



P.O. Box 1749
Halifax, Nova Scotia
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Item No. 14.1.1
Halifax Regional Council
March 22, 2016

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by _____
John Traves, Q.C. Acting Chief Administrative Officer

Original Signed by _____
Jane Fraser, Acting Deputy Chief Administrative Officer

DATE: March 4, 2016

SUBJECT: Award – Tender No. 16-018 Grass Mowing, Halifax South Downtown/Halifax Peninsula North, Districts 7 & 8

ORIGIN

This report originates with the requirement for Parks and Recreation to contract Grass Mowing services for Halifax South Downtown/Halifax Peninsula North, Districts 7 & 8.

LEGISLATIVE AUTHORITY

Under the *HRM Charter*, Section 79, Regional Council may expend money for municipal purposes. Administrative Order #35, the Procurement Policy, requires Council to approve the award of contracts for sole sources exceeding \$50,000 or \$500,000 for Tenders and RFP's. The following report conforms to the above Policy and Charter.

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RECOMMENDATION

It is recommended that Halifax Regional Council award Tender No. 16-018 Grass Mowing, Districts 7 & 8, to the lowest bidder meeting specifications, MBA Landscaping, for a two (2) year contract price of \$503,598.00 (net HST included), with an option to renew for two additional one-year terms. Funding is available from operating account W191-6399 as outlined in the Financial Implications section of this report.

BACKGROUND

Tender 15-010 Grass Mowing Districts 7 & 8 was awarded in the spring of 2015, however the service provider has indicated that they are unable to fulfill their contractual obligations going forward and have opted to withdrawal from their contract. As a result The Municipality (HRM) had to re-tender the work for a two year period to align with the remaining grass mowing contracts.

DISCUSSION

Tenders were called and posted to the Province of Nova Scotia's Procurement website on February 9 2016, and the Tender closed on February 26, 2016. Bids were received as an annual lump sum.

MBA Landscaping is the lowest bidder meeting specifications. We received three compliant bids which are outlined in the table below.

Company	Location	Year 1 (Incl. net HST)	Year 2 (Incl. net HST)	Total (Incl. net HST)
MBA Landscaping	Districts 7 & 8	\$251,799.00	\$251,799.00	\$503,598.00
Turfmasters Landscaping	Districts 7 & 8	\$338,142.00	\$338,142.00	\$676,284.00
Tracey's Landscaping	Districts 7 & 8	\$620,740.00	\$620,740.00	\$1,241,480.00

*The annual rates outlined in the table above include spring clean-up.

Note: In addition to the standing offer, an additional agreement will be set up with the successful proponent outlining the rate per square meter which will be used for additional work on an as required basis.

FINANCIAL IMPLICATIONS

Based on the lowest bid price of \$482,901 plus net HST of \$20,697 for a total of \$503,598.00, funding is available from operating account W191-6399. The cost of Year 1 can be accommodated within the proposed 16/17 operating budget.

<u>Totals per year (net HST included)</u>	
Year 1:	\$251,799.00
Year 2:	\$251,799.00
Total	\$503,598.00

COMMUNITY ENGAGEMENT

Not applicable

ENVIRONMENTAL IMPLICATIONS

No implications identified

ALTERNATIVES

None

ATTACHMENTS

None

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

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