

HALIFAX

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Item No. 14.1.1
Halifax Regional Council
January 30, 2018

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed by 

SUBMITTED BY:

Jacques Dubé, Chief Administrative Officer

DATE: November 24, 2017

SUBJECT: **Case CA0117: Proposed Amendments to Administrative Order 29,
Respecting HRM Civic Addressing Policies - Street Naming from
October 1, 2017 – October 31, 2017**

ORIGIN

Street naming and renaming requests submitted through new subdivision applications and corrections exercises from October 1, 2017 to October 31, 2017.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, s.323 “The Council may... (c): by policy, name or rename any street or private road;”

By-law C-300, *Respecting Civic Addressing*

Administrative Order #29, *Respecting HRM Civic Addressing Policies*

RECOMMENDATION

It is recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 29 Respecting HRM Civic Addressing Policies as set out in Attachment A of this report in order to approve:

1. the naming of one new private lane as identified in Attachment A and Map 1; and
2. the naming of two public street as identified in Attachment A and Maps 2 and 3; and
3. the renaming of Craighburn Court to Lochburn Lane, Dartmouth as identified in Attachment A and Map 4; and
4. the modification to the spelling of Cathdral Lane to Cathedral Lane, Halifax as identified in

Attachment A.

BACKGROUND

The *Halifax Regional Municipality Charter* allows Regional Council to name and rename any street or private lane by policy. In accordance with the *HRM Charter*, Council has adopted Administrative Order 29, Respecting HRM Civic Addressing Policies and By-law C-300, Respecting Civic Addressing. Regional Council officially approves all new street names for public streets and private lanes.

Civic Addressing Policy and By-Law

The Civic Addressing By-Law (C-300) requires that all names must be approved in accordance with the Civic Addressing Policy. Schedule A of the Policy contains the guidelines that must be followed for all new street or lane names (see Attachment C). Names are required for those streets or lanes which are submitted through:

- a) the subdivision process for new public street and new private lane and;
- b) the application process for existing un-named private lanes.

The Civic Addressing By-law defines a private lane as any street, road or travel way which serves three or more structures or facilities and is not owned by Halifax Regional Municipality or the Province of Nova Scotia. Therefore, all private lanes providing access to three or more structures or facilities must be named.

DISCUSSION

The following lists of street names have been reviewed in keeping with HRM's Civic Addressing Policies and By-law and staff advises that all the proposed names are consistent with the Policies and By-law. Attachment B provides a more detailed discussion on each recommendation, including an evaluation of the names in relation to the Policies and By-law. Therefore, it is recommended that Regional Council approve all names, as contained in Attachment A.

Proposed Street Namings

1. Private Lane Naming

Proposed Name	Community	Origin	Map	Rationale For Naming
Rusticview Lane	Upper Hammonds Plains	Created through subdivision 21128	1	Lane will service at least 3 structures or facilities

2. Public Street Naming

Proposed Name	Community	Origin	Map	Admin Order Criteria
Samaa Court	Bedford	Created through subdivisions 21121 & 21122	2	Public streets shall be named
Serotina Lane	Bedford	Created through subdivision 21140	3	Public streets shall be named

3. Street Renamings

Proposed Name	Community	Current Name	Map	Admin Order Criteria
Lochburn Lane	Dartmouth	Craigburn Court	4	No name shall be duplicated including similar names that are differentiated by street type
Cathedral Lane	Halifax	Cathdral Lane	Na	Housekeeping spelling correction only

FINANCIAL IMPLICATIONS

The costs associated with the Administration of the HRM's Civic Addressing By-law and Administrative Order can be accommodated within the 2017-2018 operating budget for C420 Land Development and Subdivision.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The community engagement process is consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was notification and/or consultation with affected property owners in accordance with the HRM Civic Addressing By-law [Section 4(2)]. As per the standard consultation process all relevant property owners were notified and/or consulted.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVE

Regional Council may choose not to approve some or all the street namings and renamings as contained in Attachment A. This alternative is not recommended as these street names meet the street naming criteria set out in HRM's Civic Addressing Policies (Administrative Order 29).

ATTACHMENTS

- Map 1: Rusticview Lane, Upper Hammonds Plains
- Map 2: Samaa Court, Bedford
- Map 3: Serotina Lane, Bedford
- Map 4: Proposed Renaming of Craigburn Court, Dartmouth

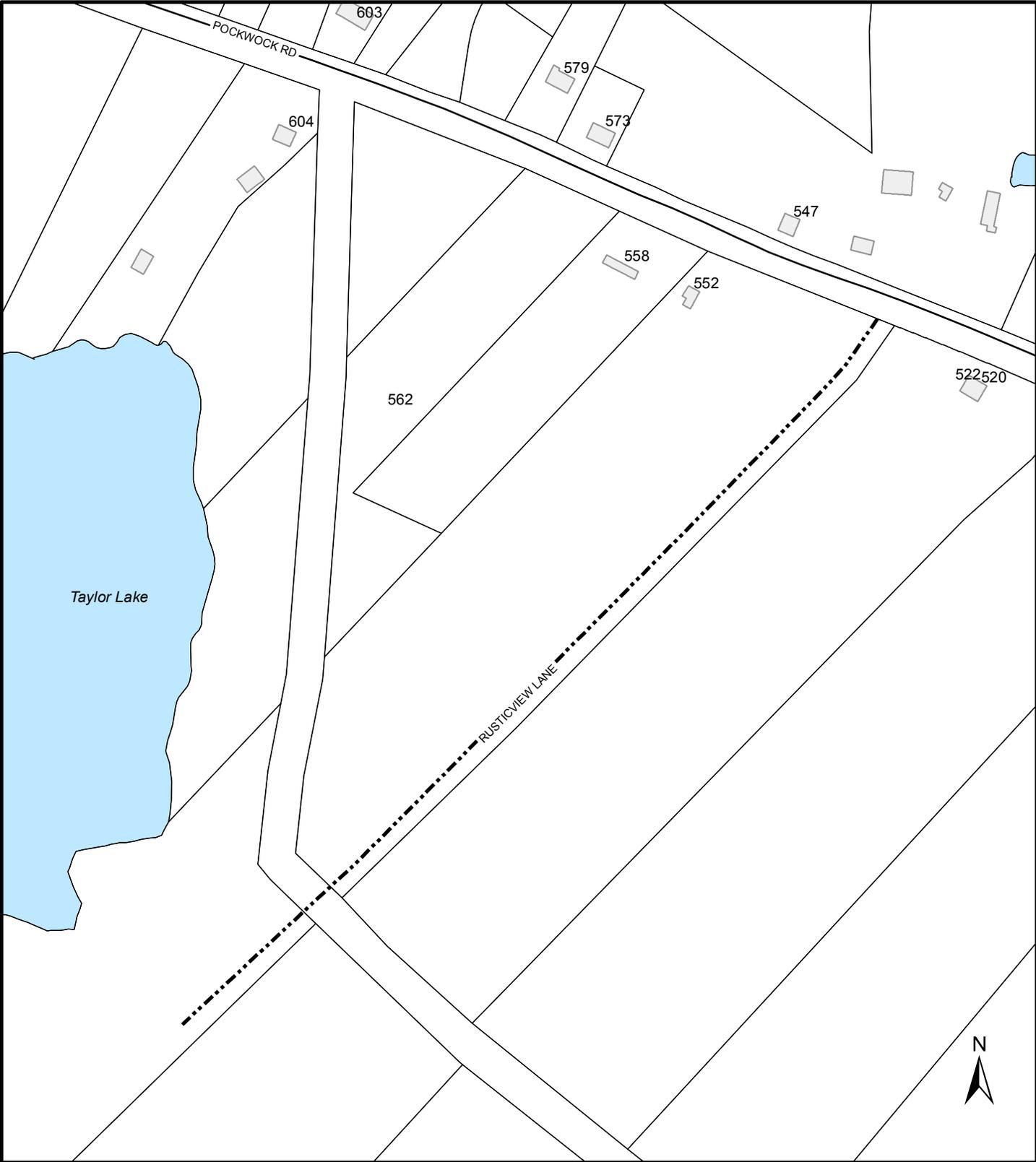
- Attachment A: Amending Administrative Order #29
 - Attachment B: Project Details of Proposed Naming
 - Attachment C: Administrative Order #29 Schedule A - Street Naming Guidelines
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A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

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Map 1 - Rusticview Lane, Upper Hammonds Plains

HALIFAX



----- New Private Road

This map was compiled by the staff of the Civic Addressing Program. Halifax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.



Map 2 -Samaa Court, Bedford

HALIFAX

----- New Public Road



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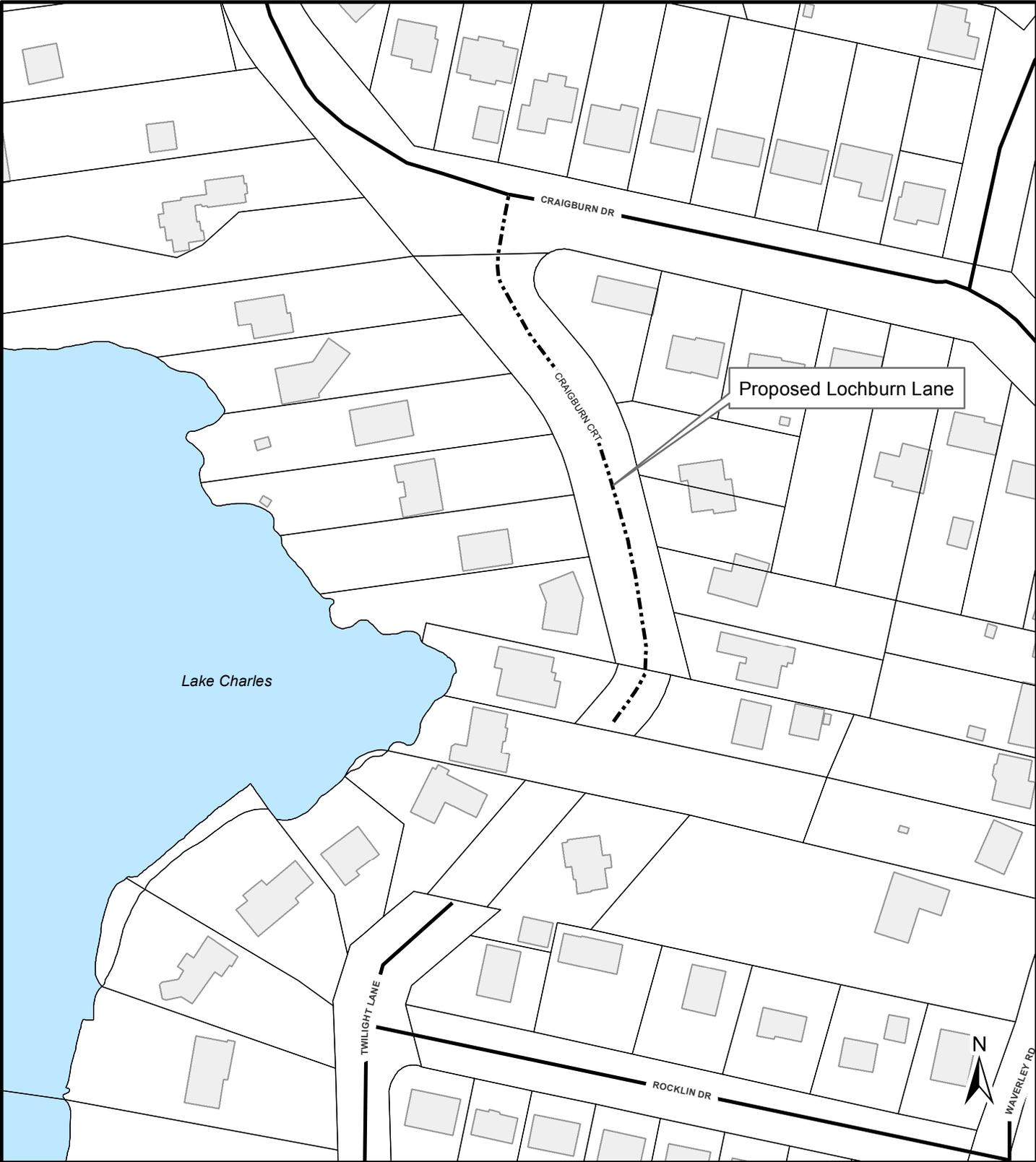
Map 3 - Serotina Lane, Bedford

HALIFAX

----- New Public Road



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Map 4 - Proposed Renaming of Craighburn Court, Dartmouth

HALIFAX



----- Proposed Lochburn Lane

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Attachment A:
(Amending Administrative Order #29)

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER 29
RESPECTING HRM CIVIC ADDRESSING POLICIES**

BE IT RESOLVED that Administrative Order 29, Respecting HRM Civic Addressing Policies, is further amended as follows:

1. Schedule C is amended by adding the following row after the row starting “Runway” and before the row starting “Rusty”:

RUSTICVIEW	LANE	UPPER HAMMONDS PLAINS	<i>Date of Council Approval</i>
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2. Schedule C is further amended by adding the following row after the row starting “Saltwaters” and before the row starting “Sampling”:

SAMAA	COURT	BEDFORD	<i>Date of Council Approval</i>
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3. Schedule C is further amended by adding the following row after the row starting “Serenity” and before the row starting “Service Road HFX 101-01”:

SEROTINA	LANE	BEDFORD	<i>Date of Council Approval</i>
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4. Schedule D is amended by adding the following row after the row starting “Cathdral” and before the row starting “Cecil”:

CATHEDRAL LANE	HALIFAX	CATHDRAL LANE	<i>Date of Council Approval</i>
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5. Schedule D is further amended by adding the following row after the row starting “Little Point” and before the row starting “Lower Prospect Branch”:

LOCHBURN LANE	DARTMOUTH	CRAIGBURN CRT	<i>Date of Council Approval</i>
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Attachment B: Project Details of Proposed Street Renaming and Naming

1. Private Lane Namings:

a) Rusticview Lane, Upper Hammonds Plains, Private Lane Naming

<u>Reason for the naming:</u>	This private lane was created through subdivision #21128. A map of the proposed Rusticview Lane is included as Map 1.
<u>Civic Addressing By-law/Policy:</u>	As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There will be three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed accordingly.
<u>HRM Civic Addressing Public Safety Committee:</u>	The Committee does not provide recommendations on private lane namings.
<u>Proposed Name:</u>	Rusticview Lane- The property owner submitted the name Rusticview for the lane name. This name meets the street naming criteria laid out in the Policies.
<u>Recommendation:</u>	In accordance with the By-law and Policies civic addressing staff recommends that the un-named lane way to these structures, as shown in Map 1, be named Rusticview Lane.

2. Public Street Namings:

a) Samaa Court, Bedford

<u>Reason for the naming:</u>	This public street was created through subdivision #21121 & #21122 (Map 2).
<u>Civic Addressing By-law/Policy:</u>	<i>Halifax Regional Municipality's Charter</i> allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads
<u>HRM Civic Addressing Public Safety Committee:</u>	The Committee does not provide recommendations on new public street names.
<u>Proposed Name:</u>	Samaa Court - This name was suggested by the property owner. This name meets the street naming criteria laid out in the Policies.
<u>Recommendation:</u>	In accordance with the By-law and Policies, civic addressing staff recommends that the proposed public street, as shown on Map 2, be named Samaa Court.

b) Serotina Lane, Bedford

Reason for the naming: This public street was created through subdivision #21140 (Map 3).

Civic Addressing By-law/Policy: *Halifax Regional Municipality's Charter* allows for Regional Council to name and rename any street or private road in accordance with the Civic Addressing Policies as submitted through the subdivision process for new public streets and new private roads

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on new public street names.

Proposed Name: Serotina Lane - This name was suggested by the property owner. This name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies, civic addressing staff recommends that the proposed public street, as shown on Map 3, be named Serotina Lane.

3. Renaming Projects:

a) Renaming Craighburn Court, Dartmouth

Reason for the Renaming: A recent subdivision application (#21108) has created a new lot at the southern end of Craighburn Court. As there are no civic addresses available for this new lot, the street requires a complete renumbering. As the property owners were already experiencing a change to their address it is a timely opportunity to remedy the duplicate issue between Craighburn Court and the adjacent Craighburn Drive. Craighburn Drive is the longer of the two streets and therefore has more residences.

Civic Addressing Policy A1 of the Civic Addressing Policies states that no name shall be duplicated including similar names that are differentiated by street type. Policy 6 (c) also states that when considering renaming a public street or private road, the proposed solution needs to address public safety concerns and have regard for the number and type of businesses affected and potential costs to owners/occupiers.

HRM Civic Addressing Public Safety Committee: The Committee supports the recommendation that Craighburn Court be renamed and signed appropriately

Proposed Name: Lochburn Lane, Dartmouth – This name was proposed by the majority of the property owners on Craighburn Court.

Recommendation: In accordance with the By-law and Policies the Civic Addressing Public Safety Committee recommends that Craighburn Court as shown in Map 4 be renamed to Lochburn Lane and signed appropriately.

b) Renaming Cathdral Lane Street, Halifax

Reason for the Renaming: This is a spelling issue, the correct spelling is Cathedral Lane. Signage and usage is currently correct, this is a housekeeping item.

Civic Addressing By-law/Policy: No policy applies

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on minor spelling modifications to street names.

Proposed Name: Cathedral Lane, Halifax

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends that Cathdral Lane be renamed to the correct spelling, Cathedral Lane.

Schedule A Street Naming Guidelines

General Principles

Uniqueness - there should be no duplication of names.

Distinctiveness - names that sound very similar should be avoided in order to avoid diction problems when people are making emergency calls under stress .

Continuity - a road running in one direction should have one name only and should have the same name throughout its entire length.

Guidelines

Street Name Characteristics

- A1. No name shall be duplicated including similar names that are differentiated by street type.
- A2. No name shall sound like an existing name.
- A3. No name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods, or punctuation of any kind.
- A4. No double barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.
- A5. No streets names shall incorporate product, trademark or copyright names.
- A6. No name of more than 10 characters in length shall be permitted where the street type is more than 2 characters in length and no name of more than 11 characters in length shall be permitted where the street type is 2 characters in length except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.

Street Type Definitions (new streets only)

A7. An appropriate street type shall be used as follows:

Street Type	Use Guideline <i>currently under review</i>	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes
Avenue		AVE	AVE	
Boulevard		BLVD	BLVD	
<i>Brae</i>		<i>BRAE</i>	<i>BR</i>	<i>No longer accepted</i>
Circle		CIRC	CIR	
Close		CLOSE	CL	
<i>Connector</i>		<i>CONN</i>	<i>CN</i>	<i>No longer accepted</i>
Court		CRT	CT	
Crescent		CRES	CR	
<i>Crest</i>		<i>CREST</i>	<i>CRST</i>	<i>No longer accepted</i>
<i>Cross</i>		<i>CROSS</i>	<i>CRS</i>	<i>No longer accepted</i>
<i>Diversion</i>		<i>DIVRSN</i>	<i>DIV</i>	<i>No longer accepted</i>
Drive		DR	DR	
<i>East</i>		<i>EAST</i>		<i>No longer accepted</i>
<i>Extension</i>		<i>EXTN</i>	<i>EXT</i>	<i>No longer accepted</i>
Gate		GATE	GT	
<i>Gateway</i>		<i>GTWY</i>	<i>GWY</i>	<i>No longer accepted</i>
Green		GREEN	GRN	
Grove		GROVE	GRV	
<i>Hall</i>		<i>HALL</i>	<i>HL</i>	<i>No longer accepted</i>
Heights		HTS	HTS	
Highway		HWY	HWY	
Hill		HILL	HL	
Street Type	Use Guideline <i>currently under review</i>	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes

Landing		LNDG	LDG	
Lane		LANE	LN	
Loop		LOOP	LP	
Park		PARK	PK	
Parkway		PKY	PKY	
Path		PATH	PTH	
Place		PLACE	PL	
Ramp		RAMP	RMP	
Ridge		RIDGE	RG	
Road		RD	RD	
Route		RTE	RTE	
Row		ROW	ROW	
Run		RUN	RUN	
<i>Siding</i>		<i>SI</i>	<i>SI</i>	<i>No longer accepted</i>
<i>Square</i>		<i>SQR</i>	<i>SQ</i>	<i>No longer accepted</i>
Street		ST	ST	
Terrace		TERR	TR	
Trail		TRL	TL	
<i>Turn</i>		<i>TURN</i>	<i>TRN</i>	<i>No longer accepted</i>
Walk		WALK	WK	
Water Access		WA		
Way		WAY	WAY	
<i>West</i>		<i>WEST</i>		<i>No longer accepted</i>
<i>Woods</i>		<i>WOODS</i>	<i>WDS</i>	<i>No longer accepted</i>

Italics indicates legacy street types that are no longer acceptable in HRM.

Street Network Considerations

- A8. Continuous streets shall have one name throughout their entire length.
- A9. No street name shall be continued through a right angle turn.
- A10. A continuous street intersecting the same collector road more than twice shall be given a different name.

- A11. The same name shall not be used at both ends of a loop road if the middle portion of the road has not been taken over by the Municipality.
- A12. A cul-de-sac shall have a different street name from its cross road.

Water Access

- A13. Where access to a property is by water only, the street name shall be deemed to be the name of the island or waterbody as listed in the Nova Scotia Gazetteer.

Heritage Names

- A14. The use of heritage names shall be encouraged.
- A15. All street names for the community of Bedford (Municipal District 21) shall conform with the former Town of Bedford Street Naming Policy (1987)¹ .

Theme Names

- A16. Where street names in a neighbourhood are based on a specific theme, the name of all new street within the neighbourhood shall be consistent with the theme.

¹ This policy is currently administered by the Development Officer for the Central Region