



P.O. Box 1749  
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**Item No. 9.1.8**  
**Board of Police Commissioners**  
**November 20, 2017**

**TO:** Chair and Members of the Heritage Advisory Committee

*Original signed*

**SUBMITTED BY:**

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Kevin Arjoon, Municipal Clerk

**DATE:** November 14, 2017

**SUBJECT:** **2018 Board of Police Commissioners Meeting Schedule**

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**ORIGIN**

It is the practice for the Board of Police Commissioners to adopt a schedule of meetings for the upcoming year.

**LEGISLATIVE AUTHORITY**

The Police Act, 2004, c. 31, section 49, states that:

“The board must hold a board meeting at least every three months”

**RECOMMENDATION**

It is recommended that the Board of Police Commissioners approve the proposed 2018 meeting schedule as outlined in Attachment 1 of this report.

## **BACKGROUND**

In accordance with Section 49 of the Police Act, shall meet monthly. The Committee has traditionally meets the 3<sup>rd</sup> Monday of each month in Halifax Hall, City Hall, 1841 Argyle Street at 12:30 p.m.

## **DISCUSSION**

The proposed 2018 meeting schedule, provided as Attachment 1 of this report, proposes 12 regular meetings and takes into account statutory holidays, Council March Break, conferences of Federation of Canadian Municipalities (FCM), Union of Nova Scotia Municipalities (UNSM), Canadian Association of Police Governance (CAPG), Canadian Association of Chiefs of Police (CACP), and the Nova Scotia Association of Police Governance (NSAPG). The approval of this schedule will allow members of the Board of Police Commissioners, Regional Council, staff and the public to be notified and plan in advance for meetings. The Chair of the Board of Police Commissioners, with input from staff, has the authority to cancel a scheduled meeting should it be deemed unnecessary. A special meeting for a time sensitive matter may be called with appropriate notice, provided it is done in accordance with the HRM Charter and Administrative Order One.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with the recommended course of action.

## **RISK CONSIDERATION**

There are no risks associated with the recommended course of action.

## **COMMUNITY ENGAGEMENT**

The 2018 meeting schedule for the Board of Police Commissioners, once adopted, is posted to the HRM calendar at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

## **ALTERNATIVES**

The Board of Police Commissioners may recommend and/or adjust the proposed 2018 meeting schedule as they see fit.

## **ATTACHMENTS**

Attachment 1 – Proposed 2018 Board of Police Commissioners Meeting Schedule

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A copy of this report can be obtained online at [halifax.ca](http://halifax.ca) or by contacting the Office of the Municipal Clerk at 902.490.4210.

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**Attachment No. 1**

**Board of Police Commissioners – P r o p o s e d 2018 Meeting Schedule**

<b>Month</b>	<b>Day</b>	<b>Time</b>	<b>Location</b>
January	15	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
February	26	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
March	19	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
April	16	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
May	28	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
June	18	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
July	16	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
August	20	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
September	17	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
October	15	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
November	19	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax
December	17	12:30 p.m. – 2:30 p.m.	Halifax Hall – 2 <sup>nd</sup> Floor City Hall, 1841 Argyle Street, Halifax

**Notes**

- Schedule follows 3rd Monday of each month
- February meeting switched to 4th Monday due to Heritage Day holiday
- May meeting switched to 4th Monday due to Victoria Day holiday
- **Please note that meeting times/location are subject to change.**