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Item No. 8.2
Community Design Advisory Committee
October 25, 2017

MEMORANDUM

TO: Chair and Members of the Community Design Advisory Committee

SUBMITTED BY: Original signed by

Sherryll Murphy, Deputy Clerk

DATE: October 18, 2017

SUBJECT: Meeting Schedule for 2018

The Community Design Advisory Committee approves an annual meeting schedule each year in keeping with their Terms of Reference.

Meetings:

Meetings will be held monthly (or at a frequency that is necessary to conduct the business of the Committee). A regular meeting schedule will be determined at the start-up meeting for the Committee.

It is recommended that the Community Design Advisory Committee approve an annual meeting schedule for 2018 as follows (4th Wednesday of each month beginning in February, 11:30 am – 1:30pm, Halifax Hall, City Hall with no meeting proposed for December):

- Wednesday, February 28, 2018
- Wednesday, March 28, 2018
- Wednesday, April 25, 2018
- Wednesday, May 23, 2018
- Wednesday, June 27, 2018
- Wednesday, July 25, 2018
- Wednesday, August 22, 2018
- Wednesday, September 26, 2018
- Wednesday, October 24, 2018
- Wednesday, November 28, 2018

Subject to the advice and/or information provided by planning staff, the Committee may wish to amend the proposed meeting schedule.