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Item No. 9.1.2
Special Events Advisory Committee
May 9, 2018

TO: Chair and Members of the Special Events Advisory Committee

SUBMITTED BY: Original Signed
Sharon Chase, Legislative Assistant, Municipal Clerk's Office

DATE: May 4, 2018

SUBJECT: Proposed 2018 Meeting Schedule

ORIGIN

The Committee establishes a yearly meeting schedule, annually.

LEGISLATIVE AUTHORITY

Section 6.1 The committee shall meet as required to facilitate the timely review and recommendations on the MLSER.

Section 6.2 The Chair in consultation with staff shall be responsible for calling all meetings of the HRM Special Events Advisory Committee.

RECOMMENDATION

It is recommended that the Special Events Advisory Committee approve the 2018 Meeting Schedule as outlined in the Discussion section of this report.

BACKGROUND

Past practice of the Special Events Advisory Committee (SEAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

DISCUSSION

Date: 3rd Wednesday of the month (*exceptions for April/December)
Location: Halifax Hall, 2nd Floor City Hall, 1841 Argyle Street
Time: 9:00 a.m. to 11:00 a.m.

January 17 cancelled
February 21 cancelled
March 21 cancelled
April 4* cancelled
May 9
June 20
July 18 (if required)
August 15 (if required)
September 19
October 17
November 21
December 12* (if required)

FINANCIAL IMPLICATIONS

None.

RISK CONSIDERATION

N/A

COMMUNITY ENGAGEMENT

N/A

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

ATTACHMENTS

None.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Sharon Chase, Legislative Assistant