

Item No. 9.1.1

Halifax Explosion 100th Anniversary Special Advisory Committee October 25, 2017

Time Capsule Update Memo

CONTENTS:

The Stainless Steel Time Capsule has arrived and measures 14" x 14" x 14".

Content	Yes	No	Member Responsible	Date
Coin - Description	Royal Canadian Mint could not confirm production of circulating coin.		Culture and Events	No confirmation to date – contacted October 2017
Stamp - Description	Yes – Commemorative Stamp is being issued		Canada Post to provide official first copy of stamp for Time Capsule. Culture and Events to obtain.	November 6, 2017
George Elliott Clarke Poem	Yes – The Mayor has written and asked for Poem		The poem is being finalized and the Clerk's Office will provide an official copy.	November 2017
Halifax Poet Laureate	Yes – Rebecca Thomas		This poem has been written and Culture and Events will provide copy for Clerk's Office.	November 2017
100 th Anniversary Event Programme	Yes		Culture and Events to provide	Late November 2017
Official Letter – The Queen	Yes		Refer to Clerk's Office – Sent in August 2017	

Official Letter – The Prime Minister	Yes		Refer to Clerk's Office – Sent in August 2017	Received October 2017
Official Letter – The Premier	Yes		Refer to Clerk's Office – Sent in August 2017	Received October 2017
Official Letter – Governor General	Yes		Refer to Clerk's Office – Sent in August 2017	
Official Letter – The Mayor's letter to citizens	Yes		Refer to Clerk's Office	
Bibliography of Halifax Explosion publications		NO		
Paul Erikson's History of Fort Needham	Yes		Barry Cahill to provide a copy. There has been a request that the Committee be provided electronic copies in order to review the article prior to final consent.	
Updated list of fatalities since 1985	Yes		Renee Gruszecki to obtain in Nov/17	KM contacted NS Archives and they have confirmed that they will send an updated PDF.
Catalogue of contemporary works of art specific to the 1917 Explosion		NO		
Projects funded by the Explosion Grants program – Info	Yes		Clerk's Office to provide official copy of 'Information Item	November 2017

Report Grants Summary			No. 2' October 2, 2017 Grants report	
1917 Explosion artifacts		NO	It was determined that any Explosion artifact should remain on public display or publicly accessible.	
Maps and Plans of 1917 and 2017	Maybe – further discussion required	NO		
Grocery Receipt from 2017, and copies of the 1917 and 1985 receipts	Yes – The original receipts will be photographed or scanned and a contemporary receipt added.		HRM Archives to scan and provide copies. Committee Member to provide 2017 receipt?	November 2017
Local school art project	Yes - A painted tile from this project has been requested.		Culture and Events to obtain tile.	Artist was contacted and project will be completed in November.
Newspaper articles re: 100 th Anniversary commemoration	Yes		All members	
Local restaurant menu		NO		
Plans for Fort Needham Park legacy project	Yes		Barry Cahill to prepare a summary of Fort Needham.	
Report to Council to approve the Administrative Order for the 100 th Anniversary Commemoration	Yes		City Clerk has provided.	

List of HEASAC members (start to finish)	Yes. HESAC to forward preferred spelling and title to Clerk's Office.		City Clerk has provided.	
Map of flora that survived the Explosion		NO		
Map of areas devastated and damaged by the explosion (insurance map)	Maybe. In 1987, the Maritime Museum produced an exhibit of photographs titled "Moment in Time" that captured images taken on Dec.6/87 at 9:05.		Renee Gruszecki may be able to coordinate a similar project for 2017. Details to follow.	Renee to provide update.
NEW ITEMS FOR CONSIDERATION				
Commemorative Gold Coin Information	Yes – Provide photographs of the gold coin at HRM Archives and the Royal Mint description.		Kellie McIvor, Culture and Events to prepare	November 2017
Documentary film "Halifax Explosion: The Deaf Experience" an Explosion grant recipient.	Yes. Digital copy of the film to be included in Digital TC.		Clerk's Office to coordinate with Linda Campbell and Jim McDermott as per Item 6.1, dated March 15/17.	
Challenge Coin	Yes.		Culture and Events has commissioned the coin.	November 17, 2017
Official Invitation			Culture and Events has retained a copy.	

Copy of Shattered City	Yes, to be signed by Janet Kitz		HEASAC to obtain signature.	Book given to HEASAC October 2017 meeting.
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During the Wednesday November 15th, 2017, Committee members and staff will need to provide all available content materials. Only those items such as the December 6th newspaper clippings or final Ceremony programmes should be out-standing at that point.

Committee members can forward PDF copies of materials to Kellie McIvor. Other materials will be scanned and stored on a hard-drive.

The final date for all contents is December 16th, 2017.