

# HALIFAX

P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No. 14.1.5**  
**Halifax Regional Council**  
**March 27, 2018**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:**

Original Signed by 

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Jacques Dubé, Chief Administrative Officer

**DATE:** March 5, 2018

**SUBJECT:** Appointment of Building Officials

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## **ORIGIN**

Pursuant to the *Nova Scotia Building Code Act*, all Building Officials must be appointed by Regional Council.

## **LEGISLATIVE AUTHORITY**

*Nova Scotia Building Code Act*, Section 5(2)

## **RECOMMENDATION**

It is recommended that Halifax Regional Council appoint Paul Guest and Jason Thibeau as Building Officials, pursuant to Section 5(2) of the *Nova Scotia Building Code Act*. This appointment is effective for the duration of their current conditions of employment with Halifax Regional Municipality.

## **BACKGROUND**

Building Officials are required to administer and enforce provisions of the Building Code Act and Regulations on behalf of HRM. These staff members were successful applicants in a recent competition for vacant Building Official positions. These individuals meet the qualifications of the job description in addition to any Provincial requirements. The *Nova Scotia Building Code Act* requires that Building Officials be appointed by Regional Council.

## **DISCUSSION**

Building Officials are primarily responsible for the delivery of three programs: Construction Approvals, Maintenance of Residential Occupancies and Rooming House Licensing. Building Officials ensure consistent interpretation and application of the various by-laws, administrative orders and regulations to buildings and development in co-ordination with other HRM staff in the development approvals process.

## **FINANCIAL IMPLICATIONS**

There are no financial implications. The Building Official positions are funded in the approved 2017-18 Planning and Development operating budget, as well as the proposed 2018-19 operating budget.

## **RISK CONSIDERATION**

There is no significant risk associated with this recommendation as both employees were vetted in the selection process and criminal records checks are done per normal hiring practices.

## **COMMUNITY ENGAGEMENT**

Community engagement is not applicable

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications

## **ALTERNATIVES**

No alternatives applicable as a Council appointment is required for Building Officials to have the necessary authority to enforce compliance to applicable codes, laws and by-laws.

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

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