

Request for Consideration		
<input type="checkbox"/> Agenda Item (Submitted to Municipal Clerk's Office by Noon at least 5 working days prior to the meeting)	<input type="checkbox"/> Added Item (Submitted to Municipal Clerk's Office by Noon at least one day prior to meeting)	<input type="checkbox"/> Request from the Floor <input checked="" type="checkbox"/> Notice of Motion
Council or Committee: Executive Standing		Date of Meeting: Monday, July 17, 2017
Subject: Executive Terms of Reference		
<p>Motion for Council to Consider: Executive Standing Committee request a staff report regarding possible modification to the committees terms of reference to include:</p> <ol style="list-style-type: none">1. Recommending and reviewing policies regarding Council Support and Mayor's Office including but not limited to local and out of province travel, levels and standards for office support, advertising, discretionary and district capital funds.2. Council Support and Mayor's office budget review during budget process.3. Policies regarding elected officials office space as well as public spaces of City Hall and Grand Parade.		
<p>Reason: Policy should be codified as an Administrative Order to ensure transparency and accountability. Policy is usually recommended and reviewed by a standing committee before being presented to Regional Council. The Executive Committee, composed of the Mayor, Deputy Mayor and representatives of the other standing committees already has a terms of reference direct that it shall "fulfil the self-governance functions of the Council."</p> <p>A number of policy pieces regarding Council funds that have been under review for four or more years. Advertising and discretionary policies also require review. All three policies should be codified as admin orders. Some councillors have suggested advertising and discretionary should be combined into one fund. Some municipalities provide Councillors with a single fund for out of town travel, conference, advertising, and discretionary and leave it to the Councillors to determine ward or district spending priorities.</p> <p>A more dynamic and thorough process for review and recommendation on Mayor and Council Support budgets should take place before the Budget COW discussion, to allow detail discussions and changes with adequate lead time to research and debate budget impacts.</p> <p>Additionally, there is an increasing desire to use the renovated public spaces in City Hall and Grand Parade. Halifax Hall often sought as a site for public events while Grand Parade remains under used as an event plaza and active centre. Council should develop policy establishing when these spaces may be used and under what conditions.</p>		
<p>Outcome Sought: Amendment to ESC TOR to allow development and oversight of needed policy</p>		
<i>Councillor Wayne Mason</i>		<i>District 7</i>