



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 14.3.1
Halifax Regional Council
April 24, 2018

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed

SUBMITTED BY: _____
Councillor Tim Outhit, Chair, North West Community Council

DATE: April 10, 2018

SUBJECT: LWF Ratepayers Association Community Grant Program

ORIGIN

July 18, 2017 motion of Regional Council:

That Halifax Regional Council maintain the area rate for LWF Ratepayers Association at \$0.03 per \$100.00 of residential and resource assessment with the grants subsequent to July 18, 2017 be subject to the approval by the North West Community Council.

April 9, 2018 meeting of North West Community Council, Item No. 13.2.1

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, section 25 (f) which states: "The powers and duties of a community council include making recommendations to the Council on any matter referred to it by the Council".

RECOMMENDATION

North West Community Council recommends that Halifax Regional Council authorize the following one-time Community Grants to be funded from the LWF Ratepayers Association Common Area Rate:

1. \$30,000.00 to the Shubenacadie Watershed Environmental Protection Society for the construction of the Holland Coach Trail, Sports Park Connector, and Portobello Connector
2. \$5,000.00 to the Riverlake Scout Group to install replacement windows and vandalism deterrents, complete a fire inspection and repair the roof and soffits for a watertight cabin and;
3. \$15,000.00 LWF Minor Baseball to cover the cost of replacement baseball lights at the Dan Franklin Memorial Field

BACKGROUND

On July 18, 2017 Regional Council approved a motion that Halifax Regional Council maintain the area rate for LWF Ratepayers Association at \$0.03 per \$100.00 of residential and resource assessment with the grants subsequent to July 18, 2017 be subject to the approval by the North West Community Council.

The Community Grant proposal submitted by the LWF Ratepayers Association was before North West Community Council for consideration at its meeting held on April 9, 2018.

HRM Legal Services has advised that the proposed community grants are subject to the approval of Regional Council. They determined that the LWF Association area rate is not a Community Council rate, it is a recreational area rate. Community Council area rate expenditure power is restricted under the HRM Charter to Community Council area rates that have been previously approved by Regional Council.

For further information, please refer to the attached request for North West Community Council consideration form and attachments dated April 9, 2018.

DISCUSSION

North West Community Council considered the Community Grants proposal, as submitted by the LWF Rate Payers Association (an area recreation rate) at its meeting held on April 9, 2018 and have forwarded the recommendation to Halifax Regional Council as outlined in this report.

FINANCIAL IMPLICATIONS

The tax rate of \$0.03 per \$100.00 for residential and resource assessment for the LWF Ratepayers Association was approved by Regional Council on July 18, 2017. This provided proposed revenue of \$200,500 for LWF in 2017-18, in addition to the \$101,300 in surplus carried forward from 2016-17. The Budget and Business plan submitted by LWF identifies \$128,400 for Community Grants. The grant budget has dispensed \$32,877 YTD of the \$128,400 allotment; with LWF's current year-end surplus of \$108,015. Therefore, there are sufficient funds to accommodate the total request for \$50,000 from the LWF Ratepayers association for community grants.

Revenue Budget for 2017-18

Description of Revenue Source	Amount (\$)
4201 Residential Area Rate Revenue	\$ 200,100
4206 Resource Area Rate Revenue	\$ 400
Total Revenues (must equal total expenditures):	\$ 200,500

Expenditure Budget for 2017-18

Description of Planned Expenditures	Amount (\$)
6205 Printing & Reproduction	100
6207 Office Supplies	300
6003 Wages – Regular	
6301 Professional Fees (Audit fees)	6350
6301 Professional Fees (Board Training & Governance Grant Programs)	2850
6404 Recreation Programming Supplies	
6607 Electricity	1000
6912 Advertising and Promotion	3200
6933 Community Events (Keloose)	5000
8003 Insurance Policies and Premiums	800

9000 Prior Year (Surplus)/Deficit	(101,300)
Funding for WJCC	140,800
Funding for Lakeview Park (LHA)	12,000
Website	1,000
Community Grants	128,400
Total Planned Expenditures (must equal total revenues):	\$ 200,500

RISK CONSIDERATION

No risks have been identified.

COMMUNITY ENGAGEMENT

North West Community Council meetings are open to public attendance and members of the public are invited to address the Community Council for up to five minutes at the end of each meeting during Public Participation. The agenda, reports, and minutes of North West Community Council are posted on Halifax.ca.

ENVIRONMENTAL IMPLICATIONS

Not applicable.

ALTERNATIVES

North West Community Council did not discuss alternative recommendations.

ATTACHMENTS

1. Request for North West Community Consideration form dated April 9, 2018

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Liam MacSween, Legislative Assistant, 902.490.6521

Attachment 1

Request for North West Community Council Consideration		
<input checked="" type="checkbox"/> Agenda Item (Submitted to Municipal Clerk's Office by Noon at least 5 working days prior to the meeting)	<input type="checkbox"/> Added Item (Submitted to Municipal Clerk's Office by Noon at least one day prior to meeting)	<input type="checkbox"/> Request from the Floor
Date of Meeting: April 9, 2018		
Subject: LWF Ratepayers Association Community Grant Program		
Motion for North West Community Council to Consider:		
That North West Community Council recommend that Halifax Regional Council authorize the following one-time Community Grants to be funded from the LWF Ratepayers Association Common Area Rate:		
<ul style="list-style-type: none">• \$30,000.00 to the Shubenacadie Watershed Environmental Protection Society for the construction of the Holland Coach Trail, Sports Park Connector, and Portobello Connector• \$5,000.00 to the Riverlake Scout Group to install replacement windows and vandalism deterrents, complete a fire inspection and repair the roof and soffits for a watertight cabin and;• \$15,000.00 LWF Minor Baseball to cover the cost of replacement baseball lights at the Dan Franklin Memorial Field.		
Reason:		
On July 18, 2017 Halifax Regional Council approved the following motion with respect to Community Grants funded from the LWF Ratepayers Association Common Area Rate:		
<i>That Halifax Regional Council maintain the area rate for LWF Ratepayers Association at \$0.03 per \$100.00 of residential and resource assessment with the budget for grants to be subject to approval by the North West Community Council.</i>		
July 4, 2017 staff report - https://www.halifax.ca/sites/default/files/documents/city-hall/regional-council/170718rc14111.pdf		
Halifax Regional Council minutes July 18, 2017 - https://www.halifax.ca/sites/default/files/documents/city-hall/regional-council/170718rc-minutes.pdf		
The LWF Ratepayers association has submitted its 2017-18 Business Plan and Budget for Community Grants (Attachment 1) and an outline of the requested community grants (Attachment 2) for the consideration by North West Community Council at its April 9, 2018 meeting.		

Attachments:

- Attachment 1: LWF Ratepayers Association 2017-18 Business Plan & Budget
- Attachment 2: Description of Community Grant Requests
- Attachment 3: LWF Common Area Rate Catchment Area

Outcome Sought:

To authorize the Community Grants identified by the LWF Rate Payers Association to be funded from the LWF Ratepayers Common Area Rate as per the direction provided by Halifax Regional Council on July 18, 2017.

Councillor Steve Streach

District 1

2017-18 Business Plan & Budget for

Name of Association or Society:	LWF Ratepayers Association		
Registry of Joint Stock Companies ID#:	3236227	Registry Status "Active" (Y or N):	Yes

	Primary Signing Authority	Secondary Signing Authority
Name & Title:	Jocelyn MacDonald Secretary	Barry Dalrymple Treasurer
Phone number:	Redacted	Redacted
Mailing Address:	Redacted	Redacted
E-mail Address:	Redacted	Redacted

Business Plan & Budget approved at Annual General Meeting held on:	June 19 th 2017
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Mission and Description of Services Provided

(including who the services are provided to)

- To fund and enhance various community recreation programs, including those provided by the Windsor Junction Community Centre (WJCC) and the 'Lakeview Homeowners Association (LHA).
- To broaden our funding capabilities to allow us to participate as requested in other recreational and community based events in Lakeview, Windsor Junction and Fall River area as a whole.
- Currently we support programs at the WJCC offering day camps, swim lessons, lifeguarding, and junior leadership programs for youth.
- We also support Lakeview activities for youth using park facilities.
- We continue to support various local annual events such as Keloose and look forward to partnering with other organizations in the area that provide recreation and community oriented facilities, events and activities.
- Support for Minor sports (baseball, football etc.), adult sports and recreation, walking trails and community parks.

Accomplishments

(What has your organization accomplished in the past year?)

- Ongoing support, expansion and increased participation at the Windsor Junction Community Centre – youth in day camps, life guarding, swim lessons, youth leadership etc.
 - Local LWF Minor Baseball Association based out of the WJCC exceeded 600 children in membership for the first time in its history.
 - The WJCC day camps and swim lessons had their largest attendance of youth in their history!
 - Ongoing support to the Lakeview Homeowners Association in providing day camps, park/play equipment and youth supervisors.
 - Girl Guides and other Community groups started using the WJCC bldg. in the winter months for the first time ever.
- LWF RA funding allowed the WJCC to install a new septic system and other infrastructure improvements.

- External Audit with Collins Barrow
- Advertising and Promotion for Grants program and notice of meetings
- Funding partner in Keloose 2016 bringing community together, engaging youth, sport, music, seniors and families! The largest turnout in its history!
- Funding partner with Fall River Jam Session engaging seniors in music and increasing social capacity outside the home.
- Funding partner with SWEPS trails systems – enjoyment of our environment.

Goals for 2017-18

(What does your organization plan to accomplish between April 1, 2017 and March 31, 2018)

1.	Continue with the Windsor Junction Community Centre programs and services
2.	Outdoor deck on the WJCC, enhanced and expanded parking, make beach accessible
3.	Widen the road into the WJCC
4.	Youth programming with Lakeview Homeowners Association
5.	Build on the success of Keloose Family Fun Days increasing community participation
6.	Continue to fund grant applications outstanding from last year and applications for this current year
7.	Improved beach, park and playground access, with an additional focus in accessibility
8.	Partner with the multi-purpose sports field in Fall River
9.	
10.	

Area Rate Information

Purpose of Area Rate:	Recreation and community based program funding and support.
Will the Purpose or Amount of the Area Rate change in 2017-18?	No
If so, how and why has it changed, and have the majority of homeowners voted to approve the change?	N/A
2017-18 Area Rate will be:	\$0.03 per \$100 of taxable assessment
Area subject to Area Rate:	Sections of Lakeview, Windsor Junction and Fall River
Year Area Rate to Expire (if applicable):	n/a
Do you anticipate a surplus or a deficit at the end of this year (2016-17)? How much?	Accumulated surplus to March 31, 2017: \$ 95,000 approximately unallocated funds will be allocated in 2017/18
If a surplus exists at the end of the fiscal year, how is it to be applied?	Outstanding applications will be considered in 2017/2018

Revenue Budget for 2017-18

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9000 Prior Year (Surplus)/Deficit	(101,300)
Funding for WJCC	140,800
Funding for Lakeview Park (LHA)	12,000
Website	1,000
Community Grants	128,400
Total Planned Expenditures (must equal total revenues):	\$ 200,500

LWF Ratepayer Association
PO Box 2035 Fall River NS B0N 2T0
lwfrainfo@gmail.com
lwfra.ca/

March 4, 2018

Tim Outhit
Chair, NWCC
Halifax
PO Box 1749
Halifax, NS B3J 3A5

Dear Tim,

It took us a while to get here, but the HRM Department of Financial Policy and Planning has outlined the process required to expend the LWFRA Community Grants. As passed by Council on July 18th, “the budget for grants to be subject to approval by the North West Community Council.”

The annual expenses listed in our budget will be processed as usual, with no changes to the previous process.

Those expenses budgeted under Community Grants (\$128,400), require the additional step of being approved through North West Community Council.

As outlined by HRM Department of Financial Policy and Planning, you will find attached to our letter a brief description of each grant request. In our meeting of February 20, 2018 the LWFRA approved \$50,000 in funding to SWEPS Trailway, 1st Riverlake Scouts and LWF Minor Baseball. Our discussions with HRM Department of Financial Policy and Planning indicate that this is sufficient as a report for your purposes.

If you require any details or have any questions in advance of, or during your meeting, please contact us to arrange for a representative.

Once these are approved, please request HRM Finance to mail the cheques to the LWF Ratepayer Association PO Box 2035 Fall River NS B0N 2T0 to be distributed, with the reporting requirements, to the organizations.

Sincerely
Marni Tuttle
President, LWFRA

LWF Area Rate Disbursement Requests

Winter 2018

SWEPS Trailway

The Shubenacadie Watershed Environmental Protection Society – Trails division requested \$30,000 toward the detailed design plans for construction of the Holland Coach Trail, Sports Park Connector, and Portobello Connector. These are the local pieces of the active transportation trail from Portobello to Carroll’s Corner. The funding request compliments confirmed funds from private funders and HRM.

The project was evaluated by 8 members of the LWFRA and scored an 85%. The motion was approved to fund the full request of \$30,000.

LWF GRANT APPLICATION REVIEWS - Winter 2018 REQUESTS				
		SWEPS	\$	30,000
			Y/N	
Advance to scoring via appropriate application criteria?			Yes	
Complete Application			Yes	
			SCORE	MAX SCORE
Improves recreation experiences for LWFRA residents			8.9	10
Facilitates social interaction for community			8.3	10
Impacts respective # people per amount requested			7.0	10
Shows a variety of other funding support			4.8	5
Dependance of the project on the funding requested			4.3	5
Location of project (shows reasonable benefit to LWFRA residents)			7.5	10
Shows long term benefits to community			9.4	10
Budget is clear, detailed, deemed reasonable			9.3	10
Fills a gap/need for the community.			9.0	10
			Sum	68.25
			%	85%

Riverlake Scouts Group

The 1st Riverlake Scout Group has requested \$5,000 to install replacement windows and vandalism deterrents, complete a fire inspection and repair the roof and soffits for a watertight cabin. The funding requested compliments donations of material. The 1st Riverlake Scouts serve the local area, including the catchment area. The funding request compliments a donation of materials and earned revenue from Christmas tree sales in Fall River.

The project was evaluated by 9 members of the LWFRA and scored an 94%. The motion was approved to fund the full request of \$5,000.

<u>LWF GRANT APPLICATION REVIEWS - Winter 2018 REQUESTS</u>			
	Riverlake Scouts		\$ 5,000
		Y/N	
Advance to scoring via appropriate application criteria?		Yes	
Complete Application		Yes	
		SCORE	MAX SCORE
Improves recreation experiences for LWFRA residents		9.1	10
Facilitates social interaction for community		9.0	10
Impacts respective # people per amount requested		9.0	10
Shows a variety of other funding support		4.8	5
Dependance of the project on the funding requested		4.7	5
Location of project (shows reasonable benefit to LWFRA residents)		9.8	10
Shows long term benefits to community		9.6	10
Budget is clear, detailed, deemed reasonable		9.4	10
Fills a gap/need for the community.		9.7	10
	Sum	75	80
	%	94%	

LWF Minor Baseball

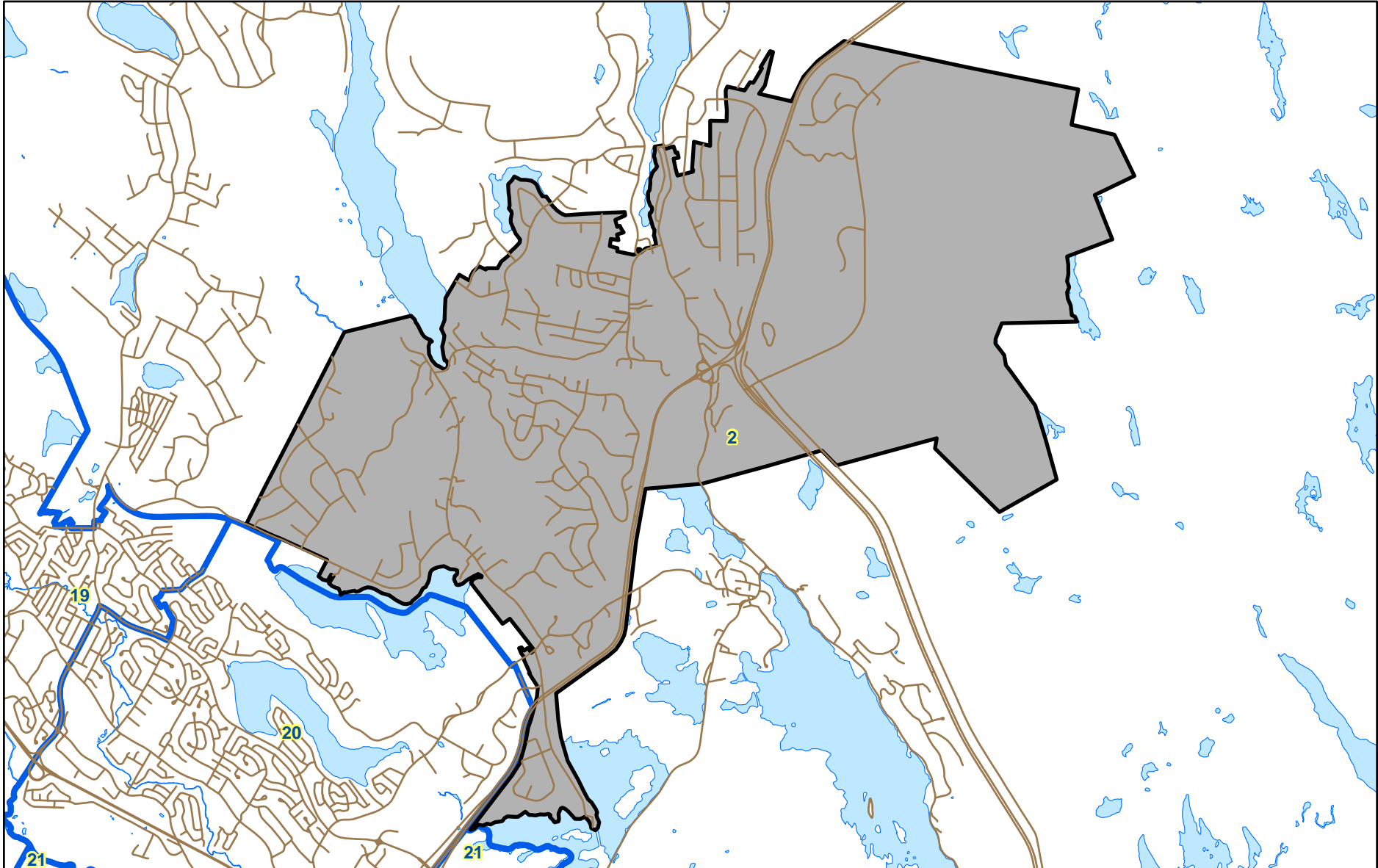
LWF Minor Baseball has requested \$15,000 to cover the cost of replacement baseball lights at the Dan Franklin Memorial Field. The funding requested completely upgrades the field lighting. Lights on the baseball field are used 5-7 days/week May-October.

The project was evaluated by 8 members of the LWFRA and scored an 97%. The motion was approved to fund the full request of \$15,000.

LWF GRANT APPLICATION REVIEWS - Winter 2018 REQUESTS			
	LWF Minor Baseball	\$	15,000
		Y/N	
Advance to scoring via appropriate application criteria?		Yes	
Complete Application		Yes	
		SCORE	MAX SCORE
Improves recreation experiences for LWFRA residents		9.8	10
Facilitates social interaction for community		9.9	10
Impacts respective # people per amount requested		9.8	10
Shows a variety of other funding support		4.8	5
Dependance of the project on the funding requested		4.8	5
Location of project (shows reasonable benefit to LWFRA residents)		9.9	10
Shows long term benefits to community		9.9	10
Budget is clear, detailed, deemed reasonable		9.5	10
Fills a gap/need for the community.		9.6	10
	Sum	77.75	80
	%	97%	

LWF RECREATION AREA RATE
REVISED MAY 12, 2011

Attachment 3



Legend

- Street Centreline
- LWF_recreation_May_12_2011
- Electoral District 2008

