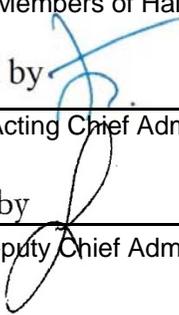


HALIFAX

P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 14.1.1
Halifax Regional Council
January 12, 2016

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 
John Traves, Q.C. Acting Chief Administrative Officer

Original Signed by
Mike Labrecque, Deputy Chief Administrative Officer

DATE: December 10, 2015

SUBJECT: Approval of \$50,000 Disbursement and Establishment of Approval Process for DeWolf Fund

ORIGIN

Request for funding from the DeWolf Fund towards the construction costs of washrooms in the DeWolf Park as proposed in the 2010/11 Project Budget.

LEGISLATIVE AUTHORITY

Under the HRM Charter, Section 79 Halifax Regional Council may expend money for municipal purposes.

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Approve the disbursement of \$50,000 from the DeWolf Fund to be used towards the capital construction cost of the new washroom facility in DeWolf Park in Project CPX01194 Regional Park Washroom Facilities as approved in the 2010/11 Project Budget; and
2. Direct staff to follow Option #1: Community Council Review and Recommendation to Regional Council as the administrative and approval process to follow for the DeWolf Fund in future.

BACKGROUND

In the November 28, 2000 minutes of Halifax Regional Council, Mayor Kelly acknowledged the contribution of \$100,000 to HRM from the estate of Rear-Admiral Harry DeWolf (Ret'd). In a Regional Council report, dated June 29, 2000 entitled "DeWolf Trust Fund", the contribution was described as "a bequest of \$100,000 from Rear Admiral Harry DeWolf (Ret'd) for the establishment of a community trust fund for community initiatives within District 21 – Bedford".

There appears to be little other documentation in place in regards to the DeWolf Contribution beyond that found in the referenced reports to Regional Council and staff has made every effort to contact the DeWolf family to better understand their wishes in regard to the "go-forward" process, but have been unsuccessful.

From the minutes of Regional Council:

- 1) Funds are to be used for community projects within the previous District 21 – which generally aligns with the boundaries of the former Town of Bedford; and
- 2) Projects will support initiatives that benefit the community of Bedford.

To date, several disbursements from the DeWolf Fund were approved by Regional Council. A summary is provided as Attachment 1 to this report.

In the 2010/11 project budget, funding for \$250,000 was approved which included a \$125,000 cost share contribution from the Waterfront Development Corporation and \$50,000 contribution from the DeWolf Fund. Construction of the washrooms has been completed. The formal approval of the disbursement from the DeWolf Fund has been held up as research and a formal process was being developed.

DISCUSSION

To date the DeWolf Fund has been administered by the Finance Business Unit. Disbursements have been recommended by the area Councillor and approved by a motion of Regional Council. However, there is no formal documentation of the appropriate approval process for future disbursements.

Staff is seeking a motion of Regional Council in order to provide direction regarding the method to be used to approve disbursements from the DeWolf Fund on a "go forward" basis. Several options are available to Regional Council in regard to the ongoing management and disbursements from the DeWolf Fund:

- 1) Option #1: Community Council Review and Recommendation to Regional Council – The Fund would continue to be managed by HRM's Finance Business Unit. A statement showing the balance and any transactions would be provided to the North West Community Council at least once a year. The North West Community Council would recommend any disbursements to Regional Council for their approval.
- 2) Option #2: Recommendation Direct to Regional Council – The Fund would continue to be managed by HRM's Finance Business Unit. For each disbursement, a recommendation report detailing the request and the balance in the DeWolf Fund would be provided to Regional Council for their approval.

In addition, the disbursement of \$50,000 to Project CPX01194 Regional Park Washroom Facilities has not yet been formally approved by Council. The formal approval is being sought from Regional Council, to disburse \$50,000 from the DeWolf Fund to be used towards the capital construction cost of the new washroom facility in DeWolf Park.

FINANCIAL IMPLICATIONS

Approval of a contribution of \$50,000 towards the construction of washrooms in DeWolf Park would leave a balance of \$82,699.35 in the DeWolf Fund.

COMMUNITY ENGAGEMENT

No community engagement is required.

ENVIRONMENTAL IMPLICATIONS

Not Applicable.

ALTERNATIVES

Council could select either of the options proposed or a similar process in regard to the ongoing management and distribution of contributions from the DeWolf Fund.

Council could decide not to approve the disbursement from the Fund. If rejected, another funding source for the Project would be required.

ATTACHMENTS

Attachment 1 – Summary of disbursement, interest earned and current balance of the DeWolf Fund

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Louis de Montbrun, Manager, Financial Reporting, 902.476.0585

Financial Approval by: _____
Amanda Whitewood, Director of Finance & ICT/CFO, 902.490.6308

Report Approved by: _____
Martin Ward QC, Director, Legal, Insurance and Risk Management Services,
902.490.4226

DeWolf Fund
Summary Of Account as of November 30, 2015

Attachment 1

		\$
Original Contribution:		100,000.00
Disbursement: Bedford Youth Development Association	July-10-01	(10,000.00)
Disbursement: Royal Canadian Legion	July-11-01	(2,000.00)
Loan to Rocky Lake Development Association	December-17-01	(50,000.00)
Repayment of Loan to Rocky Lake Development Association	November-20-07	50,000.00
Interest on Loan to Rocky Lake Development Association	November-20-07	15,933.70
Interest on Account		<u>29,054.40</u>
Current Balance of Account		132,988.10
Less: Requested Disbursement		<u>(50,000.00)</u>
Available Balance After Disbursement		<u><u>82,988.10</u></u>