

HALIFAX

Port Wallace Public Participation Committee

- Welcome & Introductions
- Project overview & schedule
- Committee mandate, roles & operation
- Q&A

Dartmouth East Community Centre
September 8, 2014

Welcome!



- Starting at hello - your name, your street, share one highlight of your summer
- What brings you here?

Goals of today's session

- Orientation to roles, responsibilities and mandate
- Review project purpose & schedule
- Develop an understanding of group process – formal and less formal
- Identify other training/orientation needs
- Q&A

Your Orientation Package

- Contact Information & Terms of Reference
- Public Appointments Policy
- Project Schedule
- Community Engagement Presentation & Summaries (June 2014)
- Port Wallace Community Profile
- Staff reports (Nov. 14, 2013 & Feb. 11, 2014)

PURPOSE AND MANDATE

“guide the preparation of the Planning Documents for the Port Wallace Secondary Planning Strategy”



Municipal Planning Strategy

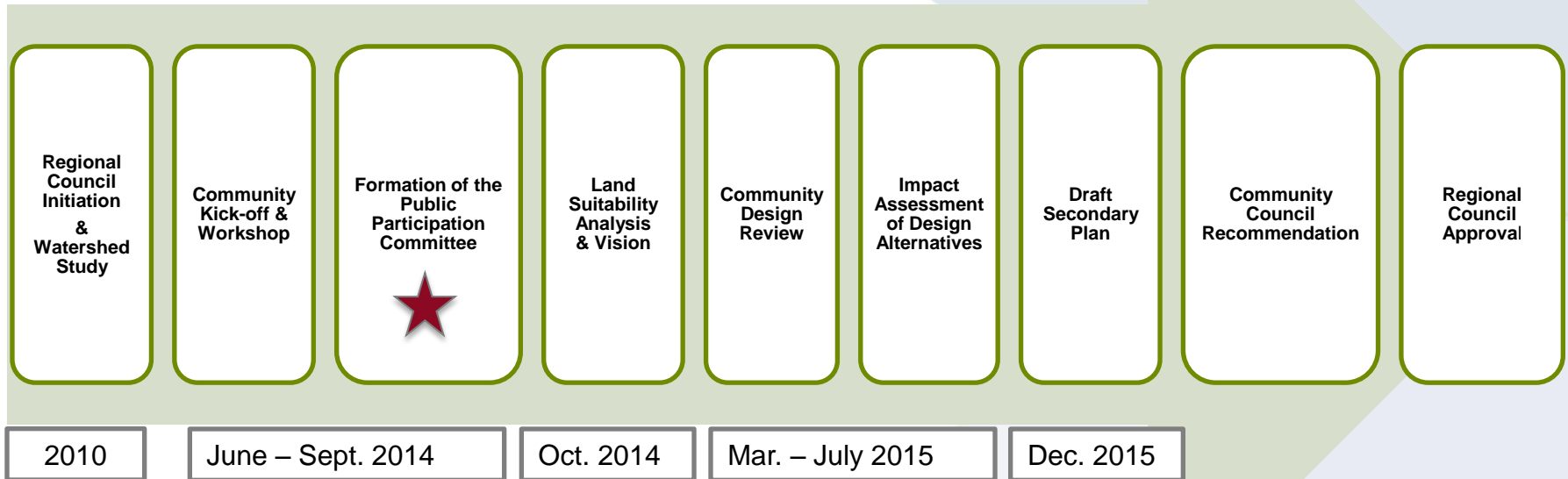
What is it?


- A plan which provides detailed direction for how a community is to develop
- Guided by the vision & policies of the Regional Plan
- Must include public consultation
- May contain policies regarding:
 - environmental protection
 - land development (where and what can happen)
 - infrastructure needs and how the services are to be paid for
 - design guidelines for streets, buildings, public amenities etc.

Why Port Wallace?

- Port Wallace is one of six sites identified for potential greenfield development over the life of the Regional Plan (2006 to 2031)
- Opportunity for a fully-serviced, mixed use, complete residential community
- Opportunity to develop more detailed community design standards consistent with RP+5

Port Wallace Community Planning Process



 We are here

Port Wallace PPC Mandate

- Provide input to staff and consultants during the preparation of studies, reports, policies and regulations
- Ensure that property owners and interested parties have adequate opportunities to participate and express their opinion
- Make recommendations to the North West Community Council and the Harbour East- Marine Drive Community Council

Planning Staff

- Provide professional expertise and advice
- Lead and assume responsibility for the overall project schedule and deliverables
- Be the “public face” of the project
- Lead public consultations and respond to public input
- Manage and review the work of consultants
- Provide liaison with the HRM and Halifax Water Steering Committee
- Receive input and provide support to the PPC
- Prepare planning documents and reports for consideration by Council

Consultants for the Landowners

- Will provide studies, reports and professional advice to the PPC and the public
- Undertake the Land Suitability Assessment
- Develop concept plans for consideration by HRM, Halifax Water, HRM consultants, the PPC and the public.

Nova Scotia Utility and Review Board

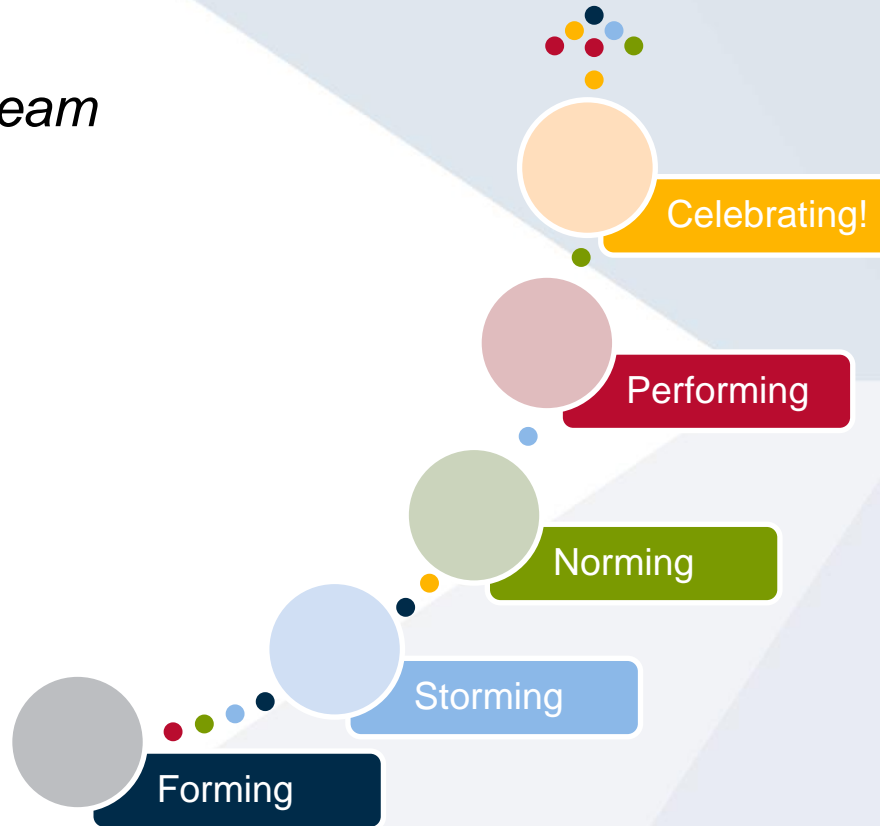
- Approve the Capital Cost Contributions proposed for water, wastewater and stormwater

Council

- Community Councils
 - receive staff and PPC recommendation
 - make recommendations to Regional Council
- Regional Council
 - holds public hearing
 - makes the final decision on proposed policies and regulations subject to final approval by the Province

COMMITTEE OPERATION

- *Formal requirements*
- *Building an effective team*



Committee of Council

- Guided by:
 - Public Appointments Policy
 - Administrative Order 1
 - Regional Council Public Participation Resolution

Committee of Council

- Serve and be seen to serve in a manner that is:
 - Conscientious
 - Diligent
 - Respectful of difference and diversity
 - Accommodates access by diverse communities
 - Transparent
 - Promote public confidence
 - Serves public interest

If you need to step down....

- Notify the Committee and Municipal Clerk if you:
 - accept an office or employment with HRM
 - have a conflict of interest that is incompatible with continued service on the PPC
 - cease to reside in HRM, or
 - cease to meet the general requirements of the appointment

Meeting procedures

- Open to the public
- Provide opportunities for community presentations
- Agendas, meeting notes & documents available on project website
- Simply majority required to make decisions
- Typically operate by consensus but vote on key decisions
- Resignation deemed if absent at more than 3 consecutive meetings without reason
- Select Chair/Vice Chair
 - Work with staff to develop agendas
 - Chair meetings

Role of a Chair

- provide leadership
- work with staff to plan agenda meetings
- chair and facilitate meetings
- ensure that meetings stay focused (on-task, on-time)
- represent the committee at community meetings
- act as a spokesperson for the committee where appropriate

What are you looking for in a good chair?

How would you like to select your chair/vice chair?

Staff Commitments

- Provide the best professional advice
- Uphold the policies of the Regional Plan
- Use the PPC's time as efficiently as possible
- Respect and value PPC's input
- Work towards a process that is respectful, fair and transparent
- Provide clear and timely communication
- Work with the PPC to develop a robust and inclusive public consultation process
- Offer training and information to the extent possible
- Provide agenda packages one week in advance of the meeting
- Provide PPC operational/logistical support

Staff Requests

- Advice on best ways to engage community
- Identify community stakeholders
- Bring questions, issues or concerns to staff's attention
- Communicate key issues & requests through committee/chair
- Positively represent the process in the community
- Defer questions on technical issues to staff
- Send regrets one day in advance if unable to attend meetings

Group agreements

What can we do to ensure that this Committee is effective in fulfilling its mandate?

What other training/orientation would be helpful?

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A few tips on process.....

September-9-14

Positive Inquiry

- “Problem solving” tends to hold back analysis, understanding, and limits discussion of new models
- Positive Inquiry starts with “the best of what is” in order to imagine what “could be”, and how to implement it.

Consensus

- Inclusive
- Participatory
- Co-operative
- Solution-minded
- Focus on moving the process forward
- May not be your first choice but considers the interests of the whole group
- Encourages as much agreement as possible
- Allows for dissenting views
- Decide on how you are going to reach the final decision (e.g. vote, thumbs-up etc)

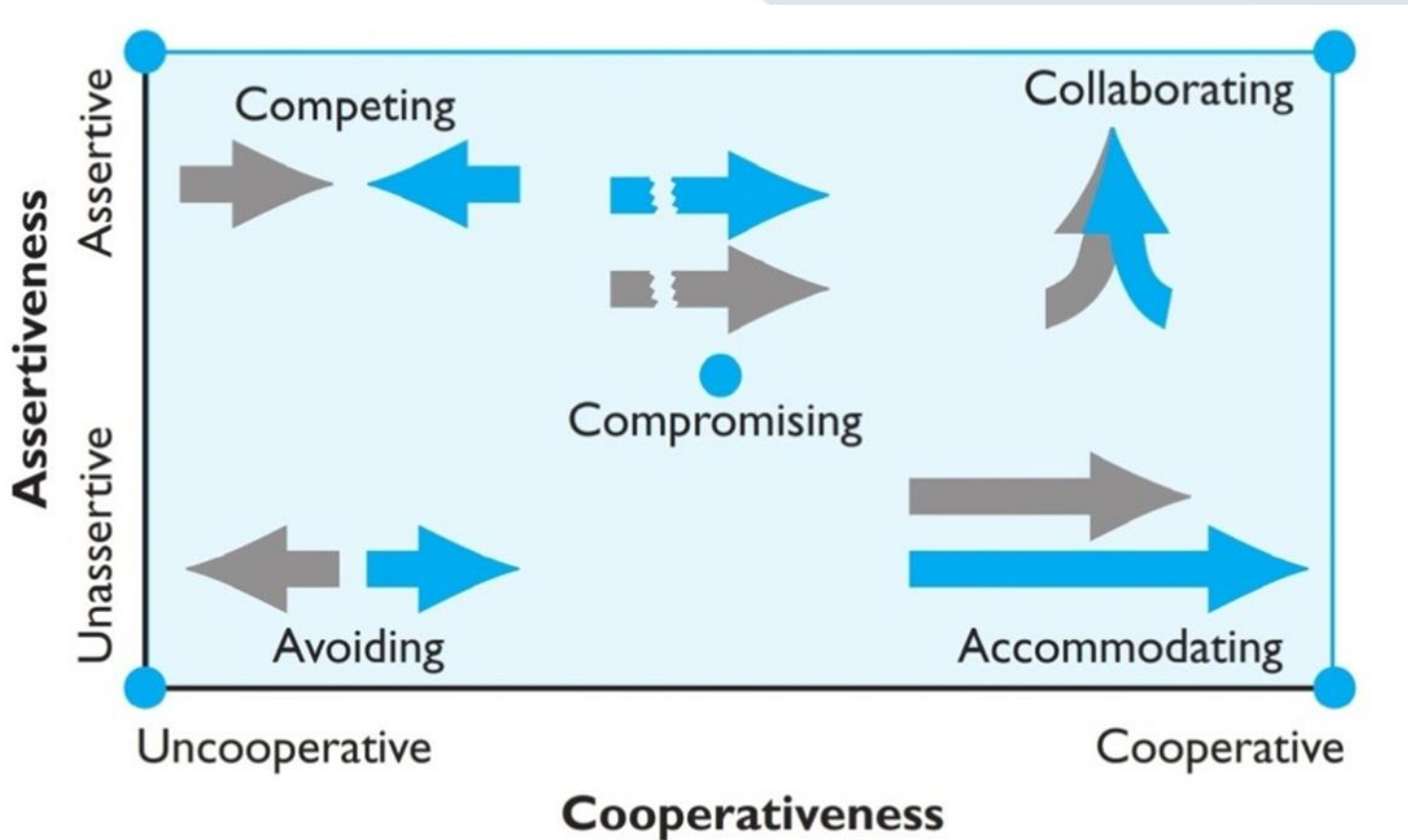
Conflict/Disagreement as Opportunity

The image shows two large, bold Chinese characters in a calligraphic style. The character on the left is '危' (wēi), which means 'danger' or 'hazard'. The character on the right is '機' (jī), which means 'opportunity' or 'chance'. Together, they form the idiom '危機' (wēijī), which translates to 'crisis' or 'turning point'.

Danger

Opportunity

Responses to conflict



Conflict/Disagreement as Opportunity

- **What is important** vs who is right
- **Seek out opportunities** vs focussing on the problem/barriers
- **Do more of what is working well** and less of what is not
- **What we are for** vs what we are against
- Questioning **what would it be like if we did not have the problem**

Source: Adapted from Breakthrough Centre

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What is your hope for this process?

What is your one take-away from tonight's session?

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Thank You

Questions and Comments?

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