

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed by 

SUBMITTED BY:

Jacques Dubé, Chief Administrative Officer

DATE: July 27, 2017

SUBJECT: **Amendments to By-law T-1000 and Administrative Order #39, Licensing Decals**

ORIGIN

At the May 9, 2017 meeting of Regional Council, a motion was approved directing staff to:

- draft amendments to Administrative Order #39 requiring licensing decals to be displayed inside a vehicle for hire;
- include an update on the timeline/work-plan for delivery of part 2 of the motion when this report on AO amendments is brought back to Regional Council.

LEGISLATIVE AUTHORITY

Motor Vehicle Act, R.S.N.S., 1989, c. 293, subsection 305(1) gives the Municipality the authority to make regulations or by-laws regulating and licensing of persons and vehicles used in transporting passengers for hire

By-law T-1000, *Respecting the Regulation of Taxis, Accessible Taxis and Limousines*

Administrative Order #39, *Respecting Taxi and Limousine Regulation*

RECOMMENDATION

It is recommended that Regional Council:

Recommendations continued on page 2

1. adopt By-law T-1002, the purpose of which is to amend By-law T-1000, *Respecting the Regulation of Taxis, Accessible Taxis and Limousines*, as set out in Attachment B to this report; and
2. adopt the amending Administrative Order, the purpose of which is to amend Administrative Order #39, *Respecting Taxi and Limousine Regulations*, as set out in Attachment E to this report.

BACKGROUND

At the May 9, 2017 meeting of Regional Council, Council approved the Transportation Standing Committee recommendation which directed staff to draft amendments to Administrative Order #39 to require licensing decals to be displayed inside the front passenger and back passenger areas of a vehicle for hire to identify the license number of a vehicle.

DISCUSSION

A special meeting of the TLLG was held July 27, 2016 to discuss the issue of taxi safety in relation to recent assaults. In addition to the TLLG members, attendance was extended to: Halifax Regional Police, HRM Public Safety Advisor, Planning & Development management, Tourism Industry Association of Nova Scotia (TIANS) representatives and industry brokers. The purpose of the meeting was to discuss strategies for immediate and future steps toward addressing several safety concerns.

The licensing decals were identified as having an immediate impact in assisting the traveling public:

- The installation of identification decals prominently displayed in each vehicle would allow passengers to easily identify the vehicle and create an improved sense of security. Installation could be achieved immediately and provided in various locations inside taxis for the convenience of all passengers. These decals would indicate the license number of the vehicle for hire;

In order for the amendment to Administrative Order #39 to be enforceable, a corresponding amendment is required to By-law T-1000 to require taxis, accessible taxis and limousines to adhere to the standards for signs and decals that are set out in Administrative Order #39.

In reference to the second item of this report's Origin, a Request For Proposal (RFP) seeking consultant services to conduct an industry review closed on July 12, 2017. The RFP is expected to be awarded to the successful proponent in the coming weeks.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the recommendations in this report.

RISK CONSIDERATION

There are no significant risks associated with the recommendations in this report.

COMMUNITY ENGAGEMENT

The Taxi Limousine Liaison Group and stakeholders were consulted on the proposed Administrative Order #39 amendment.

ENVIRONMENTAL IMPLICATIONS

There are environmental implications associated with this report.

ATTACHMENTS

- Attachment A - Showing proposed changes to By-law T-1000
- Attachment B - Amending By-law T-1002
- Attachment C - Incorporating changes to By-law T-1000
- Attachment D - Showing proposed changes to Administrative Order #39
- Attachment E - Amending Administrative Order
- Attachment F - Incorporating Changes to Administrative Order #39

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Kevin Hindle, Regional Coordinator License Standards, 902.490.2550

**Attachment A
(Showing Proposed Changes)**

**HALIFAX REGIONAL MUNICIPALITY
BY-LAW NUMBER T-1000
RESPECTING THE REGULATION OF TAXIS, ACCESSIBLE TAXIS AND LIMOUSINES**

BE IT ENACTED by the Council of the Halifax Regional Municipality, under the authority of Section 305 of the *Motor Vehicle Act*, Chapter 293, R.S.N.S. 1989 as follows:

1.0 SHORT TITLE

1.1 This by-law may be cited as By-law Number T-1000 or as the *Halifax Regional Municipality Taxi and Limousine By-law*.

2.0 APPLICATION

2.1 (1) Subject to subsection (2), this by-law applies to vehicles used for the purpose of carrying passengers for hire in the Municipality and to the owners and operators of those vehicles.

(2) This by-law does not apply to:

- (a) a vehicle licensed under the Motor Carriers Act or to the owner or operator of the vehicle;
- (b) a vehicle engaged in a not for profit car pool or free for use shuttle service or the owner or operator of the vehicle;
- (c) a vehicle transporting for hire passengers or goods brought into the Municipality from outside the limits of the Municipality, or transporting for hire passengers or goods taken on within the limits of the Municipality to be discharged or unloaded outside the limits of the Municipality; and
- (d) a vehicle while engaged in services which are developed and provided by non-profit organizations through partnerships by coordinating public, private, non-profit, and volunteer resources, and services that receive provincial or municipal financial support to cover a portion of the operating costs of a community-based transportation service.

3.0 DEFINITIONS

3.1 In this by-law

“accessible taxi” means a vehicle licensed under this By-law as an accessible taxi;

“Appeal Committee” means the Committee established by the Municipality with authority to hear appeals of decisions made or actions taken pursuant to the provisions of this by-law;

“driver’s license” means a license issued by the Municipality to a person permitting that person to operate a vehicle for hire within the Municipality, and includes a conditional taxi driver’s license where the context permits;

“licensed driver” means a person who holds a valid driver’s license permitting that person to operate a vehicle for hire within the Municipality;

“licensed owner” means the holder of an owner’s license for a licensed vehicle;

“licensed vehicle” means a vehicle that is licensed under this by-law as a taxi, accessible taxi or limousine;

“Licensing Authority” means the office responsible for the licensing and enforcement of By-law T-1000 and related regulations as designated by the Chief Administrative Officer or designate;

“**limousine**” means a vehicle that is licensed under this by-law as a limousine;

“**medical report**” means a report made by a physician licensed to practice in the Province of Nova Scotia;

“**Municipality**” means the Halifax Regional Municipality;

“**owner**” means the person issued the vehicle’s license plates, as indicated on the permanent Nova Scotia Vehicle Registration Permit for the vehicle, and includes any other person who holds the legal title of the vehicle;

“**owner’s license**” means a taxi owner’s license, an accessible taxi owner’s license or limousine owner’s license, and includes a conditional taxi owner’s license, conditional accessible taxi owner’s license or conditional limousine owner’s license where the context permits;

“**parcels**” includes boxes, packages and other articles of whatever nature;

“**public place**” includes any highway, street, road, lane, alley, taxi stand or other public place in the Municipality;

“**service animal**” means any animal individually trained to do work or perform tasks for the benefit of the individual with a disability or is used for search and rescue or law enforcement;

“**taxi**” means a vehicle that is licensed under this by-law as a taxi, but does not include an accessible taxi;

“**taxi meter**” means a mechanical or electronic meter that automatically measures and registers the distance travelled by the vehicle and the fare corresponding to the distance as determined using the fares prescribed by Administrative Order 39 ;

“**vehicle**” means a motor vehicle;

“**vehicle for hire**” means a licensed vehicle while engaged in the transport of passengers or parcels for a fee;

“**zone**” means the geographical service area in respect of which a taxi owner’s license is issued, as prescribed by Administrative Order 39.

4.0 OPERATING A LICENSED VEHICLE

4.1 For the purposes of this by-law the operation of a vehicle includes:

- (a) transporting passengers or parcels for hire in or through any public place in the Municipality;
- (b) being in or on any public place in the Municipality while in control of a vehicle for the purpose of offering the vehicle for hire;
 - (i) soliciting passengers for hire regardless of the method used to offer the vehicle for hire or
 - (ii) to solicit passengers and regardless of the method used to signal the driver that a person wants to engage the vehicle; and
- (c) waiting at any location in the Municipality, whether in a public place or a private place, while in the control of a motor vehicle for the purpose of offering the vehicle for hire;
 - (i) soliciting passengers for hire regardless of;

- (ii) the method used to offer the vehicle for hire or to solicit passengers and regardless of the method used to signal the driver that a person wants to engage the vehicle.

5.0 NUMBER OF ACCESSIBLE TAXIS AND DRIVERS NOT AFFECTED

5.1 Nothing in this by-law affects or limits either directly or indirectly the number of accessible taxi drivers or the number of accessible taxi vehicles that may be licensed in the Municipality or in any zone in the Municipality.

PART 1 ADMINISTRATION

6.0 ROLE OF LICENSING AUTHORITY

6.1 The Licensing Authority is responsible for the regulation of licensed vehicles, licensed owners and licensed drivers and the administration and enforcement of the provisions of this by-law, and related regulations, and includes any officer or official carrying out those duties under this by-law.

6.2 The Licensing Authority must:

- (a) make all necessary inquiries concerning applications for licenses under this by-law;
- (b) examine or cause to be examined every applicant for a driver's license for compliance with this by-law;
- (c) examine or cause to be examined every vehicle to be licensed for compliance with this by-law;
- (d) keep a register of all licenses granted containing the name and complete mailing address of every license holder and the date of issue of each license;
- (e) issue licenses in accordance with this by-law if all requirements have been met;
- (f) provide applicants with a copy of this by-law and Administrative Order 39, upon request; and
- (g) determine by inspection and enquiry from time to time whether licensed owners, licensed drivers and licensed vehicles continue to comply with the provisions of this by-law and all applicable laws.

6.3 The Licensing Authority in its sole discretion may abridge or extend the time limits provided for in this bylaw.

PART 2 PROHIBITIONS RELATED TO UNLICENSED VEHICLES AND DRIVERS

7.0 OPERATION OF VEHICLES

7.1 A person must not operate a vehicle to provide the services of a taxi, accessible taxi or limousine and the owner of a vehicle must not permit its operation as a vehicle to provide the services of a taxi, accessible taxi or limousine unless:

- (a) the vehicle is the subject of a valid taxi owner's license in the case of a vehicle offering the services of a taxi;
- (b) the vehicle is the subject of a valid accessible taxi owner's license in the case of a vehicle offering the services of an accessible taxi;
- (c) the vehicle is the subject of a valid limousine owner's license in the case of a vehicle offering the services of a limousine;

- (d) in the case of a taxi or accessible taxi, the original of the owner's license (photocopy or other facsimile is not permitted) for the vehicle is conspicuously displayed on or above the doorpost or on the rear portion of the front seat, and, in case of a limousine, the original of the owner's license (photocopy or other facsimile is not permitted) for the vehicle is in the vehicle and available for presentation upon request; and
 - (e) the license sticker issued for the vehicle by the Licensing Authority for the current license year is affixed to the vehicle in the location and manner prescribed by Administrative Order 39, or is affixed in such other location on the vehicle as approved by the Licensing Authority.
- 7.2** Subsection (1) does not apply so as to require a vehicle to be licensed under this by-law if it is used to transport parcels for a fee if it is not used to transport passengers for a fee.
- 7.3** A person must not operate a licensed vehicle as a vehicle for hire unless:
- (a) the person holds a valid driver's license issued pursuant to this by-law;
 - (b) the original of the driver's license (photocopy or other facsimile is not permitted) is conspicuously displayed in the vehicle and is readily visible to any passenger who may be in it.
- 8.0** **DEEMED OPERATION OF TAXI OR ACCESSIBLE TAXI**
- 8.1** A person who is in control of a taxi or accessible taxi in the Municipality while the vehicle's taxi roof sign is displayed or uncovered is deemed to be operating the vehicle as a vehicle for hire.

PART 3 OWNERS' LICENSES

9.0 **OBTAINING OR RENEWING AN OWNER'S LICENSE**

- 9.1** The Licensing Authority may issue owner's licenses that are either conditional or permanent.
- 9.2** Subject to this by-law, an owner of a motor vehicle:
- (a) who is an individual may obtain or renew an owner's license by applying in person to the Licensing Authority; or
 - (b) that is a corporation may renew an owner's license by having an officer of the corporation apply in person to the Licensing Authority.
- 9.3** An application to obtain or renew an owner's license must be accompanied by:
- (a) a criminal record/vulnerable sector check in respect of the applicant (if the applicant does not hold a driver license pursuant to this by-law), or if the applicant is a corporation, a criminal record/vulnerable sector check in respect of the applicant officer of the corporation;
 - (b) a statutory declaration attesting to the matters required by the Licensing Authority;
 - (c) all applicable fees for the license as set by Administrative Order 15;
 - (d) if the applicant is a corporation, a current print out from the Nova Scotia Registry of Joint Stocks showing an active status for the corporation that will operate the vehicle to which the license relates and if that corporation is not the holder of the owner's license also a letter authorizing the use of the corporation's name; and
 - (e) a NS Vehicle Registration permit listing the title and license plate in the name of the applicant or owner's license holder, or in the name of the lessor of a leased vehicle, if

supported by lease documentation from a commercial lessor showing the applicant or owner's license holder as the lessee of the vehicle.

- 9.4** Despite subsection 9.3 (a), if the applicant has applied for a criminal record/vulnerable sector report but the report is not available at the time of the application, the Licensing Authority may grant the applicant a conditional owner's license pending receipt of a satisfactory report, if the applicant submits proof to the Authority that the applicant has applied and paid for the report and a statutory declaration attesting to the application for the record.
- 9.5** If a conditional owner's license has been issued in the circumstances described in section 9.4 and the criminal record/vulnerable sector report is not received by the Licensing Authority:
- (a) within 30 days of the date of issue, the conditional owner's license is automatically suspended until the report is received by the Licensing Authority; and
 - (b) within six months of the date of issue, the conditional owner's license is automatically terminated.
- 9.6** If a conditional owner's license has been issued in the circumstances described in section 9.4 and an unsatisfactory criminal record/vulnerable sector report is provided, the Licensing Authority must immediately suspend the owner's license while the Licensing Authority confirms the information contained in the report, and if the information is confirmed the owner's license must be cancelled by the Licensing Authority.
- 9.7** The following insurance requirements apply to a vehicle that is the subject of an application under this section:
- (a) the vehicle must be insured by an automobile insurance policy issued in the name of the owner's license holder, that provides public liability insurance, passenger hazard insurance, and property damage insurance in an amount not less than \$1,000,000.00 without any limit on any particular claim up to that amount regardless of the number of persons involved or the nature of the damage;
 - (b) if the application is in respect of an accessible taxi, the vehicle must, in addition to the insurance required by subsection (a), be insured by a policy of insurance that provides coverage against all loss, damage and claims arising out of or in connection with the loading or unloading or transporting of disabled persons;
 - (c) the applicant must deposit the policy or policies required by this section with the Licensing Authority; and
 - (d) the applicant must have directed the insurance company issuing an insurance policy required by this section to advise the Licensing Authority of any change to the coverage and terms of the insurance policy during the term of the license and to notify the Licensing Authority when the insurance policy is no longer in effect.
- 9.8** Despite the definition of "owner" in section 3, if an owner's license held on October 19, 2010, was at that time subject to a written agreement in respect of a vehicle under which agreement the license holder was not the title or plate holder of the vehicle, the owner's license may be renewed if the agreement between the two parties has continued uninterrupted since October 19, 2010 and as long as the agreement continues uninterrupted.
- 9.9** A vehicle to be licensed must meet and be maintained to the requirements prescribed by Administrative Order 39 and at any given time may be licensed as only one of the following:
- (a) a taxi;
 - (b) an accessible taxi; or

- (c) a limousine.
- 9.10** An expired owner's license is not valid and not operational, but may be renewed within a 30-day grace period following its expiration date.
- 9.11** An expired owner's license cannot be renewed if more than 30 days have elapsed since its expiration date.
- 9.12** The Licensing Authority may waive the requirement under subsection 9.2 (a) for an individual to appear in person, if the individual submits a medical report satisfactory to the Licensing Authority setting out the medical reasons why applicant is unable to attend in person.
- 9.13** **(1)** The Licensing Authority must not issue or renew an owner's license unless the applicant and the vehicle to be licensed meets or continues to meet the requirements of this by-law and all applicable laws.
- (2)** The Licensing Authority may decline to issue or renew any owner's license to any applicant when the Licensing Authority, determines that the issuance or renewal of the license is not in the best interests of furthering the objectives of this by-law, transformation of the vehicle for hire industry into a single owner license held by a licensed driver, service model.
- (3)** Notwithstanding subsection 9.13(1) or any other provision of this by-law, the Licensing Authority may issue or renew an owner's license, which issuance or renewal is not in compliance with any provision of this by-law, when the Licensing Authority, determines that exceptional circumstances warrant such issuance or renewal.
- (4)** The Licensing Authority may temporarily suspend the issuance or renewal of an owner's license, or of a category of owner's licenses, as determined appropriate by the Licencing Authority to respond to circumstances that may arise.
- 9.14** The Licensing Authority must not issue or renew a taxi or limousine owner's license if the applicant:
- (a) is not a licensed driver in the Municipality; or
 - (b) in respect of a taxi owner's licence, the applicant already holds a taxi owner's license in the Municipality either in his or her name or in the name of a corporation in which the applicant is a shareholder.
- 9.15** Section 9.14 does not apply to the renewal of an owner's license first issued before October 23, 2012, unless the owner has become a licensed driver subsequent to that date and does not apply to the renewal of a limousine owner licenses held in a company name on or before October 23, 2012.
- 9.16** The Licensing Authority must:
- (a) suspend an owner's license issued to an individual during such periods of time as the provincially issued license to the individual to operate a passenger vehicle is suspended or the driver's license held by the individual in accordance with this by-law is suspended, unless the suspension is due to medical reasons for which the license holder provides supporting documentation satisfactory to the Licensing Authority; and
 - (b) cancel an owner's license issued to an individual if the provincially issued license to the individual to operate a passenger vehicle is cancelled or the driver's license held by the individual in accordance with this by-law is cancelled, unless the cancellation is due to medical reasons for which the license holder provides support documentation satisfactory to the Licensing Authority.

9.17 Section 9.16 does not apply to owner's license first issued before July 19, 2008, unless the owner has become a licensed driver subsequent to that date.

9.18 Upon application to the Licensing Authority, a license holder may change the registered vehicle that is the subject of an owner's license to another vehicle that complies with this by-law.

9.19 (1) An owner's license is the property of the Municipality, is non-transferable, and automatically expires upon the death of the holder.

(2) An owner's license issued in the name of a corporation may be renewed but is non-transferable and automatically expires on the sale, devolution or other transfer of any shares of the corporation or upon the issuance of any new shares by the corporation, to a person who was not a shareholder in the corporation on October 23, 2012.

(3) The reproduction of an owner's license in any manner is prohibited.

9.20 A conditional owner's license may not be renewed, but is otherwise subject to the same privileges and requirements as a permanent owner's license unless, and to the extent, the contrary is contained in the attached conditions, or otherwise provided for in this By-Law or Administrative Order 39.

10.0 BUSINESS NAME AND ADDRESS

10.1 (1) An owner's license must specify;

(a) the business name under which the vehicle to which the license relates is to be operated; and

(b) the business address and telephone number from which the vehicle is to be operated.

(2) The applicant for an owner's license or for the renewal of an owner's license must, at the time of the application, provide the Licensing Authority with a company authorization letter or a current print out from their Nova Scotia Registry of Joint Stocks showing an active status for applicant as a the proprietorship, partnership or corporation, as the case may be.

10.2 A person must not operate a licensed vehicle as a vehicle for hire;

(a) under any business name other than the name specified on the owner's license; or

(b) from any address other than the business address specified on the owner's license.

10.3 At least three days before making the change, the owner's license holder must notify the Licensing Authority of any change in;

(a) the business name under which the licensed vehicle is operated;

(b) the business address from which the licensed vehicle is operated; or

(c) the owner's residential address.

10.4 Saturday, Sunday and holidays are not to be included in calculating the three-day period under section 10.3.

11.0 VEHICLE REGISTRATION & OWNERSHIP PERMIT

11.1 The holder of an owner's license must notify the Licensing Authority of any change in the Nova Scotia vehicle registration permit for the licensed vehicle forthwith after the change.

11.2 An owner's license automatically terminates unless the holder of that owner's license registers another vehicle to the license by the earlier of (a) 30 days from the removal of the vehicle or (b) 30 days from the expiration date of the license, in the event of the following:

- (a) holder of an owner's licences ceases to be the owner of licensed vehicle;
- (b) the owner's license can not be renewed because the licensed vehicle is not in compliance with the vehicle requirements under this by-law; or
- (c) the licensed vehicle is otherwise removed from an owner's license

PART 4 DRIVERS' LICENSES

12.0 OBTAINING A DRIVER'S LICENSE

12.1 Subject to this by-law, an individual may obtain or renew a driver's license by applying in person to the Licensing Authority using the form supplied by the Licensing Authority.

12.2 An application for a driver's license must be accompanied by;

- (a) a criminal record/vulnerable sector check dated within 30 days of the application;
- (b) a statutory declaration of the applicant attesting to the matters required by the Licensing Authority;
- (c) all applicable fees for the license as set by Administrative Order 15;
- (d) two professionally taken passport style photographs dated within 30 days of the date of application which are neither heat sensitive nor subject to fading; and
- (e) a satisfactory Nova Scotia Registry of Motor Vehicles (Client Use) abstract of the applicant's minimum class 4 driving record, dated within 30 days of the date of application.

12.3 Despite subsection 12.2 (a), if the applicant is renewing a current driver's license and has applied for a criminal record/vulnerable sector report but the report is not available at the time of the application, the Licensing Authority may grant the applicant a conditional driver's license pending receipt of a satisfactory report, if the applicant submits proof to the Authority that he or she has applied and paid for the report and a statutory declaration attesting to the application for the record report.

12.4 If a conditional driver's license has been issued in the circumstances described in section 12.3 and the criminal record/vulnerable sector report is not received by the Licensing Authority;

- (a) within 30 days of the date of issue, the conditional driver's license is automatically suspended until the report is received by the Licensing Authority, and
- (b) within six months of the date of issue, the conditional driver's license is automatically terminated.

12.5 If a driver's license has been issued in the circumstances described in section 12.3 and the criminal record/vulnerable sector report is not satisfactory to the License Authority, the License Authority must immediately suspend the driver's license while the Licensing Authority confirms the information contained in the report, and if the confirmed information is not satisfactory to the Licensing Authority the conditional driver's license must be cancelled by the Licensing Authority.

13.0 DRIVER'S NAME AND ADDRESS

13.1 An applicant for a driver's license must supply a valid residential address and telephone number as part of the licensing information.

13.2 Within three business days of a change in his or her residential address or telephone number, a licensed driver must notify the Licensing Authority of the current information.

14.0 CONDITIONAL AND PERMANENT DRIVERS' LICENSES

14.1 The Licensing Authority may issue drivers' licenses that are either conditional or permanent.

14.2 Subject to section 14.4, a person who has not previously held a permanent driver's license may only apply for a conditional driver's license.

14.3 An applicant may be issued a conditional driver's license if the applicant has met all other requirements of this by-law; and

- (a) has supplied proof of successful completion of the English Language proficiency test, as in effect from time to time, approved by the Licensing Authority;
- (b) has successfully completed the licensing process and examinations, as in effect from time to time, approved by the Licensing Authority; and
- (c) has supplied proof of registration for the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council.

14.4 A person who has held a permanent driver's license pursuant to this by-law, within the two years preceding their application for a driver's license and who meets the requirements for a driver's license set out in this by-law may be issued a permanent driver's license.

14.5 The holder of a conditional driver's license who meets the requirements for a licensed driver set out in this by-law and who has successfully completed the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council may be issued a permanent driver's license.

14.6 A conditional driver's license may not be renewed but is otherwise subject to the same privileges and requirements of a permanent driver's license unless, and to the extent, the contrary is contained in the attached conditions, or otherwise provided for in this By-Law or Administrative Order 39.

14.7 If the holder of a driver's license issued by the Municipality suffers a suspension or revocation of his or her provincially issued license to operate a passenger vehicle, then that person's driver's license must be correspondingly suspended or revoked for the same period of time.

14.8 (1) A driver's license is the property of the Municipality, is non-transferable and automatically terminates upon the death of the holder.

(2) The reproduction of a driver's license in any manner is prohibited.

14.9 An applicant to obtain or renew a driver's license who is claiming the benefit of sections 28.1(k)(i) or 28.3 due to physical limitation or disability, shall provide an up to date medical report at the time of the application.

14.10 The Licensing Authority may temporarily suspend the issuance or renewal of a driver's license, or of a category of driver's licenses, as determined appropriate by the Licensing Authority to respond to circumstances that may arise.

15.0 EXPIRY OF APPLICATIONS

15.1 An application for a driver's license automatically expires if the applicant fails to complete the examination process within 12 months from the date of the application.

16.0 FAILURE TO PASS EXAMINATIONS

16.1 An applicant for a driver's license who fails the examinations required by subsection 14.3 (b) twice within the 12 month period following the date of the application, must wait three months from the date of the last attempt before submitting a new application.

PART 5 TERM OF LICENSES

17.0 EXPIRY OF OWNERS' LICENSES

17.1 An owner's license held by an individual expires on the next anniversary date of the license holder's date of birth.

17.2 If an owner's license is held by a corporation, it may select a renewal date for the owner's license for that corporation and thereafter every owner's license held by that corporation expire on the next anniversary of that date.

18.0 EXPIRY OF DRIVERS' LICENSES

18.1 Permanent driver's licenses are valid for a period of up to two years and expire on the second anniversary date of the license holder's date of birth;

18.2 A conditional driver's license is only valid for 12 months and will terminate on the first anniversary of its date of issue.

18.3 If a person's conditional driver's license has expired or been cancelled, that person is not eligible to apply for a permanent license or another conditional driver's license within six months of the expiration or cancellation date of the previous conditional license.

18.4 A driver's license automatically terminates upon the death of the holder.

19.0 FEES: PRORATION AND NONREFUNDABILITY

19.1 The Licensing Authority may in its discretion impose an increase or decrease in licensing fees prorated on a monthly basis to take into account circumstances in which a license is issued for a period of time other than the standard licensed period for that type of license.

19.2 The license fee for a license is not refundable if the license is cancelled, or suspended.

20. EXPIRY DATE TO APPEAR ON LICENSES

20.1 The expiry date must be clearly printed on every owner's license and every driver's license.

21.0 GRACE PERIOD: OWNERS' LICENSES

21.1 Despite the expiry of an owner's license, the license may be renewed at any time within 30 days following its expiry. Licenses in their grace period are not legal to operate.

21.2 Despite the expiry of an owner's license the Licensing Authority may upon application by an owner extend the period in which to renew an owner's license if:

- (a) the licensed vehicle to which the license relates has been damaged and prevents the vehicle from being operated as a vehicle for hire; and
- (b) the damage has been certified by an adjuster or the licensed owner's insurer or otherwise established to the satisfaction of the Licensing Authority.

21.3 An expired owner's license cannot be renewed if the grace period permitted by section 21.1 or as extended by section 21.2 has expired.

22.0 INCAPACITATED OWNERS AND DRIVERS

- 22.1** (1) A driver's licence that has not been renewed because of illness or injury suffered by the license holder may be renewed at any time upon presentation to the Licensing Authority of a medical report satisfactory to the Authority that the licence holder was prevented for medical reasons, during the entire period in question, from being able to operate a vehicle for hire.
- 22.2** (1) An owner's licence that has not been renewed because of illness or injury suffered by the license holder may be renewed at any time upon presentation to the Licensing Authority of a medical report satisfactory to the Authority that the licence holder was prevented for medical reasons, during the entire period in question, from being able to renew the licence.
- 22.3** Upon the request of the holder of an owner's license, supported by a medical report satisfactory to the Licensing Authority that establishes to the satisfaction of the Licensing Authority that the license holder is incapable of operating a vehicle as a vehicle for hire for medical reasons, the Licensing Authority must suspend the owner's license until such time as the owner supplies confirmation by way of a medical report satisfactory to the Licensing Authority that they are again capable of operating the vehicle for hire.
- 22.4** Despite any limitation on the number of owners' licenses that may be issued, if the Licensing Authority has confirmation of a medical suspension under section 22.3, the Licensing Authority, in its discretion, may issue an owner's license to the next person on the waiting list in that zone.

23.0 LICENSES BECOME INVALID AND NON OPERATIONAL ON EXPIRY

- 23.1** An owner's license or driver's license that has expired or that has been suspended, cancelled, revoked or terminated is not valid or operational.

24.0 REPLACEMENT LICENSES

- 24.1** An owner's licence or driver's licence that has been destroyed, lost or stolen will be replaced by the Licensing Authority upon receipt of sufficient proof of the destruction, loss or theft and upon payment of the fee required by Administrative Order 15.

PART 6 OWNERS' RESPONSIBILITIES

25.0 DUTY TO MAINTAIN INSURANCE

- 25.1** The holder of an owner's license:
- (a) must maintain the insurance described in section 9.7 at all times and must provide to the Licensing Authority, upon demand, evidence that the insurance is in force; and
 - (b) must require the agent or the insurance company that issued the policy of insurance to immediately notify the Licensing Authority of any changes in coverage or the cancellation of any insurance policy.
- 25.2** The agent or the insurance company referred to in subsection 25.1 (b) must immediately notify the Licensing Authority of any change or cancellation of the policy of insurance.
- 25.3** The Licensing Authority must immediately suspend an owner's license if it receives notification or otherwise has reason to believe that the insurance for the licensed vehicle may have lapsed, been suspended or cancelled, and if it is confirmed that the vehicle is no longer insured, the Licensing Authority must cancel the owner's license.
- 25.4** Despite sections 25.1 and 25.3, if the holder of an owner's license submits a medical report satisfactory to the Licensing Authority establishing that the license holder is incapable of operating the vehicle to which the license relates as a vehicle for medical reasons, the Licensing Authority shall suspend the owner's license until such time as the owner is again capable of operating the vehicle as a vehicle for hire.

26.0 ACCESSIBLE TAXIS: PHYSICALLY CAPABLE DRIVERS & PASSENGER SECUREMENT SYSTEMS

26.1 The holder of an accessible taxi owner's license must ensure that all drivers of the accessible taxi to which the license relates are properly instructed on how to apply and do apply the accessible taxis mobility aid securement systems and occupant restraint systems to all wheelchair passengers in accordance with the manufacturer's specifications, prior to operating the taxi.

26.2 All drivers of accessible taxi vehicles must ensure that all necessary assistance is provided to passengers to facilitate the use of the accessible taxi and that all mobility aid securement systems and occupant restraint systems are applied to all wheelchair passengers in accordance with the manufacturer's specifications, prior to operating the taxi.

27.0 DUTY TO ENSURE DRIVERS ARE LICENSED

27.1 The holder of an owner's license must not permit any person to operate the vehicle to which the license relates as a vehicle for hire unless the person is in possession of both a valid provincially issued Nova Scotia license to operate a passenger vehicle and a valid driver's license in accordance with this by-law.

PART 7 DRIVER RULES

28.0 COMPLIANCE

28.1 The driver of a licensed vehicle for hire must comply with the following rules while in control of the vehicle to which the license relates:

- (a) a driver must maintain a high standard of personal hygiene which will be reflected in a neat, clean and professional appearance and personal cleanliness at all times;
- (b) a driver must not have any other person in the vehicle while engaged by a passenger unless that passenger gives their consent;
- (c) a driver must not charge separate fares when there is more than one passenger, unless agreed upon by all passengers;
- (d) upon being applied to in person or by radio, or other electronic means, a driver must, unless already engaged by a passenger, place themselves and the vehicle at the disposal of the person so applying and the driver must proceed to any place in the Municipality that the person requests, but the driver may refuse to drive the person if;
 - (i) the person's destination violates any owner's license zone restrictions applicable to the vehicle under this by-law;
 - (ii) the person's conduct at the time of applying, is such that it causes a driver to fear for his or her safety; or
 - (iii) the person refuses to provide proof of payment or partial payment in advance, as provided for in Administrative Order 39.
- (e) a driver must transport any personal luggage accompanying a passenger and must place the luggage in and take it out of the vehicle if requested to do so by the passenger;
- (f) if a driver engages to be at a particular place at a particular time, he or she must be punctual in attendance at the that time and place;
- (g) a driver must not use abusive or insulting language and must not interfere with the free selection by any passenger of any vehicle;

- (h) a driver while in any public place, must not be noisy or display behaviour that is disruptive or offensive to the public;
- (i) a driver may solicit passengers but such solicitation must be done professionally and not in a manner that is noisy, disorderly or considered disruptive or offensive to the public;
- (j) unless otherwise directed by the passenger, the driver must proceed to the destination by the most direct and shortest route;
- (k) a driver must not refuse to transport a disabled passenger or a service animal unless:
 - (i) the refusal is justified by physical limitations or disabilities of the driver, and the driver has provided a medical report to the Licensing Authority that supports his or her claim of physical limitations or disabilities, or
 - (ii) transporting the passenger would constitute a by-law violation; and
- (l) a driver must not smoke, including e-cigarettes, in the vehicle nor permit passengers to smoke, including e-cigarettes, in the vehicle; and
- (m) a driver must abide by the the Taxicab Passenger/Operator Code of Ethics as set out in Schedule 6 of Administrative Order #39 and ensure that the Code of Ethics is available in the vehicle for passengers.

28.2 A driver of a licensed vehicle may determine whether a passenger may eat or drink while in the vehicle and where a passenger is to sit.

28.3 Despite subsection 28.1 (e), a driver may refuse to handle luggage if the refusal is justified by his or her physical limitations or disabilities and a medical report on the physical limitations or disabilities has been filed with the Licensing Authority.

29.0 DUTY TO ASSIST PASSENGER

29.1 The driver of a licensed vehicle for hire must render all reasonable assistance requested by a passenger in entering or exiting the vehicle or in loading items into the vehicle.

PART 8 SMOKE FREE VEHICLES, SIGNS, FARES AND METERS

30.0 VEHICLES TO BE SMOKE FREE

30.1 The owner of a licensed vehicle must not permit smoking in the vehicle at any time, whether or not the vehicle is being operated at the time as a vehicle for hire.

30.2 Neither the owner nor the driver of a licensed vehicle may represent that it is a non-smoking vehicle or a smoke free vehicle if it has been smoked in while owned by the current owner.

31.0 SIGNS

31.1 A vehicle must not be operated as a taxi or an accessible taxi unless it is equipped with a taxi roof light sign that complies with the requirements for taxi roof lights set out in Administrative Order 39.

31.2 Repealed.

31.3 A taxi or accessible taxi may display only rooftop advertising that complies with the requirements for rooftop advertising set out in Administrative Order 39.

31.4 The taxi roof light sign must be removed from a taxi, accessible taxi or covered with opaque material when the vehicle is not in service as a vehicle for hire.

31.5 A taxi, accessible taxi or limousine must display and maintain any other signs and decals as set out in Administrative Order 39.

32.0 FARES

- 32.1** A licensed vehicle may carry passengers and their parcels for hire and may carry parcels for hire in the absence of passengers.
- 32.2** An owner or driver of a licensed vehicle must charge the applicable fares and rates prescribed by Administrative Order 39.
- 32.3** The fare or rate charged by the owner or driver of a licensed vehicle for the carriage of parcels in the absence of passengers must be the same as for the carriage of passengers.
- 32.4** An owner or driver of a taxi or accessible taxi is guilty of an offence if he or she receives or demands a fare that is greater than that registered on the vehicle's taxi meter, unless the fare is otherwise in accordance with the fares set out in Administrative Order 39.
- 32.5** It is not an offence for a driver of a vehicle for hire to accept a gratuity voluntarily offered by a passenger or in the absence of a passenger a person shipping or receiving parcels.
- 32.6** (1) The driver of a vehicle for hire must not demand any additional charge for:
- (a) the transportation of wheelchairs, walkers or service animals accompanying disabled passengers; or
 - (b) escorting passengers to and from the first accessible door of their pick-up or destination.
- (2) For the purposes of subsection(1)(a), "service animal" means any animal individually trained to do work or perform tasks for the benefit of the individual with a disability or is used for search and rescue or law enforcement.
- 32.7** It is not an offence for a driver of a vehicle for hire to negotiate with a passenger an amount to recover the costs of cleaning or repairing the vehicle if the passenger has damaged or soiled the vehicle.
- 32.8** The driver of a taxi or accessible taxi must post in a place which is clearly visible to passengers:
- (a) a copy of Taxi Rate Schedule set out in Schedule 1 to Administrative Order 39; and
 - (b) if the driver charges fares provided for in Schedule 2 or 3 of Administrative Order 39, a copy of the tariff of fares as set out in the applicable Schedule.

33.0 TAXI METERS

- 33.1** A vehicle must not be licensed or operated as a taxi or accessible taxi unless it has a functioning taxi meter installed in the vehicle.
- 33.2** Only one taxi meter may be installed in a taxi or accessible taxi.
- 33.3** The following specifications apply to a taxi meter and its installation:
- (a) it must register only a single tariff;
 - (b) it must be connected to and operated from a front wheel of the vehicle or from its transmission or driveshaft;
 - (c) it must be equipped with a timing device that registers the fare while the taxi is engaged but

not in motion in accordance with the taxi rate schedule as outlined in Administrative Order 39;

- (d) it must be mounted in the taxi so that the registered fare is clearly visible to passengers at all times and is illuminated by a suitable light while in operation at night;
- (e) the taxi meter casing and internal components must be kept sealed and intact; and
- (f) it must not be calibrated to register any fare other than the fares as outlined in Schedule 1 of Administrative Order 39.

33.4 The holder of an owner's license must, at his or her own expense, provide to the Licensing Authority a certificate stating that the taxi meter is properly calibrated to show the fares set out in Schedule 1 of Administrative Order 39.

33.5 The Licensing Authority may refuse to accept a certificate provided under section 33.4 if, in the Licensing Authority's opinion, it cannot be relied upon.

33.6 The Licensing Authority must suspend the license of an owner of a taxi or accessible taxi who has contravened section 33.4.

33.7 A license suspended under section 33.6 may be reinstated, subject to any other penalty, or continued suspension, pursuant to this bylaw that is appropriate in the circumstances in the judgment of the Licensing Authority, when the owner satisfies the Licensing Authority that the vehicle to which the suspension relates is equipped with a properly installed and calibrated taxi meter.

34.0 DUTY TO USE TAXI METER

34.1 The driver of a taxi or accessible taxi who transports any passenger or parcel for hire must ensure that the taxi meter operates during the entire period that the vehicle is engaged unless:

- (a) the driver has made an agreement with the passenger for transportation of the passenger or parcel at the hourly rate provided for in Schedule 1 of Administrative Order 39;
- (b) the driver is charging a fare provided for in Schedule 2 or 3, as may be applicable, of Administrative Order 39; or
- (c) there is a contract for special rates in effect for the transportation of the passenger or parcel as provided for in Schedule 1 of Administrative Order 39.

35.0 TAXI METER INSPECTION

35.1 The Licensing Authority may at any time inspect any taxi meter that is installed in a taxi or accessible taxi and may apply such tests to the vehicle and meter as may be necessary to ascertain the accuracy of the taxi meter.

35.2 An owner or driver of a taxi or accessible taxi who fails to allow an inspection required by the Licensing Authority or its appointee under section 35.1 or who fails to allow or hinders a test referred to in that section is guilty of an offence.

35.3 Without restricting any charge that may be brought under section 35.1, if an owner or driver of a taxi or accessible taxi has failed to allow an inspection required by the Licensing Authority or its appointee under section 35.1 or has failed to allow or hinders a test referred to in that section, the Licensing Authority must immediately suspend the license of the owner of the vehicle and the driver.

35.4 A license suspended under section 35.3 must remain suspended at least until the Licensing Authority is satisfied with the accuracy of the meter.

36.0 OFFENCE: INACCURATE TAXI METERS

36.1 An owner and driver of a taxi or accessible taxi is guilty of an offence if he or she operates or permits the vehicle to be operated as a taxi or accessible taxi if the taxi meter in the vehicle shows a variation of more than five per cent from the proper fare as set out in Schedule 1 to Administrative Order 39.

PART 9 ZONES AND TAXI OWNER'S LICENSE LIMITATIONS

37.0 ZONES

37.1 The Municipality is divided into such taxi zones as may be prescribed by Administrative Order 39.

38.0 TAXIS TO BE LICENSED IN ONLY ONE ZONE

38.1 A vehicle may be licensed as a taxi in only one zone.

38.2 The license sticker issued by the Licensing Authority for a taxi must indicate the zone in which the taxi is licensed.

38.3 A vehicle may only be operated as taxi if a valid license sticker is affixed to the vehicle in the location and manner prescribed by Administrative Order 39, or is affixed in such other location on the vehicle as approved by the Licensing Authority.

39.0 ZONE REGULATIONS FOR TAXI DRIVERS

39.1 A taxi driver may pick up or accept passengers or parcels in the zone in which the taxi is licensed and transport them to any location in that zone.

39.2 A taxi driver may pick up or accept passengers or parcels in any zone and transport them to any location in another zone.

39.3 A taxi driver must not pick up passengers or parcels in a zone in which the taxi is not licensed and carry those passengers or parcels to another location within that same zone unless authorized to do so by Administrative Order 39 or by resolution of the council of the Municipality.

40.0 TAXI OWNER'S LICENSE LIMITATIONS

40.1 The number of taxi owners' licenses for each zone in force at any time in the Municipality must not exceed the number prescribed by Administrative Order 39.

40.2 Except as otherwise provided in this by-law, the Licensing Authority must not issue a new taxi owner's license for a zone unless the number of taxi owners' licenses in force in that zone is below the number prescribed by Administrative Order 39 for that zone.

40.3 Unless otherwise provided for in this By-Law, or unless the Licensing Authority determines that exceptional circumstances exist, a taxi owner's license that is revoked or surrendered, or which ceases to be in force for any reason other than expiration, can not be renewed or reissued if the renewal or reissuance will result in the number of licenses in force in the zone for which the license was issued exceeding the number prescribed for the zone.

40.4 The Licensing Authority must maintain a waiting list of applicants for new taxi owner's licences for each zone in accordance with Administrative Order 39 and the maintenance of the waiting lists and new licenses are to be issued in accordance with Administrative Order 39.

PART 10 COMMON TAXI STANDS

41.0 COMMON TAXI STANDS

41.1 The Traffic Authority for the Municipality may establish Common taxi stands designated by appropriate signs as provided for under the *Motor Vehicle Act*.

41.2 A common stand in a zone may only be used by licensed drivers who are operating accessible taxis, taxis licensed for that zone, or taxis authorized to operate in that zone by Administrative Order 39 or by a resolution of the council of the Municipality enacted for the purposes of section 39.3.

41.3 The following rules apply to the use of a common stand by the driver of a taxi or accessible taxi:

- (a) a driver whose vehicle is available for hire may take a position with his or her vehicle at any common stand where there is vacant position in accordance with the number of positions established by the Traffic Authority as posted on the common taxi stand sign;
- (b) a driver entering a common stand must take his or her position at the rear of the last vehicle in line at the stand;
- (c) whenever a vehicle leaves the common stand, all other drivers must move their vehicles ahead;
- (d) a driver must move his or her vehicle when necessary to allow the departure from the common stand of any other taxi or accessible taxi; and
- (e) a driver parked at a common stand must not:
 - (i) leave his or her vehicle unattended,
 - (ii) obstruct the exit of another vehicle whose driver indicates a desire to leave the stand, or
 - (iii) interfere with the free selection by any passenger of any vehicle at the stand.

PART 11 HOTELS STANDARDS

42.0 HOTEL STANDARD INSPECTION / DECAL

42.1 The owner of a taxi or accessible taxi may apply to the Licensing Authority for Hotel Standard decals and the Licensing Authority must issue the decals if, upon inspection, the taxi or accessible taxi is found to be in full compliance with the requirements of this by-law.

42.2 Hotel Standard decals expire six months after their date of issue and section 42.1 applies with necessary modifications if the owner of a taxi or accessible taxi wishes to renew the decals.

42.3 The owner of the taxi or accessible taxi must pay the fee required under Administrative Order 15 for each inspection of his or her vehicle in respect of an application for, or renewal of, Hotel Standard Decals.

42.4 The owner of a taxi or accessible taxi in respect of which Hotel Standard decals are issued must affix the decals in a place on the vehicle designated by the Licensing Authority so that they are clearly visible.

42.5 A taxi stand designated as a "Hotel Standard Taxi" stand may only be used by taxis and accessible taxis that has displayed a valid Hotel Standard decal issued pursuant to this by-law and which is operated by a licensed National Standard Certified driver.

PART 12

43.0 NATIONAL STANDARDS CERTIFICATION FOR DRIVERS

43.1 A person who holds a driver's license and who has successfully completed the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council may apply to the Licensing Authority to have the National Certification Standard identified on his or her driver's license.

PART 13
REFUSAL, SUSPENSION AND REVOCATION OF LICENSES

44.0 GENERAL

44.1 The Licensing Authority may suspend or revoke the owner's license or driver's license, or both, of any license holder, or refuse any applicant who

- (a) contravenes this by-law;
- (b) is either charged or convicted pursuant to any municipal by-law, or provincial or federal legislation;
- (c) has committed any act or acts that, in the opinion of the Licensing Authority, it is in the public interest that the person not hold either an owner's license or driver's license;
- (d) refuses to respond or cooperate with an investigation conducted by the Licensing Authority.

44.2 The Licensing Authority may refuse to grant a driver's license or may suspend or cancel a driver's license if

- (a) the applicant or license holder has been convicted of an offense against vulnerable persons, a sexual offence, an illegal sale or possession of drugs, a violent offence or a breach of trust;
- (b) the applicant or license holder has failed to immediately notify the Licensing Authority that they have become the subject to a court order, undertaking, charge or conviction;
- (c) the applicant or license holder has a driving record, criminal or provincial offence record or outstanding criminal charges that in the opinion of the Licensing Authority makes him or her unfit to operate a taxi, accessible taxi, or limousine, as the case may be; or
- (d) the applicant or license holder has a criminal record in another country or jurisdiction that is similar in nature to the provisions described in subsection (a).

45.0 FALSE STATEMENTS

45.1 If an applicant or the holder of an owner's license or driver's license makes a false statement in a statutory declaration made pursuant to this by-law, the Licensing Authority may:

- (a) refuse to issue the license that is the subject of the application;
- (b) revoke any owner's licenses and or any driver's licenses held by the applicant; and
- (c) direct that the applicant is ineligible to apply for or to be granted a license under this by-law for a period of up to five (5) years.

46.0 NOT FIT AND PROPER PERSON

46.1 In addition to any other grounds for refusing to grant, suspending or revoking an owner's license or a driver's license, the Licensing Authority may refuse to grant, may suspend, or may revoke an owner's license or a driver's license if, in the opinion of the Licensing Authority, the applicant or license holder, as the case may be, is not a fit and proper person to have the license.

47.0 NOTICE OF SUSPENSIONS, REVOCATIONS

47.1 The Licensing Authority must immediately notify a license holder whose owner's license or driver's license has been suspended or cancelled.

47.2 The notice under section 47.1 may be served on the license holder by registered mail addressed to the license holder's last known address on file with the Licensing Authority, and if sent by registered mail is deemed to have been served on the earlier date of actual receipt by the license holder or five business days from the date of mailing.

- 47.3** The license holder may within 15 days from the date of the service of the notice, appeal the suspension or revocation to the Appeal Committee.
- 47.4** If at any time a person who holds a driver's license under this by-law ceases to hold a valid class four or better driver's license issued by the Province of Nova Scotia, the driver's license issued under this by-law is deemed to be suspended and the person must immediately surrender it to the Licensing Authority.
- 47.5** A person whose driver's license is suspended under section 47.4 may apply for reinstatement when his or her provincial chauffeur's license is renewed or reinstated.
- 47.6** The Licensing Authority may order a driver to take remedial sensitivity training in relation to the provision of service to disabled persons if as a result of its investigation the Licensing Authority is of the opinion that the driver would benefit from such remedial training.

PART 14 APPEALS

48.0 APPEALS

- 48.1** A person whose application for the issuance or renewal of an owner's license or driver's license is refused by the Licensing Authority, or a person whose owner's license or driver's license is suspended, revoked or cancelled by the Licensing Authority, may appeal the refusal, suspension, revocation or cancellation to the Appeals Committee, within 15 days from the date of the refusal, suspension or cancellation.
- 48.2** A person whose application is refused or a person whose owner's license or driver's license is suspended, revoked or cancelled by the Licensing Authority may appeal to the Appeals Standing Committee within 15 days after the refusal, suspension or cancellation by submitting their appeal in writing to the Municipal Clerk's Office.
- 48.3** The Appeals Committee must hear the Appellant and may
- (a) confirm or vary the decision of the Licensing Authority;
 - (b) order that a license be revoked and surrendered; or
 - (c) order that a license be granted or reinstated, with or without conditions.
- 48.4** The Appeals Committee may order that a license be granted or reinstated subject to the appellant passing any tests provided for in this by-law, or proving that he or she meets the qualifications and requirements of this by-law, or subject to any conditions that the appeal committee determines appropriate under the circumstances.
- 48.5** The Appeals Committee must not make any decision that the Licensing Authority could not have made under this by-law.

PART 15 PROSECUTIONS AND GENERAL OFFENCE

49.0 PROSECUTIONS

- 49.1** The Licensing Authority or any law enforcement officer of the Municipality may cause to be prosecuted any person who contravenes any law, by-law or administrative order in respect of the ownership or operation of a licensed vehicle.

50.0 GENERAL OFFENCE

50.1 A person who contravenes any section of this By-Law is liable upon summary conviction to a minimum penalty of not less than one hundred dollars (\$100.00) and a maximum penalty of not more than five thousand dollars (\$5000.00), and in default of payment, to imprisonment for a term not exceeding sixty (60) days.

**PART 16
TRANSITION**

51.0 TRANSITION

- 51.1** A license granted under By-Law T-108 before its repeal and that was valid immediately before that repeal is continued under this by-law and expires at the time set out in the license.
- 51.2** A license granted under By-Law T-108 before its repeal that was suspended or had expired before that repeal may be reinstated in accordance with this by-law and this by-law applies to the reinstatement as if had been in force on the day that the license was suspended or expired.
- 51.3** An application for a license made under By-Law T-108 is continued as an application for a licence under this by-law and this by-law applies to the application as if it had been in force on the day that the application was made.
- 51.4** All waiting lists for new owners' licenses that existed under By-law T-108 immediately before its repeal are continued, subject to Administrative Order 39, as waiting lists under this by-law and the names on the list retain the same position on the list as they had before that repeal.

**PART 17
REPEAL**

52.0 BY-LAW T-108 REPEALED

52.1 By-law T-108, the Halifax Regional Municipality Taxi and Limousine By-law, and all amendments to it are repealed.

Done and passed in Council this 23rd day of October, 2012.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, here by certify that the above noted By-law was passed at a meeting of Halifax Regional Council held on October 23, 2012.

Cathy Mellett, Municipal Clerk

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|---|--------------------|
| Notice of Motion: | August 14, 2012 |
| First Reading: | September 11, 2012 |
| Notice of Public Hearing Publication: | October 6, 2012 |
| Second Reading: | October 23, 2012 |
| Approval of Service Nova Scotia and Municipal Relation: | N/A |
| Effective Date: | November 17, 2012 |

| | |
|---|------------------|
| Amendment # 1 | |
| Notice of Motion: | January 26, 2016 |
| First Reading: | April 26, 2016 |
| Notice of Public Hearing Publication: | May 7, 2016 |
| Second Reading: | May 24, 2016 |
| Approval of Service Nova Scotia and Municipal Relation: | N/A |
| Effective Date: | June 11, 2016 |

**Attachment B
(Amending By-law)**

**HALIFAX REGIONAL MUNICIPALITY
BY-LAW T-1002
RESPECTING THE AMENDMENT OF BY-LAW T-1000
A BY-LAW RESPECTING THE REGULATION OF TAXIS, ACCESSIBLE TAXIS AND
LIMOUSINES**

BE IT ENACTED by the Council of Halifax Regional Municipality that By-Law T-1000, the *Regulation of Taxis, Accessible Taxis and Limousines*, is amended as follows:

1. Part 8 is amended by adding the following section immediately after section 31.4 and before part 32:

31.5 A taxi, accessible taxi or limousine must display and maintain any other signs and decals as set out in Administrative Order 39

Done and passed in Council the _____ day of _____ 2017.

Mayor

Municipal Clerk

I, Kevin Arjoon, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted Motion was passed at a meeting of the Halifax Regional Council held on _____, 2017.

Kevin Arjoon, Municipal Clerk

Attachment C (Incorporating Changes)

HALIFAX REGIONAL MUNICIPALITY BY-LAW NUMBER T-1000 RESPECTING THE REGULATION OF TAXIS, ACCESSIBLE TAXIS AND LIMOUSINES

BE IT ENACTED by the Council of the Halifax Regional Municipality, under the authority of Section 305 of the *Motor Vehicle Act*, Chapter 293, R.S.N.S. 1989 as follows:

1.0 SHORT TITLE

1.1 This by-law may be cited as By-law Number T-1000 or as the *Halifax Regional Municipality Taxi and Limousine By-law*.

2.0 APPLICATION

2.1 (1) Subject to subsection (2), this by-law applies to vehicles used for the purpose of carrying passengers for hire in the Municipality and to the owners and operators of those vehicles.

(2) This by-law does not apply to:

- (a) a vehicle licensed under the Motor Carriers Act or to the owner or operator of the vehicle;
- (b) a vehicle engaged in a not for profit car pool or free for use shuttle service or the owner or operator of the vehicle;
- (c) a vehicle transporting for hire passengers or goods brought into the Municipality from outside the limits of the Municipality, or transporting for hire passengers or goods taken on within the limits of the Municipality to be discharged or unloaded outside the limits of the Municipality; and
- (d) a vehicle while engaged in services which are developed and provided by non-profit organizations through partnerships by coordinating public, private, non-profit, and volunteer resources, and services that receive provincial or municipal financial support to cover a portion of the operating costs of a community-based transportation service.

3.0 DEFINITIONS

3.1 In this by-law

“accessible taxi” means a vehicle licensed under this By-law as an accessible taxi;

“Appeal Committee” means the Committee established by the Municipality with authority to hear appeals of decisions made or actions taken pursuant to the provisions of this by-law;

“driver’s license” means a license issued by the Municipality to a person permitting that person to operate a vehicle for hire within the Municipality, and includes a conditional taxi driver’s license where the context permits;

“licensed driver” means a person who holds a valid driver’s license permitting that person to operate a vehicle for hire within the Municipality;

“licensed owner” means the holder of an owner’s license for a licensed vehicle;

“licensed vehicle” means a vehicle that is licensed under this by-law as a taxi, accessible taxi or limousine;

“Licensing Authority” means the office responsible for the licensing and enforcement of By-law T-1000 and related regulations as designated by the Chief Administrative Officer or designate;

“**limousine**” means a vehicle that is licensed under this by-law as a limousine;

“**medical report**” means a report made by a physician licensed to practice in the Province of Nova Scotia;

“**Municipality**” means the Halifax Regional Municipality;

“**owner**” means the person issued the vehicle’s license plates, as indicated on the permanent Nova Scotia Vehicle Registration Permit for the vehicle, and includes any other person who holds the legal title of the vehicle;

“**owner’s license**” means a taxi owner’s license, an accessible taxi owner’s license or limousine owner’s license, and includes a conditional taxi owner’s license, conditional accessible taxi owner’s license or conditional limousine owner’s license where the context permits;

“**parcels**” includes boxes, packages and other articles of whatever nature;

“**public place**” includes any highway, street, road, lane, alley, taxi stand or other public place in the Municipality;

“**service animal**” means any animal individually trained to do work or perform tasks for the benefit of the individual with a disability or is used for search and rescue or law enforcement;

“**taxi**” means a vehicle that is licensed under this by-law as a taxi, but does not include an accessible taxi;

“**taxi meter**” means a mechanical or electronic meter that automatically measures and registers the distance travelled by the vehicle and the fare corresponding to the distance as determined using the fares prescribed by Administrative Order 39 ;

“**vehicle**” means a motor vehicle;

“**vehicle for hire**” means a licensed vehicle while engaged in the transport of passengers or parcels for a fee;

“**zone**” means the geographical service area in respect of which a taxi owner’s license is issued, as prescribed by Administrative Order 39.

4.0 OPERATING A LICENSED VEHICLE

4.1 For the purposes of this by-law the operation of a vehicle includes:

- (a) transporting passengers or parcels for hire in or through any public place in the Municipality;
- (b) being in or on any public place in the Municipality while in control of a vehicle for the purpose of offering the vehicle for hire;
 - (i) soliciting passengers for hire regardless of the method used to offer the vehicle for hire or
 - (ii) to solicit passengers and regardless of the method used to signal the driver that a person wants to engage the vehicle; and
- (c) waiting at any location in the Municipality, whether in a public place or a private place, while in the control of a motor vehicle for the purpose of offering the vehicle for hire;
 - (i) soliciting passengers for hire regardless of;

- (ii) the method used to offer the vehicle for hire or to solicit passengers and regardless of the method used to signal the driver that a person wants to engage the vehicle.

5.0 NUMBER OF ACCESSIBLE TAXIS AND DRIVERS NOT AFFECTED

5.1 Nothing in this by-law affects or limits either directly or indirectly the number of accessible taxi drivers or the number of accessible taxi vehicles that may be licensed in the Municipality or in any zone in the Municipality.

PART 1 ADMINISTRATION

6.0 ROLE OF LICENSING AUTHORITY

6.1 The Licensing Authority is responsible for the regulation of licensed vehicles, licensed owners and licensed drivers and the administration and enforcement of the provisions of this by-law, and related regulations, and includes any officer or official carrying out those duties under this by-law.

6.2 The Licensing Authority must:

- (a) make all necessary inquiries concerning applications for licenses under this by-law;
- (b) examine or cause to be examined every applicant for a driver's license for compliance with this by-law;
- (c) examine or cause to be examined every vehicle to be licensed for compliance with this by-law;
- (d) keep a register of all licenses granted containing the name and complete mailing address of every license holder and the date of issue of each license;
- (e) issue licenses in accordance with this by-law if all requirements have been met;
- (f) provide applicants with a copy of this by-law and Administrative Order 39, upon request; and
- (g) determine by inspection and enquiry from time to time whether licensed owners, licensed drivers and licensed vehicles continue to comply with the provisions of this by-law and all applicable laws.

6.3 The Licensing Authority in its sole discretion may abridge or extend the time limits provided for in this bylaw.

PART 2 PROHIBITIONS RELATED TO UNLICENSED VEHICLES AND DRIVERS

7.0 OPERATION OF VEHICLES

7.1 A person must not operate a vehicle to provide the services of a taxi, accessible taxi or limousine and the owner of a vehicle must not permit its operation as a vehicle to provide the services of a taxi, accessible taxi or limousine unless:

- (a) the vehicle is the subject of a valid taxi owner's license in the case of a vehicle offering the services of a taxi;
- (b) the vehicle is the subject of a valid accessible taxi owner's license in the case of a vehicle offering the services of an accessible taxi;
- (c) the vehicle is the subject of a valid limousine owner's license in the case of a vehicle offering the services of a limousine;

- (d) in the case of a taxi or accessible taxi, the original of the owner's license (photocopy or other facsimile is not permitted) for the vehicle is conspicuously displayed on or above the doorpost or on the rear portion of the front seat, and, in case of a limousine, the original of the owner's license (photocopy or other facsimile is not permitted) for the vehicle is in the vehicle and available for presentation upon request; and
 - (e) the license sticker issued for the vehicle by the Licensing Authority for the current license year is affixed to the vehicle in the location and manner prescribed by Administrative Order 39, or is affixed in such other location on the vehicle as approved by the Licensing Authority.
- 7.2** Subsection (1) does not apply so as to require a vehicle to be licensed under this by-law if it is used to transport parcels for a fee if it is not used to transport passengers for a fee.
- 7.3** A person must not operate a licensed vehicle as a vehicle for hire unless:
- (a) the person holds a valid driver's license issued pursuant to this by-law;
 - (b) the original of the driver's license (photocopy or other facsimile is not permitted) is conspicuously displayed in the vehicle and is readily visible to any passenger who may be in it.
- 8.0** **DEEMED OPERATION OF TAXI OR ACCESSIBLE TAXI**
- 8.1** A person who is in control of a taxi or accessible taxi in the Municipality while the vehicle's taxi roof sign is displayed or uncovered is deemed to be operating the vehicle as a vehicle for hire.

PART 3 OWNERS' LICENSES

9.0 **OBTAINING OR RENEWING AN OWNER'S LICENSE**

- 9.1** The Licensing Authority may issue owner's licenses that are either conditional or permanent.
- 9.2** Subject to this by-law, an owner of a motor vehicle:
- (a) who is an individual may obtain or renew an owner's license by applying in person to the Licensing Authority; or
 - (b) that is a corporation may renew an owner's license by having an officer of the corporation apply in person to the Licensing Authority.
- 9.3** An application to obtain or renew an owner's license must be accompanied by:
- (a) a criminal record/vulnerable sector check in respect of the applicant (if the applicant does not hold a driver license pursuant to this by-law), or if the applicant is a corporation, a criminal record/vulnerable sector check in respect of the applicant officer of the corporation;
 - (b) a statutory declaration attesting to the matters required by the Licensing Authority;
 - (c) all applicable fees for the license as set by Administrative Order 15;
 - (d) if the applicant is a corporation, a current print out from the Nova Scotia Registry of Joint Stocks showing an active status for the corporation that will operate the vehicle to which the license relates and if that corporation is not the holder of the owner's license also a letter authorizing the use of the corporation's name; and
 - (e) a NS Vehicle Registration permit listing the title and license plate in the name of the applicant or owner's license holder, or in the name of the lessor of a leased vehicle, if

supported by lease documentation from a commercial lessor showing the applicant or owner's license holder as the lessee of the vehicle.

- 9.4** Despite subsection 9.3 (a), if the applicant has applied for a criminal record/vulnerable sector report but the report is not available at the time of the application, the Licensing Authority may grant the applicant a conditional owner's license pending receipt of a satisfactory report, if the applicant submits proof to the Authority that the applicant has applied and paid for the report and a statutory declaration attesting to the application for the record.
- 9.5** If a conditional owner's license has been issued in the circumstances described in section 9.4 and the criminal record/vulnerable sector report is not received by the Licensing Authority:
- (a) within 30 days of the date of issue, the conditional owner's license is automatically suspended until the report is received by the Licensing Authority; and
 - (b) within six months of the date of issue, the conditional owner's license is automatically terminated.
- 9.6** If a conditional owner's license has been issued in the circumstances described in section 9.4 and an unsatisfactory criminal record/vulnerable sector report is provided, the Licensing Authority must immediately suspend the owner's license while the Licensing Authority confirms the information contained in the report, and if the information is confirmed the owner's license must be cancelled by the Licensing Authority.
- 9.7** The following insurance requirements apply to a vehicle that is the subject of an application under this section:
- (a) the vehicle must be insured by an automobile insurance policy issued in the name of the owner's license holder, that provides public liability insurance, passenger hazard insurance, and property damage insurance in an amount not less than \$1,000,000.00 without any limit on any particular claim up to that amount regardless of the number of persons involved or the nature of the damage;
 - (b) if the application is in respect of an accessible taxi, the vehicle must, in addition to the insurance required by subsection (a), be insured by a policy of insurance that provides coverage against all loss, damage and claims arising out of or in connection with the loading or unloading or transporting of disabled persons;
 - (c) the applicant must deposit the policy or policies required by this section with the Licensing Authority; and
 - (d) the applicant must have directed the insurance company issuing an insurance policy required by this section to advise the Licensing Authority of any change to the coverage and terms of the insurance policy during the term of the license and to notify the Licensing Authority when the insurance policy is no longer in effect.
- 9.8** Despite the definition of "owner" in section 3, if an owner's license held on October 19, 2010, was at that time subject to a written agreement in respect of a vehicle under which agreement the license holder was not the title or plate holder of the vehicle, the owner's license may be renewed if the agreement between the two parties has continued uninterrupted since October 19, 2010 and as long as the agreement continues uninterrupted.
- 9.9** A vehicle to be licensed must meet and be maintained to the requirements prescribed by Administrative Order 39 and at any given time may be licensed as only one of the following:
- (a) a taxi;
 - (b) an accessible taxi; or

- (c) a limousine.
- 9.10** An expired owner's license is not valid and not operational, but may be renewed within a 30-day grace period following its expiration date.
- 9.11** An expired owner's license cannot be renewed if more than 30 days have elapsed since its expiration date.
- 9.12** The Licensing Authority may waive the requirement under subsection 9.2 (a) for an individual to appear in person, if the individual submits a medical report satisfactory to the Licensing Authority setting out the medical reasons why applicant is unable to attend in person.
- 9.13** **(1)** The Licensing Authority must not issue or renew an owner's license unless the applicant and the vehicle to be licensed meets or continues to meet the requirements of this by-law and all applicable laws.
- (2)** The Licensing Authority may decline to issue or renew any owner's license to any applicant when the Licensing Authority, determines that the issuance or renewal of the license is not in the best interests of furthering the objectives of this by-law, transformation of the vehicle for hire industry into a single owner license held by a licensed driver, service model.
- (3)** Notwithstanding subsection 9.13(1) or any other provision of this by-law, the Licensing Authority may issue or renew an owner's license, which issuance or renewal is not in compliance with any provision of this by-law, when the Licensing Authority, determines that exceptional circumstances warrant such issuance or renewal.
- (4)** The Licensing Authority may temporarily suspend the issuance or renewal of an owner's license, or of a category of owner's licenses, as determined appropriate by the Licencing Authority to respond to circumstances that may arise.
- 9.14** The Licensing Authority must not issue or renew a taxi or limousine owner's license if the applicant:
- (a) is not a licensed driver in the Municipality; or
 - (b) in respect of a taxi owner's licence, the applicant already holds a taxi owner's license in the Municipality either in his or her name or in the name of a corporation in which the applicant is a shareholder.
- 9.15** Section 9.14 does not apply to the renewal of an owner's license first issued before October 23, 2012, unless the owner has become a licensed driver subsequent to that date and does not apply to the renewal of a limousine owner licenses held in a company name on or before October 23, 2012.
- 9.16** The Licensing Authority must:
- (a) suspend an owner's license issued to an individual during such periods of time as the provincially issued license to the individual to operate a passenger vehicle is suspended or the driver's license held by the individual in accordance with this by-law is suspended, unless the suspension is due to medical reasons for which the license holder provides supporting documentation satisfactory to the Licensing Authority; and
 - (b) cancel an owner's license issued to an individual if the provincially issued license to the individual to operate a passenger vehicle is cancelled or the driver's license held by the individual in accordance with this by-law is cancelled, unless the cancellation is due to medical reasons for which the license holder provides support documentation satisfactory to the Licensing Authority.

9.17 Section 9.16 does not apply to owner's license first issued before July 19, 2008, unless the owner has become a licensed driver subsequent to that date.

9.18 Upon application to the Licensing Authority, a license holder may change the registered vehicle that is the subject of an owner's license to another vehicle that complies with this by-law.

9.19 (1) An owner's license is the property of the Municipality, is non-transferable, and automatically expires upon the death of the holder.

(2) An owner's license issued in the name of a corporation may be renewed but is non-transferable and automatically expires on the sale, devolution or other transfer of any shares of the corporation or upon the issuance of any new shares by the corporation, to a person who was not a shareholder in the corporation on October 23, 2012.

(3) The reproduction of an owner's license in any manner is prohibited.

9.20 A conditional owner's license may not be renewed, but is otherwise subject to the same privileges and requirements as a permanent owner's license unless, and to the extent, the contrary is contained in the attached conditions, or otherwise provided for in this By-Law or Administrative Order 39.

10.0 BUSINESS NAME AND ADDRESS

10.1 (1) An owner's license must specify;

(a) the business name under which the vehicle to which the license relates is to be operated; and

(b) the business address and telephone number from which the vehicle is to be operated.

(2) The applicant for an owner's license or for the renewal of an owner's license must, at the time of the application, provide the Licensing Authority with a company authorization letter or a current print out from their Nova Scotia Registry of Joint Stocks showing an active status for applicant as a the proprietorship, partnership or corporation, as the case may be.

10.2 A person must not operate a licensed vehicle as a vehicle for hire;

(a) under any business name other than the name specified on the owner's license; or

(b) from any address other than the business address specified on the owner's license.

10.3 At least three days before making the change, the owner's license holder must notify the Licensing Authority of any change in;

(a) the business name under which the licensed vehicle is operated;

(b) the business address from which the licensed vehicle is operated; or

(c) the owner's residential address.

10.4 Saturday, Sunday and holidays are not to be included in calculating the three-day period under section 10.3.

11.0 VEHICLE REGISTRATION & OWNERSHIP PERMIT

11.1 The holder of an owner's license must notify the Licensing Authority of any change in the Nova Scotia vehicle registration permit for the licensed vehicle forthwith after the change.

11.2 An owner's license automatically terminates unless the holder of that owner's license registers another vehicle to the license by the earlier of (a) 30 days from the removal of the vehicle or (b) 30 days from the expiration date of the license, in the event of the following:

- (a) holder of an owner's licences ceases to be the owner of licensed vehicle;
- (b) the owner's license can not be renewed because the licensed vehicle is not in compliance with the vehicle requirements under this by-law; or
- (c) the licensed vehicle is otherwise removed from an owner's license

PART 4 DRIVERS' LICENSES

12.0 OBTAINING A DRIVER'S LICENSE

12.1 Subject to this by-law, an individual may obtain or renew a driver's license by applying in person to the Licensing Authority using the form supplied by the Licensing Authority.

12.2 An application for a driver's license must be accompanied by;

- (a) a criminal record/vulnerable sector check dated within 30 days of the application;
- (b) a statutory declaration of the applicant attesting to the matters required by the Licensing Authority;
- (c) all applicable fees for the license as set by Administrative Order 15;
- (d) two professionally taken passport style photographs dated within 30 days of the date of application which are neither heat sensitive nor subject to fading; and
- (e) a satisfactory Nova Scotia Registry of Motor Vehicles (Client Use) abstract of the applicant's minimum class 4 driving record, dated within 30 days of the date of application.

12.3 Despite subsection 12.2 (a), if the applicant is renewing a current driver's license and has applied for a criminal record/vulnerable sector report but the report is not available at the time of the application, the Licensing Authority may grant the applicant a conditional driver's license pending receipt of a satisfactory report, if the applicant submits proof to the Authority that he or she has applied and paid for the report and a statutory declaration attesting to the application for the record report.

12.4 If a conditional driver's license has been issued in the circumstances described in section 12.3 and the criminal record/vulnerable sector report is not received by the Licensing Authority;

- (a) within 30 days of the date of issue, the conditional driver's license is automatically suspended until the report is received by the Licensing Authority, and
- (b) within six months of the date of issue, the conditional driver's license is automatically terminated.

12.5 If a driver's license has been issued in the circumstances described in section 12.3 and the criminal record/vulnerable sector report is not satisfactory to the License Authority, the License Authority must immediately suspend the driver's license while the Licensing Authority confirms the information contained in the report, and if the confirmed information is not satisfactory to the Licensing Authority the conditional driver's license must be cancelled by the Licensing Authority.

13.0 DRIVER'S NAME AND ADDRESS

13.1 An applicant for a driver's license must supply a valid residential address and telephone number as part of the licensing information.

13.2 Within three business days of a change in his or her residential address or telephone number, a licensed driver must notify the Licensing Authority of the current information.

14.0 CONDITIONAL AND PERMANENT DRIVERS' LICENSES

14.1 The Licensing Authority may issue drivers' licenses that are either conditional or permanent.

14.2 Subject to section 14.4, a person who has not previously held a permanent driver's license may only apply for a conditional driver's license.

14.3 An applicant may be issued a conditional driver's license if the applicant has met all other requirements of this by-law; and

- (a) has supplied proof of successful completion of the English Language proficiency test, as in effect from time to time, approved by the Licensing Authority;
- (b) has successfully completed the licensing process and examinations, as in effect from time to time, approved by the Licensing Authority; and
- (c) has supplied proof of registration for the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council.

14.4 A person who has held a permanent driver's license pursuant to this by-law, within the two years preceding their application for a driver's license and who meets the requirements for a driver's license set out in this by-law may be issued a permanent driver's license.

14.5 The holder of a conditional driver's license who meets the requirements for a licensed driver set out in this by-law and who has successfully completed the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council may be issued a permanent driver's license.

14.6 A conditional driver's license may not be renewed but is otherwise subject to the same privileges and requirements of a permanent driver's license unless, and to the extent, the contrary is contained in the attached conditions, or otherwise provided for in this By-Law or Administrative Order 39.

14.7 If the holder of a driver's license issued by the Municipality suffers a suspension or revocation of his or her provincially issued license to operate a passenger vehicle, then that person's driver's license must be correspondingly suspended or revoked for the same period of time.

14.8 (1) A driver's license is the property of the Municipality, is non-transferable and automatically terminates upon the death of the holder.

(2) The reproduction of a driver's license in any manner is prohibited.

14.9 An applicant to obtain or renew a driver's license who is claiming the benefit of sections 28.1(k)(i) or 28.3 due to physical limitation or disability, shall provide an up to date medical report at the time of the application.

14.10 The Licensing Authority may temporarily suspend the issuance or renewal of a driver's license, or of a category of driver's licenses, as determined appropriate by the Licensing Authority to respond to circumstances that may arise.

15.0 EXPIRY OF APPLICATIONS

15.1 An application for a driver's license automatically expires if the applicant fails to complete the examination process within 12 months from the date of the application.

16.0 FAILURE TO PASS EXAMINATIONS

16.1 An applicant for a driver's license who fails the examinations required by subsection 14.3 (b) twice within the 12 month period following the date of the application, must wait three months from the date of the last attempt before submitting a new application.

PART 5 TERM OF LICENSES

17.0 EXPIRY OF OWNERS' LICENSES

17.1 An owner's license held by an individual expires on the next anniversary date of the license holder's date of birth.

17.2 If an owner's license is held by a corporation, it may select a renewal date for the owner's license for that corporation and thereafter every owner's license held by that corporation expire on the next anniversary of that date.

18.0 EXPIRY OF DRIVERS' LICENSES

18.1 Permanent driver's licenses are valid for a period of up to two years and expire on the second anniversary date of the license holder's date of birth;

18.2 A conditional driver's license is only valid for 12 months and will terminate on the first anniversary of its date of issue.

18.3 If a person's conditional driver's license has expired or been cancelled, that person is not eligible to apply for a permanent license or another conditional driver's license within six months of the expiration or cancellation date of the previous conditional license.

18.4 A driver's license automatically terminates upon the death of the holder.

19.0 FEES: PRORATION AND NONREFUNDABILITY

19.1 The Licensing Authority may in its discretion impose an increase or decrease in licensing fees prorated on a monthly basis to take into account circumstances in which a license is issued for a period of time other than the standard licensed period for that type of license.

19.2 The license fee for a license is not refundable if the license is cancelled, or suspended.

20. EXPIRY DATE TO APPEAR ON LICENSES

20.1 The expiry date must be clearly printed on every owner's license and every driver's license.

21.0 GRACE PERIOD: OWNERS' LICENSES

21.1 Despite the expiry of an owner's license, the license may be renewed at any time within 30 days following its expiry. Licenses in their grace period are not legal to operate.

21.2 Despite the expiry of an owner's license the Licensing Authority may upon application by an owner extend the period in which to renew an owner's license if:

- (a) the licensed vehicle to which the license relates has been damaged and prevents the vehicle from being operated as a vehicle for hire; and
- (b) the damage has been certified by an adjuster or the licensed owner's insurer or otherwise established to the satisfaction of the Licensing Authority.

21.3 An expired owner's license cannot be renewed if the grace period permitted by section 21.1 or as extended by section 21.2 has expired.

22.0 INCAPACITATED OWNERS AND DRIVERS

- 22.1** (1) A driver's licence that has not been renewed because of illness or injury suffered by the license holder may be renewed at any time upon presentation to the Licensing Authority of a medical report satisfactory to the Authority that the licence holder was prevented for medical reasons, during the entire period in question, from being able to operate a vehicle for hire.
- 22.2** (1) An owner's licence that has not been renewed because of illness or injury suffered by the license holder may be renewed at any time upon presentation to the Licensing Authority of a medical report satisfactory to the Authority that the licence holder was prevented for medical reasons, during the entire period in question, from being able to renew the licence.
- 22.3** Upon the request of the holder of an owner's license, supported by a medical report satisfactory to the Licensing Authority that establishes to the satisfaction of the Licensing Authority that the license holder is incapable of operating a vehicle as a vehicle for hire for medical reasons, the Licensing Authority must suspend the owner's license until such time as the owner supplies confirmation by way of a medical report satisfactory to the Licensing Authority that they are again capable of operating the vehicle for hire.
- 22.4** Despite any limitation on the number of owners' licenses that may be issued, if the Licensing Authority has confirmation of a medical suspension under section 22.3, the Licensing Authority, in its discretion, may issue an owner's license to the next person on the waiting list in that zone.

23.0 LICENSES BECOME INVALID AND NON OPERATIONAL ON EXPIRY

- 23.1** An owner's license or driver's license that has expired or that has been suspended, cancelled, revoked or terminated is not valid or operational.

24.0 REPLACEMENT LICENSES

- 24.1** An owner's licence or driver's licence that has been destroyed, lost or stolen will be replaced by the Licensing Authority upon receipt of sufficient proof of the destruction, loss or theft and upon payment of the fee required by Administrative Order 15.

PART 6 OWNERS' RESPONSIBILITIES

25.0 DUTY TO MAINTAIN INSURANCE

- 25.1** The holder of an owner's license:
- (a) must maintain the insurance described in section 9.7 at all times and must provide to the Licensing Authority, upon demand, evidence that the insurance is in force; and
 - (b) must require the agent or the insurance company that issued the policy of insurance to immediately notify the Licensing Authority of any changes in coverage or the cancellation of any insurance policy.
- 25.2** The agent or the insurance company referred to in subsection 25.1 (b) must immediately notify the Licensing Authority of any change or cancellation of the policy of insurance.
- 25.3** The Licensing Authority must immediately suspend an owner's license if it receives notification or otherwise has reason to believe that the insurance for the licensed vehicle may have lapsed, been suspended or cancelled, and if it is confirmed that the vehicle is no longer insured, the Licensing Authority must cancel the owner's license.
- 25.4** Despite sections 25.1 and 25.3, if the holder of an owner's license submits a medical report satisfactory to the Licensing Authority establishing that the license holder is incapable of operating the vehicle to which the license relates as a vehicle for medical reasons, the Licensing Authority shall suspend the owner's license until such time as the owner is again capable of operating the vehicle as a vehicle for hire.

26.0 ACCESSIBLE TAXIS: PHYSICALLY CAPABLE DRIVERS & PASSENGER SECUREMENT SYSTEMS

26.1 The holder of an accessible taxi owner's license must ensure that all drivers of the accessible taxi to which the license relates are properly instructed on how to apply and do apply the accessible taxis mobility aid securement systems and occupant restraint systems to all wheelchair passengers in accordance with the manufacturer's specifications, prior to operating the taxi.

26.2 All drivers of accessible taxi vehicles must ensure that all necessary assistance is provided to passengers to facilitate the use of the accessible taxi and that all mobility aid securement systems and occupant restraint systems are applied to all wheelchair passengers in accordance with the manufacturer's specifications, prior to operating the taxi.

27.0 DUTY TO ENSURE DRIVERS ARE LICENSED

27.1 The holder of an owner's license must not permit any person to operate the vehicle to which the license relates as a vehicle for hire unless the person is in possession of both a valid provincially issued Nova Scotia license to operate a passenger vehicle and a valid driver's license in accordance with this by-law.

PART 7 DRIVER RULES

28.0 COMPLIANCE

28.1 The driver of a licensed vehicle for hire must comply with the following rules while in control of the vehicle to which the license relates:

- (a) a driver must maintain a high standard of personal hygiene which will be reflected in a neat, clean and professional appearance and personal cleanliness at all times;
- (b) a driver must not have any other person in the vehicle while engaged by a passenger unless that passenger gives their consent;
- (c) a driver must not charge separate fares when there is more than one passenger, unless agreed upon by all passengers;
- (d) upon being applied to in person or by radio, or other electronic means, a driver must, unless already engaged by a passenger, place themselves and the vehicle at the disposal of the person so applying and the driver must proceed to any place in the Municipality that the person requests, but the driver may refuse to drive the person if;
 - (i) the person's destination violates any owner's license zone restrictions applicable to the vehicle under this by-law;
 - (ii) the person's conduct at the time of applying, is such that it causes a driver to fear for his or her safety; or
 - (iii) the person refuses to provide proof of payment or partial payment in advance, as provided for in Administrative Order 39.
- (e) a driver must transport any personal luggage accompanying a passenger and must place the luggage in and take it out of the vehicle if requested to do so by the passenger;
- (f) if a driver engages to be at a particular place at a particular time, he or she must be punctual in attendance at the that time and place;
- (g) a driver must not use abusive or insulting language and must not interfere with the free selection by any passenger of any vehicle;

- (h) a driver while in any public place, must not be noisy or display behaviour that is disruptive or offensive to the public;
- (i) a driver may solicit passengers but such solicitation must be done professionally and not in a manner that is noisy, disorderly or considered disruptive or offensive to the public;
- (j) unless otherwise directed by the passenger, the driver must proceed to the destination by the most direct and shortest route;
- (k) a driver must not refuse to transport a disabled passenger or a service animal unless:
 - (i) the refusal is justified by physical limitations or disabilities of the driver, and the driver has provided a medical report to the Licensing Authority that supports his or her claim of physical limitations or disabilities, or
 - (ii) transporting the passenger would constitute a by-law violation; and
- (l) a driver must not smoke, including e-cigarettes, in the vehicle nor permit passengers to smoke, including e-cigarettes, in the vehicle; and
- (m) a driver must abide by the the Taxicab Passenger/Operator Code of Ethics as set out in Schedule 6 of Administrative Order #39 and ensure that the Code of Ethics is available in the vehicle for passengers.

28.2 A driver of a licensed vehicle may determine whether a passenger may eat or drink while in the vehicle and where a passenger is to sit.

28.3 Despite subsection 28.1 (e), a driver may refuse to handle luggage if the refusal is justified by his or her physical limitations or disabilities and a medical report on the physical limitations or disabilities has been filed with the Licensing Authority.

29.0 DUTY TO ASSIST PASSENGER

29.1 The driver of a licensed vehicle for hire must render all reasonable assistance requested by a passenger in entering or exiting the vehicle or in loading items into the vehicle.

PART 8 SMOKE FREE VEHICLES, SIGNS, FARES AND METERS

30.0 VEHICLES TO BE SMOKE FREE

30.1 The owner of a licensed vehicle must not permit smoking in the vehicle at any time, whether or not the vehicle is being operated at the time as a vehicle for hire.

30.2 Neither the owner nor the driver of a licensed vehicle may represent that it is a non-smoking vehicle or a smoke free vehicle if it has been smoked in while owned by the current owner.

31.0 SIGNS

31.1 A vehicle must not be operated as a taxi or an accessible taxi unless it is equipped with a taxi roof light sign that complies with the requirements for taxi roof lights set out in Administrative Order 39.

31.2 Repealed.

31.3 A taxi or accessible taxi may display only rooftop advertising that complies with the requirements for rooftop advertising set out in Administrative Order 39.

31.4 The taxi roof light sign must be removed from a taxi, accessible taxi or covered with opaque material when the vehicle is not in service as a vehicle for hire.

31.5 A taxi, accessible taxi or limousine must display and maintain any other signs and decals as set out in Administrative Order 39.

32.0 FARES

32.1 A licensed vehicle may carry passengers and their parcels for hire and may carry parcels for hire in the absence of passengers.

32.2 An owner or driver of a licensed vehicle must charge the applicable fares and rates prescribed by Administrative Order 39.

32.3 The fare or rate charged by the owner or driver of a licensed vehicle for the carriage of parcels in the absence of passengers must be the same as for the carriage of passengers.

32.4 An owner or driver of a taxi or accessible taxi is guilty of an offence if he or she receives or demands a fare that is greater than that registered on the vehicle's taxi meter, unless the fare is otherwise in accordance with the fares set out in Administrative Order 39.

32.5 It is not an offence for a driver of a vehicle for hire to accept a gratuity voluntarily offered by a passenger or in the absence of a passenger a person shipping or receiving parcels.

32.6 (1) The driver of a vehicle for hire must not demand any additional charge for:

- (a) the transportation of wheelchairs, walkers or service animals accompanying disabled passengers; or
- (b) escorting passengers to and from the first accessible door of their pick-up or destination.

(2) For the purposes of subsection(1)(a), "service animal" means any animal individually trained to do work or perform tasks for the benefit of the individual with a disability or is used for search and rescue or law enforcement.

32.7 It is not an offence for a driver of a vehicle for hire to negotiate with a passenger an amount to recover the costs of cleaning or repairing the vehicle if the passenger has damaged or soiled the vehicle.

32.8 The driver of a taxi or accessible taxi must post in a place which is clearly visible to passengers:

- (a) a copy of Taxi Rate Schedule set out in Schedule 1 to Administrative Order 39; and
- (b) if the driver charges fares provided for in Schedule 2 or 3 of Administrative Order 39, a copy of the tariff of fares as set out in the applicable Schedule.

33.0 TAXI METERS

33.1 A vehicle must not be licensed or operated as a taxi or accessible taxi unless it has a functioning taxi meter installed in the vehicle.

33.2 Only one taxi meter may be installed in a taxi or accessible taxi.

33.3 The following specifications apply to a taxi meter and its installation:

- (a) it must register only a single tariff;
- (b) it must be connected to and operated from a front wheel of the vehicle or from its transmission or driveshaft;
- (c) it must be equipped with a timing device that registers the fare while the taxi is engaged but

not in motion in accordance with the taxi rate schedule as outlined in Administrative Order 39;

- (d) it must be mounted in the taxi so that the registered fare is clearly visible to passengers at all times and is illuminated by a suitable light while in operation at night;
- (e) the taxi meter casing and internal components must be kept sealed and intact; and
- (f) it must not be calibrated to register any fare other than the fares as outlined in Schedule 1 of Administrative Order 39.

33.4 The holder of an owner's license must, at his or her own expense, provide to the Licensing Authority a certificate stating that the taxi meter is properly calibrated to show the fares set out in Schedule 1 of Administrative Order 39.

33.5 The Licensing Authority may refuse to accept a certificate provided under section 33.4 if, in the Licensing Authority's opinion, it cannot be relied upon.

33.6 The Licensing Authority must suspend the license of an owner of a taxi or accessible taxi who has contravened section 33.4.

33.7 A license suspended under section 33.6 may be reinstated, subject to any other penalty, or continued suspension, pursuant to this bylaw that is appropriate in the circumstances in the judgment of the Licensing Authority, when the owner satisfies the Licensing Authority that the vehicle to which the suspension relates is equipped with a properly installed and calibrated taxi meter.

34.0 DUTY TO USE TAXI METER

34.1 The driver of a taxi or accessible taxi who transports any passenger or parcel for hire must ensure that the taxi meter operates during the entire period that the vehicle is engaged unless:

- (a) the driver has made an agreement with the passenger for transportation of the passenger or parcel at the hourly rate provided for in Schedule 1 of Administrative Order 39;
- (b) the driver is charging a fare provided for in Schedule 2 or 3, as may be applicable, of Administrative Order 39; or
- (c) there is a contract for special rates in effect for the transportation of the passenger or parcel as provided for in Schedule 1 of Administrative Order 39.

35.0 TAXI METER INSPECTION

35.1 The Licensing Authority may at any time inspect any taxi meter that is installed in a taxi or accessible taxi and may apply such tests to the vehicle and meter as may be necessary to ascertain the accuracy of the taxi meter.

35.2 An owner or driver of a taxi or accessible taxi who fails to allow an inspection required by the Licensing Authority or its appointee under section 35.1 or who fails to allow or hinders a test referred to in that section is guilty of an offence.

35.3 Without restricting any charge that may be brought under section 35.1, if an owner or driver of a taxi or accessible taxi has failed to allow an inspection required by the Licensing Authority or its appointee under section 35.1 or has failed to allow or hinders a test referred to in that section, the Licensing Authority must immediately suspend the license of the owner of the vehicle and the driver.

35.4 A license suspended under section 35.3 must remain suspended at least until the Licensing Authority is satisfied with the accuracy of the meter.

36.0 OFFENCE: INACCURATE TAXI METERS

36.1 An owner and driver of a taxi or accessible taxi is guilty of an offence if he or she operates or permits the vehicle to be operated as a taxi or accessible taxi if the taxi meter in the vehicle shows a variation of more than five per cent from the proper fare as set out in Schedule 1 to Administrative Order 39.

PART 9 ZONES AND TAXI OWNER'S LICENSE LIMITATIONS

37.0 ZONES

37.1 The Municipality is divided into such taxi zones as may be prescribed by Administrative Order 39.

38.0 TAXIS TO BE LICENSED IN ONLY ONE ZONE

38.1 A vehicle may be licensed as a taxi in only one zone.

38.2 The license sticker issued by the Licensing Authority for a taxi must indicate the zone in which the taxi is licensed.

38.3 A vehicle may only be operated as taxi if a valid license sticker is affixed to the vehicle in the location and manner prescribed by Administrative Order 39, or is affixed in such other location on the vehicle as approved by the Licensing Authority.

39.0 ZONE REGULATIONS FOR TAXI DRIVERS

39.1 A taxi driver may pick up or accept passengers or parcels in the zone in which the taxi is licensed and transport them to any location in that zone.

39.2 A taxi driver may pick up or accept passengers or parcels in any zone and transport them to any location in another zone.

39.3 A taxi driver must not pick up passengers or parcels in a zone in which the taxi is not licensed and carry those passengers or parcels to another location within that same zone unless authorized to do so by Administrative Order 39 or by resolution of the council of the Municipality.

40.0 TAXI OWNER'S LICENSE LIMITATIONS

40.1 The number of taxi owners' licenses for each zone in force at any time in the Municipality must not exceed the number prescribed by Administrative Order 39.

40.2 Except as otherwise provided in this by-law, the Licensing Authority must not issue a new taxi owner's license for a zone unless the number of taxi owners' licenses in force in that zone is below the number prescribed by Administrative Order 39 for that zone.

40.3 Unless otherwise provided for in this By-Law, or unless the Licensing Authority determines that exceptional circumstances exist, a taxi owner's license that is revoked or surrendered, or which ceases to be in force for any reason other than expiration, can not be renewed or reissued if the renewal or reissuance will result in the number of licenses in force in the zone for which the license was issued exceeding the number prescribed for the zone.

40.4 The Licensing Authority must maintain a waiting list of applicants for new taxi owner's licences for each zone in accordance with Administrative Order 39 and the maintenance of the waiting lists and new licenses are to be issued in accordance with Administrative Order 39.

PART 10 COMMON TAXI STANDS

41.0 COMMON TAXI STANDS

41.1 The Traffic Authority for the Municipality may establish Common taxi stands designated by appropriate signs as provided for under the *Motor Vehicle Act*.

41.2 A common stand in a zone may only be used by licensed drivers who are operating accessible taxis, taxis licensed for that zone, or taxis authorized to operate in that zone by Administrative Order 39 or by a resolution of the council of the Municipality enacted for the purposes of section 39.3.

41.3 The following rules apply to the use of a common stand by the driver of a taxi or accessible taxi:

- (a) a driver whose vehicle is available for hire may take a position with his or her vehicle at any common stand where there is vacant position in accordance with the number of positions established by the Traffic Authority as posted on the common taxi stand sign;
- (b) a driver entering a common stand must take his or her position at the rear of the last vehicle in line at the stand;
- (c) whenever a vehicle leaves the common stand, all other drivers must move their vehicles ahead;
- (d) a driver must move his or her vehicle when necessary to allow the departure from the common stand of any other taxi or accessible taxi; and
- (e) a driver parked at a common stand must not:
 - (i) leave his or her vehicle unattended,
 - (ii) obstruct the exit of another vehicle whose driver indicates a desire to leave the stand, or
 - (iii) interfere with the free selection by any passenger of any vehicle at the stand.

PART 11 HOTELS STANDARDS

42.0 HOTEL STANDARD INSPECTION / DECAL

42.1 The owner of a taxi or accessible taxi may apply to the Licensing Authority for Hotel Standard decals and the Licensing Authority must issue the decals if, upon inspection, the taxi or accessible taxi is found to be in full compliance with the requirements of this by-law.

42.2 Hotel Standard decals expire six months after their date of issue and section 42.1 applies with necessary modifications if the owner of a taxi or accessible taxi wishes to renew the decals.

42.3 The owner of the taxi or accessible taxi must pay the fee required under Administrative Order 15 for each inspection of his or her vehicle in respect of an application for, or renewal of, Hotel Standard Decals.

42.4 The owner of a taxi or accessible taxi in respect of which Hotel Standard decals are issued must affix the decals in a place on the vehicle designated by the Licensing Authority so that they are clearly visible.

42.5 A taxi stand designated as a "Hotel Standard Taxi" stand may only be used by taxis and accessible taxis that has displayed a valid Hotel Standard decal issued pursuant to this by-law and which is operated by a licensed National Standard Certified driver.

PART 12

43.0 NATIONAL STANDARDS CERTIFICATION FOR DRIVERS

43.1 A person who holds a driver's license and who has successfully completed the National Standards Certification Program for Taxicab/Limousine Drivers administered by the Nova Scotia Tourism Human Resource Council may apply to the Licensing Authority to have the National Certification Standard identified on his or her driver's license.

PART 13
REFUSAL, SUSPENSION AND REVOCATION OF LICENSES

44.0 GENERAL

44.1 The Licensing Authority may suspend or revoke the owner's license or driver's license, or both, of any license holder, or refuse any applicant who

- (a) contravenes this by-law;
- (b) is either charged or convicted pursuant to any municipal by-law, or provincial or federal legislation;
- (c) has committed any act or acts that, in the opinion of the Licensing Authority, it is in the public interest that the person not hold either an owner's license or driver's license;
- (d) refuses to respond or cooperate with an investigation conducted by the Licensing Authority.

44.2 The Licensing Authority may refuse to grant a driver's license or may suspend or cancel a driver's license if

- (a) the applicant or license holder has been convicted of an offense against vulnerable persons, a sexual offence, an illegal sale or possession of drugs, a violent offence or a breach of trust;
- (b) the applicant or license holder has failed to immediately notify the Licensing Authority that they have become the subject to a court order, undertaking, charge or conviction;
- (c) the applicant or license holder has a driving record, criminal or provincial offence record or outstanding criminal charges that in the opinion of the Licensing Authority makes him or her unfit to operate a taxi, accessible taxi, or limousine, as the case may be; or
- (d) the applicant or license holder has a criminal record in another country or jurisdiction that is similar in nature to the provisions described in subsection (a).

45.0 FALSE STATEMENTS

45.1 If an applicant or the holder of an owner's license or driver's license makes a false statement in a statutory declaration made pursuant to this by-law, the Licensing Authority may:

- (a) refuse to issue the license that is the subject of the application;
- (b) revoke any owner's licenses and or any driver's licenses held by the applicant; and
- (c) direct that the applicant is ineligible to apply for or to be granted a license under this by-law for a period of up to five (5) years.

46.0 NOT FIT AND PROPER PERSON

46.1 In addition to any other grounds for refusing to grant, suspending or revoking an owner's license or a driver's license, the Licensing Authority may refuse to grant, may suspend, or may revoke an owner's license or a driver's license if, in the opinion of the Licensing Authority, the applicant or license holder, as the case may be, is not a fit and proper person to have the license.

47.0 NOTICE OF SUSPENSIONS, REVOCATIONS

47.1 The Licensing Authority must immediately notify a license holder whose owner's license or driver's license has been suspended or cancelled.

47.2 The notice under section 47.1 may be served on the license holder by registered mail addressed to the license holder's last known address on file with the Licensing Authority, and if sent by registered mail is deemed to have been served on the earlier date of actual receipt by the license holder or five business days from the date of mailing.

- 47.3** The license holder may within 15 days from the date of the service of the notice, appeal the suspension or revocation to the Appeal Committee.
- 47.4** If at any time a person who holds a driver's license under this by-law ceases to hold a valid class four or better driver's license issued by the Province of Nova Scotia, the driver's license issued under this by-law is deemed to be suspended and the person must immediately surrender it to the Licensing Authority.
- 47.5** A person whose driver's license is suspended under section 47.4 may apply for reinstatement when his or her provincial chauffeur's license is renewed or reinstated.
- 47.6** The Licensing Authority may order a driver to take remedial sensitivity training in relation to the provision of service to disabled persons if as a result of its investigation the Licensing Authority is of the opinion that the driver would benefit from such remedial training.

PART 14 APPEALS

48.0 APPEALS

- 48.1** A person whose application for the issuance or renewal of an owner's license or driver's license is refused by the Licensing Authority, or a person whose owner's license or driver's license is suspended, revoked or cancelled by the Licensing Authority, may appeal the refusal, suspension, revocation or cancellation to the Appeals Committee, within 15 days from the date of the refusal, suspension or cancellation.
- 48.2** A person whose application is refused or a person whose owner's license or driver's license is suspended, revoked or cancelled by the Licensing Authority may appeal to the Appeals Standing Committee within 15 days after the refusal, suspension or cancellation by submitting their appeal in writing to the Municipal Clerk's Office.
- 48.3** The Appeals Committee must hear the Appellant and may
- (a) confirm or vary the decision of the Licensing Authority;
 - (b) order that a license be revoked and surrendered; or
 - (c) order that a license be granted or reinstated, with or without conditions.
- 48.4** The Appeals Committee may order that a license be granted or reinstated subject to the appellant passing any tests provided for in this by-law, or proving that he or she meets the qualifications and requirements of this by-law, or subject to any conditions that the appeal committee determines appropriate under the circumstances.
- 48.5** The Appeals Committee must not make any decision that the Licensing Authority could not have made under this by-law.

PART 15 PROSECUTIONS AND GENERAL OFFENCE

49.0 PROSECUTIONS

- 49.1** The Licensing Authority or any law enforcement officer of the Municipality may cause to be prosecuted any person who contravenes any law, by-law or administrative order in respect of the ownership or operation of a licensed vehicle.

50.0 GENERAL OFFENCE

50.1 A person who contravenes any section of this By-Law is liable upon summary conviction to a minimum penalty of not less than one hundred dollars (\$100.00) and a maximum penalty of not more than five thousand dollars (\$5000.00), and in default of payment, to imprisonment for a term not exceeding sixty (60) days.

**PART 16
TRANSITION**

51.0 TRANSITION

- 51.1** A license granted under By-Law T-108 before its repeal and that was valid immediately before that repeal is continued under this by-law and expires at the time set out in the license.
- 51.2** A license granted under By-Law T-108 before its repeal that was suspended or had expired before that repeal may be reinstated in accordance with this by-law and this by-law applies to the reinstatement as if had been in force on the day that the license was suspended or expired.
- 51.3** An application for a license made under By-Law T-108 is continued as an application for a licence under this by-law and this by-law applies to the application as if it had been in force on the day that the application was made.
- 51.4** All waiting lists for new owners' licenses that existed under By-law T-108 immediately before its repeal are continued, subject to Administrative Order 39, as waiting lists under this by-law and the names on the list retain the same position on the list as they had before that repeal.

**PART 17
REPEAL**

52.0 BY-LAW T-108 REPEALED

52.1 By-law T-108, the Halifax Regional Municipality Taxi and Limousine By-law, and all amendments to it are repealed.

Done and passed in Council this 23rd day of October, 2012.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, here by certify that the above noted By-law was passed at a meeting of Halifax Regional Council held on October 23, 2012.

Cathy Mellett, Municipal Clerk

| | |
|---|--------------------|
| Notice of Motion: | August 14, 2012 |
| First Reading: | September 11, 2012 |
| Notice of Public Hearing Publication: | October 6, 2012 |
| Second Reading: | October 23, 2012 |
| Approval of Service Nova Scotia and Municipal Relation: | N/A |
| Effective Date: | November 17, 2012 |

| | |
|---|------------------|
| Amendment # 1 | |
| Notice of Motion: | January 26, 2016 |
| First Reading: | April 26, 2016 |
| Notice of Public Hearing Publication: | May 7, 2016 |
| Second Reading: | May 24, 2016 |
| Approval of Service Nova Scotia and Municipal Relation: | N/A |
| Effective Date: | June 11, 2016 |

**Attachment D
(Showing Proposed Changes)**

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER THIRTY-NINE
RESPECTING TAXI AND LIMOUSINE REGULATION**

BE IT RESOLVED as a policy of the Council of the Halifax Regional Municipality pursuant to Section 305 of the *Motor Vehicle Act* as follows:

1.0 SHORT TITLE

1.1 This Administrative Order may be cited as Administrative Order Number Thirty-Nine, the Taxi and Limousine Regulation Administrative Order.

2.0 REGULAR FARES

- 2.1 (a) Vehicles for hire licensed to operate by the Halifax Stanfield International Airport shall while operating under those licenses charge the fare rates established by the Halifax Stanfield International Airport.
- (b) Subject to Subsection 2.1 (a) of this Administrative Order, the fares that shall be charged for vehicles for hire within Halifax Regional Municipal shall be as set out in Schedule 1 to this Administrative Order.

2.0A TAXICAB PASSENGER/OPERATOR CODE OF ETHICS

2.1A A driver while operating a licensed vehicle for hire must abide by the Taxicab Passenger/Operator Code of Ethics as set out in Schedule 6 to this Administrative Order.

3.0 SPECIAL AIRPORT AND PORT FARES

- 3.1 Subject to Subsection 2.1(a), and notwithstanding Subsection 2.1(b) of this Administrative Order, a taxi driver;
- (a) transporting cruise ship passengers from the cruise ship compound at the Halifax Port Corporation property to the destinations outlined in Schedule 2 to this Administrative Order may charge the fares set forth in that Schedule; and
- (b) transporting passengers to or from the Halifax International Airport to and from the destinations outlined in Schedule 3 to this Administrative Order may charge the fares set forth in that Schedule.

3.0A ANNUAL RATE REVIEW

3.1A HRM shall review the rates set out in Schedules 1, 2, and 3 to this Administrative Order at least once every calendar year and shall consider the percentage change from the previous year in the Nova Scotia Consumer Price Index ("percentage change") as found in the Statistics Canada Consumer Price Index, by Province (Nova Scotia) Annual January Report, as follows:

- (a) If the percentage change over the previous calendar year is less than 2.5%, no further consideration shall be given to a rate review. However, the percentage change for that year will be carried forward to the following year and added to the percentage change for that year, and subsequent years, until the total of the percentage change is 2.5% or greater.
- (b) If the percentage change over the previous calendar year, or cumulative calendar years as set out in (a), is 2.5% or greater, a report shall be prepared for consideration by Regional Council on whether to increase the rates set out in Schedules 1,2, and 3 to this Administrative Order. The report shall include some or all of the following:
- (i) input from industry stakeholders;
- (ii) Statistics Canada Consumer Price Index, by Province (Nova Scotia) Annual January Report information;

- (iii) a survey of other Canadian municipalities;
 - (iv) an independent review from the Greater Halifax Partnership; and
 - (v) any other information that, in the opinion of the Municipality, may assist Council in its consideration.
- (c) Once Regional Council has considered a rate increase in accordance with (b), the percentage change as cumulated in (a) shall reset, whether or not Regional Council has voted to increase the rates set out in Schedules 1, 2, and 3 to this Administrative Order.
- (d) Nothing in this section shall prevent Regional Council at any time, by resolution, from considering whether to modify the rates set out in Schedules 1, 2, or 3 to this Administrative Order outside of the annual review.

4.0 TAXI ROOF LIGHT, VEHICLE MARKING REQUIREMENTS & DESIGN

4.1 No vehicle may be operated as a taxi or accessible taxi unless it is equipped with a taxi roof light affixed on the top of the vehicle that;

- (a) meets the design requirements set out in Schedule 4;
- (b) is affixed on the top of the vehicle as near as possible to the centre of the roof, and positioned so the front of the roof light is facing the front of the vehicle and is clearly visible from all sides of the vehicle;
- (c) is equipped with one or more number 1156 clear bulbs, or with a fluorescent bulb or LED light that emits an equivalent amount of light as a 1156; and
- (d) bears the business name under which the vehicle is being operated in the location and manner set out in Schedule 4 for the zone for which the taxi owner's license has been issued.

4.2 The bulb or light required by subsection 4.1(c) must be mounted in the interior of the sign and;

- (a) must be illuminated when the vehicle is being operated as a taxi or accessible taxi for hire but is not responding to a call or carrying passengers or parcels; or
- (b) must be turned off when the taxi is responding to a call or is transporting passengers or parcels.

4.3 An accessible taxi;

- (a) is required to have displayed and maintained on all four sides of the vehicle, the international accessibility symbol measuring 100 X 100 mm (4 X 4 in);



- (b) is fitted with a roof light sign in compliance with the Accessible Taxi design of Schedule 4 to this Administrative Order.

4.4 A high sided vehicles such as a van, crossover vehicle or sport utility vehicle may in addition to a roof sign, display markings on both sides of the vehicle showing the business name under which it is being operated and the taxi license number.

4.5 A limousine shall not have a roof light sign nor outside markings (other than the business name under which the vehicle is being operated and contact information for that business).

4.6 (1) The License Authority shall provide three interior licensing decals to the owner and each decal shall identify the vehicle for hire license number.

(2) A taxi, accessible taxi or limousine shall display the three interior licensing decals that are provided by the Licensing Authority as follows:

(a) one interior licensing decal shall be displayed in the front of the vehicle, and

(b) two licensing decals shall be displayed in the rear passenger area of the vehicle.

(3) Each interior licensing decal shall be displayed in such manner that it is visible from the rear seat of the vehicle.

5.0 VEHICLE REQUIREMENTS

5.1 All taxis, limousines and accessible taxis must comply with the standards set out in Schedule 5.

6.0 ZONES

6.1 The Municipality is divided into the following three zones for the licensing of taxis:

- (a) the County Zone, being the area of the Halifax Regional Municipality that is not within either the Dartmouth zone or the Halifax zone.
- (b) the Dartmouth Zone, being the geographical area of the former City of Dartmouth.
- (c) the Halifax Zone, being the geographical area of the former City of Halifax and the areas also known as Harrietsfield, Sambro, Ketch Harbour and Portuguese Cove.

7.0 LIMITS ON NUMBER OF TAXI OWNER LICENSES

7.1 The number of taxi owner licenses, inclusive of conditional owner licenses, for each zone in force at any time in the Municipality is;

- (a) in the Halifax Zone, 610 licenses;
- (b) in the Dartmouth Zone, 200 licenses; and
- (c) in the County Zone, 190 licenses.

8.0 APPLICANT FOR A NEW TAXI OWNER LICENSE

8.1 The applicant for a taxi owner's license must be the holder, in good standing, of a taxi driver's license issued by the Municipality.

8.2 An applicant who receives an offer of a taxi owner's license must complete all of the requirements for licensing a vehicle as a taxi under By-Law T-1000 within 30 days of the date of the offer.

8.3 If an applicant for a taxi owner's license who holds a taxi owner's license in any zone in the Municipality in his or her name or in the name of a corporation in which the applicant is a shareholder receives an offer of a new owner license, the applicant must surrender the current license within 30 days of the date of the offer.

8.4 A permanent owner's license may be issued only to an applicant who has successfully completed the National Standards Certification for Taxicab/Limousine Drivers.

- 8.5 If an applicant, at the time of being offered a taxi owner's license, has not successfully completed the National Standards Certification for Taxicab/Limousine Drivers, the applicant may only be issued a conditional taxi owners license.
- 8.6 A conditional taxi owner's license expires on the first anniversary of its date of issue unless, before its expiry, the holder of the conditional license successfully completes the National Standards Certification for Taxicab/Limousine Drivers and converts to a permanent owner's license.
- 8.7 A conditional owner's license is not renewable.
- 8.8 Sections 8.1 – 8.6 apply only to the issuance of a taxi owner's license to an applicant from the waiting list and not to taxi owner's license renewals.

9.0 WAITING LIST

- 9.1 The waiting lists for taxi owners licenses, if any, of applicants prepared for each zone under sections 77, 78 and 78A of By-law Number T-108 of the Municipality, as those sections read immediately before the repeal of By-law Number T-108, are continued in force.
- 9.2 If there are no names on a waiting list for a zone, the list must be closed but the Licensing Authority must re-open it or establish a new list whenever the number of applications for taxi owner licenses for the zone exceeds the number of licenses available in the zone.
- 9.3 If the Licensing Authority receives an application for a taxi owner's license for a zone that cannot be issued because the prescribed number of licenses for that zone have already been issued, the Licensing Authority shall add the applicant's name to the end of the current waiting list, in order of the date and time of receipt of the application and must process the names in order of seniority as they appear on the list as the number of licenses in the zone to which the application relates drops below the prescribed number of licenses for that zone.
- 9.4 Whenever a new taxi owner license can be issued because the number of licenses in force in a zone has fallen below the number prescribed for the zone, the applicants on the waiting list shall be offered the first opportunity to obtain a license in order of their seniority on the list, and the Licensing Authority shall notify the applicant forthwith by registered mail addressed to the mailing address of the driver maintained by the Licensing Authority that the applicant is being offered a license.
- 9.5 An applicant's name must be removed from the waiting list.
- (a) Upon the issuance of an owner's license to the applicant; or
 - (b) if the applicant fails to license a vehicle as a taxi within 30 days of the delivery of the notice of an offer of an owner's license.
- 9.6 The procedure set out in sections 9.4 and 9.5, must be repeated until the numbers of owners licenses, including conditional owner's licenses, in force in a zone, is equal to the number of licenses prescribed for the zone or until no names remain on the waiting list, whichever occurs first.
- 9.7 The name of an applicant must be removed from a waiting list on the conclusion of any applicable appeal process if the applicant's driver's license is cancelled, revoked or otherwise lapses.
- 9.8 Nothing in section 9.5, 9.6 or 9.7 prevents a person who holds a driver's license from re-applying for a taxi owner's license and having his or her name added at the end of the waiting list, if any, for the zone to which the application relates.

10.0 Zone Exceptions

- 10.1 Pursuant to section 39.3 of By-law T-1000, a taxi driver may pick up and drop off passengers or parcels within a zone for which the taxi is not licensed when:
- (a) the place of commencement and final destination of the passenger's journey in the taxi are in compliance with By-Law T-1000;
 - (b) at anytime in the five-hour period between 12:00 midnight on a Thursday and 5:00 a.m. on Friday;
 - (c) at anytime in the five-hour period between 12:00 midnight on a Friday and 5:00 a.m. on Saturday;
 - (d) at anytime in the five-hour period between 12:00 midnight on a Saturday and 5:00 a.m. on Sunday;
 - (e) any Sunday night in the five hour period between 12:00 midnight and Monday 5:00 a.m. of a long weekend created by a statutory or declared local holiday in effect on the Monday; and
 - (f) at such other times, dates and places as are permitted by resolution of the council of the Municipality.

Done and passed in Council this 23rd day of October, 2012.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, here by certify that the above-noted Administrative Order was passed at a meeting of Halifax Regional Council held on October 23, 2012.

Cathy Mellett, Municipal Clerk

Administration Order #39

Schedule 1

TAXI AND ACCESSIBLE TAXI RATE SCHEDULE

THREE DOLLARS AND TWENTY CENTS initial charge, up to 0 metres.

THIRTEEN CENTS each 76.7 metres.

TWENTY-SIX DOLLARS AND EIGHTY CENTS per hour waiting time

SEVENTY CENTS each additional passenger

HOURLY DRIVING RATE OF THIRTY-TWO DOLLARS AND FORTY CENTS PER HOUR by arrangement between driver and passenger, without meter.

Repealed.

BRIDGE TOLL – In addition to the regular taxi fare, the Bridge Commission's cash toll rate of the day will be added to fares when a paying trip involves a bridge crossing for the carriage of passengers or parcels.

TEN CENTS - for each article, piece of luggage, parcel or bag of groceries handled or placed in the trunk by driver.

CHILDREN under ten shall be carried FREE when accompanied by an adult;

SPECIAL RATES by contract are permissible when such rates are provided for by contract between the taxi owner or taxi driver and the customer. When customer contact to obtain taxi service is initiated either by telephone, electronic transmission, the customer is entitled to the fare by meter rate, unless a special rate is agreed upon prior to the taxi departing for the customer pickup. When customer contact is initiated in person, the customer is entitled to the fare by meter rate unless a special rate is agreed upon prior to commencement of trip.

PROOF OF PAYMENT OR PARTIAL PAYMENT IN ADVANCE maybe requested by a taxi driver or owner, prior to transporting the passenger or passengers.

LIMOUSINE HOURLY RATE

SHALL BE WHAT EQUATES TO A MINIMUM HOURLY RATE OF **SIXTY FOUR DOLLARS AND EIGHTY FIVE CENTS**.

(Rates Include HST)

Administration Order #39

Schedule 2

**CRUISE SHIP PASSENGER TAXI AND ACCESSIBLE TAXI RATE PER VEHICLE
(Rates Include HST)**

THE PER VEHICLE RATE FOR TRANSPORTING CRUISE SHIP PASSENGERS FROM THE HALIFAX PORT CORPORATION PROPERTY SHALL BE WHAT EQUATES TO AN HOURLY RATE OF **\$50.75**

**TAXI AND ACCESSIBLE TAXI RATES TO AND FROM AIRPORT
(Rates Include HST)**

Note: If passengers are proceeding to more than one destination, drivers will not charge more than the approved rate for the first destination and the metered rate from the restarted meter for each of the succeeding destinations.

Note: If a destination is located where two zones are divided (by roads), the fare is the lesser of the two.

| Destination | Details | Rate | Zone |
|--------------------------|---|----------------|-------------|
| Halifax | Peninsula commencing beyond Kearney Lake Rd off Bedford Hwy to Hwy 102 including Bayers Lake and St Margaret's Bay Rd to Rotary | \$59.75 | 14 |
| | South of the Armdale Rotary including up to corner of North West Arm Dr and Old Sambro Rd to and including William Lake Rd | \$67.65 | 16 |
| | South of William Lake from corner of Spry Av off Herring Cove Rd to corner of North West Arm Dr and Old Sambro Rd and including Leiblin Park and Thornhill | \$73.30 | 17 |
| | Ragged Lake | \$67.65 | 16 |
| Dartmouth | From Hwy 118 exit 13 including Burnside, Shannon Park, Portland & Pleasant, west of Prince Albert Rd, Banook Lake and Main St. | \$56.40 | 11 |
| Dartmouth (con't) | From Main St including up to Ross Rd and connecting to Cole Harbour Rd, West of Bissett Rd including Colby Village to Atholea Dr off Caldwell Rd | \$62.00 | 15 |
| | East of Portland & Pleasant up along Prince Albert Rd and Main St up to and including Belmont Av off Pleasant St | \$62.00 | |
| | Beyond Atholea Dr off Caldwell Rd | \$67.65 | 18 |
| | Montague Rd including Cherry Brook up to Lake Major Rd, including to Main St and Neilson Dr | \$56.40 | 11 |
| Bedford | From Lakeview, including Dartmouth Rd to Meadowbrook Dr off Bedford Hwy | \$42.85 | 8 |
| Bedford | From Meadowbrook Dr off of Bedford Hwy to and including Kearney Lake Rd to Hwy 102 | \$50.75 | 10 |
| Sackville | Up to corner of Beaver Bank Rd and Sackville Dr including Lucasville Rd until Hwy overpass and including Lakeview Rd crossing Cobequid Rd | \$42.85 | 8 |

| | | | |
|---------------------|--|----------|---------------|
| | Ashburn Golf Club to Terry Rd off Windgate Dr including Windsor Junction Rd until it meets with Cobequid Rd | \$37.20 | 6 |
| | Corner of Beaver Bank Rd and Sackville Dr to Lucasville Rd until Hwy overpass and #1459 Sackville Dr. (old Sackville Club) | \$54.10 | 5 |
| | Beyond #1459 Sackville Dr. up to Lewis Lake | \$59.75 | 3 |
| Airport & Aerotech | Airport Property, Hotels and nearby surrounding area | \$20.30 | Property Trip |
| Beaver Bank | Including Sindha Dr and West of Terry Rd off Windgate Dr to corner of Beaver Bank Rd and Sackville Dr | \$54.10 | 5 |
| | South of Pinehaven Rd including Kinsac Rd | \$59.75 | 3 |
| Beaver Bank (con't) | From Kinsac Rd up to Beaver Bank Villa | \$65.40 | 1 |
| Bayside | | \$101.75 | |
| Beechville | Including Lakeside Industrial Park to corner of St Margaret's Bay Rd and Prospect Rd | \$67.65 | 16 |
| Black Point | | \$104.85 | |
| Boutilliers Point | | \$91.35 | |
| Brookside | | \$83.45 | |
| Chezzetcook | East | \$104.85 | |
| | Head | \$104.85 | |
| | West | \$101.50 | |
| Cow Bay | Cow Bay Rd, corner of Bissett Rd to including corner of Dyke Rd near Dogwood Dr | \$73.30 | 19 |
| Dover | East | \$110.50 | |
| | West | \$116.15 | |
| Dutch Settlement | | \$41.70 | |
| Eastern Passage | Including Cow Bay Rd up to corner of Dyke Rd near Dogwood Dr | \$67.65 | 18 |
| Elderbank | | \$65.40 | |
| Enfield | | \$25.95 | |
| Exhibition Park | Corner of St Margaret's Bay Rd and Prospect Rd including Mills Dr off Prospect | \$67.65 | 16 |

| | | | |
|------------------------|---|----------|----|
| | Rd | | |
| Fall River | South of the corner of Lake Thomas and Holland Rd including Wilson Dr off Waverly Rd over to connection of Fall River Rd to Windsor Junction Rd | \$32.70 | 4 |
| | Inn on the Lake to Wilsons Gas at the lights | \$32.70 | 4 |
| Five Islands Lake | | \$86.80 | |
| French Village | | \$90.20 | |
| Goffs | | \$20.30 | |
| Glen Haven | | \$86.80 | |
| Glen Margaret | | \$96.95 | |
| Grand Lake | | \$33.80 | |
| Hackett's Cove | | \$102.60 | |
| Hammonds Plains | Hammonds Plains Rd and Kearney Lake Rd from Hwy 102 up to and including Pin Hi Golf Club (just beyond Lucasville Rd) | \$56.35 | 7 |
| | Pockwock Road to End | \$67.65 | |
| | Pockwock Road to Highway 103 | \$67.65 | |
| Harrietsfield | | \$80.05 | |
| Hatchett Lake | | \$80.05 | |
| Head of St. Margaret's | | \$84.75 | |
| Herring Cove | | \$86.80 | |
| Hubbards | | \$109.35 | |
| Hubley | | \$86.80 | |
| Indian Harbour | | \$111.65 | |
| Ingramport | | \$90.20 | |
| Jeddore | East | \$135.75 | |
| | Head | \$129.60 | |
| | West | \$134.20 | |
| Ketch Harbour | | \$91.35 | |
| Kingswood | | \$56.40 | 7 |
| Lakeside | West of Raines Mill Rd off St Margaret's Bay | \$73.30 | 13 |

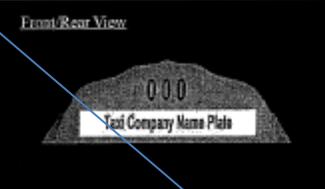
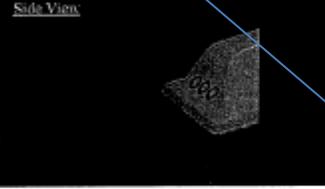
| | | | |
|-----------------|--|----------|----|
| | Rd | | |
| Lakeview | | \$42.85 | |
| Lake Charlotte | | \$134.20 | |
| Lake Echo | | \$76.65 | |
| Lake Fletcher | | \$34.95 | |
| Lawrencetown | Beyond Ross Rd up to but not including Lyle Dr and from Bissett Rd including Rainbow Heaven to Corner of Cow Bay Rd | \$67.65 | 12 |
| | West | \$76.65 | |
| | Beach | \$84.50 | |
| Lucasville | Commencing from Hwy 101 overpass on Lucasville Rd | \$56.40 | 7 |
| Meaghers Grant | | \$76.65 | |
| Mineville | | \$75.55 | |
| Musquodoboit | Harbour | \$112.75 | |
| | Middle | \$92.45 | |
| | Upper | \$118.40 | |
| Oakfield | | \$29.15 | |
| Oldham | | \$24.80 | |
| Peggy's Cove | | \$119.50 | |
| Porters Lake | | \$89.10 | |
| Portuguese Cove | | \$91.35 | |
| Preston | North and East Preston including Lake Major Rd to east of Lower Partridge River Rd including Mineville Rd from Hwy 107 exit 18 | \$67.65 | 12 |
| Prospect | | \$96.95 | |
| Purcells Cove | | \$77.80 | |
| Queensland | | \$109.35 | |
| Sambro | | \$93.60 | |
| Seabright | | \$90.20 | |

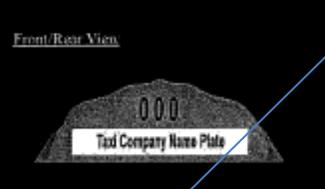
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|-------------------------|--|-----------------|-----------|
| | | | |
| Shad Bay | | \$82.30 | |
| Sheet Harbour | | \$227.75 | |
| Ship Harbour | | \$177.05 | |
| Tantallon | | \$80.05 | |
| | Upper | \$74.40 | |
| Terence Bay | | \$103.75 | |
| Timberlea | East of Cranberry Ln off St Margaret's Bay Rd | \$73.30 | 13 |
| Waverley | Beyond Wilson Dr to corner of Windsor Junction Rd and Cobequid Rd including east of Rocky Lake Drive | \$37.20 | 6 |
| Waverley | East of the corner of Waverley Rd and Rocky Lake Rd to Mount Portobello | \$42.85 | 9 |
| Wellington | Corner of Lake Thomas Dr and Holland Rd up to Laurie Park | \$36.10 | 2 |
| Whites Lake | | \$89.10 | |
| Windsor Junction | Ashburn Golf Club to Terry Rd off Windgate Dr including Windsor Junction Rd until it meets with Cobequid Rd | \$37.20 | 6 |

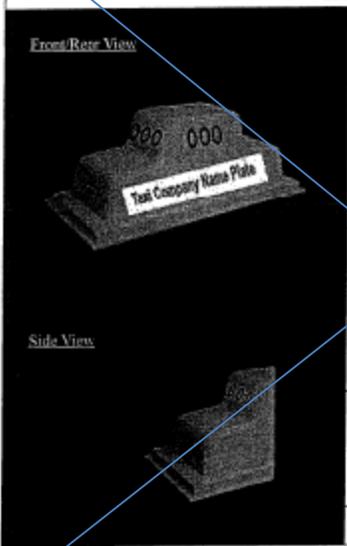
Administrative Order #39

Schedule 4, Taxi Roof Light, Vehicle Markings Requirement & Design

Schedule 1 - Taxi Roof Light Specifications

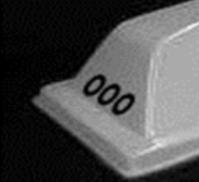
| DARTMOUTH ZONE | |
|---|--|
|  <p>Front/Rear View</p> <p>Taxi Company Name Plate</p> | <p>Roof Light</p> <p>Size - 568mm long Colour - Yellow Placement - Secured to centre of roof of cab with suction cups or magnets</p> |
| | <p>Cab Number</p> <p>Text - Cab Number Font - Arial Letter Size - front/rear - 51mm - sides - 42mm Letter Color - Blue Placement - Front, Rear, Both Sides of Roof Light</p> |
|  <p>Side View</p> | <p>Taxi Company Name Plate</p> <p>Plate Size - 456mm x 64mm Plate Color - Yellow Text - Company Name Font - Arial Letter Size - 47 mm high Letter Color - Red Placement - Front, Rear of Roof Light</p> |
| | <p>Illustration</p> <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

| COUNTY ZONE | |
|--|---|
|  <p>Front/Rear View</p> <p>Taxi Company Name Plate</p> | <p>Roof Light</p> <p>Size - 568mm long Colour - White Placement - Secured to centre of roof of cab with suction cups or magnets</p> |
| | <p>Cab Number</p> <p>Text - Cab Number Font - Arial Letter Size - front/rear - 51mm - sides - 42mm Letter Color - Blue Placement - Front, Rear, Both Sides of Roof Light</p> |
|  <p>Side View</p> | <p>Taxi Company Name Plate</p> <p>Plate Size - 456mm x 64mm Plate Color - White Text - Company Name Font - Arial Letter Size - 47 mm high Letter Color - Green Placement - Front, Rear of Roof Light</p> |

| HALIFAX ZONE | | |
|---|-------------------------|--|
|  <p>Front/Rear View</p> <p>Side View</p> | Roof Light | Size - 425mm long Colour - White Placement - Secured to centre of roof of cab with suction cups or magnets |
| | Cab Number | Text - Cab Number Font - Arial Letter Size - front/rear - 51mm - sides - 42mm Letter Color - Blue Placement - front, rear, both sides of roof light - top |
| | Taxi Company Name Plate | Plate Size - 450mm x 64mm Plate Color - White Text - Company Name Font - Arial Letter Size - 47 mm high Letter Color - Red Placement - Front, Rear of Roof Light |
| | Zone | Text - HPX Font - Arial Letter Size - 50mm Letter Color - Blue Placement - Both Sides of Roof Light - Bottom |
| | Illustration | Number 1156 clear bulb or fluorescent bulb emitting an equivalent light |

Administrative Order #39

Schedule 4 - Taxi Roof Light Specifications

| Dartmouth Zone | | |
|---|---------------------------------------|--|
| <p><u>Front/Rear View</u></p>  <p><u>Side View</u></p>  | <p>Roof Light</p> | <p>Size - 568mm long</p> <p>Colour - Yellow</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | <p>Cab Number</p> | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light</p> |
| | <p>Taxi Company Name Plate</p> | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - Yellow</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Red</p> <p>Placement - Front, Rear of Roof Light</p> |
| | <p>Illumination</p> | <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

| County Zone | | |
|---|---------------------------------------|---|
| <p><u>Front/Rear View</u></p>  <p><u>Side View</u></p>  | <p>Roof Light</p> | <p>Size - 568mm long</p> <p>Colour - White</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | <p>Cab Number</p> | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light</p> |
| | <p>Taxi Company Name Plate</p> | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - White</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Green</p> <p>Placement - Front, Rear of Roof Light</p> |
| | <p>Illumination</p> | <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

Accessible Taxi

| | | |
|---|--------------------------------|---|
| <p><u>Front/Rear View</u></p>  | Roof Light | <p>Size - 425mm long</p> <p>Colour - White</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | Cab Number | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light - top</p> |
| | Taxi Company Name Plate | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - White</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Red</p> <p>Placement - Front, Rear of Roof Light</p> |
| | | |
| | Illumination | <p>Number 1156 clear bulb or fluorescent bulb emitting An equivalent light</p> |

Administrative Order #39

Schedule 5

VEHICLE REQUIREMENTS

1. A taxi, accessible taxi or limousine must be maintained to the following requirements:
 - (a) repealed.
 - (aa) is a "motor vehicle" as defined and registered pursuant to the *Motor Vehicle Act*, 1989, R.S.N.S., c. 293, and for greater certainty excludes a motorcycle;
 - (b) pass inspection by an authorized official of the Licensing Authority;
 - (c) bear a valid, non-rejected, Province of Nova Scotia motor vehicle safety sticker and matching certificate, which is not more than 12 months old;
 - (d) be insured in the amounts and with the coverage required by By-law T-1000;
 - (e) have a height from the top of the floor to the underneath side of the roof of at least 45 inches (114.3 cm);
 - (f) have a width from the inside of one door post to the inside of the door post on the opposite side of at least 54 inches (137.1 cm);
 - (g) have a length from the dashboard, excluding extremities, to the front of the back seat of at least 63 inches (160.0 cm);
 - (h) have first class repairs with no visible body fillers, rust, primer paint, accidental damage or similar defects and the interior passenger and trunk area must be maintained in a clean and orderly condition;
 - (i) have a wheelbase measurement of at least 105 inches (266.7 cm);
 - (j) have a maximum seating capacity of eight passengers excluding the driver; and
 - (k) have matching wheel covers or designer rims on all 4 wheels, winter rims are permitted between October 15th to April 30th, must be kept clean and rust free.
2.
 - (1) A taxi must have a minimum of four passenger doors (excluding any rear hatches) and may be a sedan, station wagon, sport utility vehicle (SUV), cross over vehicle or mini-van.
 - (2) Despite section 1, a smaller fuel efficient vehicle, may be used as a taxi, or accessible taxi (if D409 compliant) if
 - (a) the performance standard for the vehicle fuel consumption is 7.8 litres of fuel per 100 kilometres or less
 - (b) the vehicle meets the requirements of paragraphs (1) (b) (c) (d) (h) and (j);
 - (c) the vehicle has a width from the inside of one door post to the inside of the door post on the opposite side of at least 51 inches (129.5 cm); and
 - (d) the vehicle has a wheelbase measurement from the centre of the front wheel to the centre of the rear wheel of at least 101 inches (256.5 cm).

3. An accessible taxi must provide ease of entry to or egress from the vehicle in a safe and dignified manner by means of an on-board lift or ramp, and conforms with all sections of Canadian Standard Association D409-02: Motor Vehicles for the Transportation of Persons with Physical Disabilities, and is required to
 - (a) have displayed and maintained on all four sides of the vehicle, the international accessibility symbol measuring 100 X 100 mm (4 X 4 in);

 - (b) have on board a fully stocked NS First Aid Kit #3;
 - (c) have on board a seat belt cutter; and
 - (d) have on board one current (2 – 2.5 kg) dry chemical fire extinguisher.
4. (1) A limousines must be a full sized luxury class sedan or full sized luxury class sport utility vehicle (SUV) vehicle and must have;
 - (a) a minimum of four passenger doors (excluding any rear hatches);
 - (b) standard seating capacity for at least four passengers and a maximum seating capacity of eight passengers excluding the driver;
 - (c) a leather or other superior quality upholstered interior; and
 - (d) a minimum of four of the following features:
 - (i) glass partition separating the front and rear seats;
 - (ii) top quality interior appointments, being either leather or other plush upholstery;
 - (iii) power windows;
 - (iv) one-way tinted glass;
 - (v) television;
 - (vi) stereo system;
 - (vii) cellular telephone;
 - (viii) air conditioning;
4. (2) Only vehicles of the following makes may be used as limousines:
 - (i) Cadillac;
 - (ii) Lincoln;
 - (iii) Rolls Royce;
 - (iv) Jaguar;

- (v) Mercedes-Benz;
 - (vi) Bentley;
 - (vii) Royal Princess- ;
 - (viii) Tesla.
4. (3) Despite section 4(2), a vehicle that the Licensing Authority determines to be of comparable limousine quality and interior to vehicles of the makes listed in that subsection may be used as a limousine.
 5. (1) A vehicle which has an "Ignition Alcohol Interlock Device" installed cannot be issued a vehicle for hire license or remain licensed as a vehicle for hire.

Schedule 6

Taxicab Passenger / Operator Code of Ethics

1. As a taxicab passenger, you have the right to:
 - A professional operator who is courteous and knowledgeable and who practices good hygiene.
 - Be transported by the most direct route unless you request a different route.
 - Expect all reasonable assistance in entering or exiting the vehicle when requested.
 - Expect all reasonable assistance in loading or unloading items in or out the vehicle when requested.
 - Expect service animals to be transported.
 - Expect no other person(s) to be in the vehicle while you are being transported unless your consent is given.
 - Expect a receipt upon request which indicates the fare paid, date & time, company name and roof light number.
 - Expect that there be no smoking at any time in the vehicle.
 - A taxicab in good mechanical and physical condition.
 - A taxicab that has a clean passenger and trunk compartment and vehicle exterior.
 - A taxicab which is clearly identifiable and has the municipal licence clearly displayed.
 - A taxicab with a meter which charges an accurate fare for the distance and time travelled according to regulations.

Note: The by-law stipulates there are two options for charging fares;

- A fare may be negotiated between the operator and passenger prior to departure;
- The passenger may request the meter be used to calculate the fare;
- Trip to or from the Airport trips may also use the flat rates as outlined in schedule 3.

2. Your taxicab operator has the right to expect a passenger or passengers to:
 - Behave in a civil manner.
 - Refrain from smoking, drinking or eating food inside the taxicab.
 - Not leave the interior of the vehicle in an unsanitary or unusable condition.
 - Not distract or otherwise prevent the operator from focussing on driving the taxicab.
 - Clearly disclose their destination prior to departure.
 - Confirm a method of payment upon request.
 - Make prompt payment of the posted fare.
 - Provide a deposit, up to the estimated amount of the fare, in advance, if requested.
3. Service may be refused or interrupted in the following circumstances:
 - Passenger refuses to show proof of payment or partial payment in advance as requested.
 - Passenger request would constitute the driver breaking the law or violating the HRM taxi, limousine regulations.
 - Passenger appears to be in need of emergency medical assistance.
 - Passenger refuses to disclose a specific final destination or the person's conduct is such it causes and operator to be fearful for his or her safety.

Done and passed in Council the _____ day of _____ 2015.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted Motion was passed at a meeting of the Halifax Regional Council held on , 2015.

Cathy Mellett, Municipal Clerk

| | |
|-------------------|-------------------|
| Notice of Motion: | August 14, 2012 |
| Approval: | October 23, 2012 |
| Effective Date: | November 17, 2012 |

Amendment # 1

| | |
|-------------------|-------------------|
| Notice of Motion: | January 28, 2014 |
| Approval: | February 11, 2014 |

Amendment # 2

| | |
|-------------------|------------------|
| Notice of Motion: | January 26, 2016 |
| Approval: | May 24, 2016 |
| Effective Date: | June 11, 2016 |

**Attachment E
(Amending Administrative Order)**

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER THIRTY NINE
RESPECTING TAXI AND LIMOUSINE REGULATION**

BE IT RESOLVED by the Council of Halifax Regional Municipality, under the authority of Section 305 of the Motor Vehicle Act, Chapter 293, R.S.N.S. 1989, that Administrative Order Number 39, Respecting Taxi and Limousine Regulation be amended as follows:

1. Adding the following section immediately after section 4.5 and before part 5.0:

4.6 (1) The License Authority shall provide three interior licensing decals to the owner and each decal shall identify the vehicle for hire license number.

(2) A taxi, accessible taxi or limousine shall display the three interior licensing decals that are provided by the Licensing Authority as follows:

(a) one interior licensing decal shall be displayed in the front of the vehicle, and

(b) two licensing decals shall be displayed in the rear passenger area of the vehicle.

(3) Each interior licensing decal shall be displayed in such manner that it is visible from the rear seat of the vehicle.

Done and passed in Council the _____ day of _____ 2017.

Mayor

Municipal Clerk

I, Kevin Arjoon, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted Motion was passed at a meeting of the Halifax Regional Council held on _____, 2017.

Kevin Arjoon, Municipal Clerk

**Attachment F
(Incorporating Changes)**

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER THIRTY-NINE
RESPECTING TAXI AND LIMOUSINE REGULATION**

BE IT RESOLVED as a policy of the Council of the Halifax Regional Municipality pursuant to Section 305 of the *Motor Vehicle Act* as follows:

1.0 SHORT TITLE

1.1 This Administrative Order may be cited as Administrative Order Number Thirty-Nine, the Taxi and Limousine Regulation Administrative Order.

2.0 REGULAR FARES

- 2.1 (a) Vehicles for hire licensed to operate by the Halifax Stanfield International Airport shall while operating under those licenses charge the fare rates established by the Halifax Stanfield International Airport.
- (b) Subject to Subsection 2.1 (a) of this Administrative Order, the fares that shall be charged for vehicles for hire within Halifax Regional Municipal shall be as set out in Schedule 1 to this Administrative Order.

2.0A TAXICAB PASSENGER/OPERATOR CODE OF ETHICS

2.1A A driver while operating a licensed vehicle for hire must abide by the Taxicab Passenger/Operator Code of Ethics as set out in Schedule 6 to this Administrative Order.

3.0 SPECIAL AIRPORT AND PORT FARES

3.1 Subject to Subsection 2.1(a), and notwithstanding Subsection 2.1(b) of this Administrative Order, a taxi driver;

- (a) transporting cruise ship passengers from the cruise ship compound at the Halifax Port Corporation property to the destinations outlined in Schedule 2 to this Administrative Order may charge the fares set forth in that Schedule; and
- (b) transporting passengers to or from the Halifax International Airport to and from the destinations outlined in Schedule 3 to this Administrative Order may charge the fares set forth in that Schedule.

3.0A ANNUAL RATE REVIEW

3.1A HRM shall review the rates set out in Schedules 1, 2, and 3 to this Administrative Order at least once every calendar year and shall consider the percentage change from the previous year in the Nova Scotia Consumer Price Index ("percentage change") as found in the Statistics Canada Consumer Price Index, by Province (Nova Scotia) Annual January Report, as follows:

- (a) If the percentage change over the previous calendar year is less than 2.5%, no further consideration shall be given to a rate review. However, the percentage change for that year will be carried forward to the following year and added to the percentage change for that year, and subsequent years, until the total of the percentage change is 2.5% or greater.
- (b) If the percentage change over the previous calendar year, or cumulative calendar years as set out in (a), is 2.5% or greater, a report shall be prepared for consideration by Regional Council on whether to increase the rates set out in Schedules 1,2, and 3 to this Administrative Order. The report shall include some or all of the following:
- (i) input from industry stakeholders;
- (ii) Statistics Canada Consumer Price Index, by Province (Nova Scotia) Annual January Report information;

- (iii) a survey of other Canadian municipalities;
 - (iv) an independent review from the Greater Halifax Partnership; and
 - (v) any other information that, in the opinion of the Municipality, may assist Council in its consideration.
- (c) Once Regional Council has considered a rate increase in accordance with (b), the percentage change as cumulated in (a) shall reset, whether or not Regional Council has voted to increase the rates set out in Schedules 1, 2, and 3 to this Administrative Order.
- (d) Nothing in this section shall prevent Regional Council at any time, by resolution, from considering whether to modify the rates set out in Schedules 1, 2, or 3 to this Administrative Order outside of the annual review.

4.0 TAXI ROOF LIGHT, VEHICLE MARKING REQUIREMENTS & DESIGN

4.1 No vehicle may be operated as a taxi or accessible taxi unless it is equipped with a taxi roof light affixed on the top of the vehicle that;

- (a) meets the design requirements set out in Schedule 4;
- (b) is affixed on the top of the vehicle as near as possible to the centre of the roof, and positioned so the front of the roof light is facing the front of the vehicle and is clearly visible from all sides of the vehicle;
- (c) is equipped with one or more number 1156 clear bulbs, or with a fluorescent bulb or LED light that emits an equivalent amount of light as a 1156; and
- (d) bears the business name under which the vehicle is being operated in the location and manner set out in Schedule 4 for the zone for which the taxi owner's license has been issued.

4.2 The bulb or light required by subsection 4.1(c) must be mounted in the interior of the sign and;

- (a) must be illuminated when the vehicle is being operated as a taxi or accessible taxi for hire but is not responding to a call or carrying passengers or parcels; or
- (b) must be turned off when the taxi is responding to a call or is transporting passengers or parcels.

4.3 An accessible taxi;

- (a) is required to have displayed and maintained on all four sides of the vehicle, the international accessibility symbol measuring 100 X 100 mm (4 X 4 in);



- (b) is fitted with a roof light sign in compliance with the Accessible Taxi design of Schedule 4 to this Administrative Order.

4.4 A high sided vehicles such as a van, crossover vehicle or sport utility vehicle may in addition to a roof sign, display markings on both sides of the vehicle showing the business name under which it is being operated and the taxi license number.

4.5 A limousine shall not have a roof light sign nor outside markings (other than the business name under which the vehicle is being operated and contact information for that business).

4.6 (1) The License Authority shall provide three interior licensing decals to the owner and each decal shall identify the vehicle for hire license number.

(2) A taxi, accessible taxi or limousine shall display the three interior licensing decals that are provided by the Licensing Authority as follows:

(a) one interior licensing decal shall be displayed in the front of the vehicle, and

(b) two licensing decals shall be displayed in the rear passenger area of the vehicle.

(3) Each interior licensing decal shall be displayed in such manner that it is visible from the rear seat of the vehicle.

5.0 VEHICLE REQUIREMENTS

5.1 All taxis, limousines and accessible taxis must comply with the standards set out in Schedule 5.

6.0 ZONES

6.1 The Municipality is divided into the following three zones for the licensing of taxis:

(a) the County Zone, being the area of the Halifax Regional Municipality that is not within either the Dartmouth zone or the Halifax zone.

(b) the Dartmouth Zone, being the geographical area of the former City of Dartmouth.

(c) the Halifax Zone, being the geographical area of the former City of Halifax and the areas also known as Harrietsfield, Sambro, Ketch Harbour and Portuguese Cove.

7.0 LIMITS ON NUMBER OF TAXI OWNER LICENSES

7.1 The number of taxi owner licenses, inclusive of conditional owner licenses, for each zone in force at any time in the Municipality is;

(a) in the Halifax Zone, 610 licenses;

(b) in the Dartmouth Zone, 200 licenses; and

(c) in the County Zone, 190 licenses.

8.0 APPLICANT FOR A NEW TAXI OWNER LICENSE

8.1 The applicant for a taxi owner's license must be the holder, in good standing, of a taxi driver's license issued by the Municipality.

8.2 An applicant who receives an offer of a taxi owner's license must complete all of the requirements for licensing a vehicle as a taxi under By-Law T-1000 within 30 days of the date of the offer.

8.3 If an applicant for a taxi owner's license who holds a taxi owner's license in any zone in the Municipality in his or her name or in the name of a corporation in which the applicant is a shareholder receives an offer of a new owner license, the applicant must surrender the current license within 30 days of the date of the offer.

8.4 A permanent owner's license may be issued only to an applicant who has successfully completed the National Standards Certification for Taxicab/Limousine Drivers.

- 8.5 If an applicant, at the time of being offered a taxi owner's license, has not successfully completed the National Standards Certification for Taxicab/Limousine Drivers, the applicant may only be issued a conditional taxi owners license.
- 8.6 A conditional taxi owner's license expires on the first anniversary of its date of issue unless, before its expiry, the holder of the conditional license successfully completes the National Standards Certification for Taxicab/Limousine Drivers and converts to a permanent owner's license.
- 8.7 A conditional owner's license is not renewable.
- 8.8 Sections 8.1 – 8.6 apply only to the issuance of a taxi owner's license to an applicant from the waiting list and not to taxi owner's license renewals.

9.0 WAITING LIST

- 9.1 The waiting lists for taxi owners licenses, if any, of applicants prepared for each zone under sections 77, 78 and 78A of By-law Number T-108 of the Municipality, as those sections read immediately before the repeal of By-law Number T-108, are continued in force.
- 9.2 If there are no names on a waiting list for a zone, the list must be closed but the Licensing Authority must re-open it or establish a new list whenever the number of applications for taxi owner licenses for the zone exceeds the number of licenses available in the zone.
- 9.3 If the Licensing Authority receives an application for a taxi owner's license for a zone that cannot be issued because the prescribed number of licenses for that zone have already been issued, the Licensing Authority shall add the applicant's name to the end of the current waiting list, in order of the date and time of receipt of the application and must process the names in order of seniority as they appear on the list as the number of licenses in the zone to which the application relates drops below the prescribed number of licenses for that zone.
- 9.4 Whenever a new taxi owner license can be issued because the number of licenses in force in a zone has fallen below the number prescribed for the zone, the applicants on the waiting list shall be offered the first opportunity to obtain a license in order of their seniority on the list, and the Licensing Authority shall notify the applicant forthwith by registered mail addressed to the mailing address of the driver maintained by the Licensing Authority that the applicant is being offered a license.
- 9.5 An applicant's name must be removed from the waiting list.
- (a) Upon the issuance of an owner's license to the applicant; or
 - (b) if the applicant fails to license a vehicle as a taxi within 30 days of the delivery of the notice of an offer of an owner's license.
- 9.6 The procedure set out in sections 9.4 and 9.5, must be repeated until the numbers of owners licenses, including conditional owner's licenses, in force in a zone, is equal to the number of licenses prescribed for the zone or until no names remain on the waiting list, whichever occurs first.
- 9.7 The name of an applicant must be removed from a waiting list on the conclusion of any applicable appeal process if the applicant's driver's license is cancelled, revoked or otherwise lapses.
- 9.8 Nothing in section 9.5, 9.6 or 9.7 prevents a person who holds a driver's license from re-applying for a taxi owner's license and having his or her name added at the end of the waiting list, if any, for the zone to which the application relates.

10.0 Zone Exceptions

- 10.1 Pursuant to section 39.3 of By-law T-1000, a taxi driver may pick up and drop off passengers or parcels within a zone for which the taxi is not licensed when:
- (a) the place of commencement and final destination of the passenger's journey in the taxi are in compliance with By-Law T-1000;
 - (b) at anytime in the five-hour period between 12:00 midnight on a Thursday and 5:00 a.m. on Friday;
 - (c) at anytime in the five-hour period between 12:00 midnight on a Friday and 5:00 a.m. on Saturday;
 - (d) at anytime in the five-hour period between 12:00 midnight on a Saturday and 5:00 a.m. on Sunday;
 - (e) any Sunday night in the five hour period between 12:00 midnight and Monday 5:00 a.m. of a long weekend created by a statutory or declared local holiday in effect on the Monday; and
 - (f) at such other times, dates and places as are permitted by resolution of the council of the Municipality.

Done and passed in Council this 23rd day of October, 2012.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of Halifax Regional Municipality, here by certify that the above-noted Administrative Order was passed at a meeting of Halifax Regional Council held on October 23, 2012.

Cathy Mellett, Municipal Clerk

Administration Order #39

Schedule 1

TAXI AND ACCESSIBLE TAXI RATE SCHEDULE

THREE DOLLARS AND TWENTY CENTS initial charge, up to 0 metres.

THIRTEEN CENTS each 76.7 metres.

TWENTY-SIX DOLLARS AND EIGHTY CENTS per hour waiting time

SEVENTY CENTS each additional passenger

HOURLY DRIVING RATE OF THIRTY-TWO DOLLARS AND FORTY CENTS PER HOUR by arrangement between driver and passenger, without meter.

Repealed.

BRIDGE TOLL – In addition to the regular taxi fare, the Bridge Commission's cash toll rate of the day will be added to fares when a paying trip involves a bridge crossing for the carriage of passengers or parcels.

TEN CENTS - for each article, piece of luggage, parcel or bag of groceries handled or placed in the trunk by driver.

CHILDREN under ten shall be carried FREE when accompanied by an adult;

SPECIAL RATES by contract are permissible when such rates are provided for by contract between the taxi owner or taxi driver and the customer. When customer contact to obtain taxi service is initiated either by telephone, electronic transmission, the customer is entitled to the fare by meter rate, unless a special rate is agreed upon prior to the taxi departing for the customer pickup. When customer contact is initiated in person, the customer is entitled to the fare by meter rate unless a special rate is agreed upon prior to commencement of trip.

PROOF OF PAYMENT OR PARTIAL PAYMENT IN ADVANCE maybe requested by a taxi driver or owner, prior to transporting the passenger or passengers.

LIMOUSINE HOURLY RATE

SHALL BE WHAT EQUATES TO A MINIMUM HOURLY RATE OF **SIXTY FOUR DOLLARS AND EIGHTY FIVE CENTS**.

(Rates Include HST)

Administration Order #39

Schedule 2

**CRUISE SHIP PASSENGER TAXI AND ACCESSIBLE TAXI RATE PER VEHICLE
(Rates Include HST)**

THE PER VEHICLE RATE FOR TRANSPORTING CRUISE SHIP PASSENGERS FROM
THE HALIFAX PORT CORPORATION PROPERTY SHALL BE WHAT EQUATES TO AN
HOURLY RATE OF **\$50.75**

**TAXI AND ACCESSIBLE TAXI RATES TO AND FROM AIRPORT
(Rates Include HST)**

Note: If passengers are proceeding to more than one destination, drivers will not charge more than the approved rate for the first destination and the metered rate from the restarted meter for each of the succeeding destinations.

Note: If a destination is located where two zones are divided (by roads), the fare is the lesser of the two.

| Destination | Details | Rate | Zone |
|-------------------|--|---------|------|
| Halifax | Peninsula commencing beyond Kearney Lake Rd off Bedford Hwy to Hwy 102 including Bayers Lake and St Margaret's Bay Rd to Rotary | \$59.75 | 14 |
| | South of the Armdale Rotary including up to corner of North West Arm Dr and Old Sambro Rd to and including William Lake Rd | \$67.65 | 16 |
| | South of William Lake from corner of Spry Av off Herring Cove Rd to corner of North West Arm Dr and Old Sambro Rd and including Leiblin Park and Thornhill | \$73.30 | 17 |
| | Ragged Lake | \$67.65 | 16 |
| Dartmouth | From Hwy 118 exit 13 including Burnside, Shannon Park, Portland & Pleasant, west of Prince Albert Rd, Banook Lake and Main St. | \$56.40 | 11 |
| Dartmouth (con't) | From Main St including up to Ross Rd and connecting to Cole Harbour Rd, West of Bissett Rd including Colby Village to Atholea Dr off Caldwell Rd | \$62.00 | 15 |
| | East of Portland & Pleasant up along Prince Albert Rd and Main St up to and including Belmont Av off Pleasant St | \$62.00 | |
| | Beyond Atholea Dr off Caldwell Rd | \$67.65 | 18 |
| | Montague Rd including Cherry Brook up to Lake Major Rd, including to Main St and Neilson Dr | \$56.40 | 11 |
| Bedford | From Lakeview, including Dartmouth Rd to Meadowbrook Dr off Bedford Hwy | \$42.85 | 8 |
| Bedford | From Meadowbrook Dr off of Bedford Hwy to and including Kearney Lake Rd to Hwy 102 | \$50.75 | 10 |
| Sackville | Up to corner of Beaver Bank Rd and Sackville Dr including Lucasville Rd until Hwy overpass and including Lakeview Rd crossing Cobequid Rd | \$42.85 | 8 |

| | | | |
|---------------------|--|----------|---------------|
| | Ashburn Golf Club to Terry Rd off Windgate Dr including Windsor Junction Rd until it meets with Cobequid Rd | \$37.20 | 6 |
| | Corner of Beaver Bank Rd and Sackville Dr to Lucasville Rd until Hwy overpass and #1459 Sackville Dr. (old Sackville Club) | \$54.10 | 5 |
| | Beyond #1459 Sackville Dr. up to Lewis Lake | \$59.75 | 3 |
| Airport & Aerotech | Airport Property, Hotels and nearby surrounding area | \$20.30 | Property Trip |
| Beaver Bank | Including Sindha Dr and West of Terry Rd off Windgate Dr to corner of Beaver Bank Rd and Sackville Dr | \$54.10 | 5 |
| | South of Pinehaven Rd including Kinsac Rd | \$59.75 | 3 |
| Beaver Bank (con't) | From Kinsac Rd up to Beaver Bank Villa | \$65.40 | 1 |
| Bayside | | \$101.75 | |
| Beechville | Including Lakeside Industrial Park to corner of St Margaret's Bay Rd and Prospect Rd | \$67.65 | 16 |
| Black Point | | \$104.85 | |
| Boutilliers Point | | \$91.35 | |
| Brookside | | \$83.45 | |
| Chezzetcook | East | \$104.85 | |
| | Head | \$104.85 | |
| | West | \$101.50 | |
| Cow Bay | Cow Bay Rd, corner of Bissett Rd to including corner of Dyke Rd near Dogwood Dr | \$73.30 | 19 |
| Dover | East | \$110.50 | |
| | West | \$116.15 | |
| Dutch Settlement | | \$41.70 | |
| Eastern Passage | Including Cow Bay Rd up to corner of Dyke Rd near Dogwood Dr | \$67.65 | 18 |
| Elderbank | | \$65.40 | |
| Enfield | | \$25.95 | |
| Exhibition Park | Corner of St Margaret's Bay Rd and Prospect Rd including Mills Dr off Prospect | \$67.65 | 16 |

| | | | |
|-------------------------------|--|-----------------|-----------|
| | Rd | | |
| Fall River | South of the corner of Lake Thomas and Holland Rd including Wilson Dr off Waverly Rd over to connection of Fall River Rd to Windsor Junction Rd | \$32.70 | 4 |
| | Inn on the Lake to Wilsons Gas at the lights | \$32.70 | 4 |
| Five Islands Lake | | \$86.80 | |
| French Village | | \$90.20 | |
| Goffs | | \$20.30 | |
| Glen Haven | | \$86.80 | |
| Glen Margaret | | \$96.95 | |
| Grand Lake | | \$33.80 | |
| Hackett's Cove | | \$102.60 | |
| Hammonds Plains | Hammonds Plains Rd and Kearney Lake Rd from Hwy 102 up to and including Pin Hi Golf Club (just beyond Lucasville Rd) | \$56.35 | 7 |
| | Pockwock Road to End | \$67.65 | |
| | Pockwock Road to Highway 103 | \$67.65 | |
| Harrietsfield | | \$80.05 | |
| Hatchett Lake | | \$80.05 | |
| Head of St. Margaret's | | \$84.75 | |
| Herring Cove | | \$86.80 | |
| Hubbards | | \$109.35 | |
| Hubley | | \$86.80 | |
| Indian Harbour | | \$111.65 | |
| Ingramport | | \$90.20 | |
| Jeddore | East | \$135.75 | |
| | Head | \$129.60 | |
| | West | \$134.20 | |
| Ketch Harbour | | \$91.35 | |
| Kingswood | | \$56.40 | 7 |
| Lakeside | West of Raines Mill Rd off St Margaret's Bay | \$73.30 | 13 |

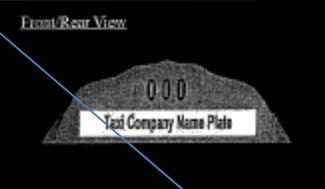
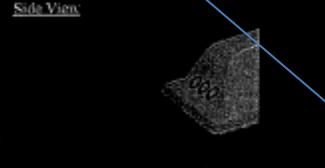
| | | | |
|------------------------|---|-----------------|-----------|
| | Rd | | |
| Lakeview | | \$42.85 | |
| Lake Charlotte | | \$134.20 | |
| Lake Echo | | \$76.65 | |
| Lake Fletcher | | \$34.95 | |
| Lawrencetown | Beyond Ross Rd up to but not including Lyle Dr and from Bissett Rd including Rainbow Heaven to Corner of Cow Bay Rd | \$67.65 | 12 |
| | West | \$76.65 | |
| | Beach | \$84.50 | |
| Lucasville | Commencing from Hwy 101 overpass on Lucasville Rd | \$56.40 | 7 |
| Meaghers Grant | | \$76.65 | |
| Mineville | | \$75.55 | |
| Musquodoboit | Harbour | \$112.75 | |
| | Middle | \$92.45 | |
| | Upper | \$118.40 | |
| Oakfield | | \$29.15 | |
| Oldham | | \$24.80 | |
| Peggy's Cove | | \$119.50 | |
| Porters Lake | | \$89.10 | |
| Portuguese Cove | | \$91.35 | |
| Preston | North and East Preston including Lake Major Rd to east of Lower Partridge River Rd including Mineville Rd from Hwy 107 exit 18 | \$67.65 | 12 |
| Prospect | | \$96.95 | |
| Purcells Cove | | \$77.80 | |
| Queensland | | \$109.35 | |
| Sambro | | \$93.60 | |
| Seabright | | \$90.20 | |

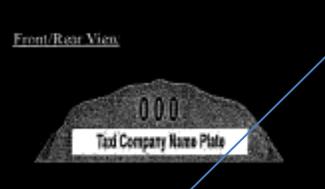
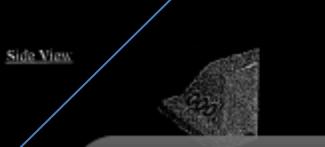
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|-------------------------|--|-----------------|-----------|
| | | | |
| Shad Bay | | \$82.30 | |
| Sheet Harbour | | \$227.75 | |
| Ship Harbour | | \$177.05 | |
| Tantallon | | \$80.05 | |
| | Upper | \$74.40 | |
| Terence Bay | | \$103.75 | |
| Timberlea | East of Cranberry Ln off St Margaret's Bay Rd | \$73.30 | 13 |
| Waverley | Beyond Wilson Dr to corner of Windsor Junction Rd and Cobequid Rd including east of Rocky Lake Drive | \$37.20 | 6 |
| Waverley | East of the corner of Waverley Rd and Rocky Lake Rd to Mount Portobello | \$42.85 | 9 |
| Wellington | Corner of Lake Thomas Dr and Holland Rd up to Laurie Park | \$36.10 | 2 |
| Whites Lake | | \$89.10 | |
| Windsor Junction | Ashburn Golf Club to Terry Rd off Windgate Dr including Windsor Junction Rd until it meets with Cobequid Rd | \$37.20 | 6 |

Administrative Order #39

Schedule 4, Taxi Roof Light, Vehicle Markings Requirement & Design

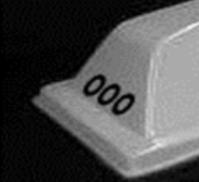
Schedule 1 - Taxi Roof Light Specifications

| DARTMOUTH ZONE | |
|---|--|
|  <p>Front/Rear View</p> <p>Taxi Company Name Plate</p> | <p>Roof Light</p> <p>Size - 568mm long Colour - Yellow Placement - Secured to centre of roof of cab with suction cups or magnets</p> |
| | <p>Cab Number</p> <p>Text - Cab Number Font - Arial Letter Size - front/rear - 51mm - sides - 42mm Letter Color - Blue Placement - Front, Rear, Both Sides of Roof Light</p> |
|  <p>Side View</p> | <p>Taxi Company Name Plate</p> <p>Plate Size - 456mm x 64mm Plate Color - Yellow Text - Company Name Font - Arial Letter Size - 47 mm high Letter Color - Red Placement - Front, Rear of Roof Light</p> |
| | <p>Illustration</p> <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

| COUNTY ZONE | |
|--|---|
|  <p>Front/Rear View</p> <p>Taxi Company Name Plate</p> | <p>Roof Light</p> <p>Size - 568mm long Colour - White Placement - Secured to centre of roof of cab with suction cups or magnets</p> |
| | <p>Cab Number</p> <p>Text - Cab Number Font - Arial Letter Size - front/rear - 51mm - sides - 42mm Letter Color - Blue Placement - Front, Rear, Both Sides of Roof Light</p> |
|  <p>Side View</p> | <p>Taxi Company Name Plate</p> <p>Plate Size - 456mm x 64mm Plate Color - White Text - Company Name Font - Arial Letter Size - 47 mm high Letter Color - Green Placement - Front, Rear of Roof Light</p> |

Administrative Order #39

Schedule 4 - Taxi Roof Light Specifications

| Dartmouth Zone | | |
|---|---------------------------------------|--|
| <p><u>Front/Rear View</u></p>  <p><u>Side View</u></p>  | <p>Roof Light</p> | <p>Size - 568mm long</p> <p>Colour - Yellow</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | <p>Cab Number</p> | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light</p> |
| | <p>Taxi Company Name Plate</p> | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - Yellow</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Red</p> <p>Placement - Front, Rear of Roof Light</p> |
| | <p>Illumination</p> | <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

| County Zone | | |
|---|---------------------------------------|---|
| <p><u>Front/Rear View</u></p>  <p><u>Side View</u></p>  | <p>Roof Light</p> | <p>Size - 568mm long</p> <p>Colour - White</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | <p>Cab Number</p> | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light</p> |
| | <p>Taxi Company Name Plate</p> | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - White</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Green</p> <p>Placement - Front, Rear of Roof Light</p> |
| | <p>Illumination</p> | <p>Number 1156 clear bulb or fluorescent bulb emitting an equivalent light</p> |

Accessible Taxi

| | | |
|---|--------------------------------|---|
| <p><u>Front/Rear View</u></p>  | Roof Light | <p>Size - 425mm long</p> <p>Colour - White</p> <p>Placement - Located in the centre, secured to the top of the cab</p> |
| | Cab Number | <p>Text - Cab Number</p> <p>Font - Arial</p> <p>Letter Size - front/rear - 51mm - sides - 42mm</p> <p>Letter Color - Blue</p> <p>Placement - Front, Rear, Both Sides of Roof Light - top</p> |
| | Taxi Company Name Plate | <p>Plate Size - 456mm x 64mm</p> <p>Plate Color - White</p> <p>Text - Company Name</p> <p>Font - Arial</p> <p>Letter Size - 47 mm high</p> <p>Letter Color - Red</p> <p>Placement - Front, Rear of Roof Light</p> |
| | | |
| | Illumination | <p>Number 1156 clear bulb or fluorescent bulb emitting An equivalent light</p> |

Administrative Order #39

Schedule 5

VEHICLE REQUIREMENTS

1. A taxi, accessible taxi or limousine must be maintained to the following requirements:
 - (a) repealed.
 - (aa) is a “motor vehicle” as defined and registered pursuant to the *Motor Vehicle Act*, 1989, R.S.N.S., c. 293, and for greater certainty excludes a motorcycle;
 - (b) pass inspection by an authorized official of the Licensing Authority;
 - (c) bear a valid, non-rejected, Province of Nova Scotia motor vehicle safety sticker and matching certificate, which is not more than 12 months old;
 - (d) be insured in the amounts and with the coverage required by By-law T-1000;
 - (e) have a height from the top of the floor to the underneath side of the roof of at least 45 inches (114.3 cm);
 - (f) have a width from the inside of one door post to the inside of the door post on the opposite side of at least 54 inches (137.1 cm);
 - (g) have a length from the dashboard, excluding extremities, to the front of the back seat of at least 63 inches (160.0 cm);
 - (h) have first class repairs with no visible body fillers, rust, primer paint, accidental damage or similar defects and the interior passenger and trunk area must be maintained in a clean and orderly condition;
 - (i) have a wheelbase measurement of at least 105 inches (266.7 cm);
 - (j) have a maximum seating capacity of eight passengers excluding the driver; and
 - (k) have matching wheel covers or designer rims on all 4 wheels, winter rims are permitted between October 15th to April 30th, must be kept clean and rust free.
2.
 - (1) A taxi must have a minimum of four passenger doors (excluding any rear hatches) and may be a sedan, station wagon, sport utility vehicle (SUV), cross over vehicle or mini-van.
 - (2) Despite section 1, a smaller fuel efficient vehicle, may be used as a taxi, or accessible taxi (if D409 compliant) if
 - (a) the performance standard for the vehicle fuel consumption is 7.8 litres of fuel per 100 kilometres or less
 - (b) the vehicle meets the requirements of paragraphs (1) (b) (c) (d) (h) and (j);
 - (c) the vehicle has a width from the inside of one door post to the inside of the door post on the opposite side of at least 51 inches (129.5 cm); and
 - (d) the vehicle has a wheelbase measurement from the centre of the front wheel to the centre of the rear wheel of at least 101 inches (256.5 cm).

3. An accessible taxi must provide ease of entry to or egress from the vehicle in a safe and dignified manner by means of an on-board lift or ramp, and conforms with all sections of Canadian Standard Association D409-02: Motor Vehicles for the Transportation of Persons with Physical Disabilities, and is required to
 - (a) have displayed and maintained on all four sides of the vehicle, the international accessibility symbol measuring 100 X 100 mm (4 X 4 in);

 - (b) have on board a fully stocked NS First Aid Kit #3;
 - (c) have on board a seat belt cutter; and
 - (d) have on board one current (2 – 2.5 kg) dry chemical fire extinguisher.
4. (1) A limousines must be a full sized luxury class sedan or full sized luxury class sport utility vehicle (SUV) vehicle and must have;
 - (a) a minimum of four passenger doors (excluding any rear hatches);
 - (b) standard seating capacity for at least four passengers and a maximum seating capacity of eight passengers excluding the driver;
 - (c) a leather or other superior quality upholstered interior; and
 - (d) a minimum of four of the following features:
 - (i) glass partition separating the front and rear seats;
 - (ii) top quality interior appointments, being either leather or other plush upholstery;
 - (iii) power windows;
 - (iv) one-way tinted glass;
 - (v) television;
 - (vi) stereo system;
 - (vii) cellular telephone;
 - (viii) air conditioning;
4. (2) Only vehicles of the following makes may be used as limousines:
 - (i) Cadillac;
 - (ii) Lincoln;
 - (iii) Rolls Royce;
 - (iv) Jaguar;

- (v) Mercedes-Benz;
 - (vi) Bentley;
 - (vii) Royal Princess- ;
 - (viii) Tesla.
4. (3) Despite section 4(2), a vehicle that the Licensing Authority determines to be of comparable limousine quality and interior to vehicles of the makes listed in that subsection may be used as a limousine.
5. (1) A vehicle which has an "Ignition Alcohol Interlock Device" installed cannot be issued a vehicle for hire license or remain licensed as a vehicle for hire.

Schedule 6

Taxicab Passenger / Operator Code of Ethics

1. As a taxicab passenger, you have the right to:
 - A professional operator who is courteous and knowledgeable and who practices good hygiene.
 - Be transported by the most direct route unless you request a different route.
 - Expect all reasonable assistance in entering or exiting the vehicle when requested.
 - Expect all reasonable assistance in loading or unloading items in or out the vehicle when requested.
 - Expect service animals to be transported.
 - Expect no other person(s) to be in the vehicle while you are being transported unless your consent is given.
 - Expect a receipt upon request which indicates the fare paid, date & time, company name and roof light number.
 - Expect that there be no smoking at any time in the vehicle.
 - A taxicab in good mechanical and physical condition.
 - A taxicab that has a clean passenger and trunk compartment and vehicle exterior.
 - A taxicab which is clearly identifiable and has the municipal licence clearly displayed.
 - A taxicab with a meter which charges an accurate fare for the distance and time travelled according to regulations.

Note: The by-law stipulates there are two options for charging fares;

- A fare may be negotiated between the operator and passenger prior to departure;
 - The passenger may request the meter be used to calculate the fare;
 - Trip to or from the Airport trips may also use the flat rates as outlined in schedule 3.
2. Your taxicab operator has the right to expect a passenger or passengers to:
 - Behave in a civil manner.
 - Refrain from smoking, drinking or eating food inside the taxicab.
 - Not leave the interior of the vehicle in an unsanitary or unusable condition.
 - Not distract or otherwise prevent the operator from focussing on driving the taxicab.
 - Clearly disclose their destination prior to departure.
 - Confirm a method of payment upon request.
 - Make prompt payment of the posted fare.
 - Provide a deposit, up to the estimated amount of the fare, in advance, if requested.
 3. Service may be refused or interrupted in the following circumstances:
 - Passenger refuses to show proof of payment or partial payment in advance as requested.
 - Passenger request would constitute the driver breaking the law or violating the HRM taxi, limousine regulations.
 - Passenger appears to be in need of emergency medical assistance.
 - Passenger refuses to disclose a specific final destination or the person's conduct is such it causes and operator to be fearful for his or her safety.

Done and passed in Council the _____ day of _____ 2015.

Mayor

Municipal Clerk

I, Cathy Mellett, Municipal Clerk of the Halifax Regional Municipality, hereby certify that the above noted Motion was passed at a meeting of the Halifax Regional Council held on , 2015.

Cathy Mellett, Municipal Clerk

Notice of Motion: August 14, 2012
Approval: October 23, 2012
Effective Date: November 17, 2012

Amendment # 1
Notice of Motion: January 28, 2014
Approval: February 11, 2014

Amendment # 2
Notice of Motion: January 26, 2016
Approval: May 24, 2016
Effective Date: June 11, 2016