



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 14.3.1
Halifax Regional Council
November 8, 2016

TO: Members of Halifax Regional Council

Original Signed

SUBMITTED BY: _____
Mayor Savage, Chair of Executive Standing Committee

DATE: September 13, 2016

SUBJECT: 2017 Council Meeting Schedule

ORIGIN

Executive Standing Committee September 12, 2016 meeting

LEGISLATIVE AUTHORITY

Section 8 of the Terms of Reference of the Executive Standing Committee which indicates that the Committee "shall act as a review committee for matters related to the general self-governance and administration of Council as directed by the Council."

RECOMMENDATION

It is recommended that Halifax Regional Council approve the proposed 2017 meeting schedule as outlined in Attachment 1 of this report.

BACKGROUND

At the September 12, 2016 Executive Standing Committee meeting a recommendation report dated June 30, 2016 was before the Committee. Refer to the attached staff report for further details.

DISCUSSION

On September 12, 2016 the Executive Standing Committee reviewed the proposed 2017 meeting schedule attached to the June 30, 2016 staff report and endorsed the schedule with one change to delete the proposed July 25, 2016 meeting and replace it with an August 15, 2016 meeting. The revised proposed 2017 meeting schedule is attached to this report (Attachment 1).

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

RISK CONSIDERATION

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Council schedule is used when proposing other Committee meeting dates.

COMMUNITY ENGAGEMENT

The Executive Standing Committee is comprised of seven duly elected officials. Meetings are held in public unless otherwise indicated and the agenda and materials are posted to the HRM website.

ENVIRONMENTAL IMPLICATIONS

No environmental implications identified.

ALTERNATIVES

No alternatives identified.

ATTACHMENTS

Attachment 1 – Revised Proposed Modified bi-weekly 2017 Council Schedule
Attachment 2 – Staff report dated June 30, 2016

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Krista Vining, Legislative Assistant 902-490-6519

2017 HALIFAX REGIONAL COUNCIL SCHEDULE

Meetings of Regional Council are scheduled to commence at 10:00 a.m. with final meeting time to be confirmed at the approval of the agenda.

MONTH	DATE	MEETING	MONTH	DATE	MEETING
January	January 3	No Scheduled Meeting	July	July 4	No Scheduled Meetings
	January 10	Regional Council		July 11	
	January 17	No Scheduled Meeting		July 18	Regional Council
	January 24	Regional Council		July 25	No Scheduled Meeting
	January 31	No Scheduled Meeting	August	August 1	Regional Council
February	February 7	Regional Council		August 8	No Scheduled Meetings
	February 14	No Scheduled Meeting		August 15	Regional Council
	February 21	Regional Council		August 22	No Scheduled Meetings
	February 28	No Scheduled Meeting		August 29	No Scheduled Meetings
March	March 7	Regional Council	September	September 5	Regional Council
	March 14	No Scheduled Meeting (March Break)		September 12	No Scheduled Meeting
	March 21	Regional Council		September 19	Regional Council
	March 28	Regional Council		September 26	No Scheduled Meeting
April	April 4	No Scheduled Meeting	October	October 3	Regional Council
	April 11	Regional Council		October 10	No Scheduled Meeting (Thanksgiving)
	April 18	No Scheduled Meeting (Easter)		October 17	Regional Council
	April 25	Regional Council		October 24	No Scheduled Meeting
May	May 2	No Scheduled Meeting		October 31	Regional Council
	May 9	Regional Council	November	November 7	No Scheduled Meeting (UNSM)
	May 16	No Scheduling Meeting		November 14	Regional Council
	May 23	Regional Council		November 21	No Scheduled Meeting
	May 30	No Scheduled Meeting		November 28	Regional Council
June	June 6	No Scheduled Meeting (FCM)	December	December 5	Regional Council
	June 13	Regional Council		December 12	Regional Council
	June 20	Regional Council		December 19	No Scheduled Meetings
	June 27	No Scheduled Meetings		December 26	



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 12.1.2
Executive Standing Committee
September 12, 2016

TO: Chair and Members of the Executive Standing Committee

ORIGINAL SIGNED

SUBMITTED BY:

Sherryl Murphy, Acting Municipal Clerk

DATE: June 30, 2016

SUBJECT: **2017 Council Meeting Schedule**

ORIGIN

It has been the practice for Regional Council to adopt a schedule outlining meetings of Regional Council for the forthcoming year.

LEGISLATIVE AUTHORITY

The mandate of the Executive Standing Committee, as adopted by Regional Council is to fulfil the self-governance role of Regional Council including:

3.6 General Council Governance

3.6.1 The Executive Standing Committee shall act as a review committee for matters related to the general self-governance and administration of Council as directed by Council.

RECOMMENDATION

It is recommended that the Executive Standing Committee recommend that Halifax Regional approve the proposed 2017 Council meeting scheduled as outlined in Attachment 1.

BACKGROUND

In accordance with Administrative Order One, Section 8, regular Council sessions are held on Tuesdays at an hour deemed appropriate by the Mayor and Chief Administrative Officer (CAO) jointly. Regularly scheduled meetings of Regional Council may be cancelled with the agreement of the Mayor and CAO or may be added with appropriate notice provided it is done in accordance with the HRM Charter and Administrative Order One.

DISCUSSION

Since amalgamation Regional Council has adopted a meeting schedule for the coming year. This process allows members of Council, staff and the public to be notified and plan in advance for Regional Council meetings.

Since 2014, Regional Council has adopted a modified bi-weekly meeting schedule for Regional Council meetings. The proposed modified bi-weekly schedule provided as Attachment 1 of this report, proposes twenty-five (25) regular meetings and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Union of Nova Scotia Municipalities (UNSM), and the number of meetings provided for in 2016.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

RISK CONSIDERATION

A delay in approval could result in additional delays for other meeting schedules, as consideration of the approved Council schedule is used when proposing other Committee meeting dates.

COMMUNITY ENGAGEMENT

The 2017 meeting schedule for Halifax Regional Council, once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports the Friday prior to the Regional Council meeting.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

The Executive Committee may recommend and/or adjust the proposed 2017 Regional Council meeting schedule as they see fit for recommendation to Halifax Regional Council.

ATTACHMENTS

Attachment 1 – Proposed Modified bi-weekly 2017 Council Schedule

A copy of this report can be obtained online at <http://www.halifax.ca/boardscom/standing.php> then choose the appropriate Standing Committee and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Laura Lewis, Agenda & Council Coordinator, Office of Municipal Clerk, 902.490.6525

Attachment 1 – Proposed Modified bi-weekly 2017 Council Schedule

2017 HALIFAX REGIONAL COUNCIL SCHEDULE

Meetings of Regional Council are scheduled to commence at 10:00 a.m. with final meeting time to be confirmed at the approval of the agenda.

MONTH	DATE	MEETING	MONTH	DATE	MEETING
January	January 3	No Scheduled Meeting	July	July 4	No Scheduled Meetings
	January 10	Regional Council		July 11	
	January 17	No Scheduled Meeting		July 18	Regional Council
	January 24	Regional Council		July 25	Regional Council
	January 31	No Scheduled Meeting	August	August 1	Regional Council
February	February 7	Regional Council		August 8	No Scheduled Meetings
	February 14	No Scheduled Meeting		August 15	
	February 21	Regional Council		August 22	
	February 28	No Scheduled Meeting		August 29	
March	March 7	Regional Council	September	September 5	Regional Council
	March 14	No Scheduled Meeting (March Break)		September 12	No Scheduled Meeting
	March 21	Regional Council		September 19	Regional Council
	March 28	Regional Council		September 26	No Scheduled Meeting
April	April 4	No Scheduled Meeting	October	October 3	Regional Council
	April 11	Regional Council		October 10	No Scheduled Meeting (Thanksgiving)
	April 18	No Scheduled Meeting (Easter)		October 17	Regional Council
	April 25	Regional Council		October 24	No Scheduled Meeting
May	May 2	No Scheduled Meeting		October 31	Regional Council
	May 9	Regional Council	November	November 7	No Scheduled Meeting (UNSM)
	May 16	No Scheduling Meeting		November 14	Regional Council
	May 23	Regional Council		November 21	No Scheduled Meeting
	May 30	No Scheduled Meeting		November 28	Regional Council
June	June 6	No Scheduled Meeting (FCM)	December	December 5	Regional Council
	June 13	Regional Council		December 12	Regional Council
	June 20	Regional Council		December 19	No Scheduled Meetings
	June 27	No Scheduled Meetings		December 26	