



PROPOSED Halifax Regional Police 2017/18 & 2018/19 Operating Budget Situation (Summary)

(Scenario #1: Increase of 1.733% in 2017/18, 0.698% increase in 2018/19)

Updated: January 4, 2017

	2017/18	2018/19
Current Situation		
Previous Year's Net Budget (2016/17 - \$76,964,700; 2017/18 proposed Net Budget - \$78,298,500)	\$ 76,964,700	\$ 78,298,500
Forecasted Net Budget Requirement To Operate	\$ 78,298,500	\$ 78,845,300
Budget Gap	\$ (1,333,800)	\$ (546,800)
Net Budget Change	1.733%	0.698%

A. Estimated Budget Pressures	2017/18	2018/19
(1) Decrease in budgeted credit for attrition and turnover. <i>* Pro-active measures have been implemented to hire new officers ahead of known retirement dates, allowing for an increase in efficiency in the turnover process.</i>	\$ (400,000)	\$ -
(2) 2017/18 Compensation pressures. <i>* Including HRPAs Step Increases, non-union adjustments/ISA's approved in 016/17 fiscal year, slight decrease in the Youth Advocate Program compensation costs and one less working day in 2017/18 fiscal year compared to 2016/17 fiscal year. **Does not include any increases resulting from present collective bargaining incl. HRPAs, NSUPE 13 and CUPE 4814.</i>	\$ (280,000)	\$ (107,900)
(3) Increase in facility lease/operating costs for Criminal Investigation Division.	\$ (262,400)	\$ (11,300)
(4) Removal of 2016/17 contribution from reserve Q316 (DNA). <i>* DNA reserve emptied and closed in 2016/17.</i>	\$ (224,000)	\$ -
(5) Removal of 2016/17 contribution from reserve Q325 (Provincial Funded Police Officers Investigations). <i>* Removal of withdrawal initially put in place in 2015/16 to offset reduction in funding from NS DOJ "Boots On the Street" program as a result of the Public Safety Advisor position.</i>	\$ (100,000)	\$ -
(6) Increase in facility cleaning janitorial services costs. <i>* Increase costs over the past several years have been absorbed within existing budgets. With the signing of a new janitorial services contract that includes higher cleaning standards, costs are now fixed and existing budgets should be adjusted to reflect accurate costs now and over future years.</i>	\$ (89,500)	\$ -
(7) Removal of 2016/17 contribution from reserve Q322 (Police Emergency /Extraordinary Investigations). <i>* Removal of 1 year withdrawal setup in 2016/17 to assist in offsetting budget pressures while utilizing interest accumulated in a capped reserve of \$1,000,000.</i>	\$ (50,000)	\$ -
(8) Decrease in City Watch contract with Halifax International Airport Authority.	\$ (5,000)	\$ -
(9) Increase in Lake Patrol Contract.	\$ (3,200)	\$ (1,900)
(10) Reduction in Boots on the Street Program Funding	\$ -	\$ -
Total	\$ (1,414,100)	\$ (121,100)

B. Service Enhancements	2017/18	2018/19
(1) Additional Positions - Civilian Communications Radio Technician (4 @ \$55,500 plus benefits in each of the next 2 fiscal years).	\$ (278,500)	\$ (291,100)
(2) New Position - Security Coordinator (1 @ \$98,100 plus benefits).	\$ (118,300)	\$ (2,800)
(3) New Position - Digital Forensics Unit (Cyber) Technician (1 @ \$79,300 plus benefits).	\$ (97,500)	\$ (5,000)
(4) New Position - Health/Wellness Coordinator (1 @ \$75,250 plus benefits).	\$ (91,600)	\$ (2,100)
(5) Additional Position - Supply Assistant II (1 @ \$39,858 plus benefits).	\$ (51,500)	\$ (700)
(6) Position Conversion - Crime Analyst to a Digital Forensics Unit (Cyber) Technician. <i>* \$20,600 represents the increase cost of a Digital Forensics Unit (Cyber) Tech. over a Crime Analyst.</i>	\$ (20,600)	\$ (5,100)
(7) Additional Positions - System Administrators (2 @ \$70,500 plus benefits).	\$ -	\$ (174,700)
Total	\$ (658,000)	\$ (481,500)

C. Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reserves	2017/18	2018/19
(1) Decrease in Commissionaires of Nova Scotia contract.	\$ 203,000	\$ -
(2) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). <i>* To offset increase lease/operating costs for the new Criminal Investigation facility in Burnside; already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police as per A.(3) above.</i>	\$ 158,400	\$ -
(3) Decrease in Provincial DNA operating costs for HRM.	\$ 140,600	\$ -
(4) Miscellaneous cost recovery increases due to inflation and compensation relative to secondments.	\$ 113,000	\$ 32,800
(5) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). <i>* To offset cost of additional space required for the new Criminal Investigation facility in Burnside as per A.(3) above.</i>	\$ 100,000	\$ -
(6) RCMP Facility Cost Recovery. <i>* Increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside as per A.(3) above.</i>	\$ 23,300	\$ 1,300
(7.) Miscellaneous savings in janitorial cost for leased facilities.	\$ -	\$ 1,800
(8.) Miscellaneous savings on facility lease costs.	\$ -	\$ 19,900
Total Revenue/ Cost Recovery Increases	\$ 738,300	\$ 55,800

	2017/18	2018/19
Budget (Deficit)/Surplus	\$ (1,333,800)	\$ (546,800)

% Change from Year to Year	16/17 to 17/18	17/18 to 18/19
Revenues/Recoveries	1.496%	0.383%
Expenses	1.709%	0.666%
Overall Net Budget Change	1.733%	0.698%



Operating Budget Work Paper (2016/17 to 2017/18 Budget Comparison)

Updated: January 4, 2017

	Budget 2016/2017	% of Total Expenses	Proposed 2017/2018	% of Total Expenses	Variance			
Revenues								
Cond. Grant NS (Other)	(3,800,000)		(3,800,000)	-4.36%	-			
False Alarm	(105,000)		(105,000)	-0.12%	-			
NSLC Offences			-		-			
Sales of Services	(545,000)		(545,000)	-0.62%	-			
SOT Revenue	(80,000)		(80,000)		-			
Recovery	(3,603,200)		(3,727,600)	-4.27%	(124,400)	See assumption 2 below.		
Misc.	(643,500)		(650,400)	-0.75%	(6,900)	See assumption 3 below.		
	(8,776,700)		(8,908,000)		(131,300)			
						COMPENSATION ADJUSTMENTS		
Expenses						Pressures	Savings	
Salary - Regular	60,230,200		61,164,100		933,900	933,900		
Overtime	2,715,300		2,715,300		-			
Wages	244,300		132,400		(111,900)		(111,900)	
Court time	1,187,500		1,187,500		-			
Shift	403,700		403,700		-			
Extra	612,400		612,400		-			
Other Allowances	17,000		17,000		-			
Benefits	11,992,900		12,040,500		47,600	47,600		
	77,403,300	90.28%	78,272,900	89.76%	869,600			See assumptions 4 & 5 below.
Vacancy	(800,000)	-0.93%	(400,000)	-0.46%	400,000	400,000		
Retirement Incentive	601,700	0.70%	651,300	0.75%	49,600	49,600		
Workers Compensation	508,200	0.59%	273,800	0.31%	(234,400)	34,400	(268,800)	
Clothing Allowance	418,100	0.49%	418,100	0.48%	-			
On the Job Injuries	-	0.00%	269,400	0.31%	269,400	269,400		
Comp & Ben InterDept	465,600	0.54%	449,400	0.52%	(16,200)		(16,200)	
						1,734,900	(396,900)	
Telephone	173,600	0.20%	173,600	0.20%	-			
Courier	29,100	0.03%	29,100	0.03%	-			
Office Furniture	101,700	0.12%	101,700	0.12%	-			
Computer Software & Licenses	118,000	0.14%	118,000	0.14%	-			
Printing	3,600	0.004%	3,600	0.00%	-			
Supplies	134,200	0.16%	134,200	0.15%	-			
Legal Fees	60,400	0.07%	60,400	0.07%	-			
Consulting Fees	37,900	0.04%	37,900	0.04%	-			
Janitorial	52,000	0.06%	141,500	0.16%	89,500	See assumption 6 below.		
Security	115,000	0.13%	115,000	0.13%	-			
Refuse Collection	15,000	0.02%	15,000	0.02%	-			
Outside Policing	337,000	0.39%	337,000	0.39%	-			
Contract Services	2,313,400	2.70%	1,973,000	2.26%	(340,400)	See assumption 7 below.		
Uniforms	203,200	0.24%	203,200	0.23%	-			
Patrol Equipment & Supply	398,400	0.46%	398,400	0.46%	-			
Photo Supply	20,000	0.02%	20,000	0.02%	-			
Cleaning	5,700	0.01%	5,700	0.01%	-			
Other supplies	4,900	0.01%	4,900	0.01%	-			
Electricity	6,400	0.01%	6,400	0.01%	-			
Other Building	47,300	0.06%	47,300	0.05%	-			
Equipment Purchases	385,900	0.45%	385,900	0.44%	-			
Computer Equipment	10,000	0.01%	10,000	0.01%	-			
Equipment Rental	1,800	0.002%	1,800	0.002%	-			
Equipment R&M	135,200	0.16%	135,200	0.16%	-			
Computer R&M	8,700	0.01%	8,700	0.01%	-			
Mechanical Equip.	4,100	0.00%	4,100	0.005%	-			
Communications	885,100	1.03%	885,100	1.01%	-			
Comm Circuits	-	0.00%	-	0.00%	-			
Airtime	258,700	0.30%	258,700	0.30%	-			
Mobile Data		0.00%	-	0.00%	-			
Site Rental		0.00%		0.00%	-			
Fuel - Diesel	3,000	0.00%	3,000	0.00%	-			
Fuel - Gas	1,000	0.001%	1,000	0.001%	-			
Membership	27,200	0.03%	27,200	0.03%	-			
Conferences	19,200	0.02%	19,200	0.02%	-			
Travel - Local	25,900	0.03%	25,900	0.03%	-			
Travel - Out of Town	329,700	0.38%	329,700	0.38%	-			
Training	282,700	0.33%	282,700	0.32%	-			
Licences	84,800	0.10%	84,800	0.10%	-			
Facilities Rental	938,300	1.09%	1,200,700	1.38%	262,400	See assumption 8 below.		



Operating Budget Work Paper (2016/17 to 2017/18 Budget Comparison)

Updated: January 4, 2017

	Budget 2016/2017	% of Total Expenses	Proposed 2017/2018	% of Total Expenses	Variance			
Advertising	20,500	0.02%	20,500	0.02%	-			
Research Data Acquis	11,500	0.013%	11,500	0.013%	-			
Books	10,400	0.01%	10,400	0.01%	-			
Meals	27,300	0.03%	27,300	0.03%	-			
Special Projects	23,300	0.03%	23,300	0.03%	-			
Committee Expenses	500	0.001%	500	0.001%	-			
Rewarding Excellence	9,000	0.01%	9,000	0.01%	-			
Internal Trfr Other	(500)	-0.001%	(500)	-0.001%	-			
Internal Trfr Record Check	(3,300)	-0.004%	(3,300)	-0.004%	-			
Int Trf Extra Duty	(212,400)	-0.248%	(212,400)	-0.244%	-			
Insurance Pol/Prem	54,100	0.06%	54,100	0.06%	-			
Transfers - To/From Reserves	(374,000)	-0.44%	(258,400)	-0.30%	115,600	See assumption 9 below.		
	85,741,400		87,206,500		1,465,100			
Net Budget	76,964,700		78,298,500		1,333,800			
% Change from 2016/17 to 2017/18								
Revenues/Recoveries	1.496%							
Expenses	1.709%							
Overall Net Budget Change	1.733%							
Assumptions								
1.) An official (signed off) 2017/18 Wage Model is not available as minor refinements continue to be made. Compensation figures identified above may continue to fluctuate. CHANGES ARE ESTIMATED TO BE MINIMAL.								
2.) Includes miscellaneous cost recovery increases due to inflation and compensation relative to secondments (\$106.1K) , increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside (\$23.3K) , offset by additional pressure due to the cancellation of the City Watch contract with Halifax International Airport Authority (\$5K) .								
3.) Includes additional revenue due to miscellaneous cost recovery increases due to inflation. (\$6.9K)								
4.) Includes compensation related service enhancements for 8 additional positions and 1 position conversion (\$658K) , budget pressures as a result of HRP Step/Service Pay increases, 2016/17 approved non-union adjustments/ISA's, offset by one less working day in 2017/18 from 261 to 260 working days and a slight decrease in Youth Advocate Program compensation charged back through the Comp & Ben InteDept general ledger account (\$280K) and a reduction in the employee attrition/turnover credit as a result of pro-active measures implemented to hire new officers ahead of known retirement dates (\$400K) ; offset by an internal accounting adjustment to move the budgeted amount for Officer on the job injuries from general ledger account 6154 "Workers' Comp." to 6164 "On the Job injuries" where these costs are actually charged. (\$268.8K)								
5.) Internal accounting adjustment. Moved the budget amount for Officer on the job injuries from general ledger account 6154 "Workers' Comp." to 6164 "On the Job injuries" where these costs are actually charged. (\$268.8K)								
6.) Includes budget pressures due to an increase in facility cleaning /janitorial costs due to increase cleaning service levels included in the new contract, which have been absorbed within the existing budget over the past several years. Increase costs are now known and existing budgets should be adjusted to reflect accurate costs now and over future years. (\$89.5K)								
7.) Includes cost savings due to a decrease in Commissionaires of Nova Scotia contract (\$203K) , decrease in the Provincial DNA Costs for HRM (\$140.6K) , offset by an estimated increase in the Lake Patrol Contract. (\$3.2K) .								
8.) Includes budget pressures due to an increase in facility lease/operating costs for the Criminal Investigations Division, as a result of the new leased facility at 50 Garland Court in Burnside. (\$262.4K)								
9.) Includes budget pressures as a result of reductions in contributions from reserves previously in place in 2016/17 to offset a portion of HRM's provincial DNA testing costs and to close the reserve out (\$224K) , the reduction in funding from the Nova Scotia Department of Justice "Boots on the Street" program as a result of the Public Safety Advisor position (\$100K) , and rising criminal investigation pressures, while utilizing interest accumulated in a capped reserve (\$50K) . Amounts offset by new contributions from reserve Q325 (Provincially Funded Police Officers Investigation Reserve) to offset increase lease/operating costs for the new leased Criminal Investigation facility in Burnside, already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police (\$158.4K) and the cost of additional existing space required for the new Criminal Investigations facility in Burnside (\$100K) .								



Operating Budget Work Paper (2017/18 to 2018/19 Budget Comparison)

Updated: January 4, 2017

	Proposed 2017/2018	% of Total Expenses	Proposed 2018/2019	% of Total Expenses	Variance			
Revenues								
Cond. Grant NS (Other)	(3,800,000)		(3,800,000)	-4.33%	-			
False Alarm	(105,000)		(105,000)	-0.12%	-			
NSLC Offences			-		-			
Sales of Services	(545,000)		(545,000)	-0.62%	-			
SOT Revenue	(80,000)		(80,000)		-			
Recovery	(3,727,600)		(3,754,600)	-4.28%	(27,000)	See assumption 2 below.		
Misc.	(650,400)		(657,500)	-0.75%	(7,100)	See assumption 3 below.		
	(8,908,000)		(8,942,100)		(34,100)			
						COMPENSATION ADJUSTMENTS		
Expenses						Pressures	Savings	
Salary - Regular	61,164,100		61,641,200		477,100	477,100		See assumption 4 below.
Overtime	2,715,300		2,715,300		-			
Wages	132,400		132,400		-			
Court time	1,187,500		1,187,500		-			
Shift	403,700		403,700		-			
Extra	612,400		612,400		-			
Other Allowances	17,000		17,000		-			
Benefits	12,040,500		12,139,400		98,900	98,900		
	78,272,900	89.76%	78,848,900	89.82%	576,000			
Vacancy	(400,000)	-0.46%	(400,000)	-0.46%	-			
Retirement Incentive	651,300	0.75%	656,300	0.75%	5,000	5,000		
Workers Compensation	273,800	0.31%	282,200	0.32%	8,400	8,400		
Clothing Allowance	418,100	0.48%	418,100	0.48%	-			
On the Job Injuries	269,400	0.31%	269,400	0.31%	-			
Comp & Ben InterDept	449,400	0.52%	449,400	0.51%	-			
						589,400	-	
Telephone	173,600	0.20%	173,600	0.20%	-			
Courier	29,100	0.03%	29,100	0.03%	-			
Office Furniture	101,700	0.12%	101,700	0.12%	-			
Computer Software & Licenses	118,000	0.14%	118,000	0.13%	-			
Printing	3,600	0.004%	3,600	0.00%	-			
Supplies	134,200	0.15%	134,200	0.15%	-			
Legal Fees	60,400	0.07%	60,400	0.07%	-			
Consulting Fees	37,900	0.04%	37,900	0.04%	-			
Janitorial	141,500	0.16%	139,700	0.16%	(1,800)	See assumption 5 below.		
Security	115,000	0.13%	115,000	0.13%	-			
Refuse Collection	15,000	0.02%	15,000	0.02%	-			
Outside Policing	337,000	0.39%	337,000	0.38%	-			
Contract Services	1,973,000	2.26%	1,974,900	2.25%	1,900	See assumption 6 below.		
Uniforms	203,200	0.23%	203,200	0.23%	-			
Patrol Equipment & Supply	398,400	0.46%	398,400	0.45%	-			
Photo Supply	20,000	0.02%	20,000	0.02%	-			
Cleaning	5,700	0.01%	5,700	0.01%	-			
Other supplies	4,900	0.01%	4,900	0.01%	-			
Electricity	6,400	0.01%	6,400	0.01%	-			
Other Building	47,300	0.05%	47,300	0.05%	-			
Equipment Purchases	385,900	0.44%	385,900	0.44%	-			
Computer Equipment	10,000	0.01%	10,000	0.01%	-			
Equipment Rental	1,800	0.002%	1,800	0.002%	-			
Equipment R&M	135,200	0.16%	135,200	0.15%	-			
Computer R&M	8,700	0.01%	8,700	0.01%	-			
Mechanical Equip.	4,100	0.00%	4,100	0.005%	-			
Communications	885,100	1.01%	885,100	1.01%	-			
Comm Circuits	-	0.00%	-	0.00%	-			
Airtime	258,700	0.30%	258,700	0.29%	-			
Mobile Data		0.00%	-	0.00%	-			
Site Rental		0.00%		0.00%	-			
Fuel - Diesel	3,000	0.00%	3,000	0.00%	-			
Fuel - Gas	1,000	0.001%	1,000	0.001%	-			
Membership	27,200	0.03%	27,200	0.03%	-			
Conferences	19,200	0.02%	19,200	0.02%	-			
Travel - Local	25,900	0.03%	25,900	0.03%	-			
Travel - Out of Town	329,700	0.38%	329,700	0.38%	-			
Training	282,700	0.32%	282,700	0.32%	-			
Licences	84,800	0.10%	84,800	0.10%	-			
Facilities Rental	1,200,700	1.38%	1,192,100	1.36%	(8,600)	See assumption 7 below.		
Advertising	20,500	0.02%	20,500	0.02%	-			
Research Data Acquis	11,500	0.013%	11,500	0.013%	-			

Books	10,400	0.01%	10,400	0.01%	-				
Meals	27,300	0.03%	27,300	0.03%	-				
Special Projects	23,300	0.03%	23,300	0.03%	-				
Committee Expenses	500	0.001%	500	0.001%	-				
Rewarding Excellence	9,000	0.01%	9,000	0.01%	-				
Internal Trfr Other	(500)	-0.001%	(500)	-0.001%	-				
Internal Trfr Record Check	(3,300)	-0.004%	(3,300)	-0.004%	-				
Int Trf Extra Duty	(212,400)	-0.244%	(212,400)	-0.242%	-				
Insurance Pol/Prem	54,100	0.06%	54,100	0.06%	-				
Transfers - To/From Reserves	(258,400)	-0.30%	(258,400)	-0.29%	-				
	87,206,500		87,787,400		580,900				
Net Budget	78,298,500		78,845,300		546,800				

% Change from 2017/18 to 2018/19									
Revenues/Recoveries		0.383%							
Expenses		0.666%							
Overall Net Budget Change		0.698%							

Assumptions

- 1.) An official (signed off) 2018/19 Wage Model is not available as minor refinements continue to be made. Compensation figures identified above may continue to fluctuate. **CHANGES ARE ESTIMATED TO BE MINIMAL.**
- 2.) Includes miscellaneous cost recovery increases due to inflation and compensation relative to secondments **(\$25.7K)** and an increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside. **(\$1.3K)**
- 3.) Includes additional revenue due to miscellaneous cost recovery increases due to inflation. **(\$7.1K)**
- 4.) Includes compensation related service enhancements for Year 2 increases for 8 additional positions and 1 position conversion established in 2017/18, the addition of 4 new positions created in 2018/19 **(\$481.5K)** and budget pressures as a result of HRPAs Step/Service Pay increases, 2017/18 approved non-union adjustments/ISA's, etc. **(\$107.9K)**
- 5.) Includes cost savings due to a decrease in facility cleaning /janitorial costs as a result of one less leased facility in 2018/19 as a result of the relocation of the Criminal Investigation Division in 2017/18. **(\$1.8K)**
- 6.) Includes budget pressures due to an estimated increase in the Lake Patrol Contract. **(\$1.9K).**
- 7.) Includes cost savings due to a decrease in facility lease/operating costs as a result of one less leased facility in 2018/19 as a result of the relocation of the Criminal Investigation Division in 2017/18. **(\$8.6K)**



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 4, 2017

	Actual 2013/2014	Actual 2014/2015	Actual 2015/16	Actual 2016/2017 To Date (P7)	Budget 2016/2017	% of Total Expenses	Proposed 2017/18	% of Total Expenses	Variance	Proposed 2018/19	% of Total Expenses	Variance
Revenues												
Fines Fees	-	(200)	-	-	-		-		-	-		-
Cond. Grant NS (Other)	-	-	(3,841,700)	(2,216,700)	(3,800,000)		(3,800,000)		-	(3,800,000)		-
False Alarm	(115,900)	(96,300)	(95,200)	(47,700)	(105,000)		(105,000)		-	(105,000)		-
Sales of Services	(514,400)	(442,900)	(534,100)	(323,100)	(545,000)		(545,000)		-	(545,000)		-
SOT Cancel Fees	(30,000)	(71,300)	(97,400)	(65,500)	(80,000)		(80,000)		-	(80,000)		-
Recovery	(6,516,900)	(6,521,400)	(2,395,400)	(2,404,300)	(3,603,200)		(3,727,600)		(124,400)	(3,754,600)		(27,000)
Misc	(564,800)	(718,400)	(810,000)	(299,900)	(643,500)		(650,400)		(6,900)	(657,500)		(7,100)
	(7,742,000)	(7,850,500)	(7,773,800)	(5,357,200)	(8,776,700)		(8,908,000)		(131,300)	(8,942,100)		(34,100)
Expenses												
Salary - Regular	55,782,700	58,088,700	57,665,100	33,678,800	60,230,200		61,164,100		933,900	61,641,200		477,100
Overtime	2,201,700	3,022,200	3,575,800	2,473,400	2,715,300		2,715,300		-	2,715,300		-
Wages				500	244,300		132,400		(111,900)	132,400		-
PDP Increase	(79,000)	(107,500)	(87,900)	(199,900)	-		-		-	-		-
Court Time	1,086,100	1,146,300	1,110,900	661,400	1,187,500		1,187,500		-	1,187,500		-
Shift Agreements	71,000	67,800	68,200	900	-		-		-	-		-
Shift Differential	284,700	285,500	279,900	800	403,700		403,700		-	403,700		-
Extra Duty	498,000	619,800	641,000	401,500	612,400		612,400		-	612,400		-
Vacation Payout	49,600	25,800	48,300	27,000	-		-		-	-		-
Other Allowances	-	-	-	200	17,000		17,000		-	17,000		-
Benefits	10,690,900	11,623,600	11,804,700	6,807,900	11,992,900		12,040,500		47,600	12,139,400		98,900
	70,585,700	74,772,200	75,106,000	43,852,500	77,403,300	90.28%	78,272,900	89.76%	869,600	78,848,900	89.82%	576,000
Vacancy	-	-	-	-	(800,000)	-0.93%	(400,000)	-0.46%	400,000	(400,000)	-0.46%	-
Honorariums	-	3,600	-	600	-		-		-	-		-
Retirement incentive	572,600	561,400	582,100	369,200	601,700	0.70%	651,300	0.75%	49,600	656,300	0.75%	5,000
Severance	119,700	-	-	70,700	-		-		-	-		-
Workers Compensation	184,600	192,200	211,500	136,000	508,200	0.59%	273,800	0.31%	(234,400)	282,200	0.32%	8,400
Overtime Meals	-	-	-	100	-		-		-	-		-
Clothing Allowance	417,900	416,900	434,100	269,900	418,100	0.49%	418,100	0.48%	-	418,100	0.48%	-
Stipends	1,500	1,500	1,500	-	-		-		-	-		-
On the Job Injuries	-	-	-	111,200	-		269,400	0.31%	269,400	269,400	0.31%	-
Comp & Ben Interdept	387,400	424,100	505,200	153,400	465,600	0.54%	449,400	0.52%	(16,200)	449,400	0.51%	-
HR CATS Wages	46,600	25,000	4,500	4,000	-		-		-	-		-
HR CATS OT	4,900	6,800	100	3,600	-		-		-	-		-
Telephone	407,300	166,800	158,000	87,400	173,600	0.20%	173,600	0.20%	-	173,600	0.20%	-
Courier	32,100	32,700	27,200	12,300	29,100	0.03%	29,100	0.03%	-	29,100	0.03%	-
Office Furniture	92,100	223,200	114,800	39,300	101,700	0.12%	101,700	0.12%	-	101,700	0.12%	-
Computer Software & Licenses	120,700	66,900	93,900	30,900	118,000	0.14%	118,000	0.14%	-	118,000	0.13%	-
Printing	5,900	5,200	1,700	300	3,600	0.004%	3,600	0.004%	-	3,600	0.004%	-
Supplies	132,700	138,500	119,800	81,300	134,200	0.16%	134,200	0.15%	-	134,200	0.15%	-
Other	200	-	-	-	-		-		-	-		-
Legal Fees	52,600	141,400	93,900	30,900	60,400	0.07%	60,400	0.07%	-	60,400	0.07%	-
Consulting	143,000	46,200	40,100	11,800	37,900	0.04%	37,900	0.04%	-	37,900	0.04%	-
Janitorial	53,500	69,700	97,300	69,400	52,000	0.06%	141,500	0.16%	89,500	139,700	0.16%	(1,800)
Security	26,700	75,500	54,800	34,400	115,000		115,000		-	115,000	0.13%	-
Refuse Collection	21,200	20,500	15,400	6,100	15,000	0.02%	15,000	0.02%	-	15,000	0.02%	-
Outside Policing	208,900	253,200	325,700	191,900	337,000	0.39%	337,000	0.39%	-	337,000	0.38%	-
Contract Services	1,810,000	2,033,700	2,286,300	942,600	2,313,400	2.70%	1,973,000	2.26%	(340,400)	1,974,900	2.25%	1,900
Uniforms	185,700	279,000	319,200	160,500	203,200	0.24%	203,200	0.23%	-	203,200	0.23%	-
Medical & First Aid	-	1,500	1,000	900	-		-		-	-		-



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 4, 2017

	Actual 2013/2014	Actual 2014/2015	Actual 2015/16	Actual 2016/2017 To Date (P7)	Budget 2016/2017	% of Total Expenses	Proposed 2017/18	% of Total Expenses	Variance	Proposed 2018/19	% of Total Expenses	Variance
Patrol Equipment & Supply	257,000	427,800	462,700	241,300	398,400	0.46%	398,400	0.46%	-	398,400	0.45%	-
Rec Supplies	400	-	500	500	-		-		-	-		-
Photo Supply	23,000	17,300	17,200	11,700	20,000	0.02%	20,000	0.02%	-	20,000	0.02%	-
Cleaning	6,900	5,500	8,100	3,200	5,700	0.01%	5,700	0.01%	-	5,700	0.01%	-
Other Supplies	3,100	3,700	1,000	500	4,900	0.01%	4,900	0.01%	-	4,900	0.01%	-
Hardware	-	1,200	-	700	-		-		-	-		-
Stone and Gravel	100	-	-	-	-		-		-	-		-
Paint	800	1,000	-	1,000	-		-		-	-		-
Other Materials	-	400	-	-	-		-		-	-		-
Electrical	-	3,000	200	300	-		-		-	-		-
Electricity	7,900	6,900	5,900	2,900	6,400	0.01%	6,400	0.01%	-	6,400	0.01%	-
Building - Exterior	100	-	-	-	-		-		-	-		-
Building - Interior	200	700	4,900	-	-		-		-	-		-
Other Building Costs	38,200	51,000	67,100	26,700	47,300	0.06%	47,300	0.05%	-	47,300	0.05%	-
Equipment Purchases	355,700	124,900	204,600	71,300	385,900	0.45%	385,900	0.44%	-	385,900	0.44%	-
Small Tools	-	-	100	300	-		-		-	-		-
Computer Equipment	2,300	6,800	5,200	700	10,000	0.01%	10,000	0.01%	-	10,000	0.01%	-
Equipment Rental	3,300	2,200	3,400	2,700	1,800	0.002%	1,800	0.002%	-	1,800	0.002%	-
Equipment R&M	127,500	100,800	92,300	49,100	135,200	0.16%	135,200	0.16%	-	135,200	0.15%	-
Computer R&M	8,300	19,200	13,500	8,700	8,700	0.01%	8,700	0.01%	-	8,700	0.01%	-
Plumbing and Heating	-	-	100	-	-		-		-	-		-
Mechanical Equipment	800	4,000	35,000	900	4,100	0.005%	4,100	0.005%	-	4,100	0.005%	-
Communications	103,100	203,800	258,200	440,200	885,100	1.03%	885,100	1.01%	-	885,100	1.01%	-
Comm. Circuits	48,500	-	-	-	-	0.00%	-	0.00%	-	-		-
Airtime	729,600	763,000	334,300	147,700	258,700	0.30%	258,700	0.30%	-	258,700	0.29%	-
Mobile Data	52,300	-	-	-	-		-		-	-		-
Site Rental	18,400	-	-	-	-	0.00%	-	0.00%	-	-		-
Vehicle R&M	-	-	4,200	1,700	-		-		-	-		-
Fuel - Diesel	2,100	5,300	2,800	1,700	3,000	0.003%	3,000	0.003%	-	3,000	0.003%	-
Fuel - Gas	100	900	-	-	1,000	0.001%	1,000	0.001%	-	1,000	0.001%	-
Vehicle Rentals	-	-	400	-	-		-		-	-		-
Fleet Rentals	-	300	-	-	-		-		-	-		-
Other Vehicle Exp	200	-	-	-	-		-		-	-		-
Membership	25,200	28,100	30,800	26,900	27,200	0.03%	27,200	0.03%	-	27,200	0.03%	-
Conferences	20,900	46,300	71,800	17,800	19,200	0.02%	19,200	0.02%	-	19,200	0.02%	-
Travel - Local	27,800	27,900	30,000	16,700	25,900	0.03%	25,900	0.03%	-	25,900	0.03%	-
Travel - Out of Town	268,900	347,700	350,700	205,800	329,700	0.38%	329,700	0.38%	-	329,700	0.38%	-
Training	270,200	200,700	248,800	141,700	282,700	0.33%	282,700	0.32%	-	282,700	0.32%	-
Licences	30,400	30,600	-	54,300	84,800	0.10%	84,800	0.10%	-	84,800	0.10%	-
Commission Fees	-	100	200	-	-	0.00%	-		-	-		-
Facilities Rental	742,700	812,200	804,300	474,200	938,300	1.09%	1,200,700	1.38%	262,400	1,192,100	1.36%	(8,600)
Advertising	51,200	29,700	21,300	18,600	20,500	0.02%	20,500	0.02%	-	20,500	0.02%	-
Recruiting	-	1,400	1,100	-	-		-		-	-		-
Research Data Acquis	-	-	-	-	11,500	0.013%	11,500	0.013%	-	11,500	0.01%	-
Public Education	-	-	-	100	-	0.000%	-		-	-		-
Books	9,600	10,900	12,700	5,800	10,400	0.01%	10,400	0.01%	-	10,400	0.01%	-
Meals	23,300	19,500	22,000	7,600	27,300	0.03%	27,300	0.03%	-	27,300	0.03%	-
Special Projects	30,100	29,800	23,400	16,000	23,300	0.03%	23,300	0.03%	-	23,300	0.03%	-
Committee Expenses	-	-	-	-	500	0.001%	500	0.001%	-	500	0.001%	-
Committee Events	-	200	-	-	-		-		-	-		-



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 4, 2017

	Actual 2013/2014	Actual 2014/2015	Actual 2015/16	Actual 2016/2017 To Date (P7)	Budget 2016/2017	% of Total Expenses	Proposed 2017/18	% of Total Expenses	Variance	Proposed 2018/19	% of Total Expenses	Variance
Corporate Training	400	700	-	-	-		-		-	-		-
Rewarding Excellence	8,800	9,600	7,600	4,600	9,000	0.01%	9,000	0.01%	-	9,000	0.01%	-
Other Goods	5,100	5,600	2,000	700	-		-		-	-		-
Inter Tfr Other	(18,900)	(1,600)	539,300	4,100	(500)	-0.001%	(500)	-0.001%	-	(500)	0.00%	-
Inter Trfr Insur Funds	1,000	-	(2,700)	-	-		-		-	-		-
Inter Tfr Record Check	(5,100)	(9,900)	(6,400)	(5,100)	(3,300)	-0.004%	(3,300)	-0.004%	-	(3,300)	-0.004%	-
Inter Tfr Extra Staff	(191,900)	(193,800)	(184,800)	(137,400)	(212,400)	-0.248%	(212,400)	-0.244%	-	(212,400)	-0.24%	-
Inter Tfr Facility Rent	600	100	-	-	-		-		-	-		-
PM Labour - Reg	400	500	500	200	-		-		-	-		-
Insurance POL	47,000	63,300	67,000	28,500	54,100	0.06%	54,100	0.06%	-	54,100	0.06%	-
Grants	-	-	-	5,000	-		-		-	-		-
Transfers - Reserves	643,100	(274,600)	(545,300)	(58,300)	(374,000)	-0.44%	(258,400)	-0.30%	115,600	(258,400)	-0.29%	-
Transfers - Capital	-	634,200	508,500									
	79,394,200	83,526,600	84,118,600	48,512,800	85,741,400		87,206,500		1,465,100	87,787,400		580,900
Net	\$ 71,652,200	\$ 75,676,100	\$ 76,344,800	\$ 43,155,600	\$ 76,964,700		\$ 78,298,500		\$ 1,333,800	\$ 78,845,300		\$ 546,800



PROPOSED Halifax Regional Police 2017/18 & 2018/19 Operating Budget Situation (Summary)

(Scenario 2: Balanced to HRM Targets)

Updated: January 4, 2017

	2017/18	2018/19
Current Situation		
Previous Year's Net Budget (2016/17 - \$76,964,700; 2017/18 proposed Net Budget - \$77,050,000)	\$ 76,964,700	\$ 77,050,000
Forecasted Net Budget Requirement To Operate	\$ 77,050,000	\$ 77,180,000
Budget Gap	\$ (85,300)	\$ (130,000)
Net Budget Change	0.111%	0.169%
A. Estimated Budget Pressures	2017/18	2018/19
(1) Decrease in budgeted credit for attrition and turnover. <i>* Pro-active measures have been implemented to hire new officers ahead of known retirement dates, allowing for an increase in efficiency in the turnover process.</i>	\$ -	\$ -
(2) 2017/18 Compensation pressures. <i>* Including HRPA Step Increases, non-union adjustments/ISA's approved in 016/17 fiscal year, slight increase in the Youth Advocate Program compensation costs and one less working day in 2017/18 fiscal year compared to 2016/17 fiscal year. Does not include any increases resulting from present collective bargaining.</i>	\$ (280,000)	\$ (107,900)
(3) Increase in facility lease/operating costs for Criminal Investigation Division.	\$ (262,400)	\$ (11,300)
(4) Removal of 2016/17 contribution from reserve Q316 (DNA). <i>* DNA reserve emptied and closed in 2016/17.</i>	\$ (224,000)	\$ -
(5) Removal of 2016/17 contribution from reserve Q325 (Provincial Funded Police Officers Investigations). <i>* Removal of withdrawal initially put in place in 2015/16 to offset reduction in funding from NS DOJ "Boots On the Street" program as a result of the Public Safety Advisor position.</i>	\$ -	\$ (18,600)
(6) Increase in facility cleaning janitorial services costs. <i>* Increase costs over the past several years have been absorbed within existing budgets. With the signing of a new janitorial services contract that includes higher cleaning standards, costs are now fixed and existing budgets should be adjusted to reflect accurate costs now and over future years.</i>	\$ (89,500)	\$ -
(7) Removal of 2016/17 contribution from reserve Q322 (Police Emergency /Extraordinary Investigations). <i>* Removal of 1 year withdrawal setup in 2016/17 to assist in offsetting budget pressures while utilizing interest accumulated in a capped reserve of \$1,000,000.</i>	\$ -	\$ (50,000)
(8) Decrease in City Watch contract with Halifax International Airport Authority.	\$ (5,000)	\$ -
(9) Increase in Lake Patrol Contract.	\$ (3,200)	\$ (1,900)
(10) Reduction in Boots on the Street Program Funding	\$ -	\$ -
Total	\$ (864,100)	\$ (189,700)
B. Service Enhancements	2017/18	2018/19
None.	\$ -	\$ -
Total	\$ -	\$ -
C. Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reserves	2017/18	2018/19
(1) Decrease in Commissionaires of Nova Scotia contract.	\$ 203,000	\$ -
(2) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). <i>* To offset increase lease/operating costs for the new Criminal Investigation facility in Burnside; already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police as per A.(3) above.</i>	\$ 158,400	\$ -
(3) Decrease in Provincial DNA operating costs for HRM.	\$ 140,600	\$ -
(4) Miscellaneous cost recovery increases due to inflation and compensation relative to secondments.	\$ 153,500	\$ 36,700
(5) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). <i>* To offset cost of additional space required for the new Criminal Investigation facility in Burnside as per A.(3) above.</i>	\$ 100,000	\$ -
(6) RCMP Facility Cost Recovery. <i>* Increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside as per A.(3) above.</i>	\$ 23,300	\$ 1,300
(7.) Miscellaneous savings in janitorial cost for leased facilities.	\$ -	\$ 1,800
(8.) Miscellaneous savings on facility lease costs.	\$ -	\$ 19,900
Total Revenue/ Cost Recovery Increases	\$ 778,800	\$ 59,700
Budget (Deficit)/Surplus	\$ (85,300)	\$ (130,000)

% Change from Year to Year	16/17 to 17/18	17/18 to 18/19
Revenues/Recoveries	1.957%	0.425%
Expenses	0.300%	0.195%
Overall Net Budget Change	0.111%	0.169%



PROPOSED Halifax Regional Police 2017/18 & 2018/19 Operating Budget Situation (Summary)

(Scenario #3: Decrease of 1.733% in 2017/18, 0% Change in 2018/19)

Updated: January 4, 2017

Current Situation	2017/18	2018/19
Previous Year's Net Budget (2016/17 - \$76,964,700; 2017/18 proposed Net Budget - \$75,630,900)	- \$ 76,964,700	\$ 75,630,900
Forecasted Net Budget Requirement To Operate	- \$ 75,630,900	\$ 75,630,900
Budget Gap	- \$ 1,333,800	\$ -
Net Budget Change	-1.733%	0.000%

A. Estimated Budget Pressures	2017/18	2018/19
(1) Decrease in budgeted credit for attrition and turnover. * <i>Pro-active measures have been implemented to hire new officers ahead of known retirement dates, allowing for an increase in efficiency in the turnover process.</i>	- \$ -	\$ -
(2) 2017/18 Compensation pressures. * <i>Including HRPAs Step Increases, non-union adjustments/ISA's approved in 016/17 fiscal year, slight increase in the Youth Advocate Program compensation costs and one less working day in 2017/18 fiscal year compared to 2016/17 fiscal year. Does not include any increases resulting from present collective bargaining.</i>	- \$ (280,000)	\$ (107,900)
(3) Increase in facility lease/operating costs for Criminal Investigation Division.	- \$ (262,400)	\$ (11,300)
(4) Removal of 2016/17 contribution from reserve Q316 (DNA). * <i>DNA reserve emptied and closed in 2016/17.</i>	- \$ (224,000)	\$ -
(5) Removal of 2016/17 contribution from reserve Q325 (Provincially Funded Police Officers Investigations). * <i>Removal of withdrawal initially put in place in 2015/16 to offset reduction in funding from NS DOJ "Boots On the Street" program as a result of the Public Safety Advisor position.</i>	- \$ -	\$ -
(6) Increase in facility cleaning janitorial services costs. * <i>Increase costs over the past several years have been absorbed within existing budgets. With the signing of a new janitorial services contract that includes higher cleaning standards, costs are now fixed and existing budgets should be adjusted to reflect accurate costs now and over future years.</i>	- \$ (89,500)	\$ -
(7) Removal of 2016/17 contribution from reserve Q322 (Police Emergency /Extraordinary Investigations). * <i>Removal of 1 year withdrawal setup in 2016/17 to assist in offsetting budget pressures while utilizing interest accumulated in a capped reserve of \$1,000,000.</i>	- \$ -	\$ -
(8) Decrease in City Watch contract with Halifax International Airport Authority.	- \$ (5,000)	\$ -
(9) Increase in Lake Patrol Contract.	- \$ (3,200)	\$ (1,900)
(10) Reduction in Boots on the Street Program Funding	- \$ -	\$ -
Total	\$ (864,100)	\$ (121,100)

B. Service Enhancements	2017/18	2018/19
None.	-	-
Total	\$ -	\$ -

C. Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reserves	2017/18	2018/19
(1) Decrease in Commissionaires of Nova Scotia contract.	- \$ 203,000	\$ -
(2) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). * <i>To offset increase lease/operating costs for the new Criminal Investigation facility in Burnside; already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police as per A.(3) above.</i>	- \$ 158,400	\$ -
(3) Decrease in Provincial DNA operating costs for HRM.	- \$ 140,600	\$ -
(4) Miscellaneous cost recovery increases due to inflation and compensation relative to secondments.	- \$ 153,500	\$ 36,700
(5) Reserve withdrawal addition - Q325 (Provincially Funded Police Officers Investigation Reserve). * <i>To offset cost of additional space required for the new Criminal Investigation facility in Burnside as per A.(3) above.</i>	- \$ 100,000	\$ -
(6) RCMP Facility Cost Recovery. * <i>Increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside as per A.(3) above.</i>	- \$ 23,300	\$ 1,300
(7.) Miscellaneous savings in janitorial cost for leased facilities.	-	\$ 1,800
(8.) Miscellaneous savings on facility lease costs.	-	\$ 19,900
- Required decrease in services or increase in revenue or additional reserve contributions.	- \$ 1,419,100	\$ 61,400
- A \$1,419,100 decrease in services is equivalent to 21 of the most junior Constables based on the 2017/18 Wage Model, and could negatively impact the current Provincial Boots on the Street funding.		
Total Revenue/ Cost Recovery Increases	\$ 2,197,900	\$ 121,100

Budget (Deficit)/Surplus	2017/18	2018/19
	- \$ 1,333,800	\$ -

% Change from Year to Year	16/17 to 17/18	17/18 to 18/19
Revenues/Recoveries	1.957%	0.425%
Expenses	-1.355%	0.045%
Overall Net Budget Change	-1.733%	0.000%