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Item No.
Active Transportation Advisory Committee
February 15, 2018

TO: Chair and Members of Active Transportation Advisory Committee

SUBMITTED BY: Original Signed
Sheilagh Edmonds, Legislative Assistant, Municipal Clerk's Office

DATE: February 7, 2018

SUBJECT: Proposed 2018 Meeting Schedule

ORIGIN

The Committee establishes a yearly meeting schedule, annually.

LEGISLATIVE AUTHORITY

Section 10.1 of the Committee's Terms of Reference – "The committee shall meet quarterly at a minimum."

RECOMMENDATION

It is recommended that the Active Transportation Advisory Committee approve the 2018 Meeting Schedule as outlined in the Discussion section of this report.

BACKGROUND

Past practice of the Active Transportation Advisory Committee (ATAC) has been to establish a yearly meeting schedule so that Committee members and the public have sufficient notice of meeting dates. In the event that a meeting is not required and is cancelled, the Clerk's Office ensures the Committee members are notified of the meeting cancellation and public notification of the cancellation is done through HRM's website.

DISCUSSION

ATAC has traditionally met on the third Thursday of the month, from 4:00 p.m. to 6:00 p.m. in Halifax Hall, City Hall. Therefore, based on past practice, the following dates are proposed for the remainder of 2018:

March 15
April 19
May 17
June 21
July 19
August 16
September 20
October 18
November 15
December 20

FINANCIAL IMPLICATIONS

None.

RISK CONSIDERATION

N/A

COMMUNITY ENGAGEMENT

N/A

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

If the proposed dates and/or time are not suitable for the Committee members, the Committee can consider alternate dates and/or time.

ATTACHMENTS

None.

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Sheilagh Edmonds, Legislative Assistant
