



P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No. 12**  
**Halifax Regional Council**  
**April 26, 2016**

**TO:** Mayor Savage and Members of Halifax Regional Council

*Original Signed by Director*

**SUBMITTED BY:**

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Amanda Whitewood, FCPA, FCMA, Director of Finance & ICT/CFO

**DATE:** April 4, 2016

**SUBJECT:** Award of Contracts – CAO Approval

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### **INFORMATION REPORT**

#### **ORIGIN**

Contract Awards January 1, 2016 to March 31, 2016.

#### **LEGISLATIVE AUTHORITY**

Under the HRM Charter, Section 79, Halifax Regional Municipality may expend money for municipal purposes.

Under Section 9(4) of Administrative Order #35, the Procurement Policy, approved by Regional Council on June 8, 2004 and most recently amended on May 15, 2012, the CAO may approve the award of contracts where the award conforms to the Procurement Policy and does not exceed \$50,000 for sole/single source, \$500,000 for RFQ's, tenders and RFP's where the funds and programs have been approved by Regional Council as part of the annual business planning and budget process, and the expenditure will not result in an over-expenditure of the entire budget.

Under Section 9(5) of the Procurement Policy, during the summer months (July - September) and December Holiday break periods, the CAO or his/her designate, may approve the award of contracts under the following conditions:

- (a) Where the funds and program have been approved by Halifax Regional Council as part of the annual business planning and budget process and the expenditure will not result in an over-expenditure of the entire budget and is within scope.
- (b) Where the purchase was the result of a public procurement process conforming to the Halifax Regional Municipality Procurement Policy.
- (c) Where the Request for Tender is awarded to a supplier with the lowest cost, or highest revenue, meeting specifications.
- (d) Where the Request for Tender is awarded to a supplier based on achieving best value, with best value being determined by an evaluation method and weighted scale of each factor that is contained within the tender documents.

- (e) The award of a Request for Proposal is made to the highest scoring proponent based upon evaluation criteria within the Request for Proposal.
- (f) Where the purchase is a sole source/single source purchase not to exceed \$50,000.
- (h) Where there is no legislative requirement to obtain Halifax Regional Council approval.
- (h) Where the CAO does not decide that the award is a matter best dealt with by Halifax Regional Council.

Section 9(6) of the Procurement Policy requires a quarterly report to Regional Council of all awards approved by the CAO and his designate.

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period January 1, 2016 to March 31, 2016.

### **BACKGROUND/DISCUSSION**

Section 9(6) of the Procurement Policy requires a quarterly report to Regional Council of all awards approved by the CAO or his designate. As per this requirement, the data for awarded contracts by the CAO for the period January 1, 2016 to March 31, 2016 have been summarized in the attached table.

All reports recorded in the attached table are available for viewing in the Procurement Office.

### **FINANCIAL IMPLICATIONS**

The financial implications including budget details and account details of each award are clearly stated in the Financial Implications section of the individual reports which are on file in the Procurement Office. All reports involving project funding were reviewed, and confirmed, by staff in Finance. Funding for these projects is available in the approved Project or Operating budget.

### **ALTERNATIVES**

There are no alternatives.

### **ATTACHMENTS**

Appendix "A"                      Table listing of approved reports.

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by:              Jane Pryor, Manager, Procurement 490-4200

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CAO Award Reports – January 2016 – March 2016

Appendix A

April 8, 2016 (12:55PM)

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
<b>Award – Tender 15-191, Alderney Gate Customer Service Renovation &amp; Interior Fit-up</b>	<b>Dora Construction Management Ltd. **</b> Gaudet Building Contractors Ltd. RCS Construction Inc. Avondale Construction Ltd. JOMO Services Inc. Blunden Construction	<b>\$350,297 **</b> \$356,981 \$377,515 \$395,361 \$398,373 \$441,130	\$525,000		CB000046	Awarded to the lowest bidder.
<b>Award – RFP 15-351, Technical Rescue Simulator</b>	<b>Encanex Enterprises *</b> Drager Safety	<b>\$84,785 **</b>	\$100,000	91 58	CEO10003	Awarded to the highest scoring proponent.
<b>Award – Tender 15-348, Cornwallis Park Landscaping Phase 1</b>	<b>Tracey's Landscaping **</b> Elmsdale Landscaping Turfmasters Ocean Contractors MBA Landscaping	<b>\$188,489 **</b> \$221,509 \$232,020 \$255,313 \$256,688	\$305,000		CP000002 CP000011	Awarded to the lowest bidder.
<b>Award – Tender 15-117, Two(2) Full Size Cargo Vans</b>	<b>MacPhee Ford *</b> Steele Ford O'Regan Mercedes	<b>\$69,010 **</b> \$69,664 \$89,360	\$83,429		CV000004	Awarded to the lowest bidder.
<b>Award – Tender 15-163, Design Build Canal Greenway Flume House</b>	<b>RCS Construction Inc. **</b> Avondale Construction Limited DORA Construction Management Limited Gaudet Building Contractors Limited Masontech Inc. Sani Engineering Ltd & Martin Developments Ltd Schooner General Contracting Limited	<b>\$373,031 **</b> \$387,277 \$494,316 \$498,567 \$519,772 \$521,326 \$672,123	\$500,000		CDG00493	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
<b>Sole Source Award – Cellint Traffic Solutions</b>	<b>Cellint Traffic Solutions *</b>	<b>\$33,059 **</b>			R951	Awarded to the lowest bidder.
<b>Award – Tender 15-116, Two(2) Compact Cargo Vans</b>	<b>Steele Ford Lincoln *</b> O'Regan Chev MacPhee Ford O'Regan Mercedes	<b>\$64,346 **</b> \$65,024 \$68,018 \$88,410	\$83,429		CM020005	Awarded to the lowest bidder.
<b>Award – Tender 15-363, Cyclical Street Pruning Trial</b>	<b>Tree Works Ltd. *</b> Asplundh Tree Services ULC	<b>\$83,428.80 **</b> \$183,783.22			R845 6919	Awarded to the lowest bidder.
<b>Award – Tender 15-194 – Centennial Arena Electrical Improvements</b>	<b>Black and McDonald Limited *</b> Blunden Construction Limited McKenna Electrical Limited	<b>\$97,620 **</b> \$133,562 \$229,000	\$100,000		CB000002	Awarded to the lowest bidder.
<b>Award – Unit Price Tender 15-269 – Upgrade of Existing RA-5 Crosswalk Lights – Various Locations</b>	<b>Black and McDonald Limited *</b>	<b>\$104,277.66 **</b>	\$105,000		CTU00419	Awarded to the lowest bidder. <b>(1)</b>
<b>Award – Tender 15-195 – Carroll's Corner Community Centre Recapitalization Project</b>	<b>Ridgeback Contracting *</b> Graytop Commercial Const. Inc. Blunden Construction Ltd. Elmsdale Landscaping Ltd. Avondale Construction Ltd. Dora Construction APM Construction Services. Inc. Seagate Construction Ltd.	<b>\$143,178 **</b> \$152,258 \$155,386 \$158,383 \$162,373 \$166,336 \$166,630 \$186,046	\$150,000		CB000063	Awarded to the lowest bidder.
<b>Award – RFP 15-329, Parking Management Services</b>	<b>Indigo (formerly Vinci Park) *</b> Impark	<b>\$377,075 **</b>		94 92	W202 5151 B034 5101	Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
<b>Award – RFP 15-359, Infrastructure Charges Implementation Study</b>	<b>Turner Drake and Partners *</b> Watson and Associates	<b>\$208,065 **</b>		86.7 85.5	Q310	Awarded to the highest scoring proponent.
<b>Award – Tender 16-002, Retaining Wall Repair and Hopper Framing Replacement, Sheet Harbour Refuse Depot</b>	<b>Greendale Resources *</b>	<b>\$102,370 **</b>	\$80,000		CW000003	Awarded to the only bidder.
<b>Award – Tender 16-011, HP Desktop and Laptop Computers and Accessories</b>	<b>IMP Solutions *</b> IT Express Direct CDI Computer Dealers	<b>\$351,291 **</b>			A421	Awarded to the lowest bidder.
<b>Award – Tender 16-013, HP Desktop and Laptop Computers and Accessories for Halifax Public Libraries</b>	<b>IMP Solutions *</b> Northern Micro	<b>\$161,237 **</b>			B034 6701	Awarded to the lowest bidder.
<b>Award – Tender 16-009, EMC Storage Area Network Upgrade with Support</b>	<b>Softchoice LP *</b> IMP Solutions	<b>\$222,787 **</b> \$283,588	\$235,000		CI000004	Awarded to the lowest bidder.
<b>Award – RFCP 15-354, Consulting Services – Conduct Site Surveys for Halifax Regional Fire and Emergency Dry Hydrant Locations</b>	<b>William Nutter Limited *</b> WSP Design Point Thompson Conn SDMM Highland Geomatics Strum Altus Group	<b>\$58,880 **</b> \$89,141 \$107,514 \$110,449 \$120,946 \$128,533 \$136,075 \$151,215			F160 6399	Awarded to the lowest bidder.
<b>Award – RFP 14-333, Bus Driving Simulator</b>	<b>TFAAC Inc. *</b> Sym2B	<b>\$299,478 **</b>	\$600,000	86.5 52.6	CM020005	Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
<b>Award – RFP 16-301, Engineering Services for the Design and Construction of Two Pedestrian Bridges, Retaining Wall and Active Transportation Trail – Sackville Greenway</b>	<b>CBCL Limited *</b> WSP Canada Inc. SNC-Lavalin Inc. Dillon Consulting Ltd. Harbourside Engineering Consultants Allnorth Consultant Ltd. Servant, Dunbrack, McKenzie & MacDonald Ltd.	<b>\$67,261 **</b>	\$110,000	91.7 90.5 85.0 82.8  80.0 78.9  72.2	CPX01196	Awarded to the highest scoring proponent.
<b>Award – Tender 16-102 One (1) 4WD Backhoe Loader</b>	<b>Wajax Equipment *</b> Brant Tractor Ltd Atlantic Cat	<b>\$121,493 **</b> \$140,265 \$143,159	\$100,000		CVD01087	Awarded to the lowest bidder.
<b>Award – Tender No. 15-125 Ten (10) 4 Door AWD Utility's Police Package</b>	<b>MacPhee Ford *</b> Steele Ford Oregans Chev	<b>\$368,850 **</b> \$385,000 \$527,864	\$450,000		CVK01090	Awarded to the lowest bidder.
<b>Award – Tender No. 15-124 Twelve (12) AWD Sedans Police Package</b>	<b>MacPhee Ford *</b> Steele Ford Dartmouth Motors	<b>\$347,736 **</b> \$369,888 \$385,872	\$380,000		CVK01090	Awarded to the lowest bidder.
<b>Award – Tender No. 16-150 Cole Harbour Outdoor Pool Renovations</b>	<b>Avondale Construction Limited *</b> Blunden Construction (1985) Limited Dora Construction Management Limited Gaudet Building Contractors Limited	<b>\$134,946 **</b>  \$136,615  \$364,688  \$140,218	\$165,000		CP000010	Awarded to the lowest bidder.
<b>Award – Tender No. 15-093 Merv Sullivan Park, Sports Field Floodlighting</b>	<b>Black and MacDonald *</b> XL Electric Limited Duggan Electric Ltd Ainsworth Inc. Tracey's Landscaping Ltd	<b>\$430,180 **</b> \$439,168 \$478,722 \$505,266 \$507,925	\$300,000		CP000003	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST included)	Budget / Cost Estimate	Scores for RFP's	Account #	Details
<b>Award – Tender 15-123, One(1) <sup>3</sup>/<sub>4</sub> Ton Pick Up &amp; Two (2) Animal Control Slide in Units</b>	<b>MacPhee Ford *</b> O'Regan Chevrolet Buick GMC	<b>\$81,149 **</b> \$86,684	\$77,800		CVD01087	Awarded to the lowest bidder.
<b>Award – Tender 16-020, Bus Stop Signs, Terminal Signs and Numbered Decals for Halifax Transit</b>	<b>Toronto Digital Imaging *</b> Sojourn Enterprises Day Nite Neon Signs United Signs BMR Manufacturing Advocate Printing Atlantic Digital Reproductions David Veinotte's Truck and Auto Service	<b>\$124,564 **</b> \$149,784 \$175,084 \$207,659 \$220,737 \$274,287 \$303,541 \$348,848	\$188,500		CM020005	Awarded to the lowest bidder.

\* Recommended Bidder

\*\* Amount of Award

All reports involving project funding were reviewed, and confirmed, by staff in Finance. Funding for these projects is available in the approved Project or Operating budget.

(1) One compliant bid received.