia		0	0%	16,394,420	10%	16,394,420	10%	
Ontario		0	0%	16,394,420	10%	16,394,420	10%	
Quebec		0	0%	16,394,420	10%	16,394,420	10%	
Quebec		0	0%	16,394,420	10%	16,394,420	10%	
Financement Quebec		0	0%	16,394,420	10%	16,394,420	10%	
Hydro Quebec		0	0%	16,394,420	10%	16,394,420	10%	
Saskatchewan		0	0%	16,394,420	10%	16,394,420	10%	
Total Fixed		16,047,195	5%	32,788,639	20%	16,741,644	10%	
Equities								
Bank of Montreal		6,410						
Total Equities		6,410						
Total Investments		296,855,107						
Interest Bearing Bank Accounts - O/S Cheque Coverage		15,193,427						
Total Investments and O/S Cheques Coverage		312,048,533						

**Operating Funds
Sector Weights @ September 30, 2015**

SCHEDULE B

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	119,670,264	100%	119,670,264	100%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0					
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	55,326,119	46%	119,670,264	100%	64,344,145	54%
Total Alberta (R-1 High)	Open	946,918	1%	29,917,566	25%	28,125,174	24%
Alberta (R-1 High)	Open	946,918					
Alberta Capital Finance Authority (R-1 High)	Open	0	0%				
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	3,224,116	3%	29,917,566	25%	26,693,450	22%
Manitoba (R-1 Mid)	Open	2,113,170	2%	29,917,566	25%	27,804,396	23%
New Brunswick (R-1 Mid)	Open	842,331	1%	29,917,566	25%	29,075,235	24%
Nova Scotia (R-1 Mid)	Open	4,648,728	4%	29,917,566	25%	25,268,838	21%
Ontario (R-1 Mid)	Open	24,147,442	20%	29,917,566	25%	5,770,124	5%
Quebec (R-1 Mid)	Open	16,869,678	14%	29,917,566	25%	13,047,888	11%
Quebec		13,710,877					
Financement Quebec		3,158,801					
Hydro Quebec		0					
Saskatchewan (R-1 High)	Open	2,533,735	2%	29,917,566	25%	27,383,831	23%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		29,917,566	25%	29,917,566	25%
Calgary (R-1 High)	Open			11,967,026	10%	11,967,026	10%
Financial Institutions & their Guarantees /Corporations		63,498,671	53%	59,835,132	50%	-3,663,539	-3%
BA's Schedule A							
Canadian Banks R-1							
Tier 1 - Financial Institutions & their Guarantees	Mid	57,342,603	48%	59,835,132	50%	2,492,529	2%
Bank of Montreal (R-1 High)	Open	12,319,096	10%	11,967,026	10%	-352,069	0%
BMO - Instruments		0					
BMO - Account		12,319,096					
Bank of Nova Scotia (R-1 High)	Open	12,747,573	11%	11,967,026	10%	-780,547	-1%
Bank of Nova Scotia Effective Cash		4,284,314					
Bank of Nova Scotia - Notice Account		8,463,259					
Canadian Imperial Bank of Commerce (R-1 High)	Open	12,319,023	10%	11,967,026	10%	-351,997	0%
CIBC - Instruments		0					
CIBC - Account		12,319,023					
Royal Bank (R-1 High)	Open	12,339,978	10%	11,967,026	10%	-372,952	0%
RBC - Instruments		0					
RBC - Account		12,339,978					
Toronto Dominion (R-1 High)	Open	7,616,933	6%	11,967,026	10%	4,350,093	4%
TD - Instruments		0					
TD - Account		7,616,933					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	6,156,068	5%	29,917,566	25%	23,761,498	20%
National Bank of Canada (R-1 Mid)	Open	6,156,068	5%	5,983,513	5%	-172,555	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	5,983,513	5%	5,983,513	5%
CDP Financial Inc (R-1 High)	Open	0	0%	5,983,513	5%	5,983,513	5%
Desjardins Total		0	0%	5,983,513	5%	5,983,513	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centrale Desjardins (R-1 High)	Open	0					
Total Investments		118,624,790	99%				
Federal Government & its Guarantees							
Money Market		0	0%	23,934,053	20%	23,934,053	20%
Reserves - Bond Pool		0	0%	23,934,053	100%	23,934,053	20%
Canada Mortgage & Housing Corp.		0					
Provincial Government & their Guarantees		845,474	1%	23,934,053	20%	23,088,579	19%
Money Market		845,474	1%	23,934,053	20%	23,088,579	19%
Alberta		845,474	1%	11,967,026	10%	11,121,553	9%
Alberta		845,474					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	11,967,026	10%	11,967,026	10%
Manitoba		0	0%	11,967,026	10%	11,967,026	10%
New Brunswick		0	0%	11,967,026	10%	11,967,026	10%
Nova Scotia		0	0%	11,967,026	10%	11,967,026	10%
Ontario		0	0%	11,967,026	10%	11,967,026	10%
Quebec		0	0%	11,967,026	10%	11,967,026	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	11,967,026	10%	11,967,026	10%
Bond Pool		0	1%	23,934,053	20%	23,088,579	19%
Alberta		0	1%	11,967,026	10%	11,121,553	9%
Alberta		0					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	11,967,026	10%	11,967,026	10%
Manitoba		0	0%	11,967,026	10%	11,967,026	10%
New Brunswick		0	0%	11,967,026	10%	11,967,026	10%
Nova Scotia		0	0%	11,967,026	10%	11,967,026	10%
Ontario		0	0%	11,967,026	10%	11,967,026	10%
Quebec		0	0%	11,967,026	10%	11,967,026	10%
Quebec		0					
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	11,967,026	10%	11,967,026	10%
Total Fixed		845,474	1%	23,934,053	20%	23,088,579	19%
Total Investments		119,670,264					
Interest Bearing Bank Accounts - O/S Cheque Coverage		15,193,427					
Total Investments and O/S Cheques Coverage		134,863,691					

Capital Funds
Sector Weights @ September 30, 2015

SCHEDULE C

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees							
Federal Government	Open	0	0%	0	100%	0	0%
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees							
Total Alberta (R-1 High)	R-1 Mid or Greater	0	0%	0	100%	0	0%
Alberta (R-1 High)	Open	0	0%	0	25%	0	0%
Alberta Capital Finance Authority (R-1 High)	Open	0					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	0	0%	0	25%	0	0%
Manitoba (R-1 Mid)	Open	0	0%	0	25%	0	0%
New Brunswick (R-1 Mid)	Open	0	0%	0	25%	0	0%
Nova Scotia (R-1 Mid)	Open	0	0%	0	25%	0	0%
Ontario (R-1 Mid)	Open	0	0%	0	25%	0	0%
Quebec (R-1 Mid)	Open	0	0%	0	25%	0	0%
Quebec							
Financement Quebec							
Hydro Quebec							
Saskatchewan (R-1 High)	Open		0%	0	25%	0	0%
Municipal Governments & their Guarantees*							
Calgary (R-1 High)	R-1 Mid or Greater	0		0	25%	0	0%
	Open			0	10%	0	0%
Financial Institutions & their Guarantees /Corporations							
BA's Schedule A							
Canadian Banks R-1							
Tier 1 - Financial Institutions & their Guarantees							
Bank of Montreal (R-1 High)	Mid	0	0%	0	50%	0	0%
BMO - Instruments	Open	0	0%	0	10%	0	0%
BMO - Account		0					
Bank of Nova Scotia (R-1 High)	Open	0	0%	0	10%	0	0%
Bank of Nova Scotia - Effective Cash		0					
Bank of Nova Scotia - Notice Account		0					
Canadian Imperial Bank of Commerce (R-1 High)	Open	0	0%	0	10%	0	0%
CIBC - Instruments		0					
CIBC - Account		0					
Royal Bank (R-1 High)	Open	0	0%	0	10%	0	0%
RBC - Instruments		0					
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	0	0%	0	10%	0	0%
TD - Instruments		0					
TD - Account		0					
Tier 2 - Financial Institutions & Corporations							
National Bank of Canada (R-1 Mid)	R-1 Mid/High***	0	0%	0	25%	0	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	0	5%	0	0%
CDP Financial Inc (R-1 High)	Open	0	0%	0	5%	0	0%
Desjardins Total	Open	0	0%	0	5%	0	0%
Desjardins Group (R-1 High)	Open	0	0%	0	5%	0	0%
Caisse Centrale Desjardins (R-1 High)	Open	0					
Total Investments		0	0%				
Federal Government & its Guarantees							
Money Market							
Reserves - Bond Pool		0	0%	0	20%	0	20%
Canada Mortgage & Housing Corp		0		0	100%	0	0%
Provincial Government & their Guarantees							
Money Market							
Alberta		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Nova Scotia		0	0%	0	10%	0	0%
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	0	10%	0	0%
Bond Pool							
Alberta		0	0%	0	20%	0	0%
Alberta		0	0%	0	10%	0	0%
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	0%	0	10%	0	0%
Manitoba		0	0%	0	10%	0	0%
New Brunswick		0	0%	0	10%	0	0%
Nova Scotia		0	0%	0	10%	0	0%
Ontario		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Quebec		0	0%	0	10%	0	0%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	0	10%	0	0%
Total Fixed		0	0%	0	20%	0	0%
Total Investments		0					
Interest Bearing Bank Accounts - O/S Cheque Coverage							
		0					
Total Investments and O/S Cheques Coverage		0					

Reserve Funds
Sector Weights @ September 30, 2015

SCHEDULE D

Category	Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	0	0%	173,788,947	100%	170,788,485	98%
Federal Government	Open	0	0%				
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	73,851,093	42%	173,788,947	100%	99,937,854	58%
Total Alberta (R-1 High)	Open	1,263,977	1%	43,447,237	25%	32,140,751	18%
Alberta (R-1 High)	Open	1,263,977					
Alberta Capital Finance Authority (R-1 High)	Open	0					
Alberta Treasury Branches (R-1 High)	Open	0					
British Columbia (R-1 High)	Open	4,303,655	2%	43,447,237	25%	37,008,780	21%
Manitoba (R-1 Mid)	Open	2,820,728	2%	43,447,237	25%	40,626,509	23%
New Brunswick (R-1 Mid)	Open	1,124,371	1%	43,447,237	25%	42,322,866	24%
Nova Scotia (R-1 Mid)	Open	6,205,273		43,447,237	25%	37,241,964	21%
Ontario (R-1 Mid)	Open	32,232,786	19%	43,447,237	25%	11,214,450	6%
Quebec (R-1 Mid)	Open	22,518,192	13%	43,447,237	25%	20,929,045	12%
Quebec		18,301,722					
Financement Quebec		4,216,470					
Hydro Quebec		0					
Saskatchewan (R-1 High)	Open	3,382,111	2%	43,447,237	25%	40,065,126	23%
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		43,447,237	25%	43,447,237	25%
Calgary (R-1 High)	Open			17,378,895	10%	17,378,895	10%
Financial Institutions & their Guarantees /Corporations		84,780,080	49%	86,894,473	50%	2,134,393	1%
	BA's Schedule A						
Tier 1 - Financial Institutions & their Guarantees	Canadian Banks R-1 Mid	78,542,761	44%	86,894,473	50%	10,351,712	6%
Bank of Montreal (R-1 High)	Open	16,443,927	9%	17,378,895	10%	934,967	1%
BMO - Instruments		0					
BMO - Account		16,443,927					
Bank of Nova Scotia (R-1 High)	Open	17,015,873	10%	17,378,895	10%	363,022	0%
Bank of Nova Scotia Effective Cash		5,718,841					
Bank of Nova Scotia - Notice Account		11,297,032					
Canadian Imperial Bank of Commerce (R-1 High)	Open	16,443,831	9%	17,378,895	10%	935,064	1%
CIBC - Instruments		0					
CIBC - Account		16,443,831					
Royal Bank (R-1 High)	Open	16,471,802	9%	17,378,895	10%	907,093	1%
RBC - Instruments		0					
RBC - Account		16,471,802					
Toronto Dominion (R-1 High)	Open	10,167,329	6%	17,378,895	10%	7,211,566	4%
TD - Instruments		0					
TD - Account		10,167,329					
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	8,217,319	5%	43,447,237	25%	35,229,918	20%
National Bank of Canada (R-1 Mid)	Open	8,217,319	5%	8,689,447	5%	472,128	0%
OMERS Realty Corporation (R-1 High)	Open	0	0%	8,689,447	5%	8,689,447	5%
CDP Financial Inc (R-1 High)	Open	0	0%	8,689,447	5%	8,689,447	5%
Desjardins Total		0	0%	8,689,447	5%	8,689,447	5%
Desjardins Group (R-1 High)	Open	0					
Caisse Centale Desjardins (R-1 High)	Open	0					
Total Cash and Equivalents		158,611,173	91%				
Federal Government & its Guarantees							
Money Market		0	0%	0	20%	0	0%
Reserves - Bond Pool		3,000,462	2%	173,788,947	100%	170,788,485	98%
Canada Mortgage & Housing Corp.		3,000,462					
Provincial Government & their Guarantees		12,177,311	7%	86,894,473	50%	74,717,162	43%
Money Market		1,128,565	7%	86,894,473	50%	74,717,162	43%
Alberta		1,128,565	6%	17,378,895	10%	7,336,385	4%
Alberta		1,128,565					
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0	1%	17,378,895	10%	15,244,092	9%
Manitoba		0	0%	17,378,895	10%	17,378,895	10%
New Brunswick		0	0%	17,378,895	10%	17,378,895	10%
Nova Scotia		0	0%	17,378,895	10%	17,378,895	10%
Ontario		0	0%	17,378,895	10%	17,378,895	10%
Quebec		0	0%	17,378,895	10%	17,378,895	10%
Quebec		0	0%	17,378,895	10%	17,378,895	10%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	17,378,895	10%	17,378,895	10%
Bond Pool		11,048,746	7%	86,894,473	50%	74,717,162	43%
Alberta		8,913,944	6%	17,378,895	10%	7,336,385	4%
Alberta		7,865,190					
Alberta Capital Finance Authority		1,048,754					
Alberta Treasury Branches		0					
British Columbia		2,134,802	1%	17,378,895	10%	15,244,092	9%
Manitoba		0	0%	17,378,895	10%	17,378,895	10%
New Brunswick		0	0%	17,378,895	10%	17,378,895	10%
Nova Scotia		0	0%	17,378,895	10%	17,378,895	10%
Ontario		0	0%	17,378,895	10%	17,378,895	10%
Quebec		0	0%	17,378,895	10%	17,378,895	10%
Quebec		0	0%	17,378,895	10%	17,378,895	10%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	17,378,895	10%	17,378,895	10%
Total Fixed		15,177,773	9%	173,788,947	100%	158,611,173	91%
Total Investments		173,788,947					

Trust Funds
Sector Weights @ September 30, 2015

SCHEDULE E

	Category Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees							
Federal Government	Open	0	0%	3,395,895	100%	3,395,895	100%
Business Development Bank	Open	0	0%				
Canada Mortgage & Housing Corp.	Open	0	0%				
Canadian Wheat Board	Open	0	0%				
Export Development Canada	Open	0	0%				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees							
Total Alberta (R-1 High)	Open	1,567,031	46%	3,395,895	100%	1,828,884	54%
Alberta (R-1 High)	Open	28,820	1%	848,974	25%	798,207	24%
Alberta Capital Finance Authority (R-1 High)	Open	28,820					
Alberta Treasury Branches (R-1 High)	Open	0	0%				
British Columbia (R-1 High)	Open	0	0%				
Manitoba (R-1 Mid)	Open	91,318	3%	848,974	25%	757,655	22%
New Brunswick (R-1 Mid)	Open	59,852	2%	848,974	25%	789,121	23%
Nova Scotia (R-1 Mid)	Open	23,858	1%	848,974	25%	825,116	24%
Ontario (R-1 Mid)	Open	131,668	4%	848,974	25%	717,305	21%
Quebec (R-1 Mid)	Open	683,941	20%	848,974	25%	165,033	5%
Quebec	Open	477,809	14%	848,974	25%	371,165	11%
Financement Quebec							
Hydro Quebec							
Saskatchewan (R-1 High)	Open	71,764	2%	848,974	25%	777,209	23%
Municipal Governments & their Guarantees*							
Calgary (R-1 High)	Open	0		848,974	25%	848,974	25%
				339,590	10%	339,590	10%
Financial Institutions & their Guarantees /Corporations							
	BA's Schedule A	1,798,507	53%	1,697,948	50%	-100,559	-3%
	Canadian Banks R-1						
Tier 1 - Financial Institutions & their Guarantees							
Bank of Montreal (R-1 High)	Open	1,624,145	48%	1,697,948	50%	73,802	2%
BMO - Instruments	Open	348,920	10%	339,590	10%	-9,331	0%
BMO - Account		0					
Bank of Nova Scotia (R-1 High)	Open	348,920					
Bank of Nova Scotia Effective Cash		361,056	11%	339,590	10%	-21,467	-1%
Bank of Nova Scotia - Notice Account		121,347					
Canadian Imperial Bank of Commerce (R-1 High)	Open	239,709					
CIBC - Instruments	Open	348,918	10%	339,590	10%	-9,329	0%
CIBC - Account		0					
Royal Bank (R-1 High)	Open	348,918					
RBC - Instruments	Open	349,512	10%	339,590	10%	-9,922	0%
RBC - Account		0					
Toronto Dominion (R-1 High)	Open	349,512					
TD - Instruments	Open	215,738	6%	339,590	10%	123,851	4%
TD - Account		0					
		215,738					
Tier 2 - Financial Institutions & Corporations							
National Bank of Canada (R-1 Mid)	Open	174,362	5%	848,974	25%	674,612	20%
OMERS Realty Corporation (R-1 High)	Open	174,362	5%	169,795	5%	-4,567	0%
CDP Financial Inc (R-1 High)	Open	0	0%	169,795	5%	169,795	5%
Desjardins Total	Open	0	0%	169,795	5%	169,795	5%
Desjardins Group (R-1 High)	Open	0	0%	169,795	5%	169,795	5%
Caisse Centrale Desjardins (R-1 High)	Open	0					
		0					
Total Cash and Equivalents							
		<u>3,365,538</u>	<u>99%</u>				
Federal Government & its Guarantees							
Money Market							
Reserves - Bond Pool		0	0%	0	20%	0	0%
Canada Mortgage & Housing Corp.		0	0%	3,395,895	100%	3,395,895	100%
		0					
Provincial Government & their Guarantees							
Money Market							
Alberta		23,947	1%	3,395,895	100%	3,371,948	99%
Alberta		23,947	100%	3,395,895	100%	3,371,948	99%
Alberta Capital Finance Authority		23,947	1%	339,590	10%	315,643	9%
Alberta Treasury Branches		0					
British Columbia		0	0%	339,590	10%	339,590	10%
Manitoba		0	0%	339,590	10%	339,590	10%
New Brunswick		0	0%	339,590	10%	339,590	10%
Nova Scotia		0	0%	339,590	10%	339,590	10%
Ontario		0	0%	339,590	10%	339,590	10%
Quebec		0	0%	339,590	10%	339,590	10%
Quebec		0	0%	339,590	10%	339,590	10%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0	0%	339,590	10%	339,590	10%
Bond Pool							
Alberta		0	1%	3,395,895	100%	3,371,948	99%
Alberta		0	1%	339,590	10%	315,643	9%
Alberta Capital Finance Authority		0					
Alberta Treasury Branches		0					
British Columbia		0					
Manitoba		0	0%	339,590	10%	339,590	10%
New Brunswick		0	0%	339,590	10%	339,590	10%
Nova Scotia		0	0%	339,590	10%	339,590	10%
Ontario		0	0%	339,590	10%	339,590	10%
Quebec		0	0%	339,590	10%	339,590	10%
Quebec		0	0%	339,590	10%	339,590	10%
Financement Quebec		0					
Hydro Quebec		0					
Saskatchewan		0					
Total Fixed							
		<u>23,947</u>					
Equities							
Bank of Montreal		6,410					
Total Equities							
		<u>6,410</u>					
Total Investments							
		<u>3,395,895</u>					