



P.O. Box 1749  
Halifax, Nova Scotia  
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**Item No. 14.1.1**  
**Halifax Regional Council**  
**November 22, 2016**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original Signed by   
\_\_\_\_\_  
Jacques Dubé, Chief Administrative Officer

**DATE:** November 9, 2016

**SUBJECT:** Councillor Appointments – Nominations of Councillors to Various Boards and Committees

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**ORIGIN**

The process on how members of Council are appointed to Committees is outlined in Sections 119 and 120 of the Administrative Order No. 1, (Procedure of Council) under the heading Elections and Appointments. In addition, each committee has terms of reference, which sets forth its membership composition.

**LEGISLATIVE AUTHORITY**

**Administrative Order No. 1, sections 119 and 120**  
Elections and Appointments

**Administrative Order No 1 – Schedules 1 – 7**  
The Terms of Reference of the Standing Committees, as approved by Regional Council.

**Administrative Order 48**  
Creation of Community Councils

**RECOMMENDATION**

It is recommended that Halifax Regional Council

- 1) Waive the Rules of order to suspend the rules that the Executive Standing Committee review the nominations and make a recommendation to Regional Council, as the Executive Standing Committee is not scheduled to meet until January 2017.
- 2) Appoint the nominated Councillors to the Boards & Committees as outlined in Attachment 1 of the report dated November 9, 2016.
- 3) Proceed to fill vacancies on Standing Committees, Boards and Committees by way of secret ballot from Councillors who have expressed interest in serving on those Standing Committees, Boards and Committees as outlined in Attachment 2 of the report dated November 9, 2016.

## **BACKGROUND**

Regional Council has a number of Standing Committees, Boards and Committees on which members of Regional Council are required to serve in accordance with the Terms of Reference of those Committees. November is the customary time of year at which appointments expire and new appointments are required to fill any vacancies on Standing Committees, Boards and Committees.

## **DISCUSSION**

An expression of interest was issued from the Office of the Municipal Clerk to all duly elected members of Regional Council regarding interest in serving on the various Standing Committees, Boards and Committees of Council. The results of the survey have been compiled into two attachments, Attachment 1 which outlines where there is sufficient vacancies to accommodate each Councillor, and Attachment 2 reflects where there are more applications from members of Council than vacancies.

The report does not reflect the full slate of appointments required by Regional Council. Some committee appointments, such as the Halifax Dartmouth Bridge Commission, the Halifax Regional Water Commission, and the Executive Standing Committees, will be made by recommendation by Standing Committee and must be ratified by Regional Council. For example, the composition of the Executive Standing Committee is the Mayor, Deputy Mayor and one representative from each Standing Committee.

It is customary for the appointments of Members of Council to be presented to the Executive Standing Committee for review. However, due to the timing of appointments to the Executive Standing Committee and an anticipated first meeting in January 2017, staff has recommended that Council waive Section 4, Membership Selection of its terms of reference which states:

4. The Executive Standing Committee shall act as the Membership Selection Committee of the Council with a mandate to function as the nomination committee for appointment to Boards and Committee, including at large nomination to Standing Committees, except as delegated to other Standing Committees of Council."

Regional Council is required, by motion, to confirm the appointment of Members of Council to the Standing Committees, Board and Committees of Council. In accordance with AO 1, section 120 (3)(c) where more than the required for the committee of Council stand for election, a vote shall be taken by secret ballot and announced by Municipal Clerk.

## **FINANCIAL IMPLICATIONS**

There are no budget implications to this report that are not already included in the Operating Budget.

## **RISK CONSIDERATION**

A delay in considering and making appointments could result in additional delays for other meeting schedules and business of Committees, as they would be formed at a later date.

## **COMMUNITY ENGAGEMENT**

None required

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

## **ALTERNATIVES**

None Recommended

**ATTACHMENTS**

Attachment # 1 – Committees with Sufficient Vacancies to Accommodate each Councillor

Attachment # 2 – Committees with More Applications than Vacancies.

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Lee Syms, Administrative Clerk Assistant 902.490.6524

Report Approved by: \_\_\_\_\_  
Kevin Arjoon, Municipal Clerk 902.490.4210

Original Signed

## Attachment # 1

### Expressions of Interest Councillor Appointments to HRM Boards & Committees – November 22, 2016

Board/Committee	Current Members	Action Required	Very Interested	Interested	Councillor(s) Appointments
<b>Alderney Landing</b>	None	Appoint up to (2) members at large (Councillors or Citizens) (Two year term)		Austin	Austin
<b>Community Monitoring Committee</b>	Councillor Zurwaski (by TOR) Councillor Adams (by TOR)	Appoint Councillors from adjacent District 11 & 12 Appoint member at large (Two year term)		Adams (District 11) Zurawski (District 12)	Adams (District 11) Zurawski (District 12)
<b>HRM Chain of Lakes Trails Association</b>	Councillor Walker (District 10)	Appoint Councillors from District 9 & 10 (Two year term)	Cleary (District 9) Walker (District 10) Zurawski		Cleary (District 9) Walker (District 10)
<b>Community Design Advisory Committee</b>	Councillor Mason	Appoint (3) Councillors who districts lie within the Regional Centre (Districts 5,7, 8) (Three year term)	Austin (District 5) Smith (District 8)	Mason (District 7)	Austin (District 5) Mason (District 7) Smith (District 8)
<b>Cole Harbour Place</b>	Councillor Nicoll	Appoint (1) Member (Two year term)	Nicoll		Nicoll
<b>Dartmouth Sportsplex</b>	None	Appoint (1) Member (Two year term)		Austin	Austin
<b>Shubenacadie Canal Commission</b>	Councillor Mancini	Appoint (2) Councillors (Two year term)	Mancini	Zurawski	Mancini Zurawski
Community Council Appointments					
<b>District 7 &amp; 8 PAC</b>	Councillor Mason	Appoint up to 2 Community Council Members (One year term)			Mason Smith
<b>Point Pleasant Park Advisory Committee</b>	Councillor Mason	District 7 Councillor (Two year term)			Mason (District 7)

# Attachment # 1

## Expressions of Interest Councillor Appointments to HRM Boards & Committees – November 22, 2016

Board/Committee	Current Members	Action Required	Very Interested	Interested	Councillor(s) Appointments
North West PAC	Councillor Outhit	Appoint up to 2 Community Council Members (One year term)			Blackburn Outhit
St. Margaret's Bay Coastal PAC	Councillor Whitman	Appoint up to 2 Community Council Members (One year term)			Whitman

Standing Committee Appointments					
Board/Committee	Current Members	Action Required	Community Council Appointments	Interested	Councillor(s) Appointments
Appeals	Hendsbee Adams Whitman Walker	<b>Appoint 6 Members</b> 2 Members from each Community Council	Hendsbee Austin Streach Blackburn Walker Adams		<b>6 members of Council <u>must</u> serve under the terms of the current By-law</b> Hendsbee (HEMDCC) Austin (HEMDCC) Streach (NWCC) Blackburn (NWCC) Walker (HWCC) Adams (HWCC)
Audit & Finance	Karsten Craig	<b>Appoint 6 Members</b> 1 from each Community Council and 3 members at large	Karsten Walker Whitman	Nicoll Adams Craig	<b>3 members at large to be appointed</b> Nicoll Adams Craig

Mayor Savage serves as Chair of Executive Standing Committee and Ex Officio to all HRM Committees

**Expressions of Interest Standing Committee Appointments – November 22, 2016**  
*Every Member shall be appointed to at least two Standing Committees*

<b>Board/Committee</b>	<b>Current Members</b>	<b>Action Required</b>	<b>Community Council Appointments</b>	<b>Interested</b>	<b>Councillor(s) Appointments</b>
<b>Community Planning &amp; Economic Development</b>	Adams Nicoll Craig Mason Mancini	<b>Appoint 6 Members</b> 1 from each Community Council and 3 members at large	Austin Smith Craig	Streach Hendsbee Nicoll Mancini Mason Adams Zurawski Blackburn Outhit	<b>3 members at large to be appointed</b>
<b>Environment &amp; Sustainability</b>	Nicoll Karsten Mancini	<b>Appoint 6 Members</b> 1 from each Community Council and 3 members at large	Mancini Zurawski Blackburn	Streach Hendsbee Karsten Austin Mason Smith Cleary	<b>3 members at large to be appointed</b>
<b>Transportation</b>	Mason Outhit Walker	<b>Appoint 6 Members</b> 1 from each Community Council and 3 members at large	Nicoll Cleary Outhit	Hendsbee Karsten Austin Mancini Mason Smith Walker Adams Zurawski Blackburn Craig	<b>3 members at large to be appointed</b>

**Members appointed to two Standing Committees:**

Councillor Nicoll      Councillor Walker      Councillor Blackburn  
 Councillor Austin      Councillor Adams      Councillor Craig

<b>Board/Committee</b>	<b>Current Members</b>	<b>Action Required</b>	<b>Very Interested</b>	<b>Interested</b>	<b>Councillor(s) Appointments</b>
<b>Heritage Advisory Committee</b>	Councillor Whitman Councillor Hendsbee	Appoint (2) members of Regional Council (Two year term)		Hendsbee Mason Zurawski	
<b>Halifax Regional Library Board</b>	Councillor Mason Councillor Whitman	Appoint (2) members of Council (Two year term)		Austin Mason Cleary Zurawski Blackburn Outhit	
<b>Community Monitoring Committee</b>	Councillor Zurwaski (by TOR) Councillor Adams (by TOR)	Appoint Councillors from adjacent District 11 & 12 Appoint member at large (Two year term)			1 member at large to be appointed
<b>Diverse Voices for Change Local Working Group</b>	None	Appoint (1) Councillor for a term to August 31, 2018.	Zurawski Blackburn	Hendsbee Nicoll Mason	
<b>Halifax Forum Community Association</b>	None	Appoint (1) Member (Two year term)	Smith Walker Adams		
<b>Canada Games Centre</b>	Councillor Walker	Appoint (1) Member (Two year term)	Walker Adams Zurawski		
<b>Board of Police Commissioners</b>	Councillor Craig Councillor Adams Councillor Walker	Appoint (2) Councillors for a term to November, 2018 Appoint (1) Councillor for a term to November, 2019		Karsten Mancini Mason Smith Walker Adams Blackburn Craig	