

HALIFAX

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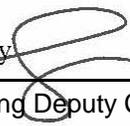
Item No. 14.1.1
Halifax Regional Council
March 21, 2017

TO: Mayor Savage and Members of Halifax Regional Council

Original Signed by 

SUBMITTED BY:

John Traves Acting Chief Administrative Officer

Original Signed by 

Jane Fraser, Acting Deputy Chief Administrative Officer

DATE: February 21, 2017

SUBJECT: **Case CA0111: Proposed Amendments to Administrative Order 29,
Respecting HRM Civic Addressing Policies - Street Naming from
December 1, 2016 – January 31, 2017**

ORIGIN

Street naming and renaming requests submitted through new subdivision applications, development permits, and correction exercises from December 1, 2016 to January 31, 2017.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, s.323 “The Council may... (c): by policy, name or rename any street or private road;”

By-law C-300, *Respecting Civic Addressing*

Administrative Order #29, *Respecting HRM Civic Addressing Policies*

RECOMMENDATION

It is recommended that Halifax Regional Council adopt the proposed amendments to Administrative Order 29 Respecting HRM Civic Addressing Policies as set out in Attachment A of this report in order to approve:

1. the naming of one new public street and three new private lanes as identified in Attachment B and Maps 1-4 and;
2. the renaming of St. Cecelia Drive, Halifax to St. Cecilia Lane, Halifax as identified in Attachment B and Map 5.

BACKGROUND

The *Halifax Regional Municipality Charter* allows Regional Council to name and rename any street or private lane by policy. In accordance with the HRM Charter, Council has adopted Administrative Order 29, Respecting HRM Civic Addressing Policies and By-law C-300, Respecting Civic Addressing. Regional Council officially approves all new street names for public streets and private lanes.

Civic Addressing Policy and By-Law

The Civic Addressing By-law (C-300) requires that all names must be approved in accordance with the Civic Addressing Policy. Schedule A of the Policy contains the guidelines that must be followed for all new street or lane names (see Attachment C). Names are required for those streets or lanes which are submitted through:

- a) the subdivision process for new public street and new private lane and;
- b) the application process for existing un-named private lanes.

The Civic Addressing By-law defines a private lane as any street, road or travel way which serves three or more structures or facilities and is not owned by Halifax Regional Municipality or the Province of Nova Scotia. Therefore, all private lanes providing access to three or more structures or facilities must be named.

DISCUSSION

The following lists of street names have been reviewed in keeping with HRM's Civic Addressing Policies and By-law and staff advises that all of the proposed names are consistent with the Policies and By-law. Attachment B provides a more detailed discussion on each recommendation, including an evaluation of the names in relation to the Policies and By-law. Therefore, it is recommended that Regional Council approve all names, as contained in Attachment A.

Proposed Street Namings

1. Private Lane Naming

Proposed Name	Community	Origin	Map	Rationale For Naming
Bellarosa Way	Halifax	Corrections Exercise	1	Lane will services at least 3 structures or facilities
Bernadette Lane	Porters Lake	Created through subdivision #20794	2	Lane will services at least 3 structures or facilities
Desert Lane	Grand Desert	Created through development permit	3	Lane will services at least 3 structures or facilities

2. Public Street Naming

Proposed Name	Community	Origin	Map	Admin Order Criteria
Ingramport Connector	Ingramport	New construction by NSTIR	4	New public streets shall be named

3. Street Renaming

Proposed Name	Community	Current Name	Map	Admin Order Criteria
St. Cecilia Lane	Halifax	St. Cecelia Drive	5	Property owners may request a street name change

FINANCIAL IMPLICATIONS

The costs associated with the Administration of the HRM's Civic Addressing By-law and Administrative Order can be accommodated within the 2016-2017 operating budget for C420 Land Development and Subdivision.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The community engagement process is consistent with the intent of the HRM Community Engagement Strategy. The level of community engagement was notification and/or consultation with affected property owners in accordance with the HRM Civic Addressing By-law [Section 4(2)]. As per the standard consultation process all relevant property owners and tenants were notified and/or consulted by letter.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVE

Regional Council may choose to refuse some or all of the street namings and renamings as contained in Attachment A. This alternative is not recommended as these street names meet the street naming criteria set out in HRM's Civic Addressing Policies (Administrative Order 29).

ATTACHMENTS

- Map 1: Bellarosa Way, Halifax
- Map 2: Bernadette Lane, Porters Lake
- Map 3: Desert Lane, Grand Desert
- Map 4: Ingramport Connector, Ingramport
- Map 5: St Cecilia Lane, Halifax

- Attachment A: Amending Administrative Order #29
- Attachment B: Project Details of Proposed Naming
- Attachment C: Administrative Order #29 Schedule A - Street Naming Guidelines

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.php> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

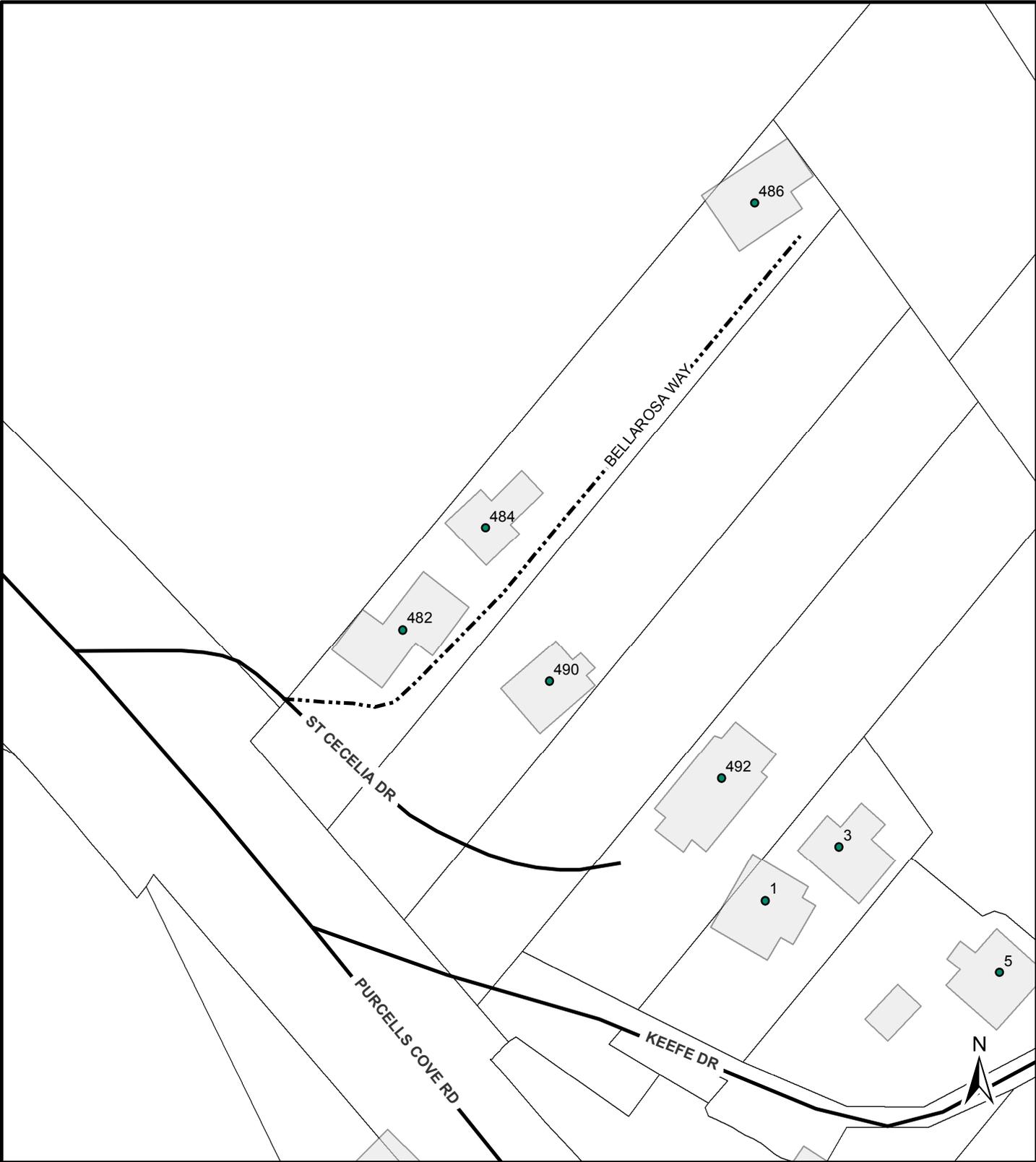
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Original Signed



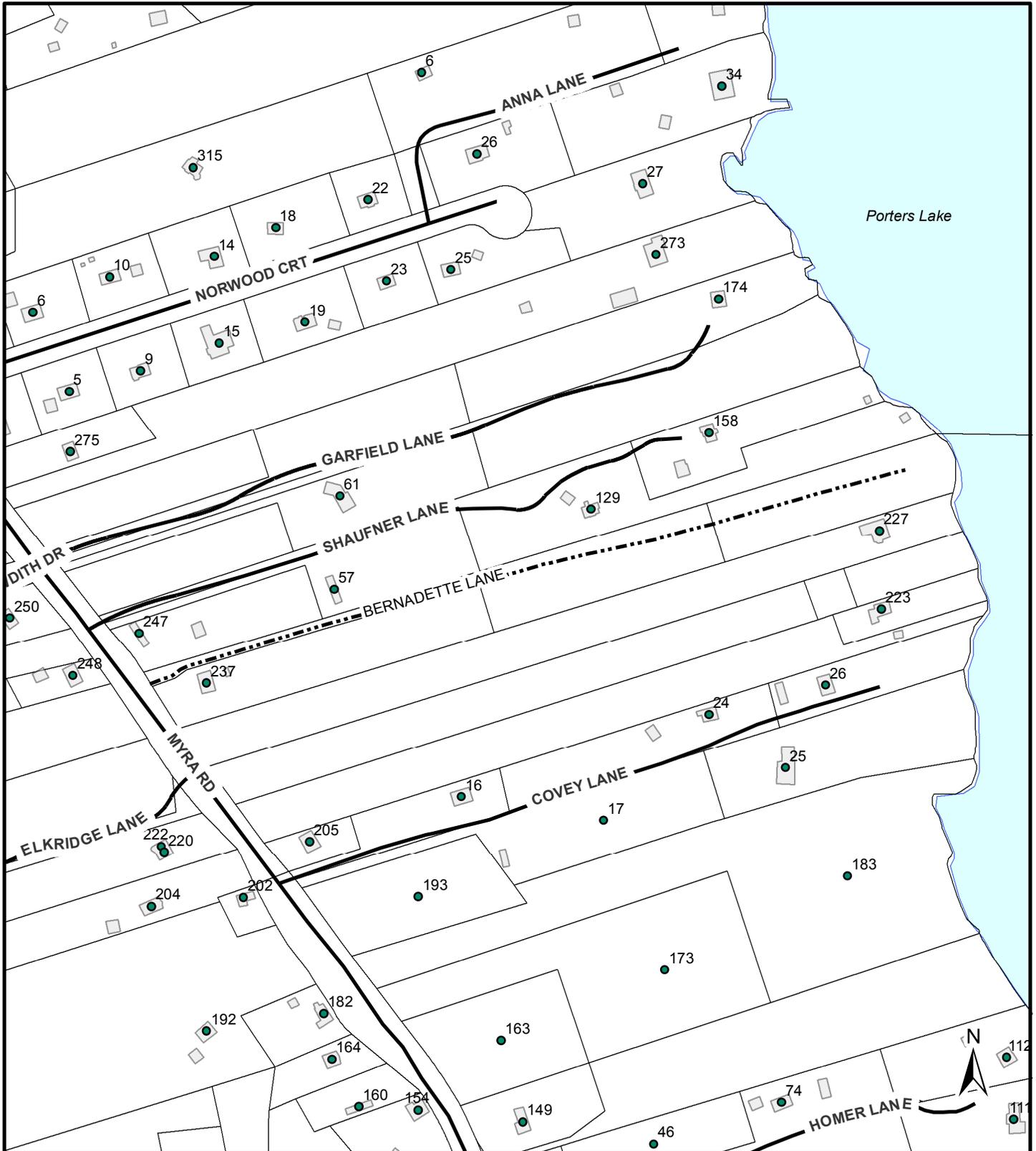
Map 1 - Bellarosa Way, Halifax

----- New Private Road

HALIFAX



This map was compiled by the staff of the Civic Addressing Program. Halifax Regional Municipality Civic Addressing takes responsibility only for civic address information portrayed in the map and does not guarantee the accuracy of any representation on this plan.

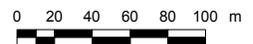


Map 2 - Bernadette Lane, Porters Lake

Legend

--- New Private Road

HALIFAX



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Map 3 - Desert Lane, Grand Desert

Legend

--- New Private Road

HALIFAX



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Map 4 - Ingramport Connector, Ingramport

Legend

----- New Public Street

HALIFAX

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Map 5 - St Cecilia Lane., Halifax

----- Private Road

HALIFAX



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Attachment A:
(Amending Administrative Order #29)

**HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER 29
RESPECTING HRM CIVIC ADDRESSING POLICIES**

BE IT RESOLVED that Administrative Order 29, Respecting HRM Civic Addressing Policies, is further amended as follows:

1. Schedule C is amended by adding the following row after the row starting “Beeswanger” and before the row starting “Bellbrook”:

BELLAROSA	WAY	HALIFAX	<i>Date of Council Approval</i>
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2. Schedule C is further amended by adding the following row after the row starting “Bentree” and before the row starting “Bert Fox”:

BERNADETTE	LANE	PORTERS LAKE	<i>Date of Council Approval</i>
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3. Schedule C is further amended by adding the following row after the row starting “Dellridge” and before the row starting “Dewberry”:

DESERT	LANE	GRAND DESERT	<i>Date of Council Approval</i>
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4. Schedule C is further amended by adding the following row after the row starting “Idlewood” and before the row starting “Inkpen”:

INGRAMPORT	CONN	INGRAMPORT	<i>Date of Council Approval</i>
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5. Schedule D is amended by adding the following row after the row starting “Sprucebrook” and before the row starting “St Margarets Bay”:

ST CECILIA LANE	HALIFAX	ST CECELIA DR	<i>Date of Council Approval</i>
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Attachment B: Project Details of Proposed Street Renaming and Naming

1. Naming Project:

a) Bellarosa Way, Halifax, Private Lane Naming

Reason for the naming: Due to the recent civic addressing corrections exercise on St Cecelia Dr it was determined that there was an un named private lane accessing three structures. A map of the proposed Bellarosa Way is included as Map 1.

Civic Addressing By-law/Policy: As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There are three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed accordingly.

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on private lane namings.

Proposed Name: Bellarosa Way- The property owner submitted the name Bellarosa for the lane name. This name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends that the un-named lane way to these structures, as shown in Map 1, be named Bellarosa Way.

b) Bernadette Lane, Porters Lake, Private Lane Naming

Reason for the naming: This private lane was created through subdivision #20794. A map of the proposed Bernadette Lane is included as Map 2.

Civic Addressing By-law/Policy: As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. Originally the private lane was a driveway to a residence, and the subdivision creates two additional lots accessing this lane.

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on private lane namings.

Proposed Name: Bernadette Lane- The developer of the property submitted the name Bernadette for the lane name. This name meets the street naming criteria laid out in the Policies.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends that the un-named lane way to these structures, as shown in Map 2, be named Bernadette Lane, Porters Lake.

c) Desert Lane, Grand Desert, Private Lane Naming

Reason for the naming: Due to the recent building permit the driveway to 40 and 44 Grand Desert Station Rd will now have a third structures accessing the same lane. A map of the proposed Desert Lane is included as Map 3.

Civic Addressing By-law/Policy: As per section 3(h) of the Civic Addressing By-law a private road means any street, road or travel way which serves three or more structures or facilities and is not owned by HRM or the Province of Nova Scotia. There are now three (3) structures on this lane and in accordance with Policies, any lane providing access to three or more structures shall be named and the structures addressed accordingly.

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on private lane namings.

Proposed Name: Desert Lane- The property owners on the lane submitted the name Desert for the lane name. This name meets the street naming criteria laid out in the Policies. The name Desert was chosen as the lane is located in the community of Grand Desert.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends that the un-named lane way to these structures, as shown in Map 3, be named Desert Lane, Grand Desert.

d) Ingramport Connector, Ingramport, Public Street Naming

Reason for the naming: The Provincial Department of Transportation and Infrastructure Renewal has recently completed a new exit on the 103 Highway, between Exit 5 and 6. This new highway provides access to the community of Ingramport. The connector road between Highway 103 and St Margarets Bay Road has been named Ingramport Connector by the Province. A map of the Ingramport Connector is included as Map 4.

Civic Addressing By-law/Policy: Halifax Regional Municipality's Charter allows for Regional Council to name and rename any street or public road in accordance with the Civic Addressing Policies.

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on public street namings.

Proposed Name: Ingramport Connector- The Province of Nova Scotia submitted the name Ingramport Connector for the street name. The name Ingramport was chosen as the connector road provides access to the community of Ingramport.

Recommendation: In accordance with the By-law and Policies civic addressing staff recommends that the new connector road, as shown in Map 4, be named Ingramport Connector, Ingramport. As this is a provincial street, the province will be responsible for the installation of the street signage.

2. Renaming Projects:

a) Renaming St Cecelia Dr, Halifax

Reason for the Renaming: A recent civic addressing corrections exercise on St Cecelia Dr in Halifax uncovered a spelling issue with the current name. The street is named after the original St Cecilia Church and the current property owners requested that we modify the street name to reflect the correct spelling. They also requested that the street type be changed to lane to reflect the narrower width of the street (Map 5)

Civic Addressing By-law/Policy: Policy 5 of the Civic Addressing Policies requires that when considering a renaming of a public street a poll of property owners shall be conducted by the Civic Addressing Coordinator and the Coordinator shall only proceed with the application if there is unanimous support for the proposed change. Staff have confirmed the affected property owners that they are in agreement with this change to their street name.

HRM Civic Addressing Public Safety Committee: The Committee does not provide recommendations on minor spelling modifications to street names.

Proposed Name: St Cecilia Lane, Halifax

Recommendation: In accordance with the By-law and Policies the Civic Addressing Public Safety Committee recommends that St Cecelia Drive as shown in Map 5 be renamed to St Cecilia Lane and signed appropriately.

Schedule A Street Naming Guidelines

General Principles

Uniqueness - there should be no duplication of names.

Distinctiveness - names that sound very similar should be avoided in order to avoid diction problems when people are making emergency calls under stress .

Continuity - a road running in one direction should have one name only and should have the same name throughout its entire length.

Guidelines

Street Name Characteristics

- A1. No name shall be duplicated including similar names that are differentiated by street type.
- A2. No name shall sound like an existing name.
- A3. No name shall contain numbers, special characters, decimals, hyphens, apostrophes, periods, or punctuation of any kind.
- A4. No double barreled names shall be permitted except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.
- A5. No streets names shall incorporate product, trademark or copyright names.
- A6. No name of more than 10 characters in length shall be permitted where the street type is more than 2 characters in length and no name of more than 11 characters in length shall be permitted where the street type is 2 characters in length except for HRM place names listed in the Nova Scotia Gazetteer or approved heritage names.

Street Type Definitions (new streets only)

A7. An appropriate street type shall be used as follows:

Street Type	Use Guideline <i>currently under review</i>	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes
Avenue		AVE	AVE	
Boulevard		BLVD	BLVD	
<i>Brae</i>		<i>BRAE</i>	<i>BR</i>	<i>No longer accepted</i>
Circle		CIRC	CIR	
Close		CLOSE	CL	
<i>Connector</i>		<i>CONN</i>	<i>CN</i>	<i>No longer accepted</i>
Court		CRT	CT	
Crescent		CRES	CR	
<i>Crest</i>		<i>CREST</i>	<i>CRST</i>	<i>No longer accepted</i>
<i>Cross</i>		<i>CROSS</i>	<i>CRS</i>	<i>No longer accepted</i>
<i>Diversion</i>		<i>DIVRSN</i>	<i>DIV</i>	<i>No longer accepted</i>
Drive		DR	DR	
<i>East</i>		<i>EAST</i>		<i>No longer accepted</i>
<i>Extension</i>		<i>EXTN</i>	<i>EXT</i>	<i>No longer accepted</i>
Gate		GATE	GT	
<i>Gateway</i>		<i>GTWY</i>	<i>GWY</i>	<i>No longer accepted</i>
Green		GREEN	GRN	
Grove		GROVE	GRV	
<i>Hall</i>		<i>HALL</i>	<i>HL</i>	<i>No longer accepted</i>
Heights		HTS	HTS	
Highway		HWY	HWY	
Hill		HILL	HL	
Street Type	Use Guideline <i>currently under review</i>	Primary Abbreviation (Database Application)	Secondary Abbreviation (Signage Application)	Notes

Landing		LNDG	LDG	
Lane		LANE	LN	
Loop		LOOP	LP	
Park		PARK	PK	
Parkway		PKY	PKY	
Path		PATH	PTH	
Place		PLACE	PL	
Ramp		RAMP	RMP	
Ridge		RIDGE	RG	
Road		RD	RD	
Route		RTE	RTE	
Row		ROW	ROW	
Run		RUN	RUN	
<i>Siding</i>		<i>SI</i>	<i>SI</i>	<i>No longer accepted</i>
<i>Square</i>		<i>SQR</i>	<i>SQ</i>	<i>No longer accepted</i>
Street		ST	ST	
Terrace		TERR	TR	
Trail		TRL	TL	
<i>Turn</i>		<i>TURN</i>	<i>TRN</i>	<i>No longer accepted</i>
Walk		WALK	WK	
Water Access		WA		
Way		WAY	WAY	
<i>West</i>		<i>WEST</i>		<i>No longer accepted</i>
<i>Woods</i>		<i>WOODS</i>	<i>WDS</i>	<i>No longer accepted</i>

Italics indicates legacy street types that are no longer acceptable in HRM.

Street Network Considerations

- A8. Continuous streets shall have one name throughout their entire length.
- A9. No street name shall be continued through a right angle turn.
- A10. A continuous street intersecting the same collector road more than twice shall be given a different name.

- A11. The same name shall not be used at both ends of a loop road if the middle portion of the road has not been taken over by the Municipality.
- A12. A cul-de-sac shall have a different street name from its cross road.

Water Access

- A13. Where access to a property is by water only, the street name shall be deemed to be the name of the island or waterbody as listed in the Nova Scotia Gazetteer.

Heritage Names

- A14. The use of heritage names shall be encouraged.
- A15. All street names for the community of Bedford (Municipal District 21) shall conform with the former Town of Bedford Street Naming Policy (1987)¹ .

Theme Names

- A16. Where street names in a neighbourhood are based on a specific theme, the name of all new street within the neighbourhood shall be consistent with the theme.

¹ This policy is currently administered by the Development Officer for the Central Region