

HALIFAX

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Item No. 14.1.8
Halifax Regional Council
November 8, 2016

TO: Mayor Savage and Members of Halifax Regional Council

SUBMITTED BY: Original Signed by 

Jacques Dubé, Chief Administrative Officer

Original Signed by 

Jane Fraser, Acting Deputy Chief Administrative Officer

DATE: October 11, 2016

SUBJECT: Review of Report Requests

ORIGIN

Staff report to Regional Council to review the lists of report requests in accordance with Administrative Order 1, Section 76(2).

LEGISLATIVE AUTHORITY

Administrative Order 1 Section 76(2) "At the first meeting of the subsequent Council following the swearing into office of the new Members, the status sheet shall be tabled and upon review Council may withdraw any item(s) from the status sheet."

RECOMMENDATION

It is recommended that Halifax Regional Council review the attached list of report requests, as outlined in Attachment 1 and Attachment 2 and bring forward any items recommended to be withdrawn.

BACKGROUND

Regional Council may, by motion, request that a staff report be requested through the Chief Administrative Officer. Prior to September 2014, requests for reports were maintained by the Office of the Municipal Clerk in a tracking document referred to as a "status sheet". In September 2014, a new corporate tracking tool was launched called "Report Centre" and all new requests for reports were tracked via this tool.

Following the launch of Report Centre, and to allow for centralized tracking, many older requests for reports were added into Report Centre, however two outstanding requests remained in the status sheet and are outlined in Attachment 2. Both requests are assigned to Halifax Regional Police and as they do not have access to Report Centre, a "status sheet" tracking tool remains until these reports are completed or withdrawn.

DISCUSSION

With the repeal and replacement of Administrative Order 1, *the Procedure of the Council Administrative Order*, in November 2015, section 76(2) was added to allow for the review of report requests following a Municipal Election and the Swearing In of a new Mayor and Council.

This marks the first review of the status sheet and requests for reports from Report Centre, where Regional Council may review the requests as outlined in Attachment 1 and Attachment 2 and advise if any of these items should be withdrawn.

Following the review of Regional Council, any item(s) recommended to be withdrawn will be archived from the Regional Council status sheet or Report Centre, cancelling the previous request for a staff report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

RISK CONSIDERATION

If subsequent to this review, a member wishes to withdraw a motion which previously approved a request for a staff report, a notice of motion of rescission would be required at the meeting prior the motion of rescission being considered in accordance with Administrative Order 1.

COMMUNITY ENGAGEMENT

Regional Council meetings are open to the public.

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

Regional Council could choose not to review the current lists of requests for staff reports and take no action at this time.

ATTACHMENTS

Attachment 1 – Report Centre – Requests for Staff Reports

Attachment 2 – Status Sheet – Requests for Staff Reports

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Laura Lewis, Agenda & Council Coordinator 902.490.6525

Report Approved by: _____
Kevin Arjoon, Municipal Clerk 902.490.6456

Report Name	Original Motion / Description	Councillor	Date of Request
Acquisition of Lands Connector Road - Newberry to Lucasville Road	That Halifax Regional Council direct staff to proceed with negotiations to acquire the two properties needed to assemble this road right of way and return to Audit and Finance with identification of the source of the funding.	Johns, Brad	08/09/2015
Administrative Order 50 - Changes Re Sales of Surplus Property	That Halifax Regional Council request a staff report regarding potential changes to Administrative Order 50 that will identify when directed sales of surplus municipal property to community groups (current occupants, organizations meeting a municipally mandated need, etc.) may be appropriate and what changes to the administrative order are required to do so	Mason, Wayne	05/04/2016
Amendments to LUB for Dartmouth - Shipping Containers	That Halifax Regional Council request a staff report with suggested amendments to the Land Use By-law for all planning areas throughout HRM to clarify the definition of "shipping container" and if it includes transport trucks and truck trailers, or if they should be included in the definition.	*Motion by former Councillor Fisher	25/06/2014
Blue Mountain Birch Cove Lakes Regional Park	<p>Motion PASSED that Halifax Regional Council receive the Facilitator's Report Regarding Negotiation of the Proposed Boundaries for the Blue Mountain/Birch Cove Lakes Regional Park in relation to the Highway 102 West Corridor and take no further action concerning the facilitation process or the report's recommendations.</p> <p>Motion DEFEATED that Halifax Regional Council defer recommendation #2, as outlined in the staff recommendation report dated August 5, 2016, until the boundaries have been identified.</p> <p>Motion PASSED that Halifax Regional Council refuse the request to initiate secondary planning for all Hwy 102 West Corridor lands at this time.</p> <p>Motion PASSED that Halifax Regional Council direct staff to explore opportunities and develop a program to acquire land to establish the proposed Blue Mountain – Birch Cove regional park, with a priority of providing public access to the provincially protected wilderness area, that includes, but is not limited to:</p> <p>a)Discussions with the Federal and Provincial governments;</p> <p>b)Discussions with all private land owners that own property located within the conceptual park boundary in Map 11 of the Regional Plan;</p> <p>c)Discussions with land conservation and community groups; and</p> <p>d)Reviewing the potential use of land use planning tools and conservation easements.</p> <p>Staff is further directed to report back to Regional Council within six (6) months and then on an annual basis, staff report to Council on progress achieved in implementing the established Blue Mountain/Birch Cove Regional Park.</p>	Rankin, Reg	06/09/2016
CAO's Business Unit Strategic Initiative re Accessibility Coordination	That Halifax Regional Council request a staff report on the status of the CAO's Business Unit Strategic Initiative related to Accessibility Coordination, which was adopted by Regional Council as a part of the 2015/16 Budget and Business Plan. The report is to provide an outline of work achieved to date, a framework for engagement (including through the Accessibility Advisory Committee), next steps in the development of an Accessibility Policy, and timeline for implementation.	Savage, Mike	31/05/2016
Capital Funding Opportunities for Rural Transit - Supplementary	<p>THAT Halifax Regional Council:</p> <p>1.Approve 55 awards for a combined total of \$432,751, as detailed in Attachment 2 of the staff report dated April 21, 2016, from operating account M311-8004 Community Grants Program;</p> <p>2.Direct staff to submit a Supplementary Report with recommendations in regard to capital funding opportunities for rural transit; and</p> <p>3.Direct staff to submit a Supplementary Report with recommendations in regard to recreational trails, including motorized, that are not part of the HRM Active Transportation network or municipal parks programming.</p>	Dalrymple, Barry	10/05/2016
Child Care Policy	THAT the motion be deferred pending preparation of a staff report regarding the opportunities and financial implications of establishing a Child Care Policy similar to Richmond BC to support the integration of not for profit daycares at below market rent into new and existing recreation facilities.	Mason, Wayne	16/02/2016
Cole Harbour Westphal MPS and LUB Amendments	THAT Halifax Regional Council request a staff report regarding possible amendments to the Cole Harbour/Westphal Municipal Planning Strategy and Land use By-Law to prohibit the continuation of certain light industrial uses identified in Appendix "B" of the Land Use By-Law.	Nicoll, Lorelei	19/07/2016
Commuter Rail Feasibility Study	That Regional Council direct staff to develop a strategic plan specifically aimed at increasing the modal split of sustainable forms of transportation as per the Regional Plan which integrates both land use and transportation planning and includes comparative costing analysis of road and right of way infrastructure upgrades and widening as compared to other forms of transportation and report back to Regional Council by April 30, 2016 (dependant on appropriate project scoping and funding source as identified through Audit & Finance.	Outthit, Tim	20/10/2015

Report Name	Original Motion / Description	Councillor	Date of Request
Construction Mitigation - Compensation	That Halifax Regional Council: 1.Ensure that the staff report requested by the Transportation Standing Committee meeting of June 25, 2015 regarding construction mitigation is completed and presented to the Standing Committee meeting of January 28, 2016. 2.Provide a staff report regarding the possible adoption of a policy to require compensation for 'injurious affection' and/or other forms of compensation to businesses affected by longer term closures of streets abutting their locations to the Committee and then to Council.	Mason, Wayne	01/12/2015
Councillor Adams - Federal Lighthouse Disposal - HRM Options and Implications	MOVED by Councillor Adams, seconded by Councillor Hendsbee, that Regional Council request a staff report in regard to: a) establishing a fund for the upgrade and/or maintenance of lighthouses b) staff resources to assist in coordinating with community groups to seek funding from other levels of government; and c) refer the matter to the Audit and Finance Standing Committee for consideration.	Adams, Stephen	21/10/2014
Councillor Adams – Options for Contaminated Well Water	THAT Halifax Regional Council request a staff report to include Harriestfield Williamswood area to the proposed Federal Infrastructure Funding request under consideration for the completion of the Herring Cover Sewer and Water Project	Adams, Stephen	26/01/2016
Councillor Mason - Camp Hill Cemetery	MOVED by Councillor Mason, seconded by Councillor Hendsbee, that Halifax Regional Council request a staff report regarding the possible development of a heritage management plan, including wayfinding signage, interpretive plaques, site maintenance standards and a long term site plan, and possible partnerships for the Camp Hill Cemetery.	Mason, Wayne	21/10/2014
Crosswalk Flag Program Administrative Order	THAT Halifax Regional Council direct staff to prepare an administrative order outlining a policy, process, governance, and criteria for the allowance of crosswalk flags to be placed at crosswalks.	Outhit, Tim	19/07/2016
Dartmouth MPS - Development Agreement for Multiple Unit Dwellings	That Regional Council request a staff report outlining the process to review the Dartmouth Municipal Planning Strategy (MPS) regarding Development Agreements for multiple unit dwellings in the Regional Centre of Dartmouth. The staff report should provide recommendations for improved MPS policy criteria on matters such as unit type/mix/density, building and site design, and locational requirements.	*Motion by former Councillor Fisher	18/06/2013
Dartmouth Museum Plans	THAT Halifax Regional Council request a staff report following the September 30th closing of the sale of the Dartmouth City Hall building with information about the plans for the new museum in Dartmouth.	McCluskey, Gloria	06/09/2016
Disposal of Surplus Real Property - 4032 Mooseland Road	THAT Halifax Regional Council: 1. Declare the properties contained in Attachments B, C, D and E of the staff report dated September 2, 2015, as surplus to municipal purposes; 2. Declare surplus properties categorized as specified in Attachments B, C, D and E of the staff report dated September 2, 2015, for the purposes of Administrative Order 50, respecting the Disposal of Surplus Real Property. 3. That the property at 4032 Mooseland Road as set out in Attachment B be removed from the list for further discussion with the community group in relation to a Facility Lease Agreement (FLA).	Hendsbee, David	06/10/2015
Effects of a Medical Marijuana Cultivation Operation on Neighbouring Property	That Regional Council give consideration and request a staff report on the adequacy of by-laws and regulations Federally, Provincially or Municipally that deals with regulations to address the operation of a medical marijuana cultivation operation and its effect on a neighbouring property. How such operations can adversely affect the health of one's neighbours. Moreover, is there recognition that the cumulative and/or the persistence of wayward effluents/malodours constitute adverse quality of life in the enjoyment of the receiving neighbour's property.	Rankin, Reg	16/02/2016
Electric scooters and bicycles with trailers not permitted on ferries	THAT Halifax Regional Council request a staff report on the public service announcement released on July 26, 2016 advising that electric and gas-powered scooters and bicycles with trailers are not permitted on Halifax Transit ferries.	Karsten, Bill	02/08/2016
Exemption of Victoria Gardens	Staff report in response to a petition. Councillor Smith submitted a petition on behalf of Claire McIlveen of Dartmouth containing 187 signatures petitioning the Community Design Advisory Committee of Halifax Regional Council as follows: 1. Because of traffic, wind, shade and the proximity to residential areas, we request that the maximum building height under HRM by Design be restricted to eight storeys on either side of Wyse Road from the Dartmouth Sportsplex/Holiday Inn to Boland Road – matching what the municipality is proposing in most of the other five Dartmouth corridors – and to six storeys north of Boland Road. 2. Because the Killam-owned Victoria Gardens on Boland Road was once part of the Dartmouth Common and has provided much-needed green space in our neighbourhood for more than 60 years, and because this area is bounded on about 80 percent of its borders by residential and housing areas, we request that it be exempted from the Wyse Road corridor area.	*Petition submitted by Councillor Smith	12/06/2012
Extension of Water Service Boundary Fall River Road	That Halifax Regional Council request a staff report on extending the Water Service Boundary along the Fall River Road from the Windsor Junction Road to Highway 2 including PID 50650100 and further along Highway 2 from the Fall River Road to the Highway 102 overpass	Dalrymple, Barry	24/05/2016
Feasibility of Rockcliffe Extension	That Halifax Regional Council request a staff report on the feasibility of developing a Rockcliffe extension across Hammonds Plains Road to Highland Park south side and to create a new second entrance to the Highland Park subdivision.	Whitman, Matt	24/11/2015
Funding for Tree Stump Removal - Replanting	THAT Halifax Regional Council request a staff report to investigate the establishment of dedicated funding for tree stump removal and replanting the former street trees.	Mosher, Linda	20/09/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Guidelines and Standards - DH1 Zone and Downtown Dartmouth BID	<p>That Halifax Regional Council request a staff report to establish guidelines and standards for sidewalk construction, lighting and pole, street furniture and finishing in the HRM right-of-way on streets in the Downtown Planning (DH1) zone and the downtown Dartmouth BID area with the following considerations:</p> <ol style="list-style-type: none"> 1. To determine where as a matter of policy the Red Book Capital District standard will be applied outside of major streetscape areas, 2. To develop a standard for inclusion in the Red Book for the DH1 Precinct 3 – Spring Garden area that reflects but is less extensive than the elements and colour scheme introduced in the Spring Garden streetscaping, 3. Recommend a mechanism to allow partnership with and investment by private and other stakeholders to implement these standards and to draft and Administrative Order that will outline this procedure. 	Mason, Waye	14/01/2014
Halifax Transit Moving Forward Together Plan - Supplementary Report (Continued on next page)	<p>That Halifax Regional Council:</p> <ol style="list-style-type: none"> 1. Approve the 2016/2017 Halifax Transit Annual Service Plan; 2. Approve the Moving Forward Together Plan as the strategic direction for the growth and development of the Halifax Transit network, with the following corrections (and as outlined in the handout entitled “Omissions/Clarifications to Plan”): <ol style="list-style-type: none"> a) Amend the Route 1 Spring Garden description found in Attachment A, Appendix B, page B1 to reflect two way transit service on Gottingen Street, as shown on map in Appendix A; b) Amend the Route 4 Lacewood description found in Attachment A, Appendix B, page B2 to reflect routing as shown on map in Appendix A; c) Remove Table 6 Level of Service Guidelines found on Attachment A, Section 3.6, page 45; and d) Include a new table to summarize the service spans and frequencies of ferry routes on Attachment A, Appendix D, page D-1. 3. Approve the Moving Forward Principles as the guiding principles for Halifax Transit over the life of the Moving Forward Together Plan; 4. Direct staff to prepare for implementation of the future transit network as described in the Plan and Appendix A Network Maps (attachment B of the staff report dated March 9, 2016); and 5. Adopt the Performance Measures, including the Ridership Guidelines, as described in Part 6 of the Moving Forward Together Plan (attachment B of the staff report dated March 9, 2016). 6. That staff be directed to prepare a supplemental report, outlining options, financial and operational implications on the following transit matters, identified at the Committee of the Whole meeting, on April 12, 2016: <ol style="list-style-type: none"> a. Options providing the residents of Eastern Passage/Cow Bay transit service to Cole Harbour and possibly continuing to Portland Hills terminal. b. Purcell’s Cove bus route 15 be considered to leave the service as is. c. On extending one small portion of the airport route (320), to come into the community of Fall River as part of its regular route. d. The proposed link into Cole Harbour be implemented prior to 2021. e. That the route numbers associated with the bus routes in North Preston and Cherry Brook remain as is. f. Consider the proposed alternate Route 370 (Porters Lake) as identified in the Map distributed by Councillor Hendsbee at the Committee of the Whole meeting on April 12, 2016. g. Route 55 be considered to be extended and that the following options be evaluated: <ol style="list-style-type: none"> i) extend Route 55 to the community of Waverley and return. ii) extend Route 55 through Waverley to the Fall River Park and Ride. iii) extend Route 55 through Waverley to Sackville Terminal on Cobequid Road. 	Rankin, Reg	12/04/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Halifax Transit Moving Forward Together Plan - Supplementary Report (Continued)	<p>h. Existing 6 Quinpool be retained as is.</p> <p>i. Extend Hammonds Plains Busses to Tantallon and Tantallon busses to Hammonds Plains, Peggy's Cove and Hubbards.</p> <p>j. Proposed Route 93, (Bedford), which goes through the Nottingham Community, determine how it could be expanded to service residents in the area surrounding the Sunnyside Mall and Bedford Place Mall.</p> <p>k. Determine whether the Sambro Community Transit Route 402 could be removed.</p> <p>l. Continuing with proposed #10 on the current route #10 on Inglis and Beaufort.</p> <p>m. Extending local bus service, such as proposed route 24, to provide service to the Joseph Howe Manor, the seniors residence located at 5515 Victoria Road.</p> <p>n. Consider the detailed report submitted by the Main Street BID as distributed at the COW meeting of April 12, 2016, with respect to adopting its recommendation for Route 63, 68, Route 55, and Route 401.</p> <p>o. Consider the Greater Burnside Business Association communication April 8, 2016 to not locate the bus terminal at Wright Avenue and Akerley Blvd. and locate it at or near the Dartmouth 4 Pad.</p> <p>p. Direct staff to amend (or add) so there is a corridor route running North South in Dartmouth connecting Burnside, Highfield Terminal, Bridge Terminal, Downtown Dartmouth and Woodside, to improve regional connections to these locations and also make it easier to travel within Dartmouth.</p> <p>q. That staff consider extending service for routes associated with the service industry (downtown areas – Scotia Square/Alderney Gate) and Dartmouth Crossing to coincide with working hours.</p> <p>r. Existing Route 5 which becomes 26 Springvale Avenue continue to travel past Mumford to downtown and not terminate at the Mumford Terminal.</p> <p>s. Provide a history of transit services (planned and actual) to the community of Lucasville, including past budget commitments and changes to the transit boundaries, including options on how to extend conventional service to the community, present options to provide a peak time service to Lucasville community and include any financial commitments Halifax Transit could commit to provide the alternate service.</p> <p>t. Identify other local routes in the proposed plan that through improved service levels or extensions may in the future provide crosstown service as part of a grid network high frequency grid [Potentials include the 29, the 72, the 84 from Sackville and the 32 – all numbers in the new plan].</p> <p>u. Implications of the proposed Roslyn Rd route for #1 bus during afternoon peak hours that included rationale for this route, alternatives considered, options for peak hour service, options for identifying traffic calming and how this proposal relates to the Integrated Mobility Plan.</p> <p>v. Route 32 Cowie Hill Express which becomes the Route 124 Leiblin Link continue to travel on Summer Street and not Robie Street.</p> <p>w. Enabling East-West routes to run across north end peninsula including identifying physical improvements to roads and installation of enhanced shelters at key transfer points in order to allow more riders convenient connections from Bayers Road and Mumford terminals to Barrington Street.</p>	Rankin, Reg	12/04/2016
History of the Extension of Water Services to Monarch and Rivendale Subdivisions	<p>That Halifax Regional Council request a staff report to outline the history of the extension of water/sewer/stormwater to Monarch and Rivendale Subdivisions including:</p> <ul style="list-style-type: none"> • all sources of funding that were involved in completing this project. • any water/sewer/stormwater that was done throughout the municipality that did not receive external funding (federal, provincial or other sources) and were funded 100% by residents. • water/sewer/stormwater projects funded solely by the municipality or cost shared between the municipality and residents. 	Johns, Brad	04/10/2016
HRM Gun Amnesty Program - 2016-17	<p>THAT Halifax Regional Council request a staff report that shall be vetted through the Audit and Finance Standing Committee to find \$10,000 as cash incentive for the HRM Gun Amnesty program during the 2016-17 fiscal year</p>	Hendsbee, David	20/09/2016
Land Acquisition - Purcell's Cove Backlands	<p>That Halifax Regional Council direct staff to:</p> <ol style="list-style-type: none"> 1. Proceed with negotiations to acquire the lands (PID 00052407) and return to Regional Council for consideration of the key terms and conditions for the 379 acres that address the following: <ol style="list-style-type: none"> a. Suitable acquisition terms respecting the purchase, lease and payment plan for the lands that represents fair market value or better as supported by appraisal commissioned by HRM; b. Acceptable governance model that considers a community stewardship model for the management of the parkland; c. Suitable concept site and management plan including installation of the proposed infrastructure by The Shaw Group that enables turnkey operation of the property within 2 years; d. Clarification of the obligations of the lessor (NCC) and lessee (HRM) respecting the lands including any restrictions/covenants meet municipal requirements and mitigate future risk to HRM; e. Resolution of the concerns related to the state of the dam on the lands; f. Input from public consultation and discussions with the Province and relevant stakeholders regarding the proposal; and 2. Consider updates to the Regional Plan and related planning documents during the next review cycle to reflect the acquisition(s) and the implications on surrounding lands. 3. That allocating funds for the Baker Drive Park not be delayed or affected by this project. 	Adams, Stephen	20/09/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Large Vehicle Parking in Residential Neighbourhoods	that Halifax Regional Council request a staff report to analyze possible parking restrictions in residential neighbourhoods for large vehicles which match at least one of the following criteria: <ul style="list-style-type: none"> • Taller than 2.2 m (7 feet 3 inches) • Longer than 6.4 m (21 feet) • Heavier than 3,000 kg • Not primarily designed to move people • Seats 10 or more passengers 	Mosher, Linda	04/10/2016
Lease Agreement – Dept of Natural Resources, White Rock Park, River Road (Fourth Lake) Terence Bay	THAT Halifax Regional Council direct staff to undertake community consultation to determine community interest in re-establishing White Rock Park (alternately known as River Road Park) in Terence Bay.	Adams, Stephen	06/09/2016
Lucasville Road Corridor – Active Transportation Priorities Plan	THAT Halifax Regional Council request a staff report with respect to adding the Lucasville Road Corridor to the list of proposed active transportation routes contained in the Active Transportation Priorities Plan.	Johns, Brad	31/05/2016
Map 6 Heritage Resources – Downtown Halifax Secondary Municipal Planning Strategy – Moratorium	THAT Halifax Regional Council request a staff report with regard to placing a moratorium on the demolition of buildings inventoried as properties which have potential for registration as municipal heritage properties or inclusion in municipal heritage conservation districts, as identified in the Downtown Halifax Secondary Municipal Planning Strategy, Map 6: "Heritage Resources", forming part of the Downtown Halifax Secondary Municipal Planning Strategy, pending consideration of, and incorporation of a strategy for preserving these buildings in the Regional Plan revisions (RP+5).	Hendsbee, David	10/05/2016
Materials Recovery Facility Storage Expansion	That Halifax Regional Council: <p>...</p> <p>4. Direct staff to prepare amendments to Administrative Order 16 – "Fees for the Use of Solid Waste Management Facilities" to incorporate a recycling tipping fee at the Materials Recovery Facility of \$30 per tonne for the industrial, commercial and Institutional (IC&I) sector effective January 1, 2017, and report back to Council with such amendments for its consideration.</p> <p>...</p>	Walker, Russell	19/07/2016
Mobile Sign Industry and Payment Methods	That Halifax Regional Council request a staff report to address recent concerns outlined to staff regarding the mobile sign industry and available payment methods.	Whitman, Matt	26/07/2016
Motorized Bicycles	That Halifax Regional Council request a staff report to consider amending By-Law P-600 respecting Municipal Parks under Provision 10 – to include the prohibition of motorised bicycles in HRM Parks and Trails.	Mosher, Linda	26/07/2016
Municipal Archive Hours of Operation	THAT Halifax Regional Council request a staff report to increase the hours of operation at the municipal archives to ensure proper access to information for those residents who are not able to visit during the regular drop in hours of: <ul style="list-style-type: none"> •Tuesday: 10am-1pm •Wednesday: 1pm-4pm •Thursday: 1pm-4pm 	Mosher, Linda	20/09/2016
Noise Management and Mitigation in Downtown Areas	That Halifax Regional Council request a staff report regarding noise in downtown areas that shall include: <ol style="list-style-type: none"> a) Research on other municipalities approaches, including a jurisdictional scan and discussion with stakeholders such as the business commissions, Argyle Entertainment District, and the Restaurant Association of Nova Scotia and others; b) Recommend possible improvements to the Land Use Bylaw and other policy to address sound mitigation for construction of new or substantially renovated residential dwelling units and other uses with overnight guests, such as hotels, in the downtown area; c) recommendations regarding the possible establishment of an entertainment district on Argyle Street for inclusion in the Prescribed Exemptions or Local Exemptions section of the Noise By-Law (N200). 	Mason, Wayne	20/10/2015
North Preston Recreation Field	THAT Halifax Regional Council request a recommendation report regarding the feasibility for provision of a recreation field in the North Preston area at 857 Upper Governor Street (PID 00639856 – currently owned by Halifax Water Commission.) Furthermore, development of a recreation field would provide an opportunity to explore the possibility of a community build concept with local contractors.	Hendsbee, David	19/07/2016

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Off-Leash Dog Parks Administrative Order	THAT Halifax Regional Council: 1.Establish the Off-Leash Park Program as permanent service to be considered as part of annual HRM business planning and budgeting process; 2.Direct staff to develop an Off-Leash Dog Parks Administrative Order (AO) that will replace the Off-Leash Dog Parks Strategy 2007 by establishing: policy objectives, service level requirements, and minimum criteria and procedures for the provision of off-leash facilities based on the Off Leash Dog Parks Strategy 2007 with the changes and actions outlined in Attachment 1 of the staff report dated November 9, 2015.	Mason, Wayne	01/12/2015
Open Air Burning - By-law Enforcement and No Burn Areas	Two separate motions under 14.1.5 will be addressed through this report: THAT Halifax Regional Council request a staff report on options for how enforcement of the Open Air Burning By-law can be implemented in an effective manner in the Halifax Regional Municipality. (Councillor Watts) and THAT Halifax Regional Council request a staff report from Legal Services with respect to open air burning and persons with medical reasons for smoke sensitivity having a no burn area around their home. (Councillor Walker)	Walker, Russell	14/06/2016
Open Air Burning - Industrial Burning Permits	THAT Halifax Regional Council direct staff to prepare amendments to By-law O-109, the Open Air Burning By-law, to restrict industrial burning permits to a minimum area of 1 acre (43,560ft ² or 4,046m ²) and return to Council for consideration of the proposed amendments.	Karsten, Bill	14/06/2016
Options to protect the character and form of Young Avenue, Halifax	That Halifax Regional Council refer this matter to the Halifax & West Community Council for consideration	Mason, Wayne	04/10/2016
Parking Lot Reconstruction Maritime Conservatory of Performing Arts and Maritime Muslim Academy	THAT Halifax Regional Council direct staff to prepare a report to the Audit and Finance Standing Committee in order to identify a funding source for a special grant for the Parking Lot Reconstruction Maritime Conservatory of Performing Arts and Maritime Muslim Academy, and make a recommendation to Regional Council.	Watts, Jennifer	06/09/2016
Parks and Recreation Strategic Policy Framework	MOVED by Councillor Mason, seconded by Councillor Whitman, that Halifax Regional Council direct staff to provide a report regarding the feasibility and best practice approach to establishing a Parks and Recreation Strategic Policy Framework that identifies expected outcomes under which: •Service delivery is reflective of community interests and needs; •Parks and Recreation finances and assets are managed in a fiscally sustainable, financially responsible manner; and •Parks and Recreation services, programs, fee structure and facilities are accessible and inclusive for all.	Mason, Wayne	24/02/2015
Pedestrian Connection - St Margaret's Bay	That Halifax Regional Council request a staff reports to explore a pedestrian connection from St. Margaret's Bay Elementary to the St. Margaret's Bay Rails to Trails and the HRM Ball Field, playground and Bay waterfront access.	Whitman, Matt	24/05/2016
Petition - Africville Museum Accessibility	THAT Halifax Regional Council direct staff to prepare a report responding to the petition presented to Regional Council on August 2, 2016 regarding Africville Museum Accessibility.	Watts, Jennifer	02/08/2016
Petition - Fort Needham Park Tennis Courts	THAT Halifax Regional Council direct staff to prepare a report responding to the petition presented to Regional Council on August 2, 2016 regarding tennis courts in the Fort Needham Park Master Plan.	Watts, Jennifer	02/08/2016
Petition - Nuisance Smoke By-Law	Staff report requested in regard to a Nuisance Smoke by-law to reduce negative impact smoke from indoor wood burning appliances, electric smokers or any other device that emits smoke.	Watts, Jennifer	16/02/2016
Planning and Development Public Consultation Administrative Order	THAT Halifax Regional Council 1.Direct staff to develop a new Administrative Order, which would outline required and optional engagement activities for planning applications, policy amendments, and new policy development undertaken by the Planning & Development business unit and return to Regional Council when this work is complete; 2.Direct staff to investigate opportunities to implement new engagement tools as well as modernized existing tools on a go-forward basis in an effort to modernize the planning process; 3.Initiate the process to consider amending the Regional Municipal Planning Strategy so as to require consistency in public consultation requirement / standards throughout all Municipal Planning Strategies and Secondary Municipal Planning Strategies; and 4.Direct staff to return to Regional Council on a yearly basis with the purpose of reporting on engagement activities performed in that year, and recommended improvements to the process.	Mason, Wayne	23/02/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Possible amendments to the Heritage Incentives Program	<p>THAT Halifax Regional Council request a staff report that discusses:</p> <p>1. Implications of potential amendments to Administrative Order 2014-002-ADM, the Heritage Incentives Program Administrative Order, that would:</p> <p>a) change the intake period for applications from January 1st until March 1st for the following fiscal year to October 1st and December 31 for the upcoming fiscal year;</p> <p>b) change the requirement that eligible applications must be evaluated and prioritized by staff and a report and recommendations prepared for consideration by the Heritage Advisory Committee no later than June 30th to the requirement that the evaluation and recommendation report for a HAC recommendation be prepared and the HAC should consider the matter by March 31 so that it can be debated by Regional Council in April of each year once the budget has been passed; and</p> <p>c) change when projects must be completed from March 31st of the same fiscal year as the approval to October 31 of the year following approval which will enable work to be done over 2 summers, and include any financial concerns around the creation of a reserve if this change is made; and</p> <p>2. Whether the grants need to be approved by Regional Council or whether Regional Council may delegate the approval and sign off of the grants to the CAO, or her/his delegate, with a requirement that an information report be provided to Regional Council at least once a year listing the grants that were awarded.</p>	Watts, Jennifer	12/01/2016
Potential Capital Contribution to the Army Museum Supplementary	THAT Halifax Regional Council request Audit and Finance consider the Army Museum request for a one time capital grant up to \$25,000 contingent on receipt by the municipality of a proposal including a business case as well as successful fundraising by the proponent from Federal and or Provincial Sources and subject to identification of an appropriate funding source.	Mason, Wayne	10/05/2016
Process to Amend Lot Grading Bylaw L-400	THAT Halifax Regional Council requests a staff report with respect to initiating the process to repeal or amend the Lot Grading Bylaw L-400 to exclude those areas outside the serviceable boundary.	Hendsbee, David	20/09/2016
Prohibition on use of Garborators in HRM	That Regional Council request a staff report to investigate options to prohibit in-sink garborators in new home construction and other options such as inclusion under By-Law W-101, to reduce organic waste into HRM systems.	Mosher, Linda	01/04/2008
Properties at 75, 79, and 85 Sackville Crossroads	THAT Halifax Regional Council request a staff report that recommends options to protect the properties at 75, 79, and 85 Sackville Crossroads from further erosion by the Little Sackville River.	Craig, Steve	10/05/2016
Proposed AO 2015001GOV the Corporate Info Mgmt Admin Order and Repeal of AOs 13 and 31	By November 2015 that there be a staff report with respect to information management regarding the records of the Auditor General.	Craig, Steve	04/08/2015
Proposed By-law M-200 and Administrative Order 15	<p>THAT Halifax Regional Council:</p> <p>1. Give First Reading to proposed By-Law M-200, Respecting Minimum Standards for Residential Occupancies, which will repeal and replace By-law M-100 as set out in Appendix A of the staff report dated April 15, 2016; and</p> <p>2. Direct staff to conduct a facilitated workshop with ACORN (Association of Community Organizations for Reform Now), IPOANS (Investment Property Owners Association of Nova Scotia), AHANS (Affordable Housing Association of Nova Scotia), Housing NS, Dalhousie Student Union, Dalhousie University, Saint Mary's University, University of King's College, Students NS, Navigator Street Outreach, and other stakeholders as necessary, the purpose of which is the development of a residential building licensing model and return to Regional Council with a recommendation.</p>	Mason, Wayne	14/06/2016
Public Consultation - Campaign Finance Reform	<p>That Halifax Regional Council move that staff initiate a process to consult the public on the provincial government's recently tabled Bill 154, (upon the proclamation of the Bill passing) which is to allow the municipality to enact a bylaw regarding campaign finance reform, and to report back to council with recommendations. The public consultation is to include, but not be limited to the following:</p> <ul style="list-style-type: none"> • election campaign spending limits; • maximum contribution amounts; • disclosure requirements; • eligibility to contribute; and • dates for making contributions. 	Mason, Wayne	26/04/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Public Safety Strategy	THAT Halifax Regional Council 1.Direct staff to develop an updated Public Safety Strategy, for Council approval, in accordance with the approach set out in the staff report dated August 8, 2016; and 2.Direct staff to periodically report back to Regional Council on the Public Safety Strategy once it is implemented.	McCluskey, Gloria	20/09/2016
Public Transit Engagement Model - Recommendation Report to TSC	That Halifax Regional Council request a staff report (recommendation) to Transportation Standing Committee regarding a public engagement model, to allow citizens to advise Halifax Transit on public transit issues.	Craig, Steve	12/04/2016
RCMP Criminal Analyst Funding Request	THAT Halifax Regional Council a)request a staff report to consider the human resource and other implications of the attached RCMP Criminal Analyst Funding Request, and to provide additional information on the modality of the pilot Crime Analyst positions at Kings, Yarmouth, Colchester and Antigonish Counties outlined in the attached document, and b)refer the attached funding request to staff for consideration in the 2016/2017 budget.	Mosher, Linda	06/10/2015
Recreational Trails Report - Supplementary	THAT Halifax Regional Council: 1.Approve 55 awards for a combined total of \$432,751, as detailed in Attachment 2 of the staff report dated April 21, 2016, from operating account M311-8004 Community Grants Program; 2.Direct staff to submit a Supplementary Report with recommendations in regard to capital funding opportunities for rural transit; and 3.Direct staff to submit a Supplementary Report with recommendations in regard to recreational trails, including motorized, that are not part of the HRM Active Transportation network or municipal parks programming.	Dalrymple, Barry	10/05/2016
Regional Centre Plan Project Next Steps - Motion 4	4. Request a supplementary report to Community Planning and Economic Development Standing Committee on including as a Regional Centre based project a neighbourhood planning project for the central north end Halifax with proposed boundary of North Street, Cogswell Street, Agricola/North Park, and Barrington Street.	Nicoll, Lorelei	29/04/2014
Regional Subdivision By-law Amendments to Alter the Service Requirement Boundary near Springfield Lake, Middle Sackville	That Halifax Regional Council defer further decision on the matter pending the completion of a supplementary report clarifying the development rights and the January 31, 2007 correspondence circulated to Council	Johns, Brad	04/10/2016
Reinstatement of Crosswalk near Sheet Harbour Hospital	THAT Halifax Regional Council request a staff report to determine how the Municipality can make a formal request to the Nova Scotia Department of Transportation to reinstate a pedestrian crosswalk on Highway #7 near the vicinity of the Eastern Shore Memorial Hospital in Sheet Harbour.	Hendsbee, David	04/10/2016
Renaming of Forest Hills Parkway	That Halifax Regional Council request a staff recommendation report with respect to Administrative Order 29, Respecting HRM Civic Addressing Policies, Administrative Order 46, the HRM Asset Naming Administrative Order, and By-law C-300, the Civic Addressing By-law, to allow the possible renaming of Forest Hills Parkway to Sidney Crosby Parkway and staff consider other options for commemoration.	Nicoll, Lorelei	21/06/2016
Reporting Structure of the Accessibility Advisory Committee	THAT Halifax Regional Council request a staff report and recommendation on changes to the reporting structure of the Accessibility Advisory Committee as discussed at the Accessibility Advisory Committee meeting on May 16, 2016 and that this report be referred to the Transportation Standing Committee for review and comment prior to receipt by Regional Council.	Outhit, Tim	02/08/2016
Roll Call on all HRM Agendas	That Halifax Regional Council request a Staff Report regarding the inclusion of Roll Call on all Halifax Regional Municipality Advisory Committee, Standing Committee, Community Council, Regional Council and Committee of the Whole Agendas.	Outhit, Tim	02/08/2016
Sidewalk Café	That Halifax Regional Council request a staff report regarding possible amendments to By-Law S-1000 "Respecting the Regulation of Sidewalk Cafés" to allow a requirement for a surety or bond to be provided by a tenant which could be used to cover the cost of the removal of the sidewalk café if the tenant goes out of business.	Mason, Wayne	14/06/2016

Report Name	Original Motion / Description	Councillor	Date of Request
Status of Alderney Landing in the Multi-District Facility Project	THAT Halifax Regional Council direct staff to develop standard board governance model for the facilities included in the MDF Project Phase 2 and implement new agreements that achieve the following objectives: a.Establish a regional funding model; b.Initiate the absorption of the outstanding operating and capital debts of the facilities; c.Align annual budgets and business plans with the overall HRM budget process including requirement to meet budget targets and approval by Regional Council; d.Provide for the provision of HRM delivered ICT technology and software including support and maintenance; e.Restore appropriate and legally defined employer relationships for the operation of the facilities; this would include the option of HRM employees for facility management and program implementation; f.Support completion of an HRM safety review of all facility maintenance, operation and processes and subsequent agreement of resolution of all findings; and g.Outline clear community access requirements and initiates implementation of consistent pricing and membership model to enable a "one-client" model across all facilities. h.Return to Regional Council the plan and advisory Board governance options to complete Phase 2 of the MDF Project no later than the spring of 2016, And further, request a staff report regarding possible amendment or removal of Alderney Landing from the MDF process and develop an appropriate approach reflecting its nature of an arts and entertainment facility.	Mason, Wayne	06/10/2015
Status of Municipal Strategy to Engage with First Nations Community	That Halifax Regional Council request a staff report on the status of the municipal strategy to engage with First Nations community on actions identified through the Truth and Reconciliation process and our commitment to partnership as passed in the Dec. 8, 2015 motion of Regional Council. The report is requested to provide an overall framework for engagement, steps to move forward on development of a strategy with a timeline for implementation, and a reporting framework to the Executive Committee.	Watts, Jennifer	24/05/2016
Storm Water Tax on Parking and Storage Spaces	that Halifax Regional Council: 1. Request a staff report regarding operational and financial implications of removing the storm water tax from properties that are essentially ancillary to a dwelling, such as parking and storage spaces with separate deed and title to a condominium. 2. And that the staff report also consider: • the possibility of reimbursement of the \$42 • circumstances where Condominium Corporations were originally billed (\$42) and now individual condo owners are billed • mobile home parks • owners having lots which are unable to develop and currently paying \$42 • residents previously exempt of the right of way fee before it was moved to the tax bill 3. And further that the report provide options to the storm water tax.	Mason, Wayne	04/10/2016
Stormwater Infrastructure Interim Funding Solution	THAT Halifax Regional Council: 3. Direct staff to: ... b. Provide semi-annual updates to the Environment and Sustainability Standing Committee and the Board of Directors of Halifax Water on completion and progress on identified outstanding responsibilities in the accountability matrix.	Karsten, Bill	03/12/2013
Structure of Current Fees and Fines in HRM AOs and By-laws	From January 21, 2015 Committee of the Whole - FICT 15/16 Proposed Budget presentation: That Committee of the Whole request a staff report containing the structure of current fees and fines set out in HRM Administrative Orders and By-laws, in a table format.	Hendsbee, David	21/01/2015
Support for WE Day Atlantic Canada 2016	THAT Regional Council direct staff to prepare a report to the Audit and Finance Standing Committee in order to consider increased funding for WE Day Atlantic Canada 2016, and make a recommendation to Regional Council.	Savage, Mike	04/10/2016
Taking Possession of Five (5) Cemeteries	THAT Halifax Regional Council ask for a staff report to explore the possibility of HRM taking possession to own, operate and maintain the following 5 Cemeteries: •Clam Harbour Cemetery, 3651 Clam Harbour Road, PID 00604157 •St James Cemetery, 111 West Jeddore Road, Head of Jeddore, PID 00608679 •Oyster Pond Cemetery, 78 Old Trunk Road, PID 00561241 •Lower Ship Harbour Cemetery, 904 West Ship Harbour Road, PID 00606046 •Owl's Head Cemetery, 2592 West Ship Harbour Road, PID 00555300	Hendsbee, David	22/09/2015

Report Name	Original Motion / Description	Councillor	Date of Request
Tax Relief for property leased by registered non-profit organization or registered Canadian charity	That Halifax Regional Council request an information report respecting the Municipality's ability to provide tax relief for property, or some portion thereof, leased by a registered non-profit organization or registered Canadian charity in the private sector with the implications in regard to: (i) The Municipality's legislative authority (ii) The policy rationale for tax relief (iii) The capacity of the Municipality to administer the tax relief (iv) The Municipality's financial capacity and any indirect impact on other taxpayers including non-profit organizations.	Watts, Jennifer	22/03/2016
Taxi Zone	THAT Halifax Regional Council: 1.Request a staff report to the Transportation Standing Committee to consider amending Administrative Order #39 Section 6.0 to include section 6.1 (d): 6.0ZONES 6.1 The Municipality is divided into the following three zones for the licensing of taxis: (a) the County Zone, being the area of the Halifax Regional Municipality that is not within either the Dartmouth zone or the Halifax zone. (b) the Dartmouth Zone, being the geographical area of the former City of Dartmouth. (c) the Halifax Zone, being the geographical area of the former City of Halifax and the areas also known as Harrietsfield, Sambro, Ketch Harbour and Portuguese Cove. 6.1(d) Notwithstanding the foregoing, both the County Zone and the Dartmouth Zone shall include the areas lying within the boundaries of the communities of Cole Harbour, Westphal, Lake Loon and Cherry Brook. 2.Direct staff to consult with the Taxi & Limousine Liaison Group respecting amendments to Administrative Order #39 Section 6.0 – Zones.	Nicoll, Lorelei	14/06/2016
Train Whistle - Shearwater Autoport Area	THAT Halifax Regional Council request a recommendation Staff Report to come back to Council on the feasibility of initiating the process to facilitate the elimination of train whistles at any or all of the 4 locations from Shearwater to, and including, the Autoport.	Karsten, Bill	20/09/2016
Transport and Dumping of Fill in Residential Areas	That Halifax Regional Council direct staff to complete a best practice review of other jurisdictions and engage with the development and construction industry to assess the potential impacts on their business operations as it relates to the transport and dumping of fill in residential areas and provide recommendations for Council's consideration resulting in an amendment to the current in use by-law.	Nicoll, Lorelei	25/06/2014
Trap Neuter and Release (TNR) Program Funding Request	That Halifax Regional Council: 1.Provide one-time funding In 2016-17 by way of a \$50,000.00 joint grant to the Nova Scotia SPCA and SPAY Day HRM Society to extend the TNR (trap-neuter-release) Program, to be funded from the existing 2016-17 Planning & Development budget, and further direct that the expenditure be managed through cost centre S320 Animal Control, cost element 8004 Grants; and 2.Request a staff report on the feasibility of establishing a permanent grant program for spaying and neutering cats. Furthermore this report is to return to Regional Council in October, 2016.	Adams, Stephen	26/04/2016
Updating HRM Gateway signs to reflect multicultural communities	That Halifax Regional Council request a staff report outlining the implications of updating the HRM Gateway signs located on the 100 series highways. Branding, multi-lingual messaging and financial implications should be addressed in the staff report. The current signs were installed in 2003 and do not reflect the multicultural nature of our communities or the recent brand implementation.	*Motion by former Councillor Fisher	02/06/2015
Veteran Parking	That Halifax Regional Council request a staff report to consider adopting a policy that vehicles bearing the veterans' licence plates have year round free parking at all HRM parking locations including meters, and for the report to include budgetary implications.	Johns, Brad	01/12/2015
Winter Works Recommendations Improvements and Changes	THAT Halifax Regional Council ... 2. Direct staff to expand the scope of the report requested by Regional Council for November 2016 to include recommended changes to the Street Snow & Ice Control contracts, in addition to the previously requested recommendations on the sidewalk program, commencing the 2017/18 winter season; and An increase in standard from 18 hrs to 12 hrs for Priority 2 sidewalks; and, increase standard from 36 hrs to 24 hrs for Priority 3 sidewalks. Also include a mechanism by which residents can clear their sidewalk to the Municipality's contractor-imposed standard before the contractors' arrival, and to require the contractor to lift the blade, so as to not obstruct an already cleared sidewalk.	Mosher, Linda	26/01/2016

Attachment 2 – Status Sheet – Requests for Staff Reports

Date Requested	Item Title	Item #	Business Unit	Motion
Nov 19/13	Establishment of a Halifax Regional Police Foundation	11.2.1	HRP	That Halifax Regional Council request a staff report considering the establishment of a Halifax Regional Police Foundation. The staff report should: 1) Consider existing Police Foundations in other jurisdictions such as Calgary; Vancouver; Edmonton; Abbotsford; Delta, B.C; Montreal; London; Ontario, and Winnipeg. And; 2) Examine the proposed administrative and governance structures regarding the establishment of Police Foundation as outlined in the discussion section of the October 28, 2013 report from the Board of Police Commissioners.
May 24/11	Request for Report Pertaining to Pawn Shop Legislation	10.7.1	HRP	That the RCMP working in conjunction with HRP review current by-laws/legislation surrounding the operations of pawn shops and buy and sells. This would include but not be limited to the monitoring and reporting to police, all items being brought in to these businesses on a daily basis.