



PROPOSED Halifax Regional Police 2017/18 & 2018/19 Operating Budget Situation (Summary)

(Scenario #1 as per the approved January 16th motion: Increase of 0.889% in 2017/18, 1.218% increase in 2018/19)

Updated: January 20, 2017

| Current Situation | 2017/18 | 2018/19 |
|---|---------------|---------------|
| Previous Year's Net Budget (2016/17 - \$76,964,700; 2017/18 proposed Net Budget - \$77,649,300) | \$ 76,964,700 | \$ 77,649,300 |
| Forecasted Net Budget Requirement To Operate | \$ 77,649,300 | \$ 78,594,700 |
| Budget Gap | \$ (684,600) | \$ (945,400) |
| Net Budget Change | 0.889% | 1.218% |

| A. Estimated Budget Pressures | 2017/18 | 2018/19 |
|--|-----------------------|---------------------|
| (1) Decrease in budgeted credit for attrition and turnover. * Pro-active measures have been implemented to hire new officers ahead of known retirement dates, allowing for an increase in efficiency in the turnover process. | \$ (100,000) | \$ - |
| (2) 2017/18 Compensation pressures. * Including HRPAs Step Increases, non-union adjustments/ISA's approved in 016/17 fiscal year, slight decrease in the Youth Advocate Program compensation costs and one less working day in 2017/18 fiscal year compared to 2016/17 fiscal year. **Does not include any increases resulting from present collective bargaining incl. HRPAs, NSUPE 13 and CUPE 4814. | \$ (280,000) | \$ (107,900) |
| (3) Increase in facility lease/operating costs for Criminal Investigation Division. | \$ (262,400) | \$ (11,300) |
| (4) Removal of 2016/17 contribution from reserve Q316 (DNA), now consolidated in Q416 (Operating Stabilization). * DNA reserve emptied and closed in 2016/17. | \$ (224,000) | \$ - |
| (5) Removal of 2016/17 contribution from reserve Q325 (Provincially Funded Police Officers Investigations), now consolidated in Q416 (Operating Stabilization). * Removal of withdrawal initially put in place in 2015/16 to offset reduction in funding from NS DOJ "Boots On the Street" program as a result of the Public Safety Advisor position. | \$ (100,000) | \$ - |
| (6) Increase in facility cleaning janitorial services costs. * Increase costs over the past several years have been absorbed within existing budgets. With the signing of a new janitorial services contract that includes higher cleaning standards, costs are now fixed and existing budgets should be adjusted to reflect accurate costs now and over future years. | \$ (89,500) | \$ - |
| (7) Removal of 2016/17 contribution from reserve Q322 (Police Emergency /Extraordinary Investigations), now consolidated in Q416 (Operating Stabilization). **TO BE DISCUSSED AT POLICE COMMISONERS MEETING** * Removal of 1 year withdrawal setup in 2016/17 to assist in offsetting budget pressures while utilizing interest accumulated in a capped reserve of \$1,000,000. | \$ (50,000) | \$ - |
| (8) Decrease in City Watch contract with Halifax International Airport Authority. | \$ (5,000) | \$ - |
| (9) Increase in Lake Patrol Contract. | \$ (3,200) | \$ (1,900) |
| (10) Reduction in Boots on the Street Program Funding | \$ - | \$ - |
| (11) Souls Strong Program * Federal funding for the Souls Strong program will expire in March 2018. Halifax Charter indicates that Crime Prevention programs need to be funded through Police. | \$ - | \$ (310,000) |
| Total | \$ (1,114,100) | \$ (431,100) |

| B. Service Enhancements (In Order of Priority) | 2017/18 | 2018/19 |
|---|---------------------|---------------------|
| (1) New Position - Security Coordinator (1 @ \$98,100 plus benefits). | \$ (118,300) | \$ (2,800) |
| (2) Additional Positions - Civilian Communications Radio Technician (4 @ \$55,500 plus benefits in each of the next 2 fiscal years). | \$ (278,500) | \$ (291,100) |
| (3) Position Conversion - Crime Analyst to a Digital Forensics Unit (Cyber) Technician. * \$20,600 represents the increase cost of a Digital Forensics Unit (Cyber) Tech. over a Crime Analyst. | \$ (20,600) | \$ (5,100) |
| (4) New Position - Health/Wellness Coordinator (1 @ \$75,250 plus benefits). | \$ (91,600) | \$ (2,100) |
| (5) Additional Position - Supply Assistant II (1 @ \$39,858 plus benefits). | \$ (51,500) | \$ (700) |
| (6) New Position - Digital Forensics Unit (Cyber) Technician (1 @ \$79,300 plus benefits). | \$ (97,500) | \$ (97,500) |
| (7) Additional Positions - System Administrators (2 @ \$70,500 plus benefits). | \$ - | \$ (174,700) |
| Total | \$ (560,500) | \$ (574,000) |

| C. Revenue/Cost Recovery Increases/Cost Savings/Efficiencies/Transfers/Contributions from Reserves | 2017/18 | 2018/19 |
|---|------------|---------|
| (1) Decrease in Part Time Civilian Communications Radio Technicians compensation budget. * When assessing the savings associated with the addition of 4 Civilian Communications Radio Technicians, it was also determined that the wage model for these positions was initially based on significantly more hours than what they work. **THIS COST SAVINGS IS NOT RELATED TO THE 4 ADDITIONAL POSITIONS AS PER B.(2)** | \$ 191,700 | \$ - |
| (2) Decrease in Civilian Communications Radio Technicians compensation costs as a result of increasing personnel resources as per B.(2) | \$ 20,000 | \$ - |
| (3) Decrease in Commissionaires of Nova Scotia contract. | \$ 203,000 | \$ - |
| (4) Reserve withdrawal addition - Q416 (Operating Stabilization), previously Q325 (Provincially Funded Police Officers Investigation Reserve). * To offset increase lease/operating costs for the new Criminal Investigation facility in Burnside; already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police as per A.(3) above. | \$ 158,400 | \$ - |



PROPOSED Halifax Regional Police 2017/18 & 2018/19 Operating Budget Situation (Summary)

(Scenario #1 as per the approved January 16th motion: Increase of 0.889% in 2017/18, 1.218% increase in 2018/19)

Updated: January 20, 2017

| | | | |
|---|---|-------------------|------------------|
| (5) Decrease in Provincial DNA operating costs for HRM. | - | \$ 140,600 | \$ - |
| (6) Miscellaneous cost recovery increases due to inflation and compensation relative to secondments. | - | \$ 153,000 | \$ 36,700 |
| (7) Reserve withdrawal addition - Q416 (Operating Stabilization), previously Q325 (Provincially Funded Police Officers Investigation Reserve). | - | \$ 100,000 | |
| * To offset cost of additional space required for the new Criminal Investigation facility in Burnside as per A.(3) above. | | | |
| (8) RCMP Facility Cost Recovery. | - | \$ 23,300 | \$ 1,300 |
| * Increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside as per A.(3) above. | | | |
| (9) Miscellaneous savings in janitorial cost for leased facilities. | - | | \$ 1,800 |
| (10) Miscellaneous savings on facility lease costs. | - | | \$ 19,900 |
| Total Revenue/ Cost Recovery Increases | | \$ 990,000 | \$ 59,700 |

| | | | |
|---------------------------------|---|---------------------|---------------------|
| | | 2017/18 | 2018/19 |
| Budget (Deficit)/Surplus | - | \$ (684,600) | \$ (945,400) |

| % Change from Year to Year | 16/17 to 17/18 | 17/18 to 18/19 |
|-----------------------------------|-----------------------|-----------------------|
| Revenues/Recoveries | 1.952% | 0.425% |
| Expenses | 0.998% | 1.136% |
| Overall Net Budget Change | 0.889% | 1.218% |



Operating Budget Work Paper (2016/17 to 2017/18 Budget Comparison)

Updated: January 20, 2017

| | Budget 2016/2017 | % of Total Expenses | Proposed 2017/2018 | % of Total Expenses | Variance | | | |
|------------------------------|--------------------|---------------------|--------------------|---------------------|------------------|---------------------------------|----------------|--|
| Revenues | | | | | | | | |
| Cond. Grant NS (Other) | (3,800,000) | | (3,800,000) | -4.39% | - | | | |
| False Alarm | (105,000) | | (105,000) | -0.12% | - | | | |
| NSLC Offences | | | - | | - | | | |
| Sales of Services | (545,000) | | (545,000) | -0.63% | - | | | |
| SOT Revenue | (80,000) | | (80,000) | | - | | | |
| Recovery | (3,603,200) | | (3,767,600) | -4.35% | (164,400) | See assumption 2 below. | | |
| Misc. | (643,500) | | (650,400) | -0.75% | (6,900) | See assumption 3 below. | | |
| | (8,776,700) | | (8,948,000) | | (171,300) | | | |
| | | | | | | COMPENSATION ADJUSTMENTS | | |
| Expenses | | | | | | Pressures | Savings | |
| Salary - Regular | 60,230,200 | | 60,919,800 | | 689,600 | 689,600 | | |
| Overtime | 2,715,300 | | 2,695,300 | | (20,000) | | (20,000) | |
| Wages | 244,300 | | 132,400 | | (111,900) | | (111,900) | |
| Court time | 1,187,500 | | 1,187,500 | | - | | | |
| Shift | 403,700 | | 403,700 | | - | | | |
| Extra | 612,400 | | 612,400 | | - | | | |
| Other Allowances | 17,000 | | 17,000 | | - | | | |
| Benefits | 11,992,900 | | 12,001,600 | | 8,700 | 8,700 | | |
| | 77,403,300 | 90.28% | 77,969,700 | 90.04% | 566,400 | | | |
| Vacancy | (800,000) | -0.93% | (700,000) | -0.81% | 100,000 | 100,000 | | |
| Retirement Incentive | 601,700 | 0.70% | 649,900 | 0.75% | 48,200 | 48,200 | | |
| Workers Compensation | 508,200 | 0.59% | 269,200 | 0.31% | (239,000) | 29,800 | (268,800) | |
| Clothing Allowance | 418,100 | 0.49% | 418,100 | 0.48% | - | | | |
| On the Job Injuries | - | 0.00% | 269,400 | 0.31% | 269,400 | 269,400 | | |
| Comp & Ben InterDept | 465,600 | 0.54% | 449,400 | 0.52% | (16,200) | | (16,200) | |
| | | | | | | 1,145,700 | (416,900) | |
| Telephone | 173,600 | 0.20% | 173,600 | 0.20% | - | | | |
| Courier | 29,100 | 0.03% | 29,100 | 0.03% | - | | | |
| Office Furniture | 101,700 | 0.12% | 101,700 | 0.12% | - | | | |
| Computer Software & Licenses | 118,000 | 0.14% | 118,000 | 0.14% | - | | | |
| Printing | 3,600 | 0.004% | 3,600 | 0.00% | - | | | |
| Supplies | 134,200 | 0.16% | 134,200 | 0.15% | - | | | |
| Legal Fees | 60,400 | 0.07% | 60,400 | 0.07% | - | | | |
| Consulting Fees | 37,900 | 0.04% | 37,900 | 0.04% | - | | | |
| Janitorial | 52,000 | 0.06% | 141,500 | 0.16% | 89,500 | See assumption 6 below. | | |
| Security | 115,000 | 0.13% | 115,000 | 0.13% | - | | | |
| Refuse Collection | 15,000 | 0.02% | 15,000 | 0.02% | - | | | |
| Outside Policing | 337,000 | 0.39% | 337,000 | 0.39% | - | | | |
| Contract Services | 2,313,400 | 2.70% | 1,973,000 | 2.28% | (340,400) | See assumption 7 below. | | |
| Uniforms | 203,200 | 0.24% | 203,200 | 0.23% | - | | | |
| Patrol Equipment & Supply | 398,400 | 0.46% | 398,400 | 0.46% | - | | | |
| Photo Supply | 20,000 | 0.02% | 20,000 | 0.02% | - | | | |
| Cleaning | 5,700 | 0.01% | 5,700 | 0.01% | - | | | |
| Other supplies | 4,900 | 0.01% | 4,900 | 0.01% | - | | | |
| Electricity | 6,400 | 0.01% | 6,400 | 0.01% | - | | | |
| Other Building | 47,300 | 0.06% | 47,300 | 0.05% | - | | | |
| Equipment Purchases | 385,900 | 0.45% | 385,900 | 0.45% | - | | | |
| Computer Equipment | 10,000 | 0.01% | 10,000 | 0.01% | - | | | |
| Equipment Rental | 1,800 | 0.002% | 1,800 | 0.002% | - | | | |
| Equipment R&M | 135,200 | 0.16% | 135,200 | 0.16% | - | | | |
| Computer R&M | 8,700 | 0.01% | 8,700 | 0.01% | - | | | |
| Mechanical Equip. | 4,100 | 0.00% | 4,100 | 0.005% | - | | | |
| Communications | 885,100 | 1.03% | 885,100 | 1.02% | - | | | |
| Comm Circuits | - | 0.00% | - | 0.00% | - | | | |
| Airtime | 258,700 | 0.30% | 258,700 | 0.30% | - | | | |
| Mobile Data | | 0.00% | - | 0.00% | - | | | |
| Site Rental | | 0.00% | | 0.00% | - | | | |
| Fuel - Diesel | 3,000 | 0.00% | 3,000 | 0.00% | - | | | |
| Fuel - Gas | 1,000 | 0.001% | 1,000 | 0.001% | - | | | |
| Membership | 27,200 | 0.03% | 27,200 | 0.03% | - | | | |
| Conferences | 19,200 | 0.02% | 19,200 | 0.02% | - | | | |
| Travel - Local | 25,900 | 0.03% | 25,900 | 0.03% | - | | | |
| Travel - Out of Town | 329,700 | 0.38% | 329,700 | 0.38% | - | | | |
| Training | 282,700 | 0.33% | 282,700 | 0.33% | - | | | |
| Licences | 84,800 | 0.10% | 84,800 | 0.10% | - | | | |
| Facilities Rental | 938,300 | 1.09% | 1,200,700 | 1.39% | 262,400 | See assumption 8 below. | | |



Operating Budget Work Paper (2016/17 to 2017/18 Budget Comparison)

Updated: January 20, 2017

| | Budget 2016/2017 | % of Total Expenses | Proposed 2017/2018 | % of Total Expenses | Variance | | | |
|------------------------------|-------------------|---------------------|--------------------|---------------------|----------------|-------------------------|--|--|
| Advertising | 20,500 | 0.02% | 20,500 | 0.02% | - | | | |
| Research Data Acquis | 11,500 | 0.013% | 11,500 | 0.013% | - | | | |
| Books | 10,400 | 0.01% | 10,400 | 0.01% | - | | | |
| Meals | 27,300 | 0.03% | 27,300 | 0.03% | - | | | |
| Special Projects | 23,300 | 0.03% | 23,300 | 0.03% | - | | | |
| Committee Expenses | 500 | 0.001% | 500 | 0.001% | - | | | |
| Rewarding Excellence | 9,000 | 0.01% | 9,000 | 0.01% | - | | | |
| Internal Trfr Other | (500) | -0.001% | (500) | -0.001% | - | | | |
| Internal Trfr Record Check | (3,300) | -0.004% | (3,300) | -0.004% | - | | | |
| Int Trf Extra Duty | (212,400) | -0.248% | (212,400) | -0.245% | - | | | |
| Insurance Pol/Prem | 54,100 | 0.06% | 54,100 | 0.06% | - | | | |
| Transfers - To/From Reserves | (374,000) | -0.44% | (258,400) | -0.30% | 115,600 | See assumption 9 below. | | |
| | 85,741,400 | | 86,597,300 | | 855,900 | | | |
| Net Budget | 76,964,700 | | 77,649,300 | | 684,600 | | | |

| % Change from 2016/17 to 2017/18 | |
|----------------------------------|--------|
| Revenues/Recoveries | 1.952% |
| Expenses | 0.998% |
| Overall Net Budget Change | 0.889% |

Assumptions

- 1.) An official (signed off) 2017/18 Wage Model is not available as minor refinements continue to be made. Compensation figures identified above may continue to fluctuate. **CHANGES ARE ESTIMATED TO BE MINIMAL.**
- 2.) Includes miscellaneous cost recovery increases due to inflation and compensation relative to secondments **(\$146.1K)**, increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside **(\$23.3K)**, offset by additional pressure due to the cancellation of the City Watch contract with Halifax International Airport Authority **(\$5K)**.
- 3.) Includes additional revenue due to miscellaneous cost recovery increases due to inflation. **(\$6.9K)**
- 4.) Includes compensation related service enhancements for 7 additional positions and 1 position conversion **(\$560.5K)**, budget pressures as a result of HRPA Step/Service Pay increases, 2016/17 approved non-union adjustments/ISA's, offset by one less working day in 2017/18 from 261 to 260 working days and a slight decrease in Youth Advocate Program compensation charged back through the Comp & Ben InteDept general ledger account **(\$280K)** and a reduction in the employee attrition/turnover credit as a result of pro-active measures implemented to hire new officers ahead of known retirement dates **(\$100K)**; offset by an internal accounting adjustment to move the budgeted amount for Officer on the job injuries from general ledger account 6154 "Workers' Comp." to 6164 "On the Job injuries" where these costs are actually charged **(\$268.8K)**, as well as savings from initially over budgeting regular hours for part-time Civilian Communication Technicians **(\$191.7K)**, and other compensation savings as a result of the addition of 4 Civilian Communication Technicians **(\$20K)**.
- 5.) Internal accounting adjustment. Moved the budget amount for Officer on the job injuries from general ledger account 6154 "Workers' Comp." to 6164 "On the Job injuries" where these costs are actually charged. **(\$268.8K)**
- 6.) Includes budget pressures due to an increase in facility cleaning /janitorial costs due to increase cleaning service levels included in the new contract, which have been absorbed within the existing budget over the past several years. Increase costs are now known and existing budgets should be adjusted to reflect accurate costs now and over future years. **(\$89.5K)**
- 7.) Includes cost savings due to a decrease in Commissionaires of Nova Scotia contract **(\$203K)**, decrease in the Provincial DNA Costs for HRM **(\$140.6K)**, offset by an estimated increase in the Lake Patrol Contract. **(\$3.2K)**.
- 8.) Includes budget pressures due to an increase in facility lease/operating costs for the Criminal Investigations Division, as a result of the new leased facility at 50 Garland Court in Burnside. **(\$262.4K)**
- 9.) Includes budget pressures as a result of reductions in contributions from reserves previously in place in 2016/17 to offset a portion of HRM's provincial DNA testing costs and to close the reserve out **(\$224K)**, the reduction in funding from the Nova Scotia Department of Justice "Boots on the Street" program as a result of the Public Safety Advisor position **(\$100K)**, and rising criminal investigation pressures, while utilizing interest accumulated in a capped reserve **(\$50K)**. Amounts offset by new contributions from reserve Q325 (Provincially Funded Police Officers Investigation Reserve) to offset increase lease/operating costs for the new leased Criminal Investigation facility in Burnside, already approved through Halifax Regional Council report dated July 26, 2016, Subject: Award - RFP P16-052 - Leased Accommodations - Halifax Regional Police **(\$158.4K)** and the cost of additional existing space required for the new Criminal Investigations facility in Burnside **(\$100K)**.



Operating Budget Work Paper (2017/18 to 2018/19 Budget Comparison)

Updated: January 20, 2017

| | Proposed 2017/2018 | % of Total Expenses | Proposed 2018/2019 | % of Total Expenses | Variance | | | |
|------------------------------|--------------------|---------------------|--------------------|---------------------|-----------------|---------------------------------|---------|-------------------------|
| Revenues | | | | | | | | |
| Cond. Grant NS (Other) | (3,800,000) | | (3,800,000) | -4.34% | - | | | |
| False Alarm | (105,000) | | (105,000) | -0.12% | - | | | |
| NSLC Offences | | | - | | - | | | |
| Sales of Services | (545,000) | | (545,000) | -0.62% | - | | | |
| SOT Revenue | (80,000) | | (80,000) | | - | | | |
| Recovery | (3,767,600) | | (3,798,500) | -4.34% | (30,900) | See assumption 2 below. | | |
| Misc. | (650,400) | | (657,500) | -0.75% | (7,100) | See assumption 3 below. | | |
| | (8,948,000) | | (8,986,000) | | (38,000) | | | |
| | | | | | | COMPENSATION ADJUSTMENTS | | |
| Expenses | | | | | | Pressures | Savings | |
| Salary - Regular | 60,919,800 | | 61,471,800 | | 552,000 | 552,000 | | See assumption 4 below. |
| Overtime | 2,695,300 | | 2,695,300 | | - | | | |
| Wages | 132,400 | | 132,400 | | - | | | |
| Court time | 1,187,500 | | 1,187,500 | | - | | | |
| Shift | 403,700 | | 403,700 | | - | | | |
| Extra | 612,400 | | 612,400 | | - | | | |
| Other Allowances | 17,000 | | 17,000 | | - | | | |
| Benefits | 12,001,600 | | 12,116,100 | | 114,500 | 114,500 | | |
| | 77,969,700 | 90.04% | 78,636,200 | 89.79% | 666,500 | | | |
| Vacancy | (700,000) | -0.81% | (700,000) | -0.80% | - | | | |
| Retirement Incentive | 649,900 | 0.75% | 655,700 | 0.75% | 5,800 | 5,800 | | |
| Workers Compensation | 269,200 | 0.31% | 278,800 | 0.32% | 9,600 | 9,600 | | |
| Clothing Allowance | 418,100 | 0.48% | 418,100 | 0.48% | - | | | |
| On the Job Injuries | 269,400 | 0.31% | 269,400 | 0.31% | - | | | |
| Comp & Ben InterDept | 449,400 | 0.52% | 759,400 | 0.87% | 310,000 | 310,000 | | |
| | | | | | | 991,900 | - | |
| Telephone | 173,600 | 0.20% | 173,600 | 0.20% | - | | | |
| Courier | 29,100 | 0.03% | 29,100 | 0.03% | - | | | |
| Office Furniture | 101,700 | 0.12% | 101,700 | 0.12% | - | | | |
| Computer Software & Licenses | 118,000 | 0.14% | 118,000 | 0.13% | - | | | |
| Printing | 3,600 | 0.004% | 3,600 | 0.00% | - | | | |
| Supplies | 134,200 | 0.15% | 134,200 | 0.15% | - | | | |
| Legal Fees | 60,400 | 0.07% | 60,400 | 0.07% | - | | | |
| Consulting Fees | 37,900 | 0.04% | 37,900 | 0.04% | - | | | |
| Janitorial | 141,500 | 0.16% | 139,700 | 0.16% | (1,800) | See assumption 5 below. | | |
| Security | 115,000 | 0.13% | 115,000 | 0.13% | - | | | |
| Refuse Collection | 15,000 | 0.02% | 15,000 | 0.02% | - | | | |
| Outside Policing | 337,000 | 0.39% | 337,000 | 0.38% | - | | | |
| Contract Services | 1,973,000 | 2.28% | 1,974,900 | 2.25% | 1,900 | See assumption 6 below. | | |
| Uniforms | 203,200 | 0.23% | 203,200 | 0.23% | - | | | |
| Patrol Equipment & Supply | 398,400 | 0.46% | 398,400 | 0.45% | - | | | |
| Photo Supply | 20,000 | 0.02% | 20,000 | 0.02% | - | | | |
| Cleaning | 5,700 | 0.01% | 5,700 | 0.01% | - | | | |
| Other supplies | 4,900 | 0.01% | 4,900 | 0.01% | - | | | |
| Electricity | 6,400 | 0.01% | 6,400 | 0.01% | - | | | |
| Other Building | 47,300 | 0.05% | 47,300 | 0.05% | - | | | |
| Equipment Purchases | 385,900 | 0.45% | 385,900 | 0.44% | - | | | |
| Computer Equipment | 10,000 | 0.01% | 10,000 | 0.01% | - | | | |
| Equipment Rental | 1,800 | 0.002% | 1,800 | 0.002% | - | | | |
| Equipment R&M | 135,200 | 0.16% | 135,200 | 0.15% | - | | | |
| Computer R&M | 8,700 | 0.01% | 8,700 | 0.01% | - | | | |
| Mechanical Equip. | 4,100 | 0.00% | 4,100 | 0.005% | - | | | |
| Communications | 885,100 | 1.02% | 885,100 | 1.01% | - | | | |
| Comm Circuits | - | 0.00% | - | 0.00% | - | | | |
| Airtime | 258,700 | 0.30% | 258,700 | 0.30% | - | | | |
| Mobile Data | | 0.00% | - | 0.00% | - | | | |
| Site Rental | | 0.00% | | 0.00% | - | | | |
| Fuel - Diesel | 3,000 | 0.00% | 3,000 | 0.00% | - | | | |
| Fuel - Gas | 1,000 | 0.001% | 1,000 | 0.001% | - | | | |
| Membership | 27,200 | 0.03% | 27,200 | 0.03% | - | | | |
| Conferences | 19,200 | 0.02% | 19,200 | 0.02% | - | | | |
| Travel - Local | 25,900 | 0.03% | 25,900 | 0.03% | - | | | |
| Travel - Out of Town | 329,700 | 0.38% | 329,700 | 0.38% | - | | | |
| Training | 282,700 | 0.33% | 282,700 | 0.32% | - | | | |
| Licences | 84,800 | 0.10% | 84,800 | 0.10% | - | | | |
| Facilities Rental | 1,200,700 | 1.39% | 1,192,100 | 1.36% | (8,600) | See assumption 7 below. | | |
| Advertising | 20,500 | 0.02% | 20,500 | 0.02% | - | | | |
| Research Data Acquis | 11,500 | 0.013% | 11,500 | 0.013% | - | | | |

| | | | | | | | | | |
|---|-------------------|---------|-------------------|---------|----------------|--|--|--|--|
| Books | 10,400 | 0.01% | 10,400 | 0.01% | - | | | | |
| Meals | 27,300 | 0.03% | 27,300 | 0.03% | - | | | | |
| Special Projects | 23,300 | 0.03% | 23,300 | 0.03% | - | | | | |
| Committee Expenses | 500 | 0.001% | 500 | 0.001% | - | | | | |
| Rewarding Excellence | 9,000 | 0.01% | 9,000 | 0.01% | - | | | | |
| Internal Trfr Other | (500) | -0.001% | (500) | -0.001% | - | | | | |
| Internal Trfr Record Check | (3,300) | -0.004% | (3,300) | -0.004% | - | | | | |
| Int Trf Extra Duty | (212,400) | -0.245% | (212,400) | -0.243% | - | | | | |
| Insurance Pol/Prem | 54,100 | 0.06% | 54,100 | 0.06% | - | | | | |
| Transfers - To/From Reserves | (258,400) | -0.30% | (258,400) | -0.30% | - | | | | |
| | 86,597,300 | | 87,580,700 | | 983,400 | | | | |
| Net Budget | 77,649,300 | | 78,594,700 | | 945,400 | | | | |
| % Change from 2017/18 to 2018/19 | | | | | | | | | |
| Revenues/Recoveries | 0.425% | | | | | | | | |
| Expenses | 1.136% | | | | | | | | |
| Overall Net Budget Change | 1.218% | | | | | | | | |
| Assumptions | | | | | | | | | |
| 1.) An official (signed off) 2018/19 Wage Model is not available as minor refinements continue to be made. Compensation figures identified above may continue to fluctuate. CHANGES ARE ESTIMATED TO BE MINIMAL. | | | | | | | | | |
| 2.) Includes miscellaneous cost recovery increases due to inflation and compensation relative to secondments (\$36.7K) and an increase in cost recovery of RCMP's portion (25%) of the lease/operating costs for the new Criminal Investigation Division facility in Burnside. (\$1.3K) | | | | | | | | | |
| 3.) Includes additional revenue due to miscellaneous cost recovery increases due to inflation. (\$7.1K) | | | | | | | | | |
| 4.) Includes compensation related service enhancements for Year 2 increases for 7 additional positions and 1 position conversion established in 2017/18, the addition of 7 new positions created in 2018/19 (\$574K) , estimated operating costs for the Souls Strong crime prevention program that is funded by the federal government until the end of March 2018 (\$310K) and budget pressures as a result of HRP A Step/Service Pay increases, 2017/18 approved non-union adjustments/ISA's, etc. (\$107.9K) | | | | | | | | | |
| 5.) Includes cost savings due to a decrease in facility cleaning /janitorial costs as a result of one less leased facility in 2018/19 as a result of the relocation of the Criminal Investigation Division in 2017/18. (\$1.8K) | | | | | | | | | |
| 6.) Includes budget pressures due to an estimated increase in the Lake Patrol Contract. (\$1.9K). | | | | | | | | | |
| 7.) Includes cost savings due to a decrease in facility lease/operating costs as a result of one less leased facility in 2018/19 as a result of the relocation of the Criminal Investigation Division in 2017/18. (\$8.6K) | | | | | | | | | |



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 20, 2017

| | Actual 2013/2014 | Actual 2014/2015 | Actual 2015/16 | Actual 2016/2017 To Date (P7) | Budget 2016/2017 | % of Total Expenses | Proposed 2017/18 | % of Total Expenses | Variance | Proposed 2018/19 | % of Total Expenses | Variance |
|------------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------|---------------------|--------------------|---------------------|------------------|--------------------|---------------------|-----------------|
| Revenues | | | | | | | | | | | | |
| Fines Fees | - | (200) | - | - | - | | - | | - | - | | - |
| Cond. Grant NS (Other) | - | - | (3,841,700) | (2,216,700) | (3,800,000) | | (3,800,000) | | - | (3,800,000) | | - |
| False Alarm | (115,900) | (96,300) | (95,200) | (47,700) | (105,000) | | (105,000) | | - | (105,000) | | - |
| Sales of Services | (514,400) | (442,900) | (534,100) | (323,100) | (545,000) | | (545,000) | | - | (545,000) | | - |
| SOT Cancel Fees | (30,000) | (71,300) | (97,400) | (65,500) | (80,000) | | (80,000) | | - | (80,000) | | - |
| Recovery | (6,516,900) | (6,521,400) | (2,395,400) | (2,404,300) | (3,603,200) | | (3,767,600) | | (164,400) | (3,798,500) | | (30,900) |
| Misc | (564,800) | (718,400) | (810,000) | (299,900) | (643,500) | | (650,400) | | (6,900) | (657,500) | | (7,100) |
| | (7,742,000) | (7,850,500) | (7,773,800) | (5,357,200) | (8,776,700) | | (8,948,000) | | (171,300) | (8,986,000) | | (38,000) |
| Expenses | | | | | | | | | | | | |
| Salary - Regular | 55,782,700 | 58,088,700 | 57,665,100 | 33,678,800 | 60,230,200 | | 60,919,800 | | 689,600 | 61,471,800 | | 552,000 |
| Overtime | 2,201,700 | 3,022,200 | 3,575,800 | 2,473,400 | 2,715,300 | | 2,695,300 | | (20,000) | 2,695,300 | | - |
| Wages | | | | 500 | 244,300 | | 132,400 | | (111,900) | 132,400 | | - |
| PDP Increase | (79,000) | (107,500) | (87,900) | (199,900) | - | | - | | - | - | | - |
| Court Time | 1,086,100 | 1,146,300 | 1,110,900 | 661,400 | 1,187,500 | | 1,187,500 | | - | 1,187,500 | | - |
| Shift Agreements | 71,000 | 67,800 | 68,200 | 900 | - | | - | | - | - | | - |
| Shift Differential | 284,700 | 285,500 | 279,900 | 800 | 403,700 | | 403,700 | | - | 403,700 | | - |
| Extra Duty | 498,000 | 619,800 | 641,000 | 401,500 | 612,400 | | 612,400 | | - | 612,400 | | - |
| Vacation Payout | 49,600 | 25,800 | 48,300 | 27,000 | - | | - | | - | - | | - |
| Other Allowances | - | - | - | 200 | 17,000 | | 17,000 | | - | 17,000 | | - |
| Benefits | 10,690,900 | 11,623,600 | 11,804,700 | 6,807,900 | 11,992,900 | | 12,001,600 | | 8,700 | 12,116,100 | | 114,500 |
| | 70,585,700 | 74,772,200 | 75,106,000 | 43,852,500 | 77,403,300 | 90.28% | 77,969,700 | 90.04% | 566,400 | 78,636,200 | 89.79% | 666,500 |
| Vacancy | - | - | - | - | (800,000) | -0.93% | (700,000) | -0.81% | 100,000 | (700,000) | -0.80% | - |
| Honorariums | - | 3,600 | - | 600 | - | | - | | - | - | | - |
| Retirement incentive | 572,600 | 561,400 | 582,100 | 369,200 | 601,700 | 0.70% | 649,900 | 0.75% | 48,200 | 655,700 | 0.75% | 5,800 |
| Severance | 119,700 | - | - | 70,700 | - | | - | | - | - | | - |
| Workers Compensation | 184,600 | 192,200 | 211,500 | 136,000 | 508,200 | 0.59% | 269,200 | 0.31% | (239,000) | 278,800 | 0.32% | 9,600 |
| Overtime Meals | - | - | - | 100 | - | | - | | - | - | | - |
| Clothing Allowance | 417,900 | 416,900 | 434,100 | 269,900 | 418,100 | 0.49% | 418,100 | 0.48% | - | 418,100 | 0.48% | - |
| Stipends | 1,500 | 1,500 | 1,500 | - | - | | - | | - | - | | - |
| On the Job Injuries | - | - | - | 111,200 | - | | 269,400 | 0.31% | 269,400 | 269,400 | 0.31% | - |
| Comp & Ben Interdept | 387,400 | 424,100 | 505,200 | 153,400 | 465,600 | 0.54% | 449,400 | 0.52% | (16,200) | 759,400 | 0.87% | 310,000 |
| HR CATS Wages | 46,600 | 25,000 | 4,500 | 4,000 | - | | - | | - | - | | - |
| HR CATS OT | 4,900 | 6,800 | 100 | 3,600 | - | | - | | - | - | | - |
| Telephone | 407,300 | 166,800 | 158,000 | 87,400 | 173,600 | 0.20% | 173,600 | 0.20% | - | 173,600 | 0.20% | - |
| Courier | 32,100 | 32,700 | 27,200 | 12,300 | 29,100 | 0.03% | 29,100 | 0.03% | - | 29,100 | 0.03% | - |
| Office Furniture | 92,100 | 223,200 | 114,800 | 39,300 | 101,700 | 0.12% | 101,700 | 0.12% | - | 101,700 | 0.12% | - |
| Computer Software & Licenses | 120,700 | 66,900 | 93,900 | 30,900 | 118,000 | 0.14% | 118,000 | 0.14% | - | 118,000 | 0.13% | - |
| Printing | 5,900 | 5,200 | 1,700 | 300 | 3,600 | 0.004% | 3,600 | 0.004% | - | 3,600 | 0.004% | - |
| Supplies | 132,700 | 138,500 | 119,800 | 81,300 | 134,200 | 0.16% | 134,200 | 0.15% | - | 134,200 | 0.15% | - |
| Other | 200 | - | - | - | - | | - | | - | - | | - |
| Legal Fees | 52,600 | 141,400 | 93,900 | 30,900 | 60,400 | 0.07% | 60,400 | 0.07% | - | 60,400 | 0.07% | - |
| Consulting | 143,000 | 46,200 | 40,100 | 11,800 | 37,900 | 0.04% | 37,900 | 0.04% | - | 37,900 | 0.04% | - |
| Janitorial | 53,500 | 69,700 | 97,300 | 69,400 | 52,000 | 0.06% | 141,500 | 0.16% | 89,500 | 139,700 | 0.16% | (1,800) |
| Security | 26,700 | 75,500 | 54,800 | 34,400 | 115,000 | | 115,000 | | - | 115,000 | | 0.13% |
| Refuse Collection | 21,200 | 20,500 | 15,400 | 6,100 | 15,000 | 0.02% | 15,000 | 0.02% | - | 15,000 | 0.02% | - |
| Outside Policing | 208,900 | 253,200 | 325,700 | 191,900 | 337,000 | 0.39% | 337,000 | 0.39% | - | 337,000 | 0.38% | - |
| Contract Services | 1,810,000 | 2,033,700 | 2,286,300 | 942,600 | 2,313,400 | 2.70% | 1,973,000 | 2.28% | (340,400) | 1,974,900 | 2.25% | 1,900 |
| Uniforms | 185,700 | 279,000 | 319,200 | 160,500 | 203,200 | 0.24% | 203,200 | 0.23% | - | 203,200 | 0.23% | - |
| Medical & First Aid | - | 1,500 | 1,000 | 900 | - | | - | | - | - | | - |



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 20, 2017

| | Actual 2013/2014 | Actual 2014/2015 | Actual 2015/16 | Actual 2016/2017 To Date (P7) | Budget 2016/2017 | % of Total Expenses | Proposed 2017/18 | % of Total Expenses | Variance | Proposed 2018/19 | % of Total Expenses | Variance |
|---------------------------|------------------|------------------|----------------|-------------------------------|------------------|---------------------|------------------|---------------------|----------|------------------|---------------------|----------|
| Patrol Equipment & Supply | 257,000 | 427,800 | 462,700 | 241,300 | 398,400 | 0.46% | 398,400 | 0.46% | - | 398,400 | 0.45% | - |
| Rec Supplies | 400 | - | 500 | 500 | - | | - | | - | - | | - |
| Photo Supply | 23,000 | 17,300 | 17,200 | 11,700 | 20,000 | 0.02% | 20,000 | 0.02% | - | 20,000 | 0.02% | - |
| Cleaning | 6,900 | 5,500 | 8,100 | 3,200 | 5,700 | 0.01% | 5,700 | 0.01% | - | 5,700 | 0.01% | - |
| Other Supplies | 3,100 | 3,700 | 1,000 | 500 | 4,900 | 0.01% | 4,900 | 0.01% | - | 4,900 | 0.01% | - |
| Hardware | - | 1,200 | - | 700 | - | | - | | - | - | | - |
| Stone and Gravel | 100 | - | - | - | - | | - | | - | - | | - |
| Paint | 800 | 1,000 | - | 1,000 | - | | - | | - | - | | - |
| Other Materials | - | 400 | - | - | - | | - | | - | - | | - |
| Electrical | - | 3,000 | 200 | 300 | - | | - | | - | - | | - |
| Electricity | 7,900 | 6,900 | 5,900 | 2,900 | 6,400 | 0.01% | 6,400 | 0.01% | - | 6,400 | 0.01% | - |
| Building - Exterior | 100 | - | - | - | - | | - | | - | - | | - |
| Building - Interior | 200 | 700 | 4,900 | - | - | | - | | - | - | | - |
| Other Building Costs | 38,200 | 51,000 | 67,100 | 26,700 | 47,300 | 0.06% | 47,300 | 0.05% | - | 47,300 | 0.05% | - |
| Equipment Purchases | 355,700 | 124,900 | 204,600 | 71,300 | 385,900 | 0.45% | 385,900 | 0.45% | - | 385,900 | 0.44% | - |
| Small Tools | - | - | 100 | 300 | - | | - | | - | - | | - |
| Computer Equipment | 2,300 | 6,800 | 5,200 | 700 | 10,000 | 0.01% | 10,000 | 0.01% | - | 10,000 | 0.01% | - |
| Equipment Rental | 3,300 | 2,200 | 3,400 | 2,700 | 1,800 | 0.002% | 1,800 | 0.002% | - | 1,800 | 0.002% | - |
| Equipment R&M | 127,500 | 100,800 | 92,300 | 49,100 | 135,200 | 0.16% | 135,200 | 0.16% | - | 135,200 | 0.15% | - |
| Computer R&M | 8,300 | 19,200 | 13,500 | 8,700 | 8,700 | 0.01% | 8,700 | 0.01% | - | 8,700 | 0.01% | - |
| Plumbing and Heating | - | - | 100 | - | - | | - | | - | - | | - |
| Mechanical Equipment | 800 | 4,000 | 35,000 | 900 | 4,100 | 0.005% | 4,100 | 0.005% | - | 4,100 | 0.005% | - |
| Communications | 103,100 | 203,800 | 258,200 | 440,200 | 885,100 | 1.03% | 885,100 | 1.02% | - | 885,100 | 1.01% | - |
| Comm. Circuits | 48,500 | - | - | - | - | 0.00% | - | 0.00% | - | - | | - |
| Airtime | 729,600 | 763,000 | 334,300 | 147,700 | 258,700 | 0.30% | 258,700 | 0.30% | - | 258,700 | 0.30% | - |
| Mobile Data | 52,300 | - | - | - | - | | - | | - | - | | - |
| Site Rental | 18,400 | - | - | - | - | 0.00% | - | 0.00% | - | - | | - |
| Vehicle R&M | - | - | 4,200 | 1,700 | - | | - | | - | - | | - |
| Fuel - Diesel | 2,100 | 5,300 | 2,800 | 1,700 | 3,000 | 0.003% | 3,000 | 0.003% | - | 3,000 | 0.003% | - |
| Fuel - Gas | 100 | 900 | - | - | 1,000 | 0.001% | 1,000 | 0.001% | - | 1,000 | 0.001% | - |
| Vehicle Rentals | - | - | 400 | - | - | | - | | - | - | | - |
| Fleet Rentals | - | 300 | - | - | - | | - | | - | - | | - |
| Other Vehicle Exp | 200 | - | - | - | - | | - | | - | - | | - |
| Membership | 25,200 | 28,100 | 30,800 | 26,900 | 27,200 | 0.03% | 27,200 | 0.03% | - | 27,200 | 0.03% | - |
| Conferences | 20,900 | 46,300 | 71,800 | 17,800 | 19,200 | 0.02% | 19,200 | 0.02% | - | 19,200 | 0.02% | - |
| Travel - Local | 27,800 | 27,900 | 30,000 | 16,700 | 25,900 | 0.03% | 25,900 | 0.03% | - | 25,900 | 0.03% | - |
| Travel - Out of Town | 268,900 | 347,700 | 350,700 | 205,800 | 329,700 | 0.38% | 329,700 | 0.38% | - | 329,700 | 0.38% | - |
| Training | 270,200 | 200,700 | 248,800 | 141,700 | 282,700 | 0.33% | 282,700 | 0.33% | - | 282,700 | 0.32% | - |
| Licences | 30,400 | 30,600 | - | 54,300 | 84,800 | 0.10% | 84,800 | 0.10% | - | 84,800 | 0.10% | - |
| Commission Fees | - | 100 | 200 | - | - | 0.00% | - | | - | - | | - |
| Facilities Rental | 742,700 | 812,200 | 804,300 | 474,200 | 938,300 | 1.09% | 1,200,700 | 1.39% | 262,400 | 1,192,100 | 1.36% | (8,600) |
| Advertising | 51,200 | 29,700 | 21,300 | 18,600 | 20,500 | 0.02% | 20,500 | 0.02% | - | 20,500 | 0.02% | - |
| Recruiting | - | 1,400 | 1,100 | - | - | | - | | - | - | | - |
| Research Data Acquis | - | - | - | - | 11,500 | 0.013% | 11,500 | 0.013% | - | 11,500 | 0.01% | - |
| Public Education | - | - | - | 100 | - | 0.000% | - | | - | - | | - |
| Books | 9,600 | 10,900 | 12,700 | 5,800 | 10,400 | 0.01% | 10,400 | 0.01% | - | 10,400 | 0.01% | - |
| Meals | 23,300 | 19,500 | 22,000 | 7,600 | 27,300 | 0.03% | 27,300 | 0.03% | - | 27,300 | 0.03% | - |
| Special Projects | 30,100 | 29,800 | 23,400 | 16,000 | 23,300 | 0.03% | 23,300 | 0.03% | - | 23,300 | 0.03% | - |
| Committee Expenses | - | - | - | - | 500 | 0.001% | 500 | 0.001% | - | 500 | 0.001% | - |
| Committee Events | - | 200 | - | - | - | | - | | - | - | | - |



Proposed 2017/2018 & 2018/19 Recommended Operating Budgets including 3 Year Financial History

Updated: January 20, 2017

| | Actual 2013/2014 | Actual 2014/2015 | Actual 2015/16 | Actual 2016/2017 To Date (P7) | Budget 2016/2017 | % of Total Expenses | Proposed 2017/18 | % of Total Expenses | Variance | Proposed 2018/19 | % of Total Expenses | Variance |
|-------------------------|----------------------|----------------------|----------------------|----------------------------------|----------------------|------------------------|----------------------|------------------------|-------------------|----------------------|------------------------|-------------------|
| Corporate Training | 400 | 700 | - | - | - | | - | | - | - | | - |
| Rewarding Excellence | 8,800 | 9,600 | 7,600 | 4,600 | 9,000 | 0.01% | 9,000 | 0.01% | - | 9,000 | 0.01% | - |
| Other Goods | 5,100 | 5,600 | 2,000 | 700 | - | | - | | - | - | | - |
| Inter Tfr Other | (18,900) | (1,600) | 539,300 | 4,100 | (500) | -0.001% | (500) | -0.001% | - | (500) | 0.00% | - |
| Inter Trfr Insur Funds | 1,000 | - | (2,700) | - | - | | - | | - | - | | - |
| Inter Tfr Record Check | (5,100) | (9,900) | (6,400) | (5,100) | (3,300) | -0.004% | (3,300) | -0.004% | - | (3,300) | -0.004% | - |
| Inter Tfr Extra Staff | (191,900) | (193,800) | (184,800) | (137,400) | (212,400) | -0.248% | (212,400) | -0.245% | - | (212,400) | -0.24% | - |
| Inter Tfr Facility Rent | 600 | 100 | - | - | - | | - | | - | - | | - |
| PM Labour - Reg | 400 | 500 | 500 | 200 | - | | - | | - | - | | - |
| Insurance POL | 47,000 | 63,300 | 67,000 | 28,500 | 54,100 | 0.06% | 54,100 | 0.06% | - | 54,100 | 0.06% | - |
| Grants | - | - | - | 5,000 | - | | - | | - | - | | - |
| Transfers - Reserves | 643,100 | (274,600) | (545,300) | (58,300) | (374,000) | -0.44% | (258,400) | -0.30% | 115,600 | (258,400) | -0.30% | - |
| Transfers - Capital | - | 634,200 | 508,500 | - | - | | - | | - | - | | - |
| | 79,394,200 | 83,526,600 | 84,118,600 | 48,512,800 | 85,741,400 | | 86,597,300 | | 855,900 | 87,580,700 | | 983,400 |
| Net | \$ 71,652,200 | \$ 75,676,100 | \$ 76,344,800 | \$ 43,155,600 | \$ 76,964,700 | | \$ 77,649,300 | | \$ 684,600 | \$ 78,594,700 | | \$ 945,400 |