



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No.
Audit and Finance Standing Committee
January 22, 2018

TO: Chair and Members of the Audit and Finance Standing Committee

SUBMITTED BY: Original Signed
Sheilagh Edmonds, Legislative Assistant

DATE: January 15, 2018

SUBJECT: 2018 Meeting Schedule – Audit and Finance Standing Committee

ORIGIN

Past practice of establishing an annual meeting schedule.

LEGISLATIVE AUTHORITY

Terms of Reference of the Audit and Finance Standing Committee – Sec. 9 Administration and Procedures:
The Audit and Finance Standing Committee shall meet no less than four (4) times annually, preferably monthly, or as determined by the Committee.

RECOMMENDATION

The Audit and Finance Standing Committee approve the proposed meeting schedule for 2018 as presented in the discussion section of this report.

BACKGROUND

In accordance with the terms of reference (Sec. 9) for the Audit and Finance Standing Committee, the Committee shall meet no less than four (4) times annually, preferable monthly, or as determined by the Committee.

DISCUSSION

Over the past year, the Standing Committee has met on the third Wednesday of the month, from 10:00 a.m. to 12:00 p.m. with some exceptions due to conflicts with holidays, conferences, or Council meetings. In those situations, the meeting has either been rescheduled or cancelled. In the past, the Committee has generally not met in August and would meet only in July on an 'as required' basis. Based on past practice, the following meeting dates are proposed for 2018:

February 21
March 21
April 18
May 16
June 20
July 18 (if required)
August – no meeting
September 19
October 17
November 21
December 19

FINANCIAL IMPLICATIONS

N/A

RISK CONSIDERATION

N/A

COMMUNITY ENGAGEMENT

N/A

ENVIRONMENTAL IMPLICATIONS

N/A

ALTERNATIVES

The Standing Committee can approve the schedule as proposed, or make revisions to the schedule.

ATTACHMENTS

None.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Sheilagh Edmonds, Legislative Assistant, 902.490.6520
